



**City of Bloomington Utilities
2019 Residential Stormwater Grants
Guidelines for Applicants**

The Residential Stormwater Grants program administered by the City of Bloomington Utilities (CBU) provides small grants to homeowners for green stormwater infrastructure projects on private property. These projects are expected to improve the management of stormwater before it enters the City's stormwater conveyance infrastructure known as the Municipal Separate Storm Sewer System, or MS4. The water that flows into storm drains and through the MS4 doesn't get treated, so it transports all the pollutants from the urban landscape directly into our local waterways. In 2019, CBU will award a total of up to \$35,000 for green stormwater infrastructure projects. Applicants are expected to demonstrate their need to fix erosion and flooding issues, and possible solutions may include rain gardens, vegetated bioswales, detention pond maintenance or retrofits.

WHO MAY APPLY

1. Individual landowners or multiple landowners
2. Neighborhood Associations
3. Homeowner Associations

All applicants must reside within the City of Bloomington city limits and meet the following requirements:

- The applicant(s) must be the owner(s) of single-family residential real estate.
- The real estate upon which the drainage/erosion problem exists must be owned by the applicant(s).
- For applicants applying to fix an issue spanning multiple eligible properties, the parcels of real estate must be contiguous. Please only submit one application per project.

If applying under a Neighborhood Association or a Homeowner Association, the following additional requirements must be met:

- Each parcel of real estate upon which the drainage/erosion problem exists must be owned by members of the applying Neighborhood Association or Homeowner Association.
- Applications must be signed by the President and/or Chair of the Board of the applying Neighborhood Association or Homeowner Association.

IMPORTANT DATES

March 18, 2019	6:00 pm Public Informational Meeting at CBU
April 1, 2019	4:00 pm Letter of Intent due
May 1, 2019	4:00 pm Application Package due
June 10, 2019	Projects Awarded by the Utilities Service Board

Successful applicants will have 12 months from the date of award to complete their project.

APPLICATION PROCEDURE

All applicants are highly encouraged to submit a letter of intent to increase their chances of submitting a successful application. An example letter of intent is provided online at bloomington.in.gov/utilities. Letters of intent must be submitted by April 1, 2019 for consideration. After the letters of intent are submitted, projects will be screened and applicants will be promptly notified if their project is determined to be ineligible for funding.



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The application form can be found online at bloomington.in.gov/utilities and must be submitted with the following materials:

1. Location map
2. Photographs of current drainage or erosion issue
3. A detailed sketch of the proposed final project
4. Cost estimate
5. Other helpful documents (such as existing engineered designs, a copy of the neighborhood covenant, etc.)

For assistance with your application, please contact Kelsey Thetonia, stormwater@bloomington.in.gov, or call (812) 349-3656.

Completed applications must be submitted by 4:00 pm on Wednesday May 1, 2019, for consideration.

Application packages may be submitted in person, by mail, or email to the following:

In person or mail: City of Bloomington Utilities
Attn: Kelsey Thetonia
600 E Miller Dr.
Bloomington IN 47401

Email: stormwater@bloomington.in.gov

PROJECT REQUIREMENTS

Projects will be ranked by an appointed review committee based on the potential to improve water quality and decrease flooding and erosion concerns. The committee will then determine how much funding will be awarded to each project. For 2019 projects, there is no minimum or maximum cost-share amount and there will be no cap in funding. If a project is not fully funded by the grant, applicants will be responsible for paying the remainder of the project cost. Payments will be made in one lump sum in arrears after the completed project has been inspected and approved by CBU, and all final documentation is submitted.

Funding will only be provided for an authorized contractor to complete the engineering design, materials, and labor. Examples of projects that can be submitted include:

- Rain gardens or bioswales
- Detention or retention pond maintenance or retrofitting
- Repair of lined ditches or conversion to vegetated swales
- Driveway culvert replacement

Funds cannot be used for permit fees, the purchase of equipment, the purchase of land or easements, legal fees, or water/soil sampling or analysis. All projects will require erosion and sediment controls during construction. Design plans must demonstrate adequate drainage and stabilization. A five-year maintenance plan is also required as part of the application.

Some projects may require City permits from the Planning and Transportation Department. For example, a grading permit is required for all projects disturbing 1,000 square feet or more. Information on City permits can be found on the City's website: bloomington.in.gov/planning/permits. If a project requires permits for work in the floodplain or Waters of the State, it will be ineligible for funding in 2019; please work with CBU staff to plan for future funding opportunities.