



# Background Check Prices

*Finding affordable options for volunteer screening*

Thorough screening is one part of an overall volunteer management program, which should include an in-person interview, training, reference checks, applicable background checks, oversight, and well-publicized policies on interactions between volunteers and clients

## Background Check Pricing (2015)

Information is subject to change. The inclusion of an organization in this list does not imply City endorsement or support of the organization's activities or policies.

Type	Price
<b>LOCAL</b>	
<b>State of IN Public Records Criminal &amp; Citation Case Records</b> <a href="http://mycase.in.gov">http://mycase.in.gov</a> Provides FREE access to the same information that the City and County report. (See below)	<b>FREE</b>
<b>Sex Offender Watch (local, state &amp; national)</b> Monroe County Sheriff's Dept: <a href="http://www.icrimewatch.net/search2.php?AgencyID=54855">www.icrimewatch.net/search2.php?AgencyID=54855</a> Indiana Sex and Violent Offender Registry: <a href="http://www.icrimewatch.net/indiana.php">www.icrimewatch.net/indiana.php</a> National Sex Offender Public Website: <a href="http://www.nsopr.gov">www.nsopr.gov</a>	<b>FREE</b>
<b>Child Abuse Registry: (local, state &amp; national)</b> There is a multi-step process to gain access to records. Contact the Child Protective Services office directly to request a check. Monroe County (Region 13): Address: 1717 W. 3rd. St., Bloomington, IN 47404. Phone: 336-6351 Office Hours: 8AM-4:30PM ( <a href="http://www.in.gov/dcs/2372.htm">www.in.gov/dcs/2372.htm</a> )	<b>FREE</b>
<b>Monroe County Criminal History Search</b> Source: Monroe County Sheriff's Dept. Requires signed release form (can be your own form) including Name, DOB and SS#. There is a 24-hr turn-around. Results can be picked up (301 North College Ave) or faxed to you. (812) 349-2534 / (812) 349-2765 *Fee exemption (FREE) for nonprofits located within the County limits, but outside of the City limits.	<b>\$7.00</b>
<b>Bloomington City Criminal History Search</b> Source: Bloomington Police Dept. Download form online ( <a href="http://1.usa.gov/criminalhistorycheck">http://1.usa.gov/criminalhistorycheck</a> ) or pick up from the office (220 E 3rd St)- includes Name, DOB and SS#. 24-hr turnaround. Results can be picked up or faxed to you. No fee exemptions. (812) 339-4477	<b>\$7.00</b>
<b>Driver License Record/BMV Record Search (local, state)</b> phone: 1-888-myBMV411 <a href="https://myweb.in.gov/BMV">https://myweb.in.gov/BMV</a> Create an "enhanced" account online for \$50/year fee. Search for Name, DOB and DLN or SSN. Results show Driver Status (license type, expire date, points, status and remarks) and Record (suspension, disqualification, convictions).	<b>\$7.50</b>

### Helpful Tips:

- Fair Credit Reporting Act (FCRA):** This protects the privacy of consumers. Every background checking service must agree to the terms of FCRA. Visit [ftc.gov/os/statutes/fcra.htm](http://ftc.gov/os/statutes/fcra.htm)
- Do It Yourself (DIY) vs. Commercial Screening Options:** There are many free options for DIY background screening at the local and statewide levels (see info in chart). National criminal checks are accessible and often less expensive when done through a commercial service. You are paying to access their nationwide database of records with searches often performed online using a secure dashboard. Results are usually delivered instantly. These commercial services MUST follow privacy protections determined by the FCRA.
- Avoiding Discrimination Charges:** Create standards for deciding which positions require background checks; do not only do background checks on candidates who "look suspicious"; protect the privacy and confidentiality of applicants by making sure investigations and reports are secure as well as the websites used to retrieve them

## City of Bloomington Volunteer Network

City Hall • 401 N. Morton St., Suite 260, Bloomington, IN 47404 • [www.bloomington.in.gov/volunteer](http://www.bloomington.in.gov/volunteer)  
hrs: 8am - 5pm Monday-Friday • ph. 812.349.3433 • fax 812.349.3483 • [volunteer@bloomington.in.gov](mailto:volunteer@bloomington.in.gov)



