



**CITY OF BLOOMINGTON UTILITIES
RESIDENTIAL STORMWATER GRANTS 2022
FREQUENTLY ASKED QUESTIONS (FAQS) - CONTRACTOR**

Thank you for submitting an estimate to a homeowner interested in the City of Bloomington's Residential Stormwater Grants program! A successful plan should help with drainage, support public and private infrastructure, reduce erosion, and emphasize green infrastructure. We encourage collaboration between homeowners and contractors; CBU's role is primarily to provide funding and administrative support. Please see our website for further details: bloomington.in.gov/utilities/stormwater/grants

During the beginning steps, the contractor can provide information helpful to the homeowner, including:

- A history of your drainage experience
- Whether you are insured and bonded and/or will warranty your work
- Examples of past projects
- References

During the latter steps, the contractor must provide the following:

BEFORE THE GRANT HAS BEEN AWARDED

- **Estimates**
An itemized estimate will be required to be given to the homeowner prior to grant approval. This will be submitted along with a sketch of the project (see below). The contractor should provide the best solution plan.
- **Sketches** The homeowner should ask you for a sketch, which is required for the application process. The sketch must label the direction of stormwater flow, placement of features and materials, and any other information that may be helpful. It is necessary for the contractor to highlight parcels, easements, right-of-ways, alleys, conservation areas, and other restrictions. Please submit the sketch to the homeowner along with your estimate. For more information, contact: engineering@bloomington.in.gov. Any design plans should also be submitted as part of the application and will be reviewed by CBU's engineering team.

AFTER THE GRANT HAS BEEN AWARDED

- **Payment**
Invoices will be paid after the project has been completed and accepted. The contractor is to bill CBU directly. Invoices must be itemized and not include tax. Please make the invoice out to: City of Bloomington Utilities, 600 E. Miller Dr, Bloomington, IN 47401.

stormwater@bloomington.in.gov
(812) 349-3617
www.bloomington.in.gov/utilities/stormwater/grants

- **Deposits**

If a project requires a deposit, we recommend it be 20-25% of the total. We will need an itemized copy of the bill to reimburse the homeowner. The deposit must be mentioned on a separate line.

- **Tax**

CBU is tax exempt (we can supply a copy of the tax form). If CBU pays the contractor directly, CBU cannot have tax on the bill.

- **Warranties**

Warranties will be a matter between the homeowner and contractor. However, the homeowner is responsible for maintenance of the implementations for five years after completion of the project. It would be helpful for the contractor to provide a maintenance plan for this time period.

- **Compliance with all laws and regulations**

Contractors shall comply with all federal, state, and local laws and regulations during the project and are solely responsible for securing any and all permits and/or licenses that may be required before any project construction commences. Contractor shall also observe and comply with any and all real estate rights and privileges that may exist in and around the project, including but not limited to easements and rights-of-way.

- **Release of Liability**

Contractors agree to release, hold harmless, and indemnify CBU, its members, directors, officers, employees, contractors, agents, and assigns from any and all claims, demands, damages, costs, expenses, or other liability arising out of this grant agreement, including any claims or causes of action that arise from the actions of the grantee, its contractors, and/or subcontractors in carrying out the tasks described in this grant agreement.

- **Non-Discrimination**

Contractors shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing nondiscrimination in employment and in the activities associated with this Project.

- **Breach**

Any breach of any of these terms and conditions by contractor, and/or contractor's agents, representatives, employees, and/or subcontractors may result in contractor not receiving some or all of the payment, at the discretion of the City of Bloomington Utilities Service Board.

- **Any questions, contact**

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