

CITY OF BLOOMINGTON, INDIANA
ANNUAL COUNCIL LEGISLATIVE SCHEDULE FOR 2020
(Subject to Revision by Common Council)

The Legislative Cycle. While it is typical for the Council to introduce and take final action on legislation during the same legislative cycle, which typically spans three consecutive Wednesdays (or 14 days), the Council may schedule legislation for further consideration at subsequent Committees of the Whole, Regular Sessions, or Special Sessions. Matters certified by the Plan Commission may be referred to the Land Use Committee which, unless given more time by that motion, may return the matter to the full Council at the second Regular Session following its referral to the Land Use Committee.

Work Sessions. Work Sessions provide an opportunity for the Council members to learn about City initiatives, most of which are close to formal consideration by the Council. These meetings are typically held in the Clerk/Council Office Library (Room 110 of City Hall) at noon. If the room is too small for the meeting, the Council may move it to another room in City Hall and post notice on the door of the Council Office the day of the change in location. Except for the meetings on Monday, December 16, 2019 and Monday, December 14, 2020, these meetings will be held on a Friday.

Deadlines for Legislation: There are typically two deadlines for submitting legislation for each legislative cycle: one for ordinances and another for resolutions. These deadlines include the submittal of all accompanying materials, including a summary memo, and are set at noon on the date listed below. For information on the manner for submitting these materials, please inquire with the Council Office.

Usual Day, Location, and Time of Meetings: Unless otherwise indicated, the Council meets on the first four Wednesdays of the month in the Council Chambers in Room 115 of the Showers Center, 401 North Morton Street, Bloomington, Indiana, at 6:30 p.m. It also meets for a Work Session on Fridays about 12 days before the beginning of the next legislative cycle. See the first column of the chart (below) and Work Sessions (above) for the day, time, location of those meetings and the typical topics discussed at them. Matters certified by the Plan Commission to the Common Council may be referred to the Land Use Committee. When considering those matters, unless changed by a motion of the Council, the Land Use Committee, as a standing committee of the Council, shall meet on the second and fourth Wednesday of the month and start its meeting between 5:30 pm and 9:45 pm. (BMC 2.04.255)

LEGIS CYCLE	WORK SESSIONS	DEADLINE FOR ORDINANCES; E-MAILED TO CCL BY NOON	DEADLINE FOR RESOLUTIONS; E-MAILED TO CCL BY NOON	REGULAR SESSION 1st READING FOR ORDS.	COUNCIL COMMITTEE DISCUSSION	REGULAR SESSION 2nd READINGS AND RESOLUTIONS
1	Mon. Dec. 16 (2019)	Wed. Dec. 18 (2019)	Wed. Dec. 18 (2019)	¹ Jan. 8	¹ Jan. 8	Jan. 15
2	Fri. Jan. 3	Mon. Jan. 6	Mon. Jan. 13	Jan. 15	Jan. 22	² Feb. 5
3	Fri. Jan 24	Mon. Jan. 27	Mon. Feb. 3	Feb. 5	Feb. 12	Feb. 19
4	Fri. Feb. 7	Mon. Feb. 10	Mon. Feb. 17	Feb. 19	Feb. 26	Mar. 4
5	Fri. Feb. 21	Mon. Feb. 24	Mon. Feb. 24	³ Mar. 4	³ Mar. 4	Mar. 11
6	Fri. Feb. 28	Mon. Mar. 2	Fri. Mar. 13	Mar. 11	Mar. 25	Apr. 1
7	Fri. Mar. 13	Mon. Mar. 23	Mon. Mar. 30	Apr. 1	⁴ Tue. Apr. 7	Apr. 15
8	Fri. Apr. 3	Mon. Apr. 6	Mon. Apr. 13	Apr. 15	⁵ Apr. 22	² May 6
9	Fri. Apr. 24	Mon. Apr. 27	Mon. May 4	May 6	May 13	May 20
10	Fri. May 8	Mon. May 11	Mon. May 18	May 20	May 27	June 3
11	Fri. May 22	Fri. May 22	Mon. June 1	⁶ June 3	⁶ June 10	^{6 & 7} June 17
SUMMER RECESS (ENDING WITH REGULAR SESSION ON JUNE 17) AND DEPARTMENTAL BUDGET HEARINGS (STARTING ON MONDAY, AUGUST 17 THROUGH AUGUST 20) ⁵						
12	Fri. July 10	Mon. July 13	Mon. July 13	^{6 & 8} July 22	^{6 & 8} July 22	^{6 & 8} July 29
13	Fri. July 24	Mon. July 20	Mon. July 27	July 29	Aug. 5	Aug. 12
14	Fri. July 31	Mon. Aug. 3	Fri. Aug. 14	Aug. 12	Aug. 26	Sep. 2
15	Fri. Aug. 21	Mon. Aug. 24	Mon. Aug. 31	Sept. 2	Sept. 9	⁹ Sept. 16
16	Fri. Sept. 4	Fri. Sept. 4	Fri. Sept. 11	⁹ Sept. 16	⁹ Sept. 23	⁹ Oct. 7
^{5 & 10} Budget	N/A	Mon. Sept. 14	Mon. Sept. 14	¹⁰ Sept. 30	¹⁰ Sept. 30	¹⁰ Oct. 14
17	Fri. Sept. 25	Mon. Sept. 28	Mon. Sept. 28	⁹ Oct. 7	⁹ Oct. 7	⁹ Oct. 21
18	Fri. Oct. 9	Fri. Oct. 9	Mon. Oct. 19	Oct. 21	Oct. 28	Nov. 4
19	Fri. Oct. 23	Mon. Oct. 26	Mon. Oct. 26	Nov. 4	¹¹ Thur. Nov. 12	¹¹ Nov. 18
20	Fri. Oct. 30	Wed. Nov. 4	Wed. Nov. 4	¹¹ Nov. 18	¹¹ Nov. 18	¹¹ Dec. 2
21	Fri. Nov. 13	Wed. Nov. 18	Mon. Nov. 30	Dec. 2	Dec. 9	Dec. 16

YEAR END RECESS

First Legislative Cycle for 2020:

1	Mon. Dec. 14 (2020)	Wed. Dec. 16 (2020)	Wed. Dec. 16 (2020)	¹ Wed. Jan. 13 (2021)	¹ Wed. Jan. 13 (2021)	Wed. Jan. 20 (2021)
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(Over)

The following footnotes list and explain the exceptions to this general rule:

1. **Organizational Meeting.** The Council will hold an annual Organizational Meeting on this date when, along with other matters, it elects officers, appoints its members to serve on boards and commissions, and gives legislation first reading. Under local code, the meeting must be held by the second Wednesday in January unless rescheduled by a majority of the Council. (BMC 2.04.010 and BMC 2.04.050[a, c & d]). This meeting will be immediately followed by a Committee of the Whole.
2. **Fifth Wednesdays.** The Council does not, in general, meet on the fifth Wednesday of the month. In 2020, there are four such Wednesdays, which occur in January, April, July, and September. According to this schedule, the Council would meet on those Wednesdays in April (for a Budget Advance) and in September (for a Special Session and Committee of the Whole regarding the Budget for the following year – See Footnote #5 & #10 below).
3. **Spring Break.** The Council will hold its first Regular Session and first Committee of the Whole in March on the first Wednesday (March 4, 2020). This schedule calls for two meetings on one night in order to avoid meeting over Spring Break (when many residents are out-of-town).
4. **Passover.** Passover begins on the evening of Wednesday, April 8. To avoid meeting on this day of religious observance, the Council will instead meet for a Committee of the Whole on Tuesday, April 7.
5. **Budget Hearings.** The Council will hold a Council Budget Advance in the Council Chambers of City Hall at 6:00 p.m. on Wednesday, April 29 and Departmental Budget Hearings in the Council Chambers at 6:00 p.m. on Monday, August 17, Tuesday, August 18, Wednesday, August 19, and Thursday, August 20, 2020. Budget Books are scheduled to be delivered on Monday, August 10, which is one week before the start of the Departmental Budget Hearings.
6. **Summer Recess.** BMC 2.04.050[e] & [g] call for the Council to take a brief recess after the first Regular Session in August and the second Regular Session in December, and not introduce legislation for first reading at these meetings. By approving this Annual Schedule, the Council will be starting and ending the Summer Recess earlier than set forth in the BMC. The Summer Recess will begin after the first legislative cycle in June (which ends with a Regular Session on June 17) and will end with a Work Session on Friday, July 10. Please note that this will move two legislative cycles from before to after the Summer Recess.
7. **Tax Abatement Report.** The Council will hear the Annual Tax Abatement Report as a Report from the Mayor and City Offices at this Regular Session.
8. **Summer Schedule Adjustment.** As mentioned in Footnote #6, this Annual Schedule moves two legislative cycles from before to after the Summer Recess and ends that recess earlier than usual. In order to avoid losing a legislative cycle (because of Departmental Budget Hearings), the first legislative cycle after Summer Recess will entail doubling-up a Regular Session and Committee of the Whole on July 22. That legislative cycle includes a Work Session on Friday, July 10, a Regular Session and Committee of the Whole on July 22, and a Regular Session on July 29.
9. **Second Legislative Cycle in September and First Legislative Cycle in October – Overlap with Budget Cycle.** The second legislative cycle in September and the first legislative cycle in October overlap with the Budget Cycle and are intended to allow for consideration of routine, non-budget legislation during that time. Those meetings will include a Regular Session on Wednesday, September 16, a Committee of the Whole on September 23, a Regular Session and Committee of the Whole on October 7 (a first Wednesday), and a Regular Session on October 21. Because of the fifth Wednesday in September, this will add a legislative cycle which is generally lost with the inclusion of the Budget Cycle.
10. **Budget Cycle Schedule.** After holding Departmental Budget Hearings in the mid-August (See Footnote #5), the Council will formally consider the City Budget for 2019 during a separate legislative cycle (known as the “Budget Cycle”) starting in late September and ending in early October. In keeping with the Wednesday meeting schedule, this Budget Cycle starts with a Special Session and Committee of the Whole on the fifth Wednesday in September and ends with a Special Session on the second Wednesday in October. Please note that the statutorily required initial public hearings associated with the City Budget package will be held during the aforementioned Committee of the Whole in September and the adoption hearings will be held at the Special Budget Session in October.
11. **Scheduling around Veteran’s Day and Thanksgiving.** Veteran’s Day falls on Wednesday, November 11. To avoid meeting on this City holiday, the Council will instead meet for a Committee of the Whole on Thursday, November 12. The Council will not meet for a Committee of the Whole on the Wednesday before Thanksgiving per BMC 2.04.050 (f). In order to hold a full complement of Wednesday meetings during the two legislative cycles in November, this schedule doubles-up a Regular Session and Committee of the Whole on November 18. The meetings in the two November legislative cycles include: a Regular Session on Wednesday, November 4, a Committee of the Whole on Thursday, November 12, a Regular Session and Committee of the Whole on Wednesday, November 18, and a Regular Session on Wednesday, December 2.

Note: By adoption of this schedule, the Council gives staff the authority to correct typographical errors and align the footnotes and narrative to mesh with changes made in the course of Council approval of this schedule. These changes will not alter the date, time, or place of any meeting voted upon by the Council.