

**Procedure for Common Council Consideration of
Ordinance 19-24, which Repeals and Replaces the Text of the Unified Development Ordinance (UDO)
(10/16/19)**

The Common Council adopts the following procedure for consideration, amendment, and adoption of the proposed Ordinance 19-24, otherwise known as the Unified Development Ordinance (UDO).

Introductory Phase – Chapter by Chapter Review of the UDO

1. During the initial review of the UDO, each chapter will be discussed in order and in accordance with the proposed *Schedule for Common Council Consideration of Ordinance 19-24* (Schedule), subject to revision as necessary.
2. The order of business for each chapter will be as follows:

<u>Order of Business</u>	<u>Time Limit</u>
- staff presentation;	20 minutes
- Common Council questions;	3 minutes per Council member per round; 30 minutes total.
- public input	One, 3-minute statement per speaker
- Additional Council questions	2 minutes per Council member per round; 20 minutes total.
- Common Council debate and move to the next item	4 minutes per Council member; maximum of 36 minutes in total

Submission and Consideration of Amendments – Consideration of Written Objections

3. Members of the public may raise potential amendments during the public comment portion of the public meetings and also by direct contact with Council members outside of the public meetings. However, in accordance with normal Council practice, only Council members may sponsor and initiate an amendment.
4. Council members will submit amendments to the Council staff as soon as feasible. The primary deadline for amendments is Monday, November 4, 2019 at noon. This deadline is intended to apply for all but minor or technical amendments of narrow scope. A second deadline for those latter amendments is set for November 25, 2019 at noon. Council consideration of first round amendments will occur in November, but may extend into December. Council consideration of second round amendments will occur in December. In order to accommodate this schedule, the public is advised to communicate with Council members well in advance of those dates.
5. The public will have an opportunity to file written objections to the UDO with the City Clerk and County Auditor. The Common Council will consider written objections as a separate item on the agenda at the meeting scheduled for October 30, 2019 and prior to a vote on adoption scheduled for December 18, 2019. Other opportunities for consideration of written objections may be announced and added to the Schedule.
6. Amendments will be heard over a course of meetings in November and, if necessary, December (as listed on the Schedule). The order of amendments will appear on the agenda and, except where acted upon via a Consent Agenda, will be subject to a majority vote of the Council. After the Council has voted on all amendments and considered any new written objections, it will vote on the entire UDO as amended.
7. Except for those that appear on the Consent Agenda, each amendment will be heard in the following manner:

<u>Order of Business</u>	<u>Time Limit</u>
- sponsor presentation;	10 minutes
- P & T staff comment;	5 minutes
- Common Council questions;	3 minutes per Council member per round; 30 minutes total.
- public input	One, 3-minute statement per speaker
- Additional Council questions	2 minutes per Council member per round; 20 minutes total
- Common Council debate and vote on a suitable motion	4 minutes per Council member; maximum of 36 minutes in total

Recess, Revision of Procedures, and Other Matters

8. Council deliberations on Ordinance 19-24 will occur over a series of meetings in what will be one, continuous hearing. As such, until these deliberations come to close, the Council will recess (and not adjourn) at the end of each meeting. As previously adopted by the Council, the meetings will start at 6:00 pm unless otherwise stated in the Schedule (see link below) or changed by a vote of the Council. The Council may, at any time, vote to recess until the next scheduled meeting or until another date and time agreed upon by the Council. However, each meeting shall not last longer than four hours, unless approved by two-thirds vote of the Council.
9. These procedures will be followed unless changed by action of the Common Council. Such action requires no more than a majority of the Council.
10. Additional procedures may be adopted by the Council that may include, but are not limited to, time limits for Council debate and questions, and the hour and manner for recessing these meetings.

For further information regarding the formal notice, meeting procedures, subsequent revisions to schedule, and the substance of the UDO and any amendments, please visit the Council website at <https://bloomington.in.gov/council/plan-schedule>