

Banneker Community Center Advisory Council
Meeting Agenda
September 23rd, 2019
5:30-7:00 pm

Getting Started

- a. Recap of August meeting minutes

Current Events

1. Staffing

Banneker at the 'View is looking for a Recreation Leader (\$11.80/hr, 3-9hrs per week)

<https://www.indeed.com/job/recreation-leader-75fd75cf63b79ad4>

Teen Leadership Institute is looking for a Specialist (\$15/hr, 20-25hrs per week)

<https://www.indeed.com/job/recreation-specialist-9a3998100e3a8c98>

Building Supervisor position is also posted for special event coverage (\$13/hr, hrs vary)

<https://www.indeed.com/job/building-supervisor-635ca6bda10ec686>

See Indeed.com for more information

We spent quite a bit of time talking about staffing challenges, including a new policy for staff that implements specific procedures for calling out of a shift and consequences for repeated missed shifts. Also, covered was the creation of new supervisor position for the Teen Leadership Institute and the search for highly qualified candidates to fill this position. Cory will send more information about the job in a format that can be shared in your circles.

- a. Staff meetings

Need suggestions to create more comradery and provide information such as staff trainings, diversity awareness, coping skills and development opportunities for Banneker staff. Currently staff meetings have extremely low attendance if any at all. Suggestions made were: close all Banneker programs for a day to allow for all staff meeting, provide links to online trainings and give paid hours only on completion.

2. Ready Communities Implementation Grant Status

- a. Updated Timeline

- We have been waiting on the official announcement of the grant. The final details are being worked out between the Parks Foundation and ROI before the agreement can be signed and then announced. The Parks Foundation has agreed to waive their usual fee for managing the grant money and once they have held a vote approving that waive, everything will move forward. The grant should hopefully be announced in the next two or three weeks.
- The grant money will be available to Banneker starting in January 2020. We foresee the main renovations taking place over Spring Break week, March 16-20.
- The grant did not cover two items we had asked for, flooring and window blinds. Parks has agreed to cover at least a large portion of the funds needed for the flooring by returning money to Banneker that was appropriated for the golf course clubhouse last year. We are researching potential ways to fundraise the approximately \$15,000 needed for blinds and any additional money to cover the flooring.

Looking at Spring Break for building closure and renovations. Grant announcement is set to go out in 2 weeks.

- b. Publicity

Strong need to update website and facebook information BEFORE the grant announcement is published. Including ways to donate to the projects that were not funded through ROI.

3. Welcome to Banneker Event

The event took place Saturday September 21st, 12 partners/vendors/community representatives attended to provide information to IU students who are interested in serves and opportunities available outside of campus. Looking to partner with scholar programs and orientation week events.

4. Thanksgiving Event

Advisory council members should be all hands on deck for this event. The only thing set in stone for this year's event is the date. Other aspects of the event can be adjusted. See additional change.

3. Questions, thoughts, problems, concerns?

Banneker Thanksgiving

Event Details:

Last year:

Date: November 17th, 2018

Time: 5:00-9:00 pm

5:00-7:00: Open gym basketball/finish food prep/kids activities on third floor

7:00-7:30: Set up gym for meal

7:30-9:00: Dinner and live band performance

Number of Participants:

150+

This year:

2019 Date: Saturday November 23rd

Needs:

- Discuss activities, event time, use of facility space
- Determine options for food
- Marketing/sign up to attend?