



CITY OF BLOOMINGTON UTILITIES

600 E Miller Drive, Bloomington, IN 47401

www.bloomington.in.gov/utilities/review

Utility Project Review Application – New Development

This form must be completed by the project applicant as part of the initial project plan submission. Both the form and plans are to be submitted directly to City of Bloomington Utilities via email at: UtilitiesPlanReview@bloomington.in.gov. *Typically, review responses are sent out within 2-4 weeks of submittal but may vary depending upon the project's complexity.* Construction may not begin until CBU has issued an approval along with any other applicable agencies. Once staff has reviewed the plans, written correspondence will be issued via email to the parties listed below.

☐ Full Utility Review Requested ☐ Submission for Plan Commission Only ☐ Other: _____

Project Name _____ **Project #:** _____

Project Location _____ **City Limits:** ☐ IN / ☐ OUT

Project Type: ☐ Commercial/Non-Residential ☐ Residential: ☐ Single-family / ☐ Multi-family / ☐ Combination
☐ Mixed Use (Comm & Resid) ☐ Restaurant ☐ Manufacturing/Industrial
☐ Sidewalk/Sidepath/Trail ☐ Drainage Improvements ☐ Utility Extension
☐ Road Extension ☐ Other: _____

Site Development: Total Acreage Disturbed: _____ acres

If 1 acre or more is disturbed, complete the following items and provide items from the 3b checklist:

Hydrologic Unit Code: _____

Latitude: _____ Longitude: _____

Range: _____ Civil Township: _____

Quarter: _____ Section: _____

Township: _____

Plan Preparer: ☐ Civil Engineer ☐ Architect ☐ Other: _____

Company: _____

Contact Name: _____ Phone: _____

Address: _____

Email: _____

Project Owner/Developer: ☐ Developer ☐ Property Owner ☐ Business Owner (Tenant)

Company: _____

Contact Name: _____ Phone: _____

Address: _____

Email: _____

Contractor/Plumber/Other Interested Party:

Company: _____

Contact Name: _____ Phone: _____

Address: _____

Email: _____

(See reverse side)



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The construction plan shall include information regarding the existing conditions of the property, proposed development and utilities. The plan set shall be prepared by a Civil Engineer, Architect, or Registered Land Surveyor authorized to prepare such plans.

This Project Includes (check all that apply)	Yes	If yes, provide items from checklist(s)
Commercial / Industrial Development (any Non-Residential Use; reference list on website)	<input type="checkbox"/>	1-6
Mixed-Use Development (Commercial and Residential Dwellings)	<input type="checkbox"/>	1-6
Residential Development <input type="checkbox"/> Single family <input type="checkbox"/> Multi-family	<input type="checkbox"/>	1-6
Restaurant / Food Service / Food Prep / Breweries & Distilleries / Cross-connection Hazards / Changes to Plumbing and/or Kitchen Fixtures	<input type="checkbox"/>	1, 3a, 4-5 Also #3, 3b, & 6, if applicable
Remodel / Renovation to an Existing Building / Fire Restoration / Service Sizing Upgrade / Addition of Fire Line, Irrigation Service, or Backflow Prevention Devices (Including, but not limited to: Updates to Plumbing, Changes in Water Use and/or Demand Needs, Changes in Property Use, Rebuild after a Fire) <i>(Please complete the Remodel/Renovation Application form instead)</i>	<input type="checkbox"/>	1, 3a, 4-5
Home or Property Improvements / Permanent or Semi-Permanent Structures / Landscaping: Including but not limited to: Pools, Fences/Retaining Walls, Detached Garage, Out-buildings/Sheds, Porch/Deck, Landscaping or tree planting within the Right-of-Way, Utility Easement, or within 10-ft of existing utilities.	<input type="checkbox"/>	7 Also # 6, if applicable

Utility Plan Submittal Checklist:

Item	
1	Submit One (1) PDF Copy of Utility Construction Plans / Project Site Plan / Plumbing Plans to CBU for review (<i>plans must be drawn to scale</i>). Refer to list on website for requirements.
2	Water & Sewer Main Extensions: <input type="checkbox"/> IDEM Sewer Application <input type="checkbox"/> IDEM Water Application <input type="checkbox"/> Water Model w/ Fire flows
3	Stormwater / Detention: <input type="checkbox"/> Drainage Report <input type="checkbox"/> O&M Manual <input type="checkbox"/> FMP (if applicable) <input type="checkbox"/> Hydro-mechanical Unit Design Specs <input type="checkbox"/> Other
3a	Site Plan: <input type="checkbox"/> Must include the Pervious & Impervious totals for the entire site/parcel *plan note or table with data will be sufficient
3b	CSGP - SWPPP / Erosion Control: <input type="checkbox"/> SWPPP <input type="checkbox"/> O&M Manual <i>Note: There is an \$85 review fee that must be paid to begin this review.</i> Email: Stormwater@bloomington.in.gov
4	Pretreatment / FOG <input type="checkbox"/> Plumbing Plans <input type="checkbox"/> GI Unit <input type="checkbox"/> Oil-Water Separator <input type="checkbox"/> Amalgam Separator <input type="checkbox"/> Brewery/Distillery <input type="checkbox"/> Manufacturing <input type="checkbox"/> Industrial W-W Survey Packet
5	New Services / Fire Lines / Backflow Prevention: <input type="checkbox"/> Fixture Count <input type="checkbox"/> Fire Line Calcs & Letter <input type="checkbox"/> Plumbing Plans <input type="checkbox"/> Application: Domestic / Fire Line / Irrigation (<i>please circle all applicable</i>)
6	Property Easements / Plats / Landscaping: <input type="checkbox"/> Landscape Plans <input type="checkbox"/> Recorded Easement(s) <input type="checkbox"/> Recorded Final Plat
7	Non-Utility or Home/Property Improvement Projects must provide a site plan/map showing the location of all <i>existing & proposed</i> structures, existing utilities, and easements. Provide a brief description of the proposed improvements.

(See reverse side)