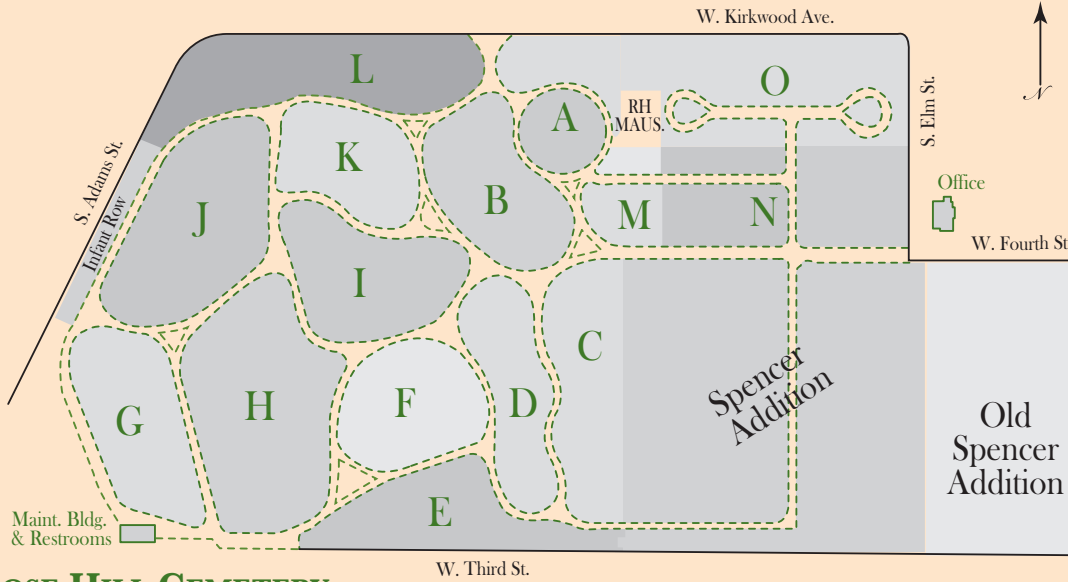




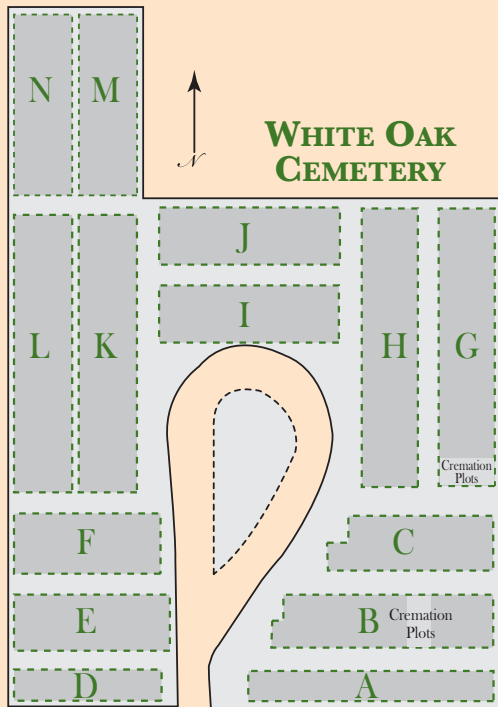
CITY OF BLOOMINGTON
parks and recreation

ROSE HILL AND WHITE OAK CEMETERIES

RULES & GUIDELINES FOR PLOT OWNERS



ROSE HILL CEMETERY



W. Seventh St.

The grounds of Rose Hill and White Oak cemeteries are the final resting places for our families and loved ones. As we dedicate memorials at the graves, we recognize that it is only a symbol of our enduring love for the ones we have lost. So that our actions will help us keep these grounds sacred to their memories, these rules and regulations have been set forth ensuring these grounds will reflect our respect for the departed.

The Rose Hill Cemetery is located at 1100 W. Fourth St. on Bloomington's west side. White Oak is located a few blocks away, at 1200 W. Seventh St.

For cemetery inquiries, please contact the office between the hours of 9 a.m.-noon, Monday-Friday.

CEMETERY OFFICES

930 W. Fourth St. 812-349-3498

CEMETERY STAFF

Barb Dunbar, Administration 812-349-3498
 Joanna Sparks, Landscaping/Grounds 812-349-3497
 Jennifer Barber, Office Assistant 812-349-3498



CITY OF BLOOMINGTON
parks and recreation

Revised 5/22/18

GENERAL RULES

- ☞ Speed limit is 20 mph.
- ☞ Parking is permitted only on asphalt roadways or driveways.
- ☞ Cemetery hours are from dawn to dusk.
- ☞ Picking flowers at cemeteries, whether wild or cultivated, is prohibited.
- ☞ No glass is allowed in the cemetery at any time.
- ☞ Anyone caught littering or vandalizing will be prosecuted to the fullest extent of the law.
- ☞ Dogs on cemetery grounds must be leashed at all times. Owners are responsible for pickup and proper disposal of animal waste.
- ☞ Prolonged parking or meetings on cemetery grounds are not permitted.
- ☞ Vehicles left on cemetery property will be towed at owner's expense unless prior approval has been obtained.

CREMATION

Ashes may be interred either in the ground or in mausoleum niches. Single niches can accommodate up to two urns, depending on size.

GREEN BURIALS

Green burials are permitted only at White Oak Cemetery in a prescribed section. For more information, contact the cemetery office.

BURIAL PROCEDURES

- ☞ 24-hour notice is required from funeral directors prior to burials.
- ☞ Burials and graveside services cannot be scheduled on Sundays and City holidays.
- ☞ Funeral directors will be required to furnish exact grave location by information gathered from family members, deeds, records, or by confirming necessary location information at the cemetery office.
- ☞ Funeral directors will produce a burial permit and a check for opening and closing of grave site. This is due upon arrival at the cemetery prior to or after the graveside service.
- ☞ As required by Indiana state law, a licensed funeral director must be present at the time of interment for all burials (traditional or cremation).
- ☞ Funeral directors will immediately notify the cemetery office of any changes concerning upcoming funerals or arrangements.

MONUMENTS AND MARKERS

- ☞ There shall be permitted only one upright monument per grave space. Additional markers (veteran's plaques, foot markers, cremation markers) must be flush to the ground.
- ☞ Upright monuments must have a two-part foundation consisting of a poured concrete footer at a 28" depth to prevent settling of the monument, and a concrete or limestone pad set flush with the ground and extending beyond the base of the monument at least 3" on all sides to permit safe mowing adjacent to the monument.
- ☞ Monuments and markers set flush to the ground must also have a 28" poured concrete footer.
- ☞ All monuments must stay within the boundaries of the lot.
- ☞ The installation of pens, walls, or benches on any lot is not permitted.

LANDSCAPING OF CEMETERY LOTS

- ☞ The planting of trees, shrubs, and ground covers is prohibited. Perennial plants or bulbs are permitted within the grave site boundaries only on the sides of headstones.
- ☞ Annual plants may be planted within grave site boundaries, and will be permitted to remain only so long as they are maintained by the lot owner in such a manner as to not become unsightly or interfere with regular maintenance performed by cemetery staff.
- ☞ The maintenance of all plantings on a cemetery lot are the responsibility of the lot owner and the maintenance practices must include:
 - Keeping the plant materials in a healthful, neat, and attractive condition (being both disease and insect free).
 - Keeping the plant materials pruned so as to prevent their covering any monument or marker, or encroaching onto adjacent lots.
- ☞ The failure of lot owners to maintain plantings a described will result in the cemetery staff taking corrective steps as deemed necessary.
- ☞ The cemetery staff is not responsible for damages to plantings due to the necessary performance of their work duties.

- ☞ The cemetery grounds are well maintained by our professional staff throughout the year. Perpetual care includes mowing, weeding, tree trimming, removal of snow and debris, and landscaping of common gardens.

GRAVE DECORATIONS

- ☞ Artificial and fresh-cut flowers and wreaths are permitted at all times in the cemetery. They must be firmly attached to the monuments or markers (e.g. in permanent chalices or grave saddles). No decorations may be placed on or anchored to the ground.
- ☞ **NOT PERMITTED:** Shepherd's hooks and glassware (e.g. vases, jars, candleholders, figurines) are not permitted at any time. No decorations may be placed on or anchored to the ground. All items must be placed securely on the monument so as not to present a hazard to cemetery workers or visitors.
- ☞ Flags and flag holders will be permitted to remain on graves only so long as they do not become unsightly or present an obstacle to grounds maintenance. Flags placed in the cemetery on Memorial Day may be removed four weeks after the holiday.
- ☞ **Spring and fall cleanups will be conducted throughout March and October of each year, and all floral arrangements and broken or damaged items will be cleared from graves.** In order for a family to save any decorations placed on a grave, the decoration should be removed prior to March 1 and October 1. Please contact the cemetery office to find out when the cleanup has been completed, and new decorations may be placed.
- ☞ The cemetery may remove, without notice or consent, any planting, decoration or other object placed on or about any interment space which the cemetery determines to be improper, unsightly or dangerous to persons or equipment. The cemetery assumes no liability for damage, removal, or storage. Cemetery staff and the City of Bloomington are not responsible for grave decorations which are stolen, vandalized, or damaged.