



SECONDHAND DEALER BUSINESS LICENSE APPLICATION

City of Bloomington
 Department of Economic and Sustainable Development
 401 N. Morton St.
 Bloomington, Indiana 47404
 812-349-3418

1. Application and License Information

This is an application for a Secondhand Dealer business license per Chapter 4.20 (Secondhand Dealers) of the Bloomington Municipal Code. Any person or corporation who desires to engage in buying, selling, trading or otherwise acquiring or purchasing used goods, items and merchandise for business purposes in the city shall first procure a license to do so from the office of the City Controller. This license is good for one year from the day it is issued.

Return completed application to Jane Kupersmith, Assistant Director of Small Business Development, Economic & Sustainable Development Department with any questions:
 (812) 349-3419 or jane.kupersmith@bloomington.in.gov

2. Applicant Information

Name:			
Title/Position:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

3. Company Information

Name of Company:					
Address of Company:					
City, State, Zip:					
Phone Number:					
Website / Email:					
Social Media Website Addresses/Handles:					
Company is a:	<input type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other:

4. Company Officer Information

Provide the names and addresses of all principle officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Address

5. Leads Online:

Licensees are required to provide information for each article pawned or received to the City of Bloomington Police Department within two business days of receiving said article. Information shall be electronically transferred, within two business days of receiving said article, via Leads Online. For any questions about using Leads Online, or about setting up a free account, please contact Leads Online toll-free at (800) 311-2656.

6. Surrender of Stolen Goods/Applicant Signature

The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees that in the event the applicant as licensee receives merchandise of any kind which is stolen, he/she claims no right, title or interest in and to said merchandise, and that upon request by law enforcement officer having probable cause to believe that the merchandise is stolen, he/she will voluntarily surrender said merchandise to the possession of that law enforcement agency when given a receipt for the same.

This Agreement shall in no way impact the undersigned's ability or right to seek restitution via the relevant Prosecuting Attorney's Office

Applicant Name (printed):	
Signature:	
Date Signed:	

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
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Chapter 4.20 – Secondhand Dealers

Sections:

4.20.010 – License—Required.

4.20.020 – License—Application—Fee—Issuance—Record.

4.20.030 – License—Display.

4.20.040 – Purchases to be held seven business days before sale.

4.20.050 – Nonapplicability to interstate commerce.

4.20.060 – Information for police department.

4.20.070 – Penalty.

4.20.010 – License—Required.

Any person or corporation who desires to engage in buying, selling, trading or otherwise acquiring or purchasing used goods, items and merchandise for business purposes in the city shall first procure a license to do so from the office of the city controller. No license shall be required if the person or corporation is solely engaged in the business of buying, selling, trading or otherwise acquiring or purchasing one or more of the following: clothes, cars, books, watercraft, farm equipment, cd's or lp's. No license is required for any of the following: garage sale; estate sale; any sale that is held by a transient vendor and lasts no more than twenty-four (24) hours; any sale held by either a charitable or political organization; persons or businesses which only occasionally engage in the purchase of used goods so long as this occasional business does not total more than five thousand dollars (\$5,000.00) worth of purchases in any one calendar year; thrift stores; consignment stores; or antique stores or malls.

4.20.020 – License—Application—Fee—Issuance—Record.

The person or corporation described in Section 4.20.010 shall file a written application for a secondhand dealer's license with the office of the City Controller. Such license shall require the name of the applicant; if the applicant is a corporation, the name of the officer and their own personal address is required. The place of business of the applicant shall also be stated. Upon completion of the license application, a secondhand dealer's license shall be issued to the applicant for that calendar year. A record of such license shall be kept in the office of the city controller. No fee shall be required to obtain this license.

4.20.030 – License—Display.

All persons to whom a license has been given under the provisions of this chapter shall show such license to any law enforcement officer, or to any person whom he/she offers to sell goods, items, and merchandise, upon request.

4.20.040 – Purchases to be held seven business days before sale.

Every person licensed under the provisions of this chapter, shall hold all used goods, items and merchandise purchased for at least seven business days before making a sale.

4.20.050 – Nonapplicability to interstate commerce.

The provisions of this chapter shall not apply to transactions of interstate commerce.

4.20.060 – Information for police department.

All licensees under this chapter shall provide information for each article sold or received to the City of Bloomington Police Department within two (2) business days of receiving said article. Such

information shall include a description of the property, along with serial numbers or identifying marks, if any, and all of the following information on the seller: name, signature, address, date of birth, and government identification number. Information shall be electronically transferred, within two (2) business days of receiving said article, via a law enforcement website designated as an agent of the City of Bloomington Police Department for the sole purpose of collecting such records. At no time shall the City of Bloomington Police Department designate an agent which shall charge the licensee any type of fee.

4.20.070 Penalties - Revocation

(a) Any person, partnership, association, or corporation which violates any provision of this chapter, shall be subject to the following penalties:

(1) Operating as a secondhand dealer without a license.

First offense	\$240.00
Second offense within any 12-month period	\$500.00
Third offense, or thereafter, within any 12-month period	\$1,000

(2) Failure to provide complete reports to police department in a timely manner.

First offense	\$50.00
Second offense within any 12-month period	\$100.00
Third offense, or thereafter, within any 12-month period	\$250.00

(b) In addition, the Controller’s Office shall, after notice and hearing by the Board of Public Works, revoke, by written order, any license issued hereunder if the Board finds that:

- (1) The licensee has violated any provision of this chapter or any rule or regulation lawfully made under and within the authority of this chapter; or
- (2) The licensee is conducting the business licensed under this chapter in a manner contrary to State or local code;
- (3) Any fact or condition exists which, if it had existed at the time of the original application for such license, would have permitted the Controller’s Office to refuse originally to issue such license.