



# TAXICAB BUSINESS LICENSE APPLICATION

**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton St.**  
**Bloomington, Indiana 47404**  
**812-349-3418**

## 1. Application and License Information

This is an application for a taxicab business license per Chapter 4.24 (Taxicabs) of the Bloomington Municipal Code. It is unlawful to drive or operate a taxicab in the city without first having secured a license to do so from the City Controller. Any person who intends to operate a new taxicab company, renew an existing taxicab license or expand existing service in the city shall file this form with the city. This license is good for one year from the day it is issued.

Return completed application to Jane Kupersmith, Assistant Director- Small Business Development, Department of Economic & Sustainable Development with any questions: (812) 349-3419 or [jane.kupersmith@bloomington.in.gov](mailto:jane.kupersmith@bloomington.in.gov)

## 2. Applicant Information

Name:			
Title/Position:			
Indiana Driver's License Number:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

## 3. Company Information

Name of Company:					
Address of Company:					
City, State, Zip:					
Phone Number:					
Website / Email:					
Social Media Website Addresses/Handles:					
Company is a:	<input type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other:





**7. Release, Hold-harmless and Indemnification Agreement/Applicant Signature**

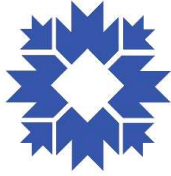
The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees:

1. That the undersigned agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. That the undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. That the undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors and administrators of those individuals. The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

Applicant Name (printed):	
Signature:	
Date Signed:	

**For City Of Bloomington Use Only**

Date Received:	Received By:	Date Approved:	Approved By:
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**CITY OF BLOOMINGTON**

**CITY OF BLOOMINGTON  
TAXICAB INSPECTION CHECK SHEET**

COMPANY PERFORMING INSPECTION \_\_\_\_\_

INSPECTOR'S NAME \_\_\_\_\_ INSPECTOR'S PHONE # \_\_\_\_\_

DATE OF INSPECTION \_\_\_\_\_

TAXICAB COMPANY \_\_\_\_\_

VEHICLE YEAR \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

VIN \_\_\_\_\_

	PASS	FAIL	COMMENTS
LIGHTS (Front & Rear)	_____	_____	_____
FLASHERS	_____	_____	_____
REFLECTORS	_____	_____	_____
HORN	_____	_____	_____
WINDSHIELD WIPERS	_____	_____	_____
MIRRORS	_____	_____	_____
SEATBELTS	_____	_____	_____
BUMPER HEIGHT	_____	_____	_____
ALL WINDOWS	_____	_____	_____
MUFFLER	_____	_____	_____
TIRES	_____	_____	_____
GENERAL CONDITION	_____	_____	_____

OF VEHICLE

Additional Comments by Inspector: \_\_\_\_\_

\_\_\_\_\_

Inspector Signature \_\_\_\_\_

## **Chapter 4.24 Taxicabs**

### **4.24.010 Definition.**

“Taxicab” means any motor vehicle designed and constructed to accommodate and transport passengers, not more than eight (8) in number, not including the driver, which does not operate over any definite and designated routes within the city, and the designation of which is designated by the passenger or passengers at the time of such transportation.

### **4.24.020 Operations generally.**

It is unlawful to drive or operate a taxicab in the city except in accordance with the provisions of this chapter.

### **4.24.030 Business license—Required.**

It is unlawful to drive or operate a taxicab in the city without first having secured a license to do so as provided by this chapter.

### **4.24.040 Business license—Application.**

Any person who intends to operate a new taxicab company, renew an existing taxicab license or expand existing service in the city shall file an application form with the city controller. Such application shall be in writing, signed and duly sworn by the applicant, and shall contain the following information:

- (a) The name and address of the person, partnership, firm or corporation requesting the license and, if the applicant is a firm or partnership, the name and address of each of the officers;
- (b) A list of the make, model, factory number and state license number of each motor vehicle to be used as a taxicab;
- (c) A statement that the applicant owns the vehicles described in subsection (b) above and that the applicant will operate these vehicles in providing taxicab service; and

### **4.24.050 Business license—Insurance required.**

(a) It is unlawful for any person to operate a taxicab within the City of Bloomington unless at the time of such operation the owner has in effect a valid policy of commercial general liability coverage and a valid policy of automobile coverage on each of the vehicles used by the company. Proof of insurance shall be provided by an applicant for a taxicab license at the time of application. Applicant shall also provide the city with a municipal hold-harmless certificate.

(b) The terms of the commercial general liability policy shall provide that the insurance company assumes financial responsibility in an amount not less than one million dollars per occurrence or two million dollars in the aggregate.

(c) A valid certificate of insurance issued by a company providing the required insurance policies shall be available for inspection at the owner’s principal place of business. A certificate of insurance shall provide that the insurer will immediately notify the controller of any cancellation of, or change in, the owner’s insurance policies and that such notice shall be in writing and shall be sent by registered mail at least thirty days before cancellation of the policy. The certificate shall include all of the following:

- (1) The full name of the insurer;
- (2) The name and address of the insured;
- (3) The insurance policy number;
- (4) The type and limits of coverage;
- (5) The specific vehicles insured;
- (6) The effective dates of the insurance policy; and
- (7) The certificate issue date.

(d) Proof of insurance shall include that the City of Bloomington shall be held harmless and included as an additional insured on said insurance.

**4.24.060 Business license—Facilities required.**

No license to operate a taxicab shall be issued unless the applicant has an office in the city from which to control the operation of the taxicab company. Such office shall be equipped with a parking lot sufficient to accommodate all licensed taxicabs.

**4.24.070 Business license—Safety inspection required.**

(a) No license shall be issued to operate a taxicab unless it has undergone an independent safety inspection of each vehicle designated in the application within the last two years; a copy of the safety inspection shall be included with application.

(b) It is unlawful to operate a taxicab which has not undergone an independent safety inspection and found to be safe to operate within the last two years.

(c) If, at any time, the City of Bloomington has probable cause to believe that a taxicab is unsafe or in a mechanically unsound condition, the Chief of Police may order a taxicab licensed under this Chapter to undergo an immediate safety inspection. The immediate safety inspection must occur within five business days and a copy of the safety inspection report shall be promptly submitted to the Chief of Police. If the safety inspection reveals deficiencies with the taxicab, the taxicab can not be used until such time as the deficiencies have been remedied.

**4.24.080 Business license—Issuance.**

(a) The controller shall within fourteen days of receipt of the completed application issue the business license to the applicant, provided there is compliance with all other provisions of this chapter.

(b) If the controller fails to issue the license within fourteen days of completion of the application, the applicant may appeal the denial to the board of public works. The board shall at its next regularly scheduled meeting determine whether the applicant has complied with all provisions of this chapter and shall authorize the controller to issue the license if there is such compliance.

**4.24.090 Business license—Information.**

- (a) The following information shall be included on the business license and shall be kept current:
- (1) The name and address of the licensee;
  - (2) The name and address of the taxicab company;
  - (3) A list of the make, model, factory number, and state license number of each motor vehicle to be used as a taxicab;
  - (4) A statement that the licensee has sufficient insurance to meet this Chapter's requirements;
  - (5) A schedule of fares and rates; and
  - (6) The date of issuance of the license with the signature of the controller.

(b) If a change is made in the information contained in the license, the old license shall be delivered to the controller, cancelled and destroyed in accordance with Indiana law and a new license issued in its place.

**4.24.100 Business license—Term.**

The license shall be valid for a period of one year from the date of issuance.

**4.24.110 Taxicabs—Fare Card.**

(a) Every license shall be equipped with a card prominently displayed showing the fares and rates to be charged for the transportation of passengers and baggage.

(b) It is unlawful to collect fares and charges other than those specified on the business license and fare card.

**4.24.120 Taxicabs—Driver card.**

Every licensed taxicab shall be equipped with a card prominently displayed showing the name and photograph of the driver operating the taxicab.

**4.24.130 Taxicabs—Signs.**

Any motor vehicle licensed as a taxicab shall be designated by the name of the company as it appears on the business license and the name shall be printed in legible letters on each side of the vehicle that are readable at one hundred fifty feet or more by the naked eye by a person with normal vision. Licensed taxicabs shall not be painted in any manner that tends to deceive the public.

**4.24.140 Adequate service.**

All licensed taxicab companies shall provide service to the public on a city-wide basis twenty-four hours a day, every day of the year. Service may be temporarily discontinued provided that adequate notice is given the press at least forty-eight hours in advance.

**4.24.150 Penalties--Revocation of license.**

**4.24.150 – Penalties - Revocation of license.**

(a) Any person, partnership, association, or corporation which violates any provision of this chapter, shall be subject to the following penalties:

(1) Operating as a taxicab without a license.

First offense	\$240.00
Second offense within any 12-month period	\$500.00
Third offense, or thereafter, within any 12-month period	\$1,000

(2) Failure to provide complete reports to police department in a timely manner.

First offense	\$50.00
Second offense within any 12-month period	\$100.00
Third offense, or thereafter, within any 12-month period	\$250.00

(b) In addition, the Controller’s Office shall, after notice and hearing by the Board of Public Works, revoke, by written order, any license issued hereunder if the Board finds that:

(1) The licensee has violated any provision of this chapter or any rule or regulation lawfully made under and within the authority of this chapter; or

(2) The licensee is conducting the business licensed under this chapter in a manner contrary to State or local code;

(3) Any fact or condition exists which, if it had existed at the time of the original application for such license, would have permitted the Controller’s Office to refuse originally to issue such license.