



Emergency Home Repair Grant

A grant to improve the safety and habitability of a home for qualified homeowners within the City of Bloomington jurisdiction.

Application

Submit completed application and all requested information to:

City of Bloomington Housing and Neighborhood Development (HAND)
Showers City Hall, Suite 130
401 N. Morton Street, P.O. Box 100
Bloomington, IN 47402

Phone (812) 349-3401
hand@bloomington.in.gov

Grant funds are available on a first-come, first-serve basis.
Grant is contingent upon the availability of funds.



Dear Homeowner(s):

Through the Emergency Home Repair (EHR) program the City of Bloomington Department of Housing and Neighborhood Development (HAND) is providing a grant of up to \$7,500.00 to respond to needed repairs with the goal of restoring the health and safety your home. The grant covers all costs associated with the repairs (labor, supplies, and materials). HAND manages the project from start to finish, which includes developing a scope of work, placing the work out to bid, and establishing a contract with a contractor to complete the work. HAND inspects the work for approval prior to making payments to the contractor.

TO BE ELIGIBLE, YOU MUST:

- 1. Be an owner and primarily occupant of a property within the Bloomington corporate city limits (mobile homes are eligible provided a valid title is in place).
- 2. Have a valid Homeowner’s Insurance Policy in place.
- 3. Be current on your property taxes.
- 4. Have a maximum total family income (including all adult members of the household and all sources of income) of no more than*:

Household Size	1	2	3	4	5	6
Maximum Annual Household Gross Income	\$35,880	\$40,980	\$46,080	\$51,180	\$55,320	\$59,400

*2022 Income Guidelines. Income guidelines are subject to change.

Applications are prioritized for funding purposes on a first-come, first-served basis. A completed application and all supporting documentation requested is needed to be considered for the program. The following page is a checklist list of what information you will be required to provide to submit a completed application.

Checklist

APPLICATION

- _____ Four page application with signature(s) and date(s)
- _____ Attached Authority to Verify Credit information form with signature(s) and date(s)

PROOF OF HOME OWNERSHIP

- _____ Deed to property or title for mobile home
- _____ If contract sale, provide copy of contract and a letter of consent from owner for repairs

PROOF OF RESIDENCY

- _____ Copy of a current utility bill (i.e. water, gas, telephone, or electricity bill)
- _____ For a mobile home, also provide proof your lot rent is current

PROOF OF HOMEOWNERS INSURANCE

- _____ Copy of the homeowners insurance policy

PROOF OF INCOME ELIGIBILITY FOR ALL HOUSEHOLD MEMBERS 18+

- _____ Last **two months** of paycheck stubs
- _____ If self-employed, copy of year to date profit & loss statement
- _____ Benefit or entitlement letter for Social Security, annuities, insurance policy benefits, retirement funds, pensions, unemployment, disability or death benefits, worker's compensation, severance pay, alimony, child support, or Armed Forces income. (**direct deposit bank statements cannot be accepted**)
- _____ Most recent bank statement(s)
- _____ Prior year's Federal and State tax forms with all attachments or written statement that applicant does not file taxes
- _____ If a household member does not have any source of income, provide a signed written statement of the fact.

[illegible]

Employment and Financial Information

Applicant:

Are you employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Since when? _____	Employers's Name and Address:
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Co-applicant:

Are you employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Since when? _____	Employers's Name and Address:
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Please list all sources of GROSS monthly income for all adult household members:

Source	Applicant	Co-Applicant	Household Member 18 or Older	Total
Employment				
Self Employment				
Social Security (SSI)				
Disability (SSI)				
Pensions/Retirement				
Alimony/Child Support				
Investment				
Net Rental Income				
Unemployment Benefits				
Workers Compensations				
Other (list source):				
Total				

Please list your household financial assets:

Type	Cash Value	Annual Income From Assets	Financial Institution Name
Checking Accounts			
Savings Accounts			
Stocks/IRA			
U.S. Savings Bonds			
Other Real Estate			
Other (list source):			

Please List outstanding debt obligations (auto loans, credit cards, charge accounts, personal loans, real estate loans (except for the home you live in), and child support payments).

Type	Creditor's Name	Monthly Payment	Unpaid Balance
			Total

Please list your Monthly Housing Expenses:

Item	Monthly Payment
Mortgage Payment	
Homeowner's Insurance	
Real Estate Taxes	
Water/Sewer	
Electric	
Gas	
Home Maintenance	
Other:	
	TOTAL:

Property Information

Are you the Owner-Occupant of the property to be repaired? ☐ Yes ☐ No

How many years have you occupied the home? ☐ Less than 1 year ☐ 1 to 5 years ☐ Over 5 years

What year was your home built? _____ How many bedrooms? _____

What year did you buy your home? _____

Original Mortgage Amount: _____ Unpaid Balance _____

Lender Name and Address: _____

Have you utilized a HAND home repair/rehabilitation program before? ☐ Yes ☐ No

If yes, what year? _____

Briefly describe the repairs needed. Attach a separate sheet if more room is necessary.

The information provided below is true and complete to the best of my/our knowledge and belief. I/we consent to the disclosure of such information for purposes of income and verification related to my/our application for financial assistance. I/we understand that any willful misstatement of material fact will be grounds for disqualification.

APPLICANT:

Print Name: _____

Signature: _____

Date: _____

CO-APPLICANT:

Print Name: _____

Signature: _____

Date: _____

AUTHORITY TO VERIFY CREDIT INFORMATION

This is your authority to verify my bank accounts, employment, outstanding debts, including any present or previous mortgages, to order a consumer credit report, and to make any other inquiries pertaining to my qualification for a grant from you. You may make copies of this letter for distribution to any party with which I have a financial or credit relationship and that party may treat such copy as an original.

PRIVACY ACT NOTICE: This information is to be used by the agency collecting it or its assignees in determining whether you qualify as a prospective grantee under its program. It will not be disclosed outside the agency except as required and permitted by law. You do not have to provide this information, but if you do not, your application for approval as a prospective grantee may be delayed or rejected.

Applicant 1:

Print Name: _____

Signature

Date

Social Security Number

Applicant 2:

Print Name: _____

Signature

Date

Social Security Number