

**CITY OF BLOOMINGTON, INDIANA**  
**ANNUAL COUNCIL LEGISLATIVE SCHEDULE FOR 2019**  
**(Subject to Revision by Common Council)**

**The Legislative Cycle.** While it is typical for the Council to introduce and take final action on legislation during the same legislative cycle, which typically spans three consecutive Wednesdays (or 14 days), the Council may schedule legislation for further consideration at subsequent Committees of the Whole, Regular Sessions, or Special Sessions. Matters certified by the Plan Commission may be referred to the Land Use Committee which, unless given more time by that motion, may return the matter to the full Council at the second Regular Session following its referral to the Land Use Committee.

**Work Sessions.** Work Sessions provide an opportunity for the Council members to learn about City initiatives, most of which are close to formal consideration by the Council. These meetings will be held in the Council Office Library (Room 110 of City Hall) at noon. If the room is too small for the meeting, the Council may move it to another room in City Hall and post notice on the door of the Council Office the day of the change in location. Except for the meetings on Monday, December 18, 2018, Thursday, April 18, 2018, and Monday, December 16, 2019, these meetings will be held on a Friday.

**Deadlines for Legislation:** There are typically two deadlines for submitting legislation for each legislative cycle: one for ordinances and another for resolutions. These deadlines include the submittal of all accompanying materials, including a summary memo, and are set at noon on the date listed above. For information on the manner for submitting these materials, please inquire with the Council Office.

**Usual Day, Location, and Time of Meetings:** Unless otherwise indicated, the Council meets on the first four Wednesdays of the month in the Council Chambers in Room 115 of the Showers Center, 401 North Morton, at 6:30 p.m. It also meets for a Work Session on Fridays about 10 days before the beginning of the next legislative cycle. See the first column of the chart (below) and Work Session (above) for the day, time, location of those meetings and the typical topics discussed at them. Matters certified by the Plan Commission to the Common Council may be referred to the Land Use (Standing) Committee. When considering those matters, the Land Use Committee, as a standing committee of the Council, shall meet on the second and fourth Wednesday of the month and start its meeting between 5:30 pm and 9:45 pm. (BMC 2.04.255)

LEGIS CYCLE	WORK SESSIONS	DEADLINE FOR ORDINANCES; E-MAILED TO CCL BY NOON	DEADLINE FOR RESOLUTIONS; E-MAILED TO CCL BY NOON	REGULAR SESSION 1st READING FOR ORDS.	COMMITTEE OF THE WHOLE/ LAND USE COMMITTEE DISCUSSION	REGULAR SESSION 2nd AND READINGS AND RESOLUTIONS
1	Mon. Dec. 17 (2018)	Wed. Dec. 19 (2018)	Wed. Dec. 19 (2018)	<sup>1</sup> Jan. 9	<sup>1</sup> Jan. 9	Jan. 16
2	Fri. Jan. 4	Mon. Jan. 7	Mon. Jan. 14	Jan. 16	Jan. 23	Feb. 6
3	Fri. Jan 25	Mon. Jan. 28	Mon. Feb. 4	Feb. 6	Feb. 13	Feb. 20
4	Fri. Feb. 8	Mon. Feb. 11	Mon. Feb. 18	Feb. 20	Feb. 27	Mar. 6
5	Fri. Feb. 22	Mon. Feb. 25	Mon. Feb. 25	<sup>2</sup> Mar. 6	<sup>2</sup> Mar. 6	Mar. 20
6	Fri. Mar. 8	Fri. Mar. 8	Mon. Mar. 18	Mar. 20	Mar. 27	Apr. 3
7	Fri. Mar. 22	Mon. Mar. 25	Mon. Apr. 1	Apr. 3	Apr. 10	Apr. 17
8	Fri. Apr. 5	Mon. Apr. 8	Fri. Apr. 12	Apr. 17	Apr. 24	May 1
9	Thu. Apr. 18	Mon. Apr. 22	Mon. Apr. 29	<sup>3</sup> May 1	May 8	May 15
10	Fri. May 3	Fri. May 3	Mon. May 13	May 15	May 22	<sup>4</sup> May 29
11	Fri. May 17	Mon. May 20	Fri. May 24	<sup>4</sup> May 29	<sup>4</sup> June 5	<sup>4 &amp; 5</sup> June 12
SUMMER RECESS (ENDING WITH REGULAR SESSION ON JULY 31 AND DEPARTMENTAL BUDGET HEARINGS (STARTING ON MONDAY, AUGUST 19) <sup>3</sup> )						
12	Fri. July 19	Mon. July 22	Mon. July 22	<sup>6</sup> July 31	<sup>6</sup> July 31	<sup>6</sup> Aug 7
13	Fri. July 26	Mon. July 29	Mon. July 29	<sup>6</sup> Aug 7	<sup>6</sup> Aug. 7	<sup>6</sup> Aug. 14
14	Fri. Aug. 2	Mon. Aug. 5	Mon. Aug. 12	<sup>6</sup> Aug. 14	Aug. 28	Sep. 4
15	Fri. Aug. 16	Mon. Aug. 26	Fri. Aug. 30	Sep. 4	Sep. 11	<sup>7</sup> Sep. 18
Budget	N/A	Mon. Sep. 9	Mon. Sep. 9	<sup>8</sup> Sep. 25	<sup>8</sup> Sep. 25	<sup>8</sup> Oct. 10
16	Fri. Sept. 6	Mon. Sept. 9	Mon. Sept. 16	<sup>7</sup> Sep. 18	<sup>7</sup> Oct. 2	<sup>7</sup> Oct. 16
17	Fri. Oct. 4	Mon. Oct. 7	Mon. Oct. 14	Oct. 16	Oct. 23	<sup>9</sup> Oct. 30
18	Fri. Oct. 18	Mon. Oct. 21	Mon. Oct. 28	<sup>9</sup> Oct. 30	<sup>9</sup> Nov. 6	<sup>9</sup> Nov. 13
19	Fri. Nov. 1	Fri. Nov. 1	<sup>9</sup> Wed. Nov. 6	<sup>9</sup> Nov. 13	<sup>9</sup> Nov. 20	Dec. 4
20	Fri. Nov. 15	Mon. Nov. 18	Mon. Dec. 2	Dec. 4	Dec. 11	<sup>4</sup> Dec. 18

YEAR END RECESS

First Legislative Cycle for 2019:

1	Mon. Dec. 16 (2019)	Wed. Dec. 18	Wed. Dec. 18	<sup>1</sup> Wed. Jan. 8 (2020)	<sup>1</sup> Wed. Jan. 8 (2020)	Wed. Jan. 15 (2020)
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(Over)

The following footnotes list and explain the exceptions to this general rule:

1. **Organizational Meeting.** The Council will hold an annual Organizational Meeting on this date when, along with other matters, it elects officers, appoints its members to serve on boards and commissions, and gives legislation first reading. Under local code, the meeting must be held by the second Wednesday in January unless rescheduled by a majority of the Council. (BMC 2.04.010 and BMC 2.04.050[a, c & d]). This meeting will be immediately followed by a Committee of the Whole.
2. **Spring Break.** The Council will hold its first Regular Session and first Committee of the Whole in March on the first Wednesday (March 6, 2019). This schedule calls for two meetings on one night in order to avoid meeting over Spring Break (when many residents are out-of-town).
3. **Budget Hearings.** The Council will hold a Council Budget Advance in the McCloskey Room (Room 135) of City Hall at 5:30 p.m. on Tuesday, April 30 and Departmental Budget Hearings in the Council Chambers at 6:00 p.m. on Monday, August 19, Tuesday, August 20, Wednesday, August 21, and Thursday, August 22, 2019. Budget Books are scheduled to be delivered on Monday, August 13, which is one week before the start of the Departmental Budget Hearings.
4. **Summer Recess.** BMC 2.04.050[e] & [g] call for the Council to take a brief recess after the first Regular Session in August and the second Regular Session in December, and not introduce legislation for first reading at these meetings. By approving this Annual Schedule, the Council will be starting and ending the Summer Recess earlier than set forth in the BMC and earlier than has been done before. The Summer Recess will begin after the first legislative cycle in June and end with a Work Session on Friday, July 19. Please note that this will move two legislative cycles from before to after the Summer Recess. In order to begin the Summer Recess in mid-June, this schedule will also use the fifth Wednesday in May to move the last legislative cycle before the Summer Recess up one week. This results in a Regular Session on May 29, Committee of the Whole on June 5, and a Regular Session on June 12.
5. **Tax Abatement Report.** The Council will hear the Annual Tax Abatement Report as a Report from the Mayor and City Offices at this Regular Session.
6. **Summer Schedule Adjustment.** As mentioned in Footnote #4, this Annual Schedule moves two legislative cycles from before to after the Summer Recess and ends that recess earlier than usual. In order to avoid losing a legislative cycle (because of Departmental Budget Hearings), those two legislative cycles will entail doubling-up Regular Sessions and Committees of the Whole on both July 31 and August 7. Those legislative cycles include a Work Session on Friday, July 19, a Regular Session and Committee of the Whole on July 31, Regular Session and Committee of the Whole on August 7, and a Regular Session on August 14.
7. **Second Legislative Cycle in September – Overlaps with Budget Cycle.** The second legislative cycle in September overlaps with the Budget Cycle and is intended to allow for consideration of routine, non-budget legislation during that time. That schedule results in the second legislative cycle spanning from the third Wednesday in September to the third Wednesday in October. Those meetings will include a Regular Session on Wednesday, September 18, a Committee of the Whole on October 2 (a first Wednesday), and a Regular Session on October 16. In essence, this arrangement replaces one legislative cycle in early October with the Budget Cycle.
8. **Budget Cycle Schedule.** After holding Departmental Budget Hearings in the mid-August (See Footnote #3), the Council will formally consider the City Budget for 2019 during a separate legislative cycle (known as the “Budget Cycle”) starting in late September and ending in early October. In keeping with the Wednesday meeting schedule, this Budget Cycle typically starts with a Special Session and Committee of the Whole on the fourth Wednesday in September and ends with a Special Session on the second Wednesday in October. However, because Yom Kippur (Jewish High Holy Day) falls on Wednesday, October 9, the Budget Cycle in 2019 will entail a Special Session and Committee of the Whole on Wednesday, September 25 and a Special Session on Thursday, October 10. Please note that the statutorily required initial public hearings associated with the City Budget package will be held during the aforementioned Committee of the Whole in September and the adoption hearings will be held at the Special Budget Session in October.
9. **Scheduling around Thanksgiving.** The Council will not meet for a Committee of the Whole on the Wednesday before Thanksgiving per BMC 2.04.050 (f). In order to hold a full complement of Wednesday meetings during the two legislative cycles in November, this schedule starts the first legislative cycle in November on the fifth Wednesday of October. The meetings in those legislative cycles include: a Regular Session on Wednesday, October 30, a Committee of the Whole on Wednesday, November 6, a Regular Session on Wednesday, November 13, a Committee of the Whole on Wednesday, November 20 and a Regular Session on Wednesday, December 4.

*Note: By adoption of this schedule, the Council gives staff the authority to correct typographical errors and align the footnotes and narrative to mesh with changes made in the course of Council approval of this schedule. These changes will not alter the date, time, or place of any meeting voted upon by the Council.*