

## City of Bloomington - Monthly Parking Agreement

This Agreement entered into with the City of Bloomington, Indiana, (hereinafter "City") and "Lessee".

Space Billed To "Lessee" (Your Name) Phone
Billing Address City State Zip
E-Mail Place of Employment (If student, leave blank)
Vehicle Make Model Year Color License Plate #
Garage Requested (Check One):    Morton Street Garage    Walnut Street Garage    Temporary Lot

**Company Billing Only:**  
Company Billing Authorized By \_\_\_\_\_  
Space Used by \_\_\_\_\_

**OFFICE USE BELOW LINE**

Garage Name Location # Assigned Monthly Rate Access Card/Account #
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1. The City hereby authorizes Lessee to park in municipal parking garage named above under Garage Name.
2. The Lessee agrees that this Agreement will not commence until any and all outstanding fines and fees for parking violations issued by the City to the vehicle listed above or any other vehicle owned by the Lessee have been paid in full.
3. Parking term is from the first day of the month to the end of month, and payment for parking is due on or before the first day of the month.
4. The City reserves the right to close the garage for special events, repairs or other necessary purposes. The City garage signage or notification of repairs must be adhered to at all times while your vehicle is parked in the city garage.
5. Garage access pass may not be shared. Only one vehicle registered to an account may be parked in the assigned location at one time. All vehicles utilizing a single garage access pass at the same time will be deemed in violation and subject to citation, tow and registered owner's parking permission may be revoked.
6. Vehicles left in the garage for longer than 30 days must be covered. Excessive dust on a vehicle will result in towing at owner's expense.
7. The Parties agree that the City shall not be liable for vandalism or theft to vehicles, or theft of personal property of any nature in or on any vehicle and shall not be responsible or liable for accidents or damage involving your vehicle or other vehicles, or harm or damage to you, passengers or pedestrians within the garage.
8. Lessee understands that she/he will be issued a passkey and may be towed if she/he parks in any parking stall not designated for her/his use and is subject to towing at the owners' expense.
9. If damage is caused to a motor vehicle being towed by an independent contractor, the City is not liable or responsible for any such damage. This does not affect the liability of any independent contractor carrying out the towing.
10. In the event of a garage access card or tag mutilation or loss, Lessee may request a replacement upon payment of a ten dollar (\$10.00) replacement fee. Report a lost or stolen permit to the Parking garage staff immediately. The proper form must be submitted, and the current replacement fee paid before a new garage access card will be issued, unless the reported loss is accompanied by a City Police Department report, wherein the replacement fee will be waived.
11. CANCELLATION POLICY- This Agreement is a grant of a license to park in the garage and may be cancelled by either party upon 30 days' prior written notice to Garage Management Office. If notice is received after the first day of the month, Lessee will be charged for the full month.
12. Parking is governed by Title 15 of the City of Bloomington Municipal Code (hereinafter "BMC"). Violations of the BMC may result in ticket(s) being issued, vehicle(s) being towed and parking account(s) being terminated.

**I have read this Agreement and hereby agree to the terms and conditions set forth herein.**

**Automated Payments Only: (check if authorizing automatic charge)**

I understand and authorize that I will be charged automatically on the first day of the month via **ACH** for my monthly parking cost. I also understand any cancellations of automatic charges to my account must be received in writing 30 days prior to the first day of the month being charged.

I understand and authorize that I will be charged automatically on the first day of the month by the **Preferred Credit Card** I provided for my monthly parking cost. I also understand any cancellations of automatic charges to my account must be received in writing 30 days prior to the first day of the month being charged.

Lessee signature \_\_\_\_\_

Date \_\_\_\_\_

**ALL FIELDS MUST BE FILLED OUT IN ORDER TO PROCESS THIS AGREEMENT**