

2025

CITY BUDGET PROPOSAL

Mayor Kerry Thomson



**CITY OF
BLOOMINGTON**

CO-CREATORS WITH OUR COMMUNITY

We are creating community together. Your participation is always welcome, but never required. We invite you to play a role in shaping a city that is not only vibrant and dynamic, but also caring and inclusive. We seek out and welcome everyone in our community.

ACCOUNTABLE SERVANT LEADERSHIP

We listen. We are responsive and responsible. We own our work to ensure you are safe and well-served, and your problems are resolved. We steward the resources we are entrusted with— your taxpayer dollars. We are dependable, but also dynamic, staying flexible and innovative.

DEMYSTIFIED GOVERNMENT

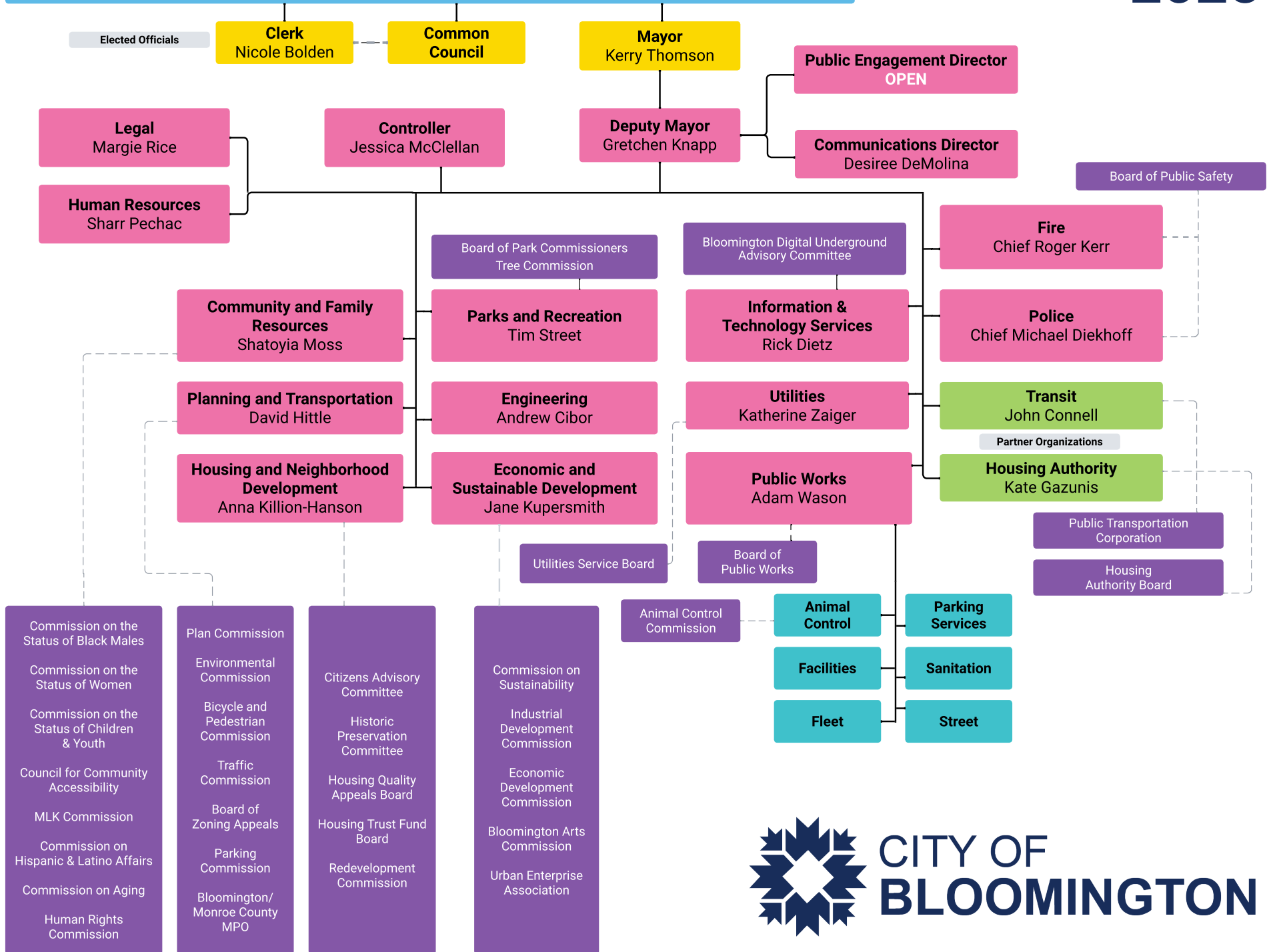
Our commitment to transparency means what we do, how we do it, and why we do it are out in the open for everyone to see. We embrace a principle of Minimum Viable Bureaucracy: we cut through the red tape while preserving the essential functions, enabling us to serve effectively, efficiently, and equitably. We believe government should be a resource, not a barrier.

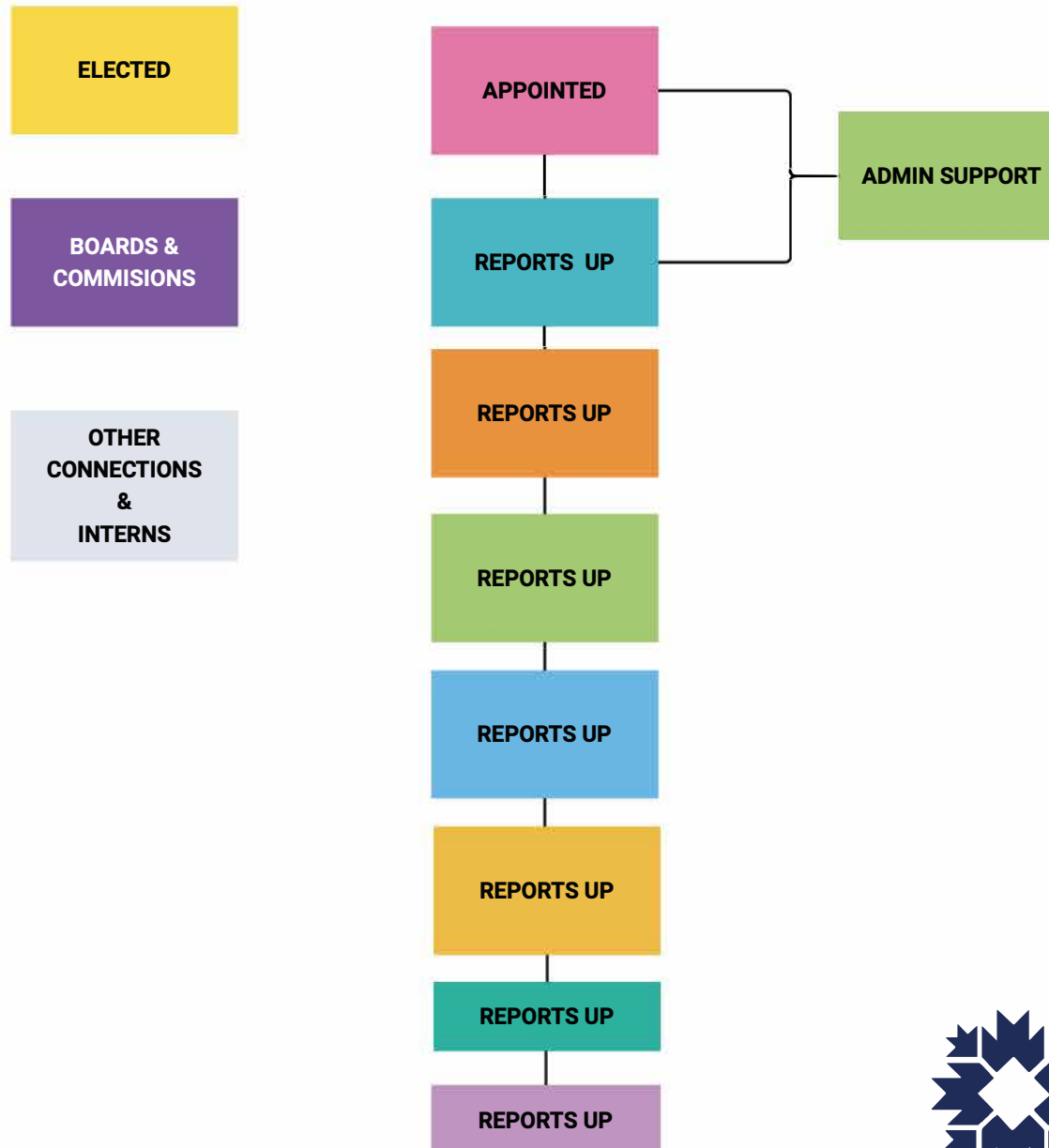
ARCHITECTS OF JOY

We enhance and elevate what makes Bloomington unique. By accentuating the strengths of our community, we amplify the voices, cultures, talents, and resources that enrich our city. We build upon what's already great, making it even better for all who live, work, and play here.

OUR VALUES

CITY OF BLOOMINGTON RESIDENTS





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Monday, August 26

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**2025 BUDGET
PROPOSAL**

Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Kerry Thomson, Mayor
Date: August 19, 2024

The Office of the Mayor (OOTM) is pleased to submit the 2025 Budget Proposals for the City of Bloomington. These proposals were developed in alignment with the values and one-year goals set during the Cabinet's 2024 strategic planning session, and in consultation with Common Council's memo outlining their priorities.

Thomson Cabinet 1-Year Goals

- HR Strategy Overhaul
- Action Plans for Community Priorities
- Transparency and Engagement
- Long-Term Budgeting and Financial Strategies
- Major Project Execution
- Annexation Planning
- Internal Processes Modernization

2025 Budget Notes and Changes

With a new administration comes an opportunity to inspect the City's operations and to make changes that ensure we build an organization that is not just efficient and sustainable, but capable of fulfilling our shared visions for the best Bloomington possible.

With new leadership not just in the Office of the Mayor, but also in the Office of the Controller and Human Resources, it's become apparent that now is the time to bolster our foundation: the people, processes, policies, and action plans for our future. 2025 will be a critical rebuilding year.

HR Strategy Overhaul

This year's budget and goals focus on strengthening the core of the City while making progress on our most important community priorities. HR policies and practices, including compensation and classification, have been identified as a priority by Administration, Council, and employees themselves. Beyond compensation issues, in 2025 we will also examine departmental org charts to ensure appropriate levels of direct reports and administrative support.

Civil Employees

The Crowe study was completed in 2023, and we cannot delay action on its recommendations as the City has already fallen significantly behind the market and other local municipalities in wages.

- Civil employee salaries will be adjusted per the Classification and Compensation Study in 2025, taking into account new salary grades, re-graded job descriptions against a more equitable rubric (which scores experience higher than education, for example), and each employee's tenure in their role.
- We will know the final numbers for each position and the impact on each department by the time of the salary ordinance.
- **For this memo, all funds for 2025 implementation are in the HR Department budget.** We will not exceed the total cap set by the Controller. If funds cannot cover all employees, implementation will focus on closing gaps for working staff first. Cabinet and leadership personnel will be last to receive adjusted salaries.
- Departmental Personnel lines include a 3% COLA and any new positions. The 2024 budget included a \$500 bonus that is not repeated this year, given that the Classification and Compensation study will be implemented. **As a result, the Personnel line may appear lower than 3% for some departments.** For others, the line may be higher if they have added positions (including temporary positions).
- **The Controller allowed only 5 new positions for 2025** that you will learn about in departmental presentations (CBU also has 2 new positions, funded separately). We prioritized roles that impact core priorities (housing and homelessness) and/or have the potential to save the City money:
 - City Homelessness Coordinator (OOTM)
 - Grant Compliance Manager (HAND)
 - Additional Neighbor Compliance Officer/Rental Inspector (HAND)
 - Capital Projects Manager (ESD)
 - Service and Capital Coordinator (DPW - Fleet)

Public Safety Employees

The contract for the Fire Union is currently up for vote, and we will open the Police Union contract later this year. Those costs are included in this budget.

Elected Officials

We will commission a salary study for elected officials in 2024 and share those results and recommendations with Council.

AFSCME

We will commission a salary study for AFSCME employees in 2025 and work with union leadership to ensure the contract is clear and equitable.

Declining Funding Sources

In addition to the costs of correcting compensation, this year's budget is impacted by the expiration of ARPA funding and declining revenues from certain other state and federal funding sources, as the Controller will explain.

In particular, infrastructure costs for sidewalks and roads are impacted. These are priority areas for Administration, Council, and residents, and we need to find creative answers for funding these. We will complete long-term financial planning in 2024 to outline how we will move forward with our shared vision for a multi-modal, safe network of infrastructure and how we can best leverage resources and finance recurring expenses, capital projects, and maintenance.

Housing and Street Homelessness

Increasing affordable housing, reducing homelessness, and mitigating the impact of street homelessness on our neighborhoods and businesses is a top priority for Administration, Council, and the community as a whole. We must address long-term needs, short-term needs, and urgent needs through a diverse set of efforts, including the Heading Home Action Plan, the ROI Housing Study, HAND's Housing Action Plan (in development), the upcoming Downtown and Neighborhood Safety and Vitality Plan (led by the OOTM), and investments to recruit and retain adequate public safety officers and other new positions.

There is no "either/or" to these investments of time and dollars. This is an all-hands-on-deck moment for our community and for the region. As the Heading Home Action Plan for Unsheltered Homelessness has only just been released, work will be ongoing, beyond this budget, to identify specific funding sources and projects for the City. Departmental budgets contain elements of our response. Additional appropriations may be requested later.

Equity

Council has expressed an interest in establishing a Chief Equity Officer to lead efforts in diversity, equity, inclusion and belonging (DEIB). DEIB is also very important to the OOTM. Pragmatically, the funds the Controller allotted for new positions do not accommodate Cabinet-level additions for 2025 (new positions were capped at \$80,000 each), and the cost of creating high-level positions is rarely limited to a single salary. Such roles can be important symbols of our values. We also believe that what matters most is the outcomes of our work. Before creating any new roles in isolation, we want to clearly identify core areas for improvement and set expectations for outcomes. The next step will be to examine all the personnel needs across the City and determine which, if any, will be necessary to achieve our goals in internal operations and within the city as a whole.

Internally, the HR Strategy Overhaul already includes making changes for equity. With the implementation of NeoGov software, we have taken steps toward eliminating bias in hiring (by hiding applicant names, for example) and will now have better data to identify equity problems in hiring. In addition, we have revised the position scoring rubric in alliance with practices to increase equity, such as valuing experience more highly than education. Finally, as we implement the Classification and Compensation Study, employees will receive compensation based on tenure in the role, thus eliminating bias in recommending merit raises. There is more to be done in terms of outreach and recruiting to increase diverse applications and in terms of onboarding and professional development to ensure true inclusion.

The OOTM is revising the position of the Public Engagement Director to focus on equity and to task that role with increasing diverse voices and representation from the community in City policy making and activities. We have also begun discussions with Indiana University on how we can collaborate on initiatives to make our community more attractive and welcoming to diverse people coming here to study, teach, visit, start businesses, and more.

Finally, other departments have embedded efforts to increase equity and accessibility throughout operations and infrastructure. CFRD has long been a champion of DEIB, and in working with them, HR, and others, we will be able to make collective progress. ITS will continue its work on expanding digital equity throughout our community, and with new accessibility laws, will lead the process of ensuring that the City's communications and documentation reach new levels of accessibility and transparency for individuals with disabilities. Engineering and Public Works will continue to upgrade sidewalks and to improve parking for ADA accessibility.

Climate Action

Council has also expressed an interest in establishing a Cabinet level position on climate. Again, the funds the Controller allotted for new positions do not accommodate Cabinet-level additions this year, and we expect to follow the same decision making process here as for equity or any other new role: determine the need, outline expectations, and weigh all the needs against our limited resources. We still expect to make progress on climate goals and action plans, and you will see throughout the budgets references to efforts made in Parks, Public Works, Utilities, Bloomington Transit, and of course Economic and Sustainable Development.

Format Changes

This year's budget does not include the detailed lists of past accomplishments, every single program with staff time allocations, or detailed project budgets. The new format focuses on describing key goals that lie outside regular operations; explaining changes in requested funding; and taking small steps toward our shared goal of one day implementing true outcomes-based budgeting. We look forward to continuing to update the format of budget memos to provide Council with the information you require, and our departments will be glad to share more information on individual programs and projects of interest throughout the year, not just at budget time.

Thank you for your consideration!



**OFFICE OF THE
CONTROLLER**

**2025 BUDGET
INTRODUCTION**

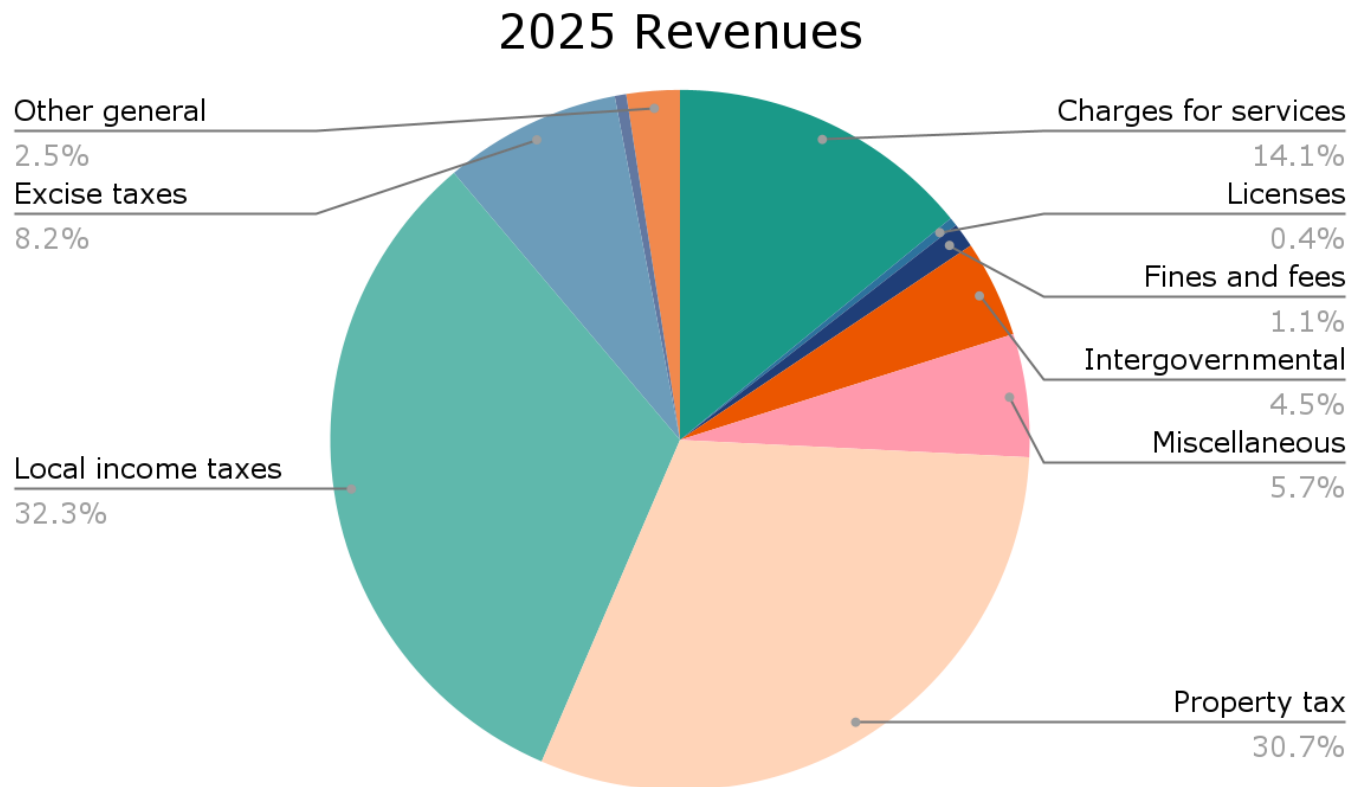
Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Jessica McClellan, Controller
Date: August 19, 2024

The Office of the Controller (OOTC) is pleased to submit the 2025 Budget Proposals for the City of Bloomington. As the financial manager of the City, I offer the following discussion as insight into the financial planning and performance of the City. This analysis is to be read in conjunction with the budget documents as a whole, and are unaudited and unfinalized numbers.

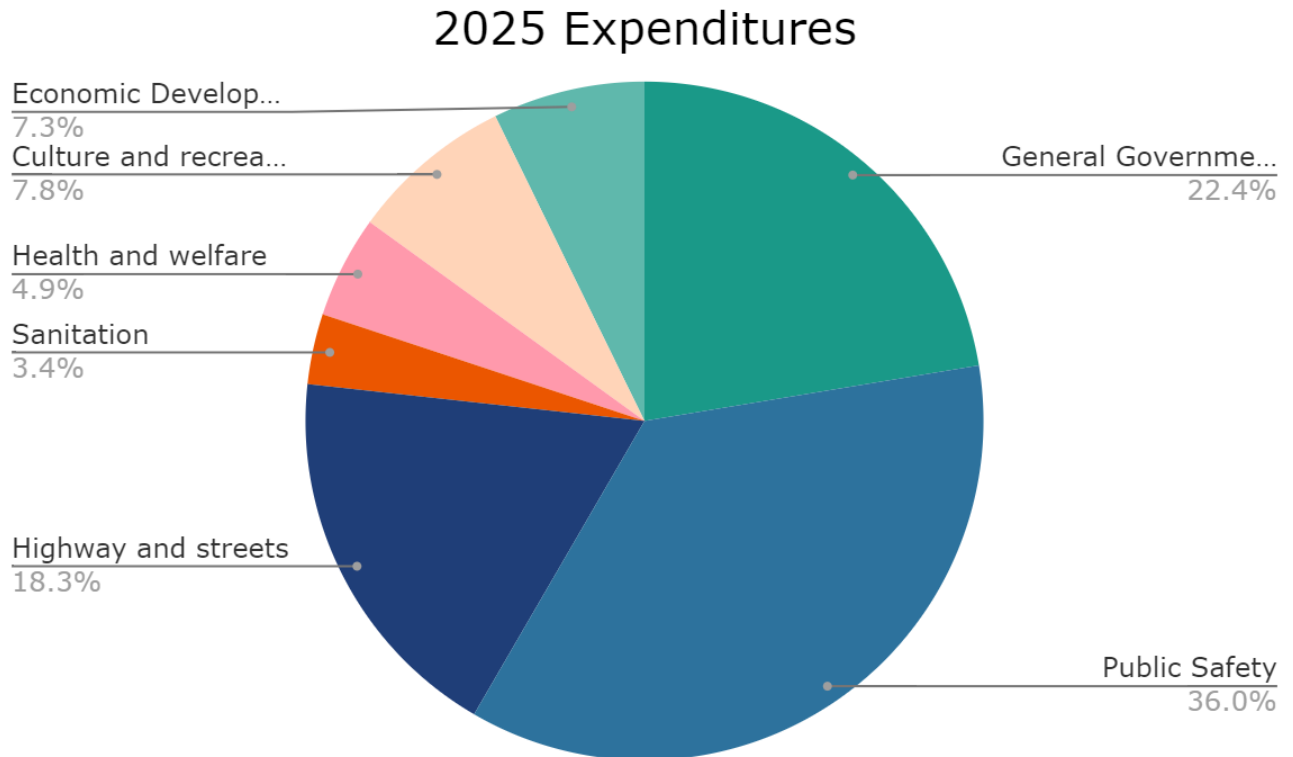
Revenues

Revenues of the City reflected in the budget do not include most grant revenue or TIF revenue. The following chart shows the revenue sources of the funds that are appropriated by Council. Budget year 2025 shows that 71.2% of revenues are generated by taxes, and 14.1% are generated by charges for services.



Expenditures

Expenditures are broken down into broad categories as an overview. Many expenditures would reasonably fall into several categories. Furthermore, this overview assigns whole expenditures of a program to one category, whereas in actuality, the individual expenditures could be further divided into more appropriate categories. The 2025 budgeted expenditures in the 4 major funds, and the other governmental funds, are displayed in the following chart.



Budgeted Revenues and Expenditures

The following table shows revenue and expenditures by major funds: General, ED LIT, PS LIT, and Parks and Recreation. The remaining funds are consolidated into Other Governmental Funds. Budget year 2024 does not include encumbrances carried forward from prior years. The 2025 budget does not include the one-time budget of CRED funds. CRED funds were transferred to the General Fund in 2024 and budgeted mainly to Public Works to increase expenditures of Highway & Streets in 2024. ARPA funds are in a separate fund, were all budgeted in 2024, and must be committed, or obligated, by contract by the end of 2024.

Schedule of Budgeted Revenues and Expenses

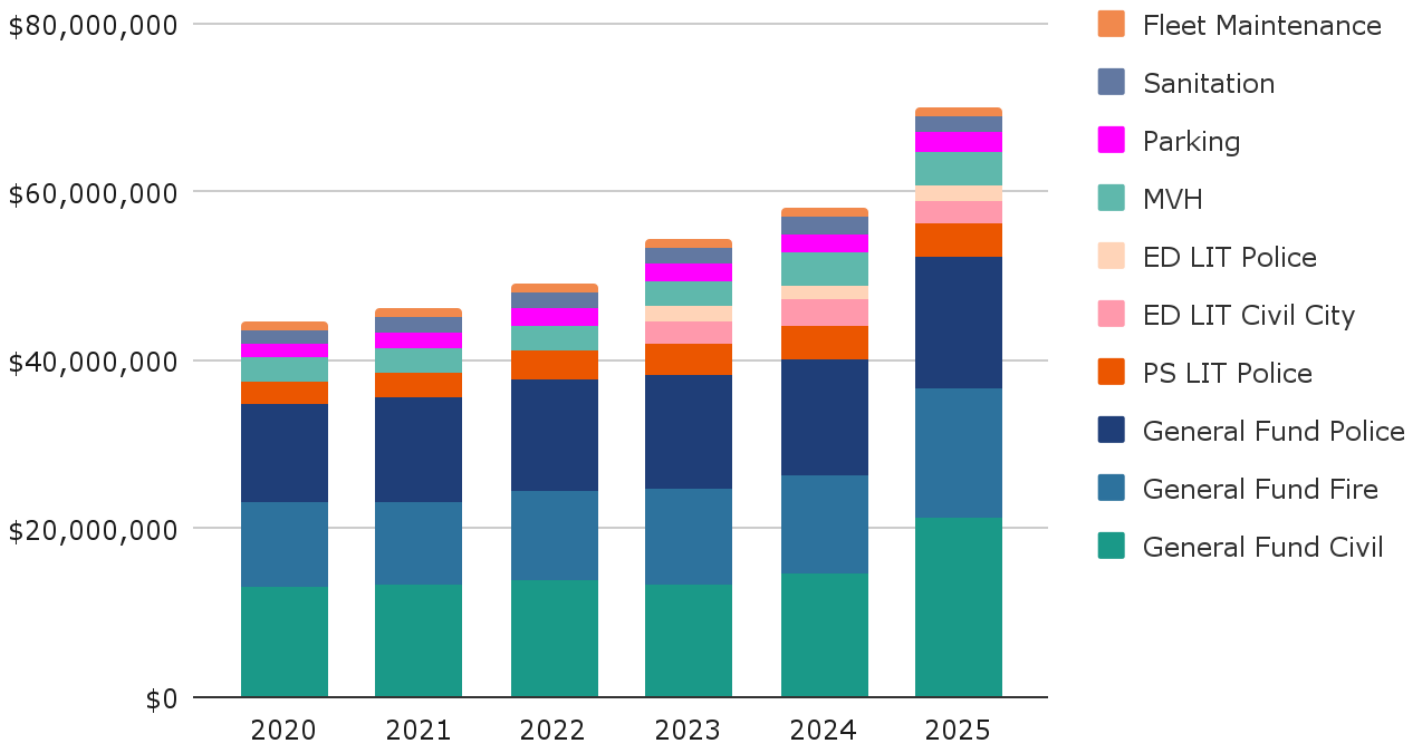
For the Years Ended December 31 2024 and 2025

	General Fund		Economic Development LIT		PS LIT		Parks and Recreation		Other Governmental Funds		Total Governmental Funds	
	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024
Revenues												
Program Revenues												
Charges for services	\$ 4,110,176	\$ 3,911,342					\$ 1,332,280	\$ 1,276,335	\$ 11,819,028	\$ 10,879,549	\$ 17,261,484	\$ 16,067,226
Licenses	405,000	190,500							75,000	75,000	\$ 480,000	\$ 265,500
Fines and fees	1,030,700	645,000							370,000	370,000	1,400,700	1,015,000
Intergovernmental	1,834,371	1,370,515						766,000	3,655,000	3,655,000	5,489,371	5,791,515
Miscellaneous	5,100,650	966,176					11,000	11,000	1,844,839	2,093,910	6,956,489	3,071,086
General Revenues												
Property tax	28,191,312	27,475,342					9,391,470	8,342,431			37,582,782	35,817,773
Local income taxes	15,383,282	14,837,403	17,234,163	16,587,406	6,988,061	6,783,644					39,605,506	38,208,453
Excise taxes	1,310,613	1,136,681							8,730,990	10,604,508	10,041,603	11,741,189
Other taxes	650,907	556,690									650,907	556,690
Other general revenues	480,813	476,313							2,534,052	2,528,198	3,014,865	3,004,511
Total revenues	\$ 58,497,824	\$ 51,565,962	\$ 17,234,163	\$ 16,587,406	\$ 6,988,061	\$ 6,783,644	\$ 10,734,750	\$ 10,395,766	\$ 29,028,909	\$ 30,206,165	\$122,483,707	\$115,538,943
Expenses												
General Government	\$ 17,650,167	\$ 10,380,820	\$ 6,053,620	\$ 4,561,214			1,651,497	1,504,607	\$ 5,613,649	\$ 5,533,490	\$ 30,968,933	\$ 21,980,131
Public Safety	35,038,384	29,487,255	2,260,511	4,311,246	8,838,032	8,934,226			3,670,763	3,697,363	\$ 49,807,690	\$ 46,430,090
Highway and streets	6,140,458	14,972,463					1,643,754	1,701,341	17,604,261	18,217,471	\$ 25,388,473	\$ 34,891,275
Sanitation	800,000	1,039,000							3,839,390	3,551,421	\$ 4,639,390	\$ 4,590,421
Health and welfare	4,527,016	5,026,284	925,115	909,399			798,001	715,886	500,000	350,000	\$ 6,750,132	\$ 7,001,569
Culture and recreation	1,597,057	1,263,390	1,063,580	1,060,016			8,105,972	7,932,539			\$ 10,766,609	\$ 10,255,945
Economic Development	2,697,936	3,962,209	6,091,350	5,680,100					1,246,530	579,095	\$ 10,035,816	\$ 10,221,404
Total Expenses	\$ 68,451,018	\$ 66,131,421	\$ 16,394,176	\$ 16,521,975	\$ 8,838,032	\$ 8,934,226	\$ 12,199,224	\$ 11,854,373	\$ 32,474,593	\$ 31,928,840	\$138,357,043	\$135,370,835

Personnel Expenditures

The following chart shows the major personnel funds, the level of salaries paid Citywide, and the proportion of those salaries to each fund. General Fund is broken down into Civil City, Police and Fire. PS LIT, ED LIT, MVH, Parking, Sanitation and Fleet Maintenance all contain substantial salaries. Other funds that have minor amounts of salaries that are not listed include Alternative Transportation, Digital Equity, and Risk.

Personnel Trends by Department - All Funds



The City has budgeted a surplus in the General Fund to cover salary adjustments recommended by the Classification and Compensation study.

Grants Expenditures

The City budgets a portion of the annual budgets to grants. The grants in the Schedule of Budgeted Grant Expenditures are funded by general revenues. The City also enters into agreements to provide loans, financial assistance, and direct support to public services agencies. These expenditures are not categorized as grants. A full picture of the financial support the City provides to residents and public service agencies would require additional detail; this detail could be shared and discussed at another time, if desired.

Schedule of Budgeted Grant Expenditures

For the Years Ended December 31 2024 and 2025

	General Fund		Economic Dev LIT		Jack Hopkins Fund		Housing Development		Parking Meter Fund		Total Governmental Funds	
	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024	2025	2024
Grants												
Department												
Animal Shelter	\$ 3,900	\$ 3,900									\$ 3,900	\$ 3,900
ESD	258,287	1,311,767	6,091,350	5,680,100							\$ 6,349,637	\$ 6,991,867
Council	55,000	55,000			500,000	350,000					\$ 555,000	\$ 405,000
CFRD	271,750	266,800	989,133	989,133					250,000	250,000	\$ 1,510,883	\$ 1,505,933
Mayor	20,000	31,000									\$ 20,000	\$ 31,000
Planning	2,400	2,400									\$ 2,400	\$ 2,400
HAND	51,700	1,050,700	715,000	715,000			650,000	95,000			\$ 1,416,700	\$ 1,860,700
ITS	55,000	50,000									\$ 55,000	\$ 50,000
Total Grants	\$ 718,037	\$ 2,771,567	\$ 7,795,48	\$ 7,384,23	\$ 500,000	\$ 350,00	\$ 650,00	\$95,000	\$ 250,000	\$ 250,000	\$ 9,913,520	\$ 10,850,800

Bonds Payable and Credit Rating

The City maintains a AA credit rating from Standard & Poor's. Long-term debt obligations can be grouped by the pledged revenue of each bond ordinance. The City has bonds pledged with four sources of revenue: property taxes with a corresponding tax rate, TIF revenue, general revenues and ED LIT.

The 2025 Bonds Payable table shows the City's long-term debt obligations.

2025 Bonds Payable

Name	Original Issue Debt	Dec 31 2024 Outstanding Debt	Principal & Interest payments due in 2025	Maturity Date	Term/ Length of Debt	2024 Tax Rate	Bond Rating*	
TIF								
2015 TIF Bonds	\$ 41,430,000	\$ 29,745,000	\$ 2,837,256	2040	25		A-	
2017 Refunding TIF	\$ 11,085,000	\$ 6,055,000	\$ 907,953	2032	15			
2019 4th St Garage Bonds TIF	\$ 5,100,000	\$ -	\$ -	2024	5		A-	
2019 4th St Garage TIF Bond	\$ 13,800,000	\$ 12,845,000	\$ 1,290,501	2040	20		A-	
2019 Trades Garage Bond TIF	\$ 12,700,000	\$ 10,615,000	\$ 1,069,376	2040	20		A-	
Property Tax								
2016 GO Bond	\$ 10,800,000	\$ 7,530,000	\$ 802,163	2036	20	0.02%	AA-	
2016 Parks GO Bond	\$ 7,100,000	\$ 4,945,000	\$ 504,168	2036	20	0.01%	AA-	
2018 Parks Bicentennial	\$ 10,040,000	\$ 7,695,000	\$ 736,107	2038	20	0.01%	AA	
2022 GO Bonds	\$ 5,000,000	\$ 3,710,000	\$ 1,117,594	2028	5	0.03%		
2022 Parks GO Bond	\$ 5,000,000	\$ 3,710,000	\$ 1,117,594	2028	5	0.03%		
General Revenues								
2017 Parks Refunding TLRC	\$ 4,900,000	\$ 2,070,000	\$ 481,987	2029	20		AA-	
2021 Solar Refunding Bonds	\$ 12,006,000	\$ 9,415,000	\$ 853,175	2038	20		AA-	
ED LIT								
2022 Public Safety Bond ED LIT	\$ 27,300,000	\$ 25,235,000	\$ 1,974,181	2043	20		AA-	
			Total	\$ 13,692,055				

*Bond rating is an assessment of how likely an issuer is to default on their financial obligations.

Debt Limits

The City anticipates entering into new debt in 2024. The City is initiating the process to refund the 2015 TIF Bonds. The City is also working toward the creation of a city building corporation to hold the debt for the construction of the expanded Convention Center.

The City has three debt limits: corporate debt limit, Parks & Recreation Fund debt limit, and Redevelopment Commission (RDC) debt limit. All debt limits are controlled by statute.

The corporate debt limit applies to debt of the City payable with property taxes. The calculation is two percent of a third of the net assessed value. The following table shows the current corporate debt limit calculation, the City's outstanding debt, and the City's remaining debt capacity.

Corporate Debt Limit	
Certified Assessed Value	Pay 2025
Total	5,521,688,674
	/ 3
	X 2%
Current Debt Limit	36,811,258
Less Outstanding City 2% Debt	
2016 GO Bond	7,530,000
2022 GO Bonds	3,710,000
Total O/S City 2% Debt	11,240,000
Remaining Debt Capacity	25,571,258

The City of Bloomington is exempt from the statutory Parks & Recreation Fund debt limit. This debt limit is calculated using the same method as the corporate debt limit.

The Redevelopment Commission has the authority to spend TIF funds and issue debt. TIF bonds with only a TIF revenue pledge do not count toward the RDC debt limit. If the RDC had bonds that had a property tax backup or a LIT backup, then they might be subject to the debt limit. The RDC debt limit is calculated by the same method as the corporate debt limit.

2022 Public Safety Bond

In 2022 the City Council approved and the City issued \$26,455,000 of bonds to fund projects associated with public safety. The final issuance after closing was \$27.3M. The project funds and uses are listed in the chart below.

Public Safety Bond Projects

<u>Activity</u>	<u>Amount</u>
Bond Proceeds	\$ 27,292,880.00
Bond Costs	\$ (141,725.00)
Showers West Purchase	\$ (8,712,355.00)
Showers West Design	\$ (973,846.00)
Shower West Lease Buyout	\$ (60,942.00)
Fire Station 1	\$ (5,534,666.00)
Fire Station 3	\$ (3,697,333.96)
Fire Station Logistics	\$ (6,578,930.00)
Fire Admin Showers West	\$ (117,247.00)
Showers West Chiller	\$ (15,000.00)
Interest Earnings	\$ 1,245,061.00
Bond Proceeds Balance	\$ 2,705,896.04

Fund Balances

A fund is a self-contained accounting entity. Revenue is assigned to a fund based on federal, state or local statute or ordinance. Allowable expenditures are similarly assigned to a fund, and the accounting tracks the receipts and disbursements over the life of the fund. Funds have a cash balance, which is the accumulation of unused revenue, year over year. A fund budget is a list of all the expected revenues and planned expenditures in the ensuing year. A fund accumulates a cash balance when budgeted expenditures are unspent, or when revenues exceed the actual expenditures in a year. The unused revenue stays in the same fund, and it is added to the available cash balance and can be budgeted in the upcoming year.

The Government Finance Officers Association recommends 2 months of cash balance, which equates to 17% of the budgeted annual expenditures. The City has historically tried to maintain a 30% cash balance in the General Fund. Fund balances protect an entity with unpredictable revenues. Government revenues in Indiana are predictable and reliable. The City relies heavily on property taxes, which are controlled by the 6-year rolling average maximum levy growth quotient. The following table lists the budgeted funds; the actual June 30, 2024 cash balance; the estimated 2024 cash balance; the proposed 2025 revenue and expenditures; and finally, the estimated 2025 end-of-year cash balance.

Cash Balances - DLGF Form 4B	General		Park & Rec		ED LIT		PS LIT		CCD	
	101		200		153		151		601	
June 30th Cash Balance	\$	59,118,488	\$	3,760,411	\$	4,003,808	\$	8,952,379	\$	3,532,463
Est December 31st 2024 Cash Balance	\$	51,743,856	\$	2,034,751	\$	2,829,222	\$	5,194,861	\$	244,812
Total BY2025 Revenues	\$	58,497,824	\$	10,734,750	\$	17,234,163	\$	6,988,061	\$	2,767,142
Total BY2025 Expenses	\$	68,451,018	\$	12,199,224	\$	16,394,176	\$	8,838,082	\$	2,706,764
Operating Balance (Dec 31, 2025)	\$	41,790,662	\$	570,277	\$	3,669,209	\$	3,344,840	\$	305,190
Operating Balance as % of Budget		61%		5%		22%		38%		11%
	Alt Trans		Parking Meter		Parking Facility		Sanitation		Fleet	
	454		455		452		730		802	
June 30th Cash Balance	\$	563,660	\$	6,443,690	\$	258,376	\$	(735,726)	\$	2,505,790
Est December 31st 2024 Cash Balance	\$	4,839	\$	4,202,916	\$	560,783	\$	322,914	\$	2,112,528
Total BY2025 Revenues	\$	920,000	\$	3,123,737	\$	2,367,990	\$	3,627,032	\$	4,344,634
Total BY2025 Expenses	\$	808,810	\$	4,023,552	\$	2,452,926	\$	3,627,032	\$	4,222,837
Operating Balance (Dec 31, 2025)	\$	116,029	\$	3,303,101	\$	475,847	\$	322,914	\$	2,234,325
Operating Balance as % of Budget		14%		82%		19%		9%		53%
	Local Road Street		MVH		MVH Restricted		Telecom		Digital Equity Fund	
	450		451		456		401		457	
June 30th Cash Balance	\$	1,326,118	\$	2,654,869	\$	1,129,161	\$	737,580	\$	99,297
Est December 31st 2024 Cash Balance	\$	692,262	\$	2,010,564	\$	408,603	\$	840,734	\$	115,446
Total BY2025 Revenues	\$	1,088,723	\$	3,437,001	\$	1,655,350	\$	465,000	\$	85,000
Total BY2025 Expenses	\$	1,500,000	\$	4,933,111	\$	2,063,198	\$	695,546	\$	96,530
Operating Balance (Dec 31, 2025)	\$	280,985	\$	514,454	\$	755	\$	610,188	\$	103,916
Operating Balance as % of Budget		19%		10%		0%		88%		108%
	Vehicle Replace		CCI CIG		Risk		Jack Hopkins		Housing Dev. Trust	
	610		600		800		270		905	
June 30th Cash Balance	\$	1,109,388	\$	126,720	\$	126,398	\$	30,348	\$	2,675,781
Est December 31st 2024 Cash Balance	\$	456,340	\$	(16,690)	\$	245,963	\$	29,471	\$	2,146,671
Total BY2025 Revenues	\$	352,500	\$	132,599	\$	932,201	\$	500,000	\$	21,000
Total BY2025 Expenses	\$	436,000	\$	115,900	\$	954,812	\$	500,000	\$	1,150,000
Operating Balance (Dec 31, 2025)	\$	372,840	\$	9	\$	223,352	\$	29,471	\$	1,017,671
Operating Balance as % of Budget		86%		0%		23%		6%		88%

Category Expenses

Government spending follows a state-assigned structure of funds and accounts. Accounts are unique names that describe each expense. A unit can create any account name that serves its purpose. Accounts are organized into four categories: personnel, supplies, services and charges, and capital outlays. Understanding what accounts fall into which categories is helpful in understanding the overall budget. Please refer to the following list of categories and their corresponding accounts below.

Expenditures

Category 1	Category 2	Category 3	Category 3 Cont'd	Category 4
Personnel	Office Supplies	Services and Charges	Services and Charges	Capital Outlays
Regular Salary	Operating Supplies	Engineering Services	Natural Gas	Land Purchase
Part Time	Repair & Maintenance Supplies	Architectural Services	Street Lights/Traffic Signals	Building Purchase
Overtime	Garage and Motor Supplies	Legal Services	Construction Services	Other Improvements
Temporary	Agricultural Supplies	Exterminator Services	Building Repairs	Sidewalks
FICA	Fuel and Oil	Accounting Services	Motor Repairs	Lease Purchase
PERF	Building Materials	Communications Contracts	Machinery & Equip Repairs	Equipment Purchase
Health Insurance (City Paid)	Motor Vehicle Repair	Grants	Hardware & Software Main	Furniture and Fixtures
Unemployment Compensation	Street, Alley & Sidewalk Material	Instruction & Education	Land Rental	Motor Equipment
Clothing Allowance	Books	Workshops	Building Rental	Other Capital Outlays
Tool Allowance	Uniforms and Tools	Travel	Machinery & Equip Rental	Inter-Fund Transfer
Take Home Vehicle		Management Fees	Principle	
Deferred Compensation (City Paid)		Consultants	Interest	
Retention Bonus		Telephone	Bank & Credit Card Charges	
		Postage & Freight	Lease Payments	
		Advertising	Inter-Fund Transfers	
		Liability/Casualty Premiums	Dues and Subscriptions	
		Worker's Comp & Risk	Temporary Contractual Employee	
		Electricity	Mayor's Promotion of Business	
		Water & Sewer	CATS TV	

Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Sharr Pechac, Director of Human Resources

Date: August 19, 2024

The employee compensation and benefits budget highlights our goal of being an employer of choice. It will support efforts to attract and retain talent. In addition to salaries, the budget includes health insurance premiums and other benefits and incentives.

Pay

Non-union Civil City employees and elected officials will see a 3% COLA. A classification and compensation study for non-union employees will conclude in a few months. \$6M is budgeted for related salary adjustments and for other equity adjustments identified throughout the year.

Firefighters covered under a collective bargaining agreement will receive a \$15k increase in their base pay. A 2.9% increase is in the police contract for Officers First Class and Senior Police Officers, and the administration plans to open that contract this fall and offer an additional salary increase and a raise for those not covered by the collective bargaining agreement. Additional compensation studies are required to evaluate employees covered under the AFSCME contract.

As of January 1, 2025, common Law employees (temporary employees) shall earn \$16.22 per hour.

The City's Public Employees Retirement Fund (PERF) contribution for non-public safety employees is 14.2% and is 24.3% for sworn public safety employees. In addition to PERF contributions, the

City will match up to \$30 per pay period, \$780 annually, in 457(b) contributions.

Benefits

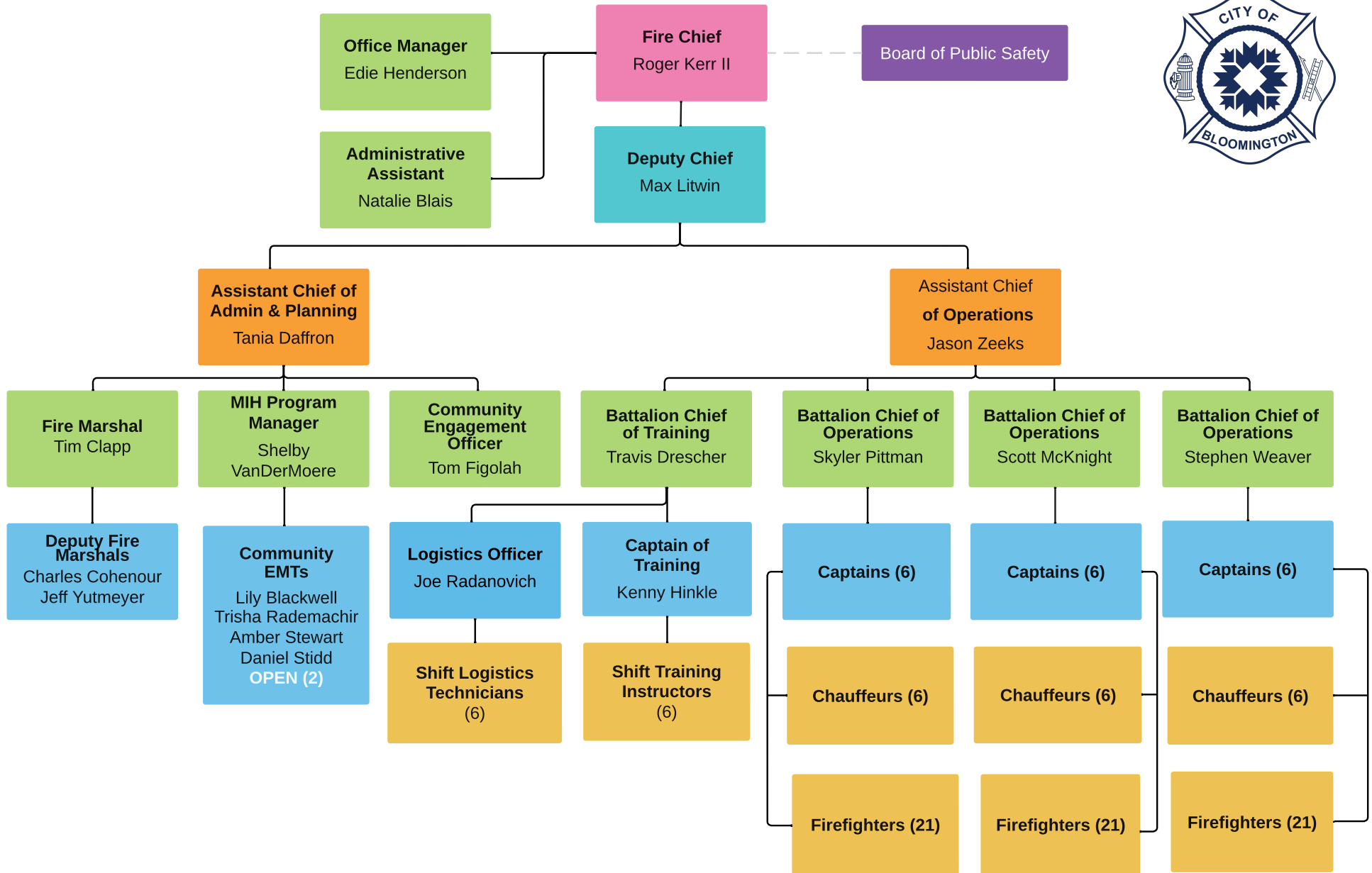
The benefits budget is \$14,274 per regular employee and covers insurance costs, wellness incentives, Health Savings Account (HSA) contributions, Employee Assistance Programs (EAP), and the Everside health clinic. Everside provides additional health services exclusively for eligible City of Bloomington employees, their spouses, and dependents. Utilization of the clinic has increased due to extended hours and additional days, with further growth expected in 2025 from enhanced marketing and promotion efforts.

In addition to insurance and health, supplemental incentives are included to enhance the City's benefits package. Examples include:

- The education reimbursement incentive offers up to \$2,500 annually per employee for skill and career development, which also improves job satisfaction and performance. The budget for this incentive will be adjusted to \$50,000 to reflect participation trends.
- Health club reimbursements, message reimbursements, and vaccine incentives are provided to improve employee health and well-being. These benefits aim to reduce stress, burnout, and absenteeism.
- The Sustainable Commuter Benefits program has expanded to replace the Parking Cash Out and Bike to Work programs. Employees can receive up to \$500 each to support their eco-friendly commuting choices, aligning with the City's environmental values.
- Employees are eligible for up to \$600 annually for the Tobacco Cessation program, which aims to lower healthcare costs and promote a healthier workplace environment.

Eligible employees will continue to have access to Family Medical Leave (FML) and Paid Parental Leave to support work-life balance. The City of Bloomington also qualifies for the Public Service Loan Forgiveness (PSLF) program, providing an additional benefit to attract and retain talent.

Thank you for your thoughtful review and consideration of the Compensation and Benefits budget request. If you have any questions, we are happy to provide further clarification.



Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Fire Chief Roger Kerr
Date: August 19, 2024

The Bloomington Fire Department (BFD) is responsible for providing quality public safety to everyone who resides in, works in, or visits the city through exceptional fire prevention, public education, and emergency management/mitigation completed by credentialed and trusted officials who receive first-rate training and high-quality equipment.

2025 Goals

1. **Complete Building Projects**

Renovations to Station 1 and to Showers West for Fire Administration are on track to be completed in fall 2024. Renovations to Station 3 and the construction of the Training and Logistics building will be complete in 2025. This goal aligns with the administration's Citywide 1-year goal for Major Project Execution.

2. **Improve Recruitment and Retention**

After struggling for several years, BFD is now fully staffed. This status must be maintained to ensure adequate public safety support. The department has many younger and less experienced firefighters, making retention of experienced officers critical. This goal aligns with the administration's Citywide 1-year goal for HR Strategy Overhaul.

3. **Create a Rescue Company**

Special situations such as rescues from water or confined spaces require special training. BFD will develop a Rescue Company to become fully prepared for these situations. This

goal aligns with the administration’s Citywide 1-year goal for Action Plans for Community Priorities (Public Safety).

Summary Budget Allocations	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	10,623,730	11,641,610	12,340,178	15,692,529	3,352,351	27%
200 - Supplies	350,609	286,198	762,453	1,079,201	316,748	42%
300 - Other Services	1,048,001	2,117,963	2,661,655	1,399,931	(1,261,724)	-47%
400 - Capital Outlays	539,823	1,482,030	2,316,000	2,400,000	84,000	4%
Total	12,562,162	15,527,800	18,080,286	20,571,661	2,491,375	14%

2025 Budget Overview

Budget Notes

The two significant increases will be in Category 100 (Personnel) and Category 200 (Supplies).

Personnel

Changes to Category 100 are based on the agreement between the City and Local 586 reached through collective bargaining. The agreement has been drafted and is currently before the union for vote.

Supplies

The increase to Category 200 is due to the purchase of radios, stoplight controls, and the full quarter master system (uniforms).

Other Services

The decrease in Category 300 is from the completion of the Station 1 project and the design phase of Station 3.

Capital Outlays

The increase to category 400 is for scheduled equipment replacement.

Goals Detail

Goal 1: Complete Building Projects

BFD will complete renovations to Station 3 and construct a new Training and Logistics Building in 2025. These projects have been detailed in the public safety bond, and design work is complete.

The Need

- Since opening in 1963, Station 3 has only had minor repairs and no longer meets current national fire standards.

- The current Training and Logistics Building is for sale.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlays:** \$10,000,000

Bond money. While the original bond estimated \$2.5M for the Training and Logistics Building, and previous bond balances included \$1.5M, actual costs for construction will be much higher. The previous administration had secured an estimate of over \$9.6M. After eliminating “extras” from the design, the latest figures are now closer to \$6.7M.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Renovated and modernized Station 3	Compliance with national fire standards Improved energy efficiency Improved safety and long-term health outcomes for firefighters Appropriate facilities a diverse workforce Increased facility longevity Improved staff recruitment and retention
New Training and Logistics Building	More efficient training due to the elimination of travel time Lower training costs Ability to host regional training events More highly trained staff Improved staff recruitment and retention

Timeline

- Logistics and Training facility is scheduled to be completed mid 2025.
- Station 3 will be completed by the 4th quarter of 2025.

Goal 2: Improve Recruitment and Retention

The Need

- While BFD reached full staffing in 2024, over the last few years, firefighters have been recruited away to other agencies with higher salaries and better benefits.
- BFD’s current workforce skews young (half of firefighters have less than 5 years of experience), creating a deficit of experience that can be mediated only through time or lateral transfers.
- Base salary and take home pay lag behind jurisdictions such as Monroe Fire and Columbus Fire (by nearly \$28,000 in the case of Columbus). Even a 20-year BFD veteran firefighter earns less in take home pay than a first class firefighter in other jurisdictions.

Budget Impact

- **Personnel:** \$3,352,351
This figure represents the increase in salary and benefits proposed in the current contract before the union for vote.
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Approved contract with higher base pay	Improved retention Ability to recruit skilled lateral hires More experienced personnel Improved safety outcomes Increased capacity for community outreach

Timeline

- Completion of Collective Bargaining Agreement in 2024

Plans, Partners, Public Input

- Local 586

Goal 3: Create a Rescue Company

The Need

BFD currently lacks a team with the specialized skills needed for special situations such as:

- Water rescue
- Confined space rescue
- Heavy vehicle rescue

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$18,000 additional needed rescue equipment
- **Other Services:** n/a
- **Capital Outlays:** \$1,000,000 (PSLIT) for the purchase of new rescue truck

Outputs and Outcomes

OUTPUTS	OUTCOMES
Establishment, training, and outfitting of Rescue Company	Ability to perform high-risk rescues Improved public safety

Timeline

- The formation of a rescue company can take place as soon as possible.
- New apparatus will be added as soon as one can be procured.

Total Departmental Budget by Fund

Category	General Fund	ED LIT	Public Safety LIT	Total
1	15,275,013	417,516	0	15,692,529
2	735,131		344,070	1,079,201
3	1,394,431	5,500	0	1,399,931
4	0		2,400,000	2,400,000
Total	17,404,575	423,016	2,744,070	20,571,661

Conclusion

The 2025 proposed budget will allow the Bloomington Fire Department to continue to serve the residents of Bloomington. The expansion of services will also help those that are visiting or passing through Bloomington to receive first-rate emergency care. The support of this budget will help in retaining personnel, and upgrading stations will better serve a diversified workforce. Thank you for your consideration of the Bloomington Fire Department's 2025 budget request.

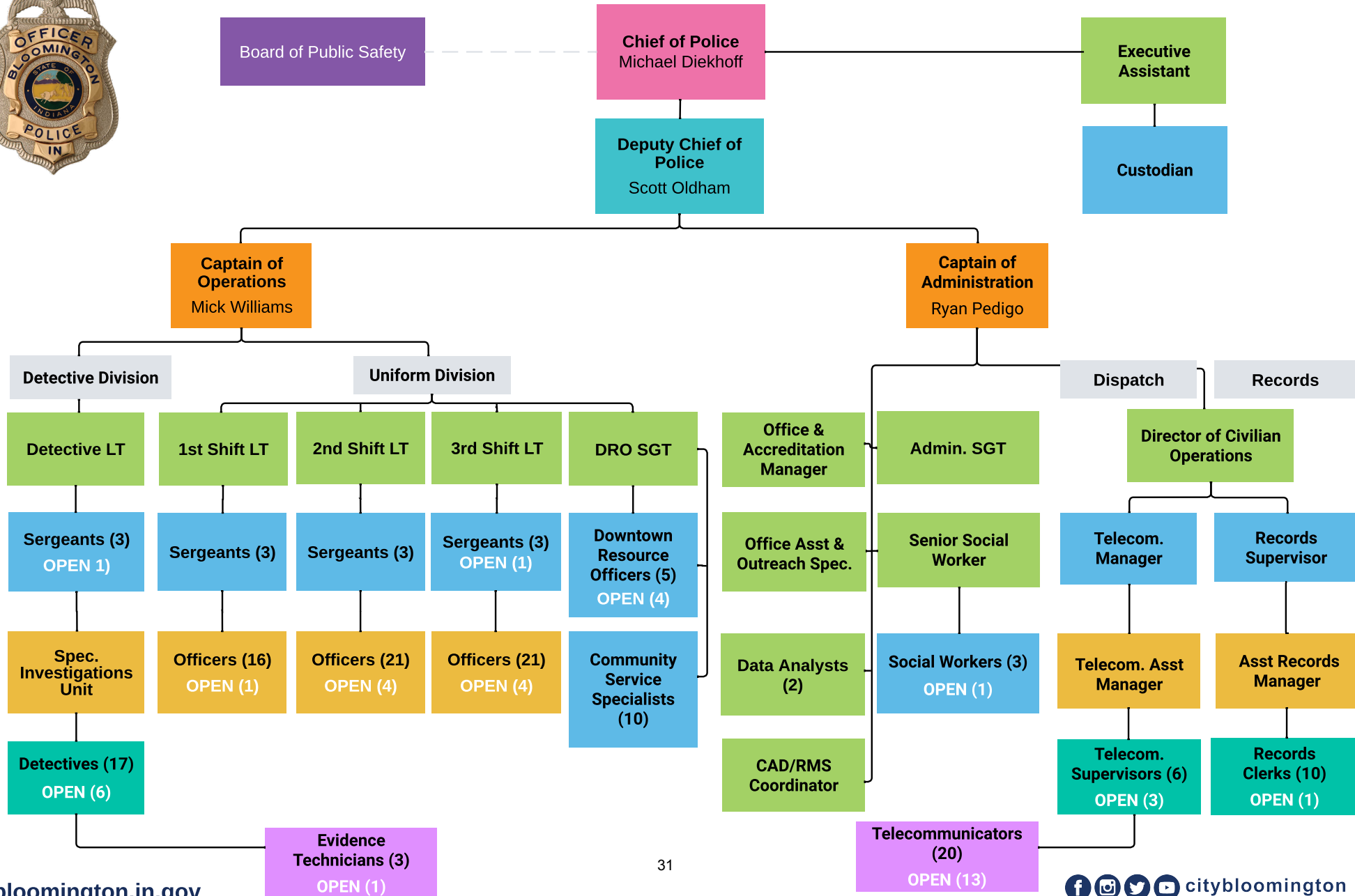
CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 08 - Fire								
Personnel Services								
	51110	Salaries and Wages - Regular	7,006,345	7,523,350	7,818,260	10,261,304	1,792,648	31.25%
	51130	Salaries and Wages- Overtime	346,348	433,749	-	499,972	375,000	N/A
	51210	FICA	117,626	133,505	157,380	199,545	23,716	26.79%
	51220	PERF	42,291	57,662	99,329	89,626	(17,668)	-9.77%
	51230	Health and Life Insurance	1,627,236	1,551,815	1,604,869	1,739,703	165,107	8.40%
	51260	Clothing Allowance	44,000	36,500	44,550	44,550	-	0.00%
	51280	Fire PERF	1,435,474	1,502,105	1,733,326	2,095,242	21,916	20.88%
	51310	Other Personal Services	4,410	59,731	249,995	249,995	-	0.00%
	51320	Other Personal Services -DC Match	-	60,070	92,776	95,076	3,944	2.48%
Total: Personnel Services			10,623,730	11,358,487	11,800,485	15,275,013	2,364,664	0.294439
Supplies								
	52110	Office Supplies	12,479	4,689	29,055	10,778	(18,277)	-62.90%
	52210	Institutional Supplies	27,056	23,817	40,921	44,099	3,178	7.77%
	52230	Garage and Motor Supplies	3,007	4,237	11,880	21,549	9,669	81.39%
	52240	Fuel and Oil	72,113	89,252	95,700	63,457	127	-33.69%
	52310	Building Materials and Supplies	717	2,145	25,568	25,753	185	0.72%
	52340	Other Repairs and Maintenance	8,578	4,584	12,798	14,357	1,559	12.18%
	52420	Other Supplies	32,322	78,879	154,933	333,058	178,125	114.97%
	52430	Uniforms and Tools	77,828	67,868	83,730	222,080	138,350	165.23%
Total: Supplies			234,100	275,472	454,585	735,131	312,916	0.617148
Other Services and Charges								
	53130	Medical	-	159,312	244,591	244,591	-	0.00%
	53140	Exterminator Services	1,575	2,135	2,490	3,000	510	20.48%
	53150	Communications Contract	-	47,252	68,297	10,990	(57,307)	-83.91%
	53160	Instruction	7,993	34,864	82,475	97,580	15,105	18.31%
	53170	Mgt. Fee, Consultants, and Workshops	-	8,625	27,000	-	(27,000)	-100.00%
	53210	Telephone	18,905	23,258	23,800	32,480	8,680	36.47%
	53220	Postage	2,775	1,691	1,515	1,667	152	10.03%
	53230	Travel	18,952	7,821	43,436	54,740	11,304	26.02%
	53310	Printing	388	1,663	2,778	4,022	1,244	44.78%
	53320	Advertising	-	752	400	1,000	600	150.00%
	53510	Electrical Services	29,529	34,338	49,200	54,120	4,920	10.00%
	53530	Water and Sewer	21,178	26,937	26,400	29,040	2,640	10.00%
	53540	Natural Gas	15,648	10,472	28,680	31,548	2,868	10.00%
	53610	Building Repairs	84,701	26,844	77,350	131,300	53,950	69.75%
	53620	Motor Repairs	306,811	207,298	285,470	308,525	10,000	8.08%
	53630	Machinery and Equipment Repairs	10,731	20,839	36,676	40,363	3,687	10.05%
	53640	Hardware and Software Maintenance	1,813	89,438	139,512	123,165	(16,347)	-11.72%
	53650	Other Repairs	6,845	45,378	92,487	143,526	51,039	55.19%
	53720	Building Rental	4,491	113,101	202,488	59,832	(142,656)	-70.45%
	53730	Machinery and Equipment Rental	-	3,285	-	-	-	N/A
	53840	Lease Payments	61,307	-	-	-	-	N/A
	53910	Dues and Subscriptions	3,961	3,243	12,109	17,942	5,833	48.17%
	53990	Other Services and Charges	2,046	-	-	5,000	5,000	N/A
Total: Other Services and Charges			599,651	868,544	1,447,154	1,394,431	(65,778)	-0.036432
Capital Outlays								
	54510	Other Capital Outlays	-	239,928	-	-	-	N/A
Total: Capital Outlays			-	239,928	-	-	-	0
Expenditures Grand Total:			\$ 11,457,481	\$ 12,742,430	\$ 13,702,224	\$ 17,404,575	\$ 2,611,802	27.02%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 08 - Fire								
Personnel Services								
	51110	Salaries and Wages - Regular	-	96,261	168,924	170,727	1,804	1.07%
	51130	Salaries and Wages- Overtime	-	633	300,000	175,028	(124,972)	-41.66%
	51210	FICA	-	6,874	17,273	15,600	(1,673)	-9.69%
	51220	PERF	-	13,759	23,987	24,244	257	1.07%
	51230	Health and Life Insurance	-	26,983	27,905	30,273	2,368	8.49%
	51320	Other Personal Services -DC Match	-	-	1,604	1,644	40	2.48%
Total: Personnel Services			-	144,509	539,692	417,516	(122,177)	-0.226382
Other Services and Charges								
	53840	Lease Payments	-	1,195,933	1,209,000	-	(1,209,000)	-100.00%
	53990	Other Services and Charges	-	-	5,501	5,500	(1)	-0.02%
Total: Other Services and Charges			-	1,195,933	1,214,501	5,500	(1,209,001)	-0.995471
Expenditures Grand Total:			\$ -	\$ 1,340,441	\$ 1,754,193	\$ 423,016	\$ (1,331,178)	-75.89%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (\$9512)								
<u>EXPENDITURES</u>								
Department: 08 - Fire								
Personnel Services								
	51130	Salaries and Wages- Overtime	-	136,722	-	-	-	N/A
	51210	FICA	-	1,892	-	-	-	N/A
Total: Personnel Services			-	138,614	-	-	-	0
Other Services and Charges								
	53130	Medical	138,054	-	-	-	-	N/A
	53170	Mgt. Fee, Consultants, and Workshops	95,700	-	-	-	-	N/A
	53650	Other Repairs	46,485	2,094	-	-	-	N/A
	53720	Building Rental	54,611	-	-	-	-	N/A
	53990	Other Services and Charges	19,699	-	-	-	-	N/A
Total: Other Services and Charges			354,548	2,094	-	-	-	0
Expenditures Grand Total:			\$ 354,548	\$ 140,708	\$ -	\$ -	\$ -	0.00%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Police Chief Mike Diekhoff

Date: August 19, 2024

The Bloomington Police Department (BPD) is tasked with responding to the overall law enforcement and public safety needs of the City of Bloomington. The Department answered in excess of 74,163 calls for service in 2023, which resulted in well over 125,000 police service runs, an increase of 37.1% from 2022.

2025 Goals: Bloomington Police Department

1. **Improve Recruiting and Retention of Sworn Officers**

Improve the recruiting and retention capabilities of the Department by coming to parity in terms of pay and benefits with neighboring agencies. In order to achieve parity, this year's budget request features a substantial across the board pay increase for all sworn members of the agency. This goal aligns with the administration's Citywide 1-year goals for 1) Action Plans for Community Priorities (Public Safety) and 2) HR Strategy Overhaul. It aligns with multiple Common Council goals pertaining to ensuring adequate staffing and increasing pay and morale for public safety.

2. **Achieve Full Staffing for BPD**

Achieve full staffing by retaining current officers and by hiring an additional sixteen (16) officers to bring the total number of officers to the authorized one hundred and five (105). This goal aligns with the administration's Citywide 1-year goals for 1) Action Plans for Community Priorities (Public Safety) and 2) HR Strategy Overhaul. It aligns with multiple

Common Council goals pertaining to ensuring adequate staffing and increasing pay and morale for public safety.

2025 Goals: Monroe County Emergency Dispatch Center

Both BPD and the Monroe County Emergency Dispatch Center suffer from critical staffing shortages that must be addressed.

3. Improve Recruiting and Retention of Dispatch Staff

Improve the recruiting and retention capabilities of the Center by making improvements suggested by Dispatch leadership and staff, including: implementing a 12-hour shift; implementing Classification and Compensation changes in 2024; making departmental structure changes such as incentivizing supervisor and trainer roles appropriately; and building stronger workplace culture. This goal aligns with the administration’s Citywide 1-year goals for 1) Action Plans for Community Priorities (Public Safety) and 2) HR Strategy Overhaul. It aligns with multiple Common Council goals pertaining to ensuring adequate staffing and increasing pay and morale for public safety.

4. Achieve Full Staffing for Monroe County Central Emergency Dispatch

Achieve full staffing by retaining the current dispatch staff while at the same time hiring an additional sixteen (16) dispatchers to bring the total number of dispatchers to the authorized level. Run rolling advertisements and training. This goal aligns with the administration’s Citywide 1-year goals for 1) Action Plans for Community Priorities (Public Safety) and 2) HR Strategy Overhaul. It aligns with multiple Common Council goals pertaining to ensuring adequate staffing and increasing pay and morale for public safety.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	14,294,540	16,391,940	19,390,633	21,391,201	2,000,567	10%
200 - Supplies	784,067	692,121	808,447	732,281	(76,166)	-9%
300 - Other Services	1,180,628	1,967,426	3,156,556	1,434,380	(1,722,176)	-55%
400 - Capital Outlays	489,952	1,911,293	1,387,500	2,071,500	684,000	49%
Total	16,749,187	20,962,781	24,743,136	25,629,362	886,225	4%

Budget Notes

The 2025 budget request continues with the established yearly replacement cycle for equipment and places specific emphasis on the recruiting and retention of personnel. As such, the largest increase in this year's budget request is under Personnel. Other changes to the budget include decreases due to the deletion of several lines where one-time purchases occurred in 2024, and increases due to inflation and the associated rising costs of equipment and software licensing.

Personnel

The 2025 BPD budget request reflects significant increases in compensation to sworn officers as the result of the goal to recruit and retain more personnel to become fully staffed.

Supplies

The changes here are due to the removal of several one-time purchases, which offset increases directly attributed to inflation.

Other Services

The decrease here is due to the removal of several one-time purchases, which more than compensates for increases directly attributed to inflation.

Capital Outlays

The increase here reflects following the established replacement cycle for equipment.

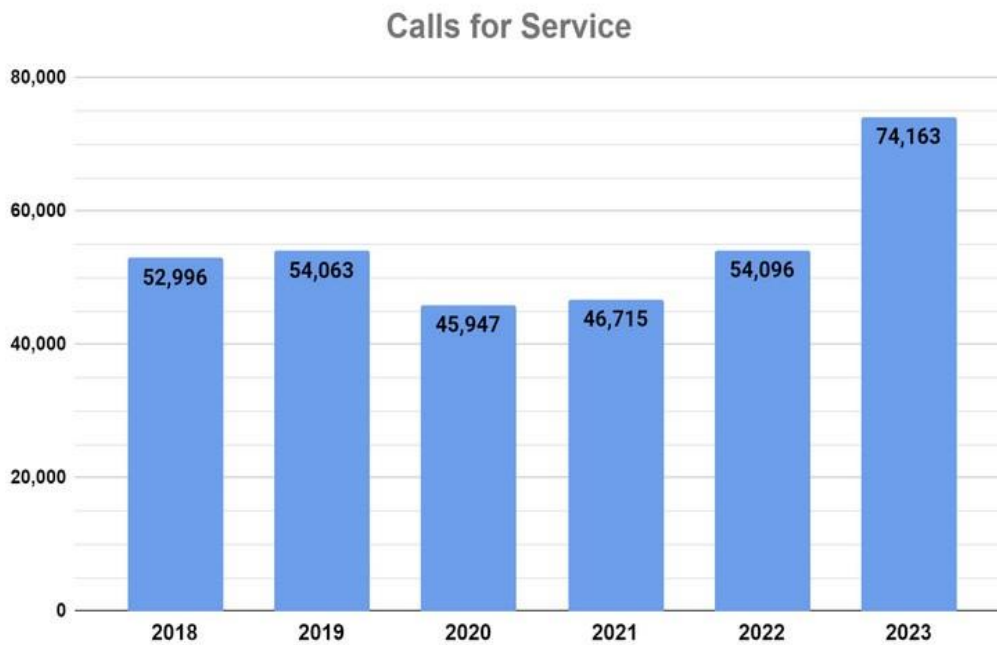
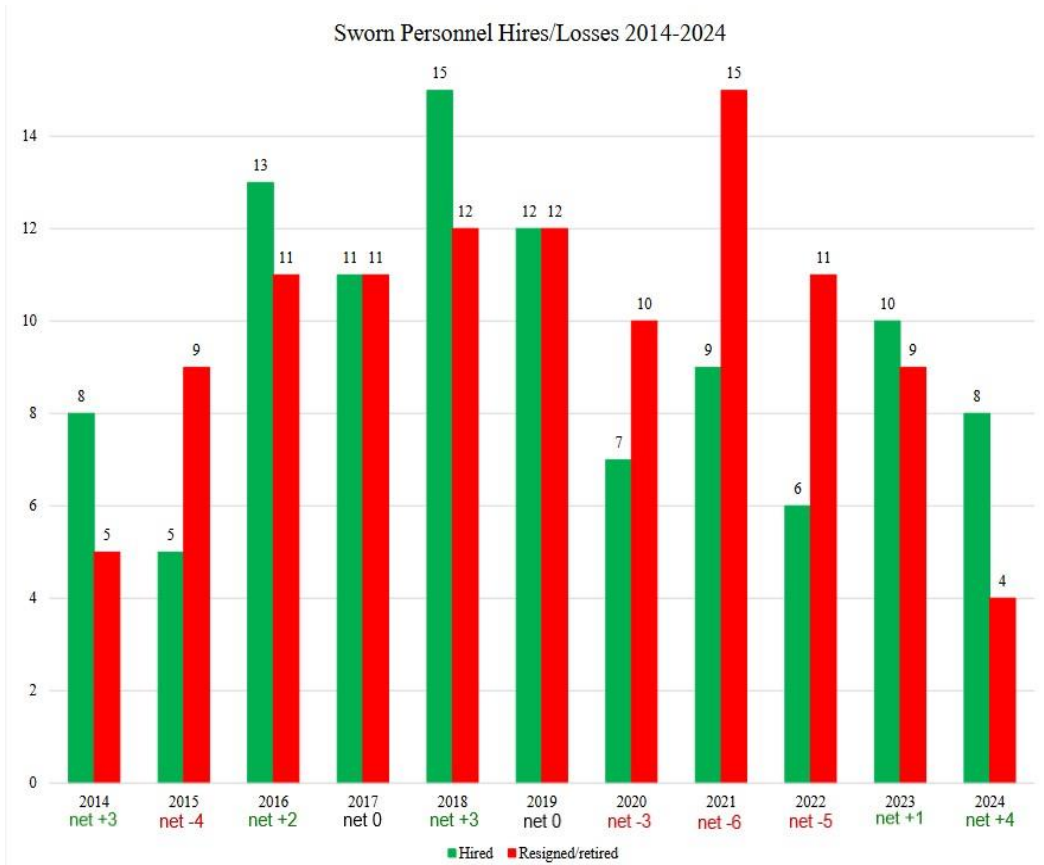
Goals Detail

Goal 1: Improve Recruiting and Retention of Sworn Officers

It is imperative that BPD reach recruiting and retention goals to 1) effectively service the volume of calls that require a law enforcement response each year, and 2) lower total incidents of crime.

The Need

- Between 2022 and 2023 there was a 37.1% increase in calls for service and an increase in the instance of crime by 11.3%. During that time, BPD was, on average, 20% short of full personnel staffing.
- Past recruiting efforts have been hampered by the fact that BPD officers—the undisputed busiest in the County (all other agencies combined do not equal BPD’s call volume)—were the lowest-paid officers in Monroe County, in comparison to the Sheriff’s Department, Indiana University Police, Ellettsville Police Department, and the Indiana State Police.
- Efforts at retention have likewise been met with extremely limited success as BPD has long been renowned for having some of the best trained officers in the state; consequently, tenured officers have been heavily recruited by other agencies.
- From 2017-2024, if examined cumulatively, there has been an exceedingly high turnover rate with a total loss of ninety-one (91) officers, most with multiple years of experience. During the same period of time only eighty-three (83) recruits were hired as replacements. The vast majority of officers who left BPD were recruited to other central Indiana law enforcement agencies, including those within Monroe County.



Budget Impact

- See personnel costs in the budget overview for the total impact of all goals.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Increased pay and benefits for sworn personnel	Reduced employee loss to neighboring agencies Improved ability to attract lateral transfers Improved safety outcomes from retention and growth of trained officers

Timelines

- Legal and the OOTM will reopen the contract in fall 2024 to set new pay rates.

Plans, Partners, Public Input

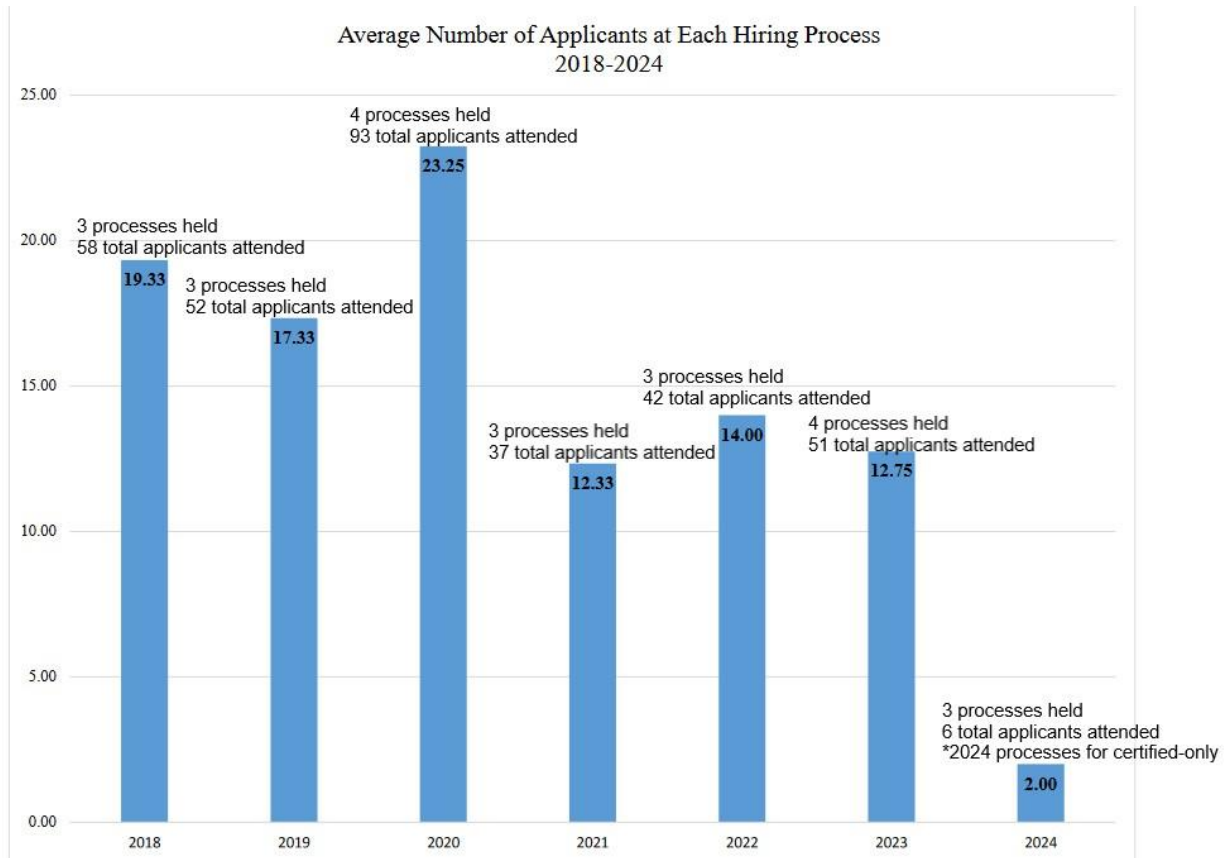
- Union leadership, OOTM, Legal and HR

Goal 2: Achieve Full Staffing for BPD

As stated, it is imperative that BPD achieve full staffing in order to adequately service the volume of calls received for law enforcement assistance each year.

The Need

- Full staffing will allow for officers to be assigned to proactively mitigate crime.
- Additionally, full staffing will negate the need for (current) officers to work lengthy overtime assignments just to cover standard patrol assignments, which adversely affects retention and is also exceedingly costly and a financial drain on City resources.
- In 2023 the Department incurred overtime well in excess of \$1.5 million dollars, over 600% of the budgeted amount, the vast majority of which was to provide adequate daily staffing. While some overtime will always be necessary, being adequately staffed will likely save \$1 million or more. Spending that million dollars on additional staff, rather than overtime, will reduce risk and turnover.
- While hiring processes are ongoing, we simply are not attracting the amount and quality of recruits to offset officers who leave the department, most often for employment with another law enforcement agency. In the past it was not uncommon for several hundred applicants to appear at hiring processes, vying for limited positions. Now, there are routinely more open positions than applicants.



Budget Impact

See personnel costs in the budget overview for the total impact of all goals.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Full staffing	Reduced overtime costs Reduced stress / improved officer safety Increased ability for community policing Increased public safety Improved crime prevention and deterrence

Timelines

- As soon as possible

Plans, Partners, Public Input

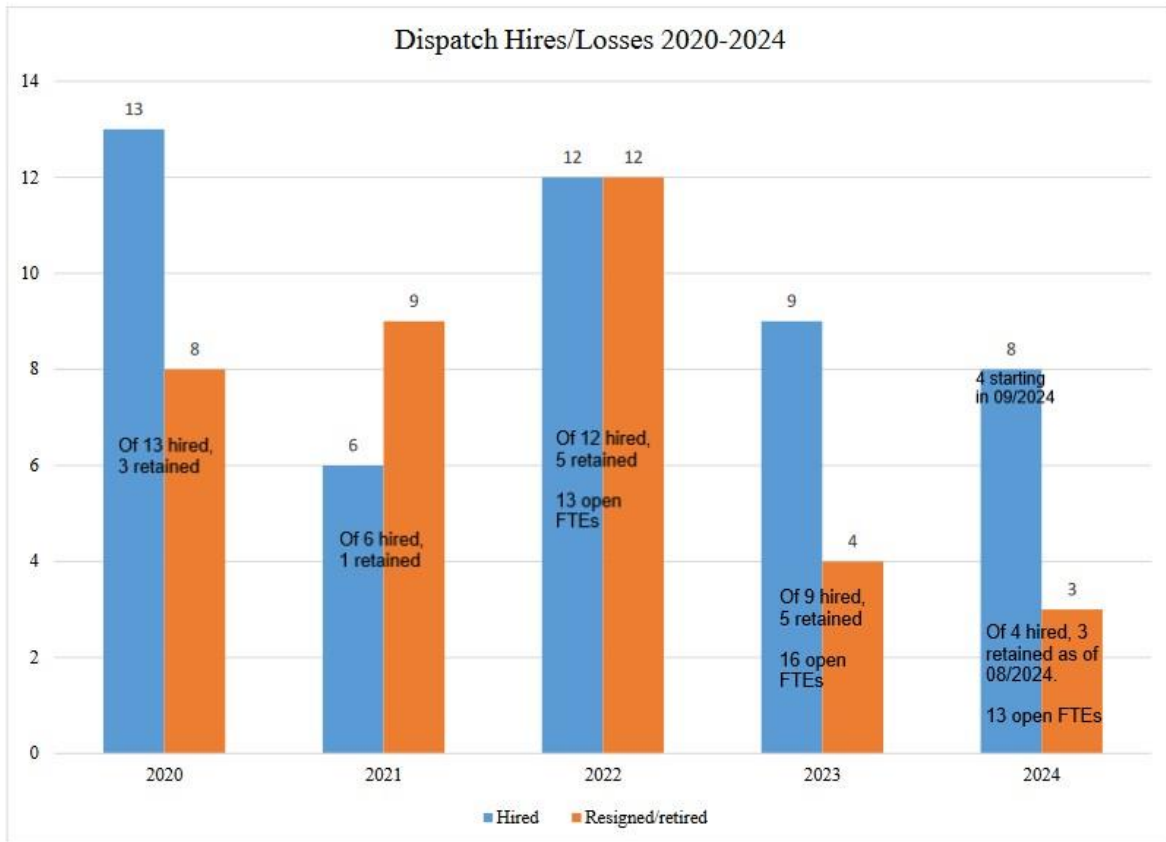
- Union leadership, OOTM, Legal and HR

Goal 3: Improve Recruiting and Retention of Dispatch Staff

Just as with BPD, it is imperative that the Monroe County Emergency Dispatch Center reach recruiting and retention goals in order to be able to effectively service the volume of calls that require a public safety response each year. While each year there are a number of new dispatchers hired and trained, the Center is not able to retain those same new hires as many leave for other dispatch centers with a much lower call volume, and in some cases, higher compensation.

The Need

- Critical staffing shortages have led to mandatory overtime, resulting in punitive schedules that rarely afford staff two days off in a row. This is unsustainable for current staff and unacceptable for many potential hires.
- Dispatch work is stressful and requires compliance with detailed protocols. Staff must be fully rested to perform this work safely.
- It takes 7 months to fully train a dispatcher, so it is not possible to quickly catch up by simply hiring more people. Even lateral hires will require some degree of training for local protocols.
- Dispatch trainers currently receive only an additional \$19.23 per pay period—\$0.24 an hour—for the crucial task of training. There is little incentive to take on additional duties and little opportunity for professional growth. There are three open supervisor roles due to a similar lack of pay incentive.



Budget Impact

See personnel costs in the budget overview for the total impact of all goals.

Outputs and Outcomes

OUTPUTS	OUTCOMES
12-hour shift structure	<ul style="list-style-type: none"> Reduced employee loss Improved ability to attract trainees and lateral transfers Lowered risk of burnout Improved morale
Review Dispatcher salaries	<ul style="list-style-type: none"> Improved ability to attract new hires

Incentivize taking on Supervisor and Trainer roles	Full staffing for Supervisor and Trainer roles Improved morale
Incentivize completing training	Increased retention of trainees

Timelines

- The 12-hour shift structure will be implemented in fall 2024, on a one-year pilot with 30-day check-ins.
- Classification and Compensation are being reviewed in 2024 for implementation as soon as possible.
- Other training and workplace culture issues will be ongoing in 2025.

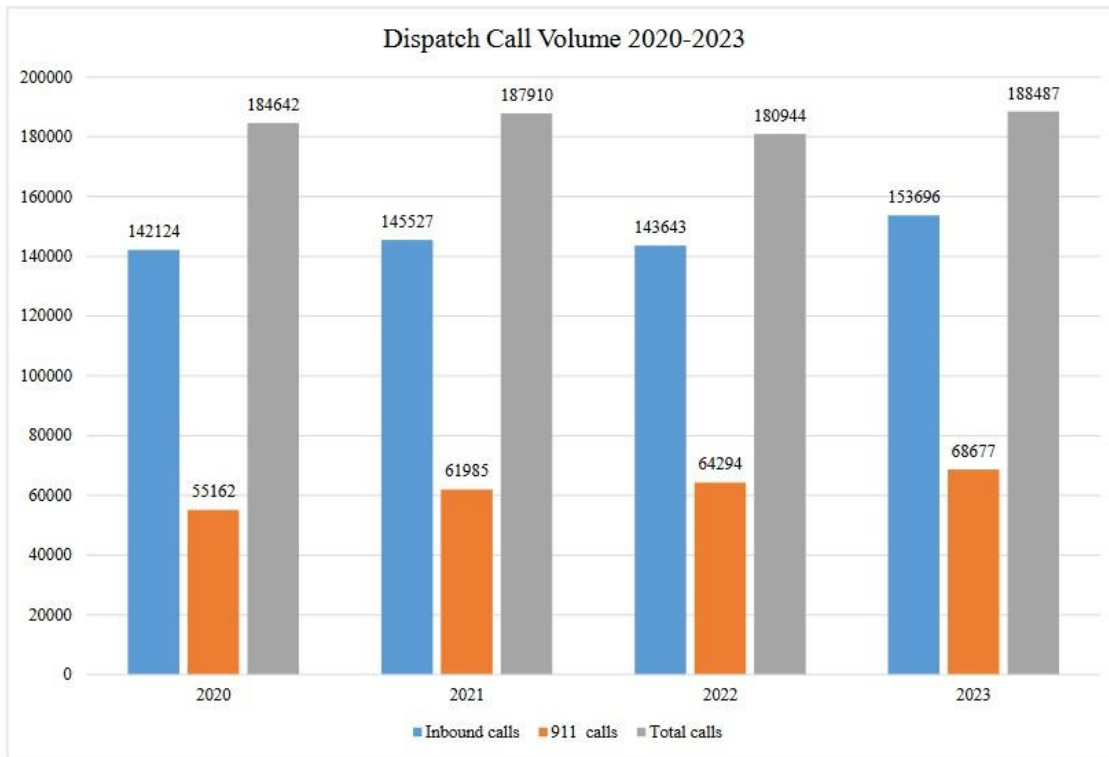
Plans, Partners, Public Input

- Dispatch leadership and staff; OOTM and HR

Goal 4: Achieve Full Staffing for Monroe County Emergency Dispatch

The Need

The Monroe County Emergency Dispatch Center must achieve full staffing in order to adequately service the volume of calls received for public safety assistance each year.



Budget Impact

See personnel costs in the budget overview for the total impact of all goals.

Outputs and Outcomes

OUTPUT	OUTCOME
Full staffing	More effective response to calls for service Improved staff morale Lower turnover

Timeline

- With the approval of this budget, we will be able to evaluate if there is a significant enough increase to the compensation of both sworn officers and dispatch staff that the Department can become competitive in attracting candidates and retaining current personnel. We will evaluate this in Q1-Q3 of 2025 and be able to report on the degree of success in Q4.

Plans, Partners, Public Input

- Dispatch leadership and staff; OOTM and HR

Total Departmental Budget by Fund

Category	General Fund	Public Safety LIT	ED LIT	Police Education	Dispatch Training	Enhanced Access	Total
1	15,734,686	3,835,462	1,821,053				21,391,201
2	692,281	40,000					732,281
3	1,203,428	147,000	16,442	50,500	17,000	10	1,434,380
4	0	2,071,500					2,071,500
Total	17,630,395	6,093,962	1,837,495	50,500	17,000	10	25,629,362

Conclusion

The 2025 budget request for the City of Bloomington Police Department and the Monroe County Central Emergency Dispatch Center maintains the established replacement cycle for equipment and seeks to focus on achieving the stated goals of the Department. These goals are 1) improving the ability of the Department to retain and recruit officers and dispatchers and 2) achieving full staffing so that we can provide quality law enforcement services to all of our residents and visitors. Thank you for your consideration of the Bloomington Police Department's 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Personnel Services								
	51110	Salaries and Wages - Regular	7,277,770.76	8,252,825.36	10,015,736.38	10,418,625.36	402,888.98	4.02%
	51120	Salaries and Wages - Temporary	3,395.39	1,303.05	9,500.14	9,500.14	0.00	0.00%
	51130	Salaries and Wages- Overtime	720,186.66	1,359,995.31	242,229.78	242,229.78	0.00	0.00%
	51210	FICA	201,440.01	233,320.47	281,148.68	283,534.74	2,386.06	0.85%
	51220	PERF	206,223.11	232,360.54	284,495.12	280,309.38	(4,185.74)	-1.47%
	51230	Health and Life Insurance	2,012,634.00	539,760.00	593,736.00	2,041,215.54	1,447,479.54	243.79%
	51260	Clothing Allowance	123,200.00	39,000.00	164,799.96	52,520.00	(112,279.96)	-68.13%
	51270	Police PERF	1,092,652.37	1,356,173.60	1,769,218.62	1,945,224.58	176,005.96	9.95%
	51310	Other Personal Services	52,857.14	137,151.13	350,000.04	350,000.04	0.00	0.00%
	51320	Other Personal Services -DC Match	0.00	46,440.00	113,100.00	111,525.96	(1,574.04)	-1.39%
Total: Personnel Services			11,690,359	12,198,329	13,823,965	15,734,686	1,910,721	0.138218
Supplies								
	52110	Office Supplies	10,994.46	4,609.29	13,764.00	13,764.00	0.00	0.00%
	52210	Institutional Supplies	26,231.46	24,789.69	32,077.00	32,077.00	0.00	0.00%
	52240	Fuel and Oil	296,016.68	352,704.03	371,134.00	302,657.00	(68,477.00)	-18.45%
	52310	Building Materials and Supplies	10,257.84	824.53	6,250.00	6,250.00	0.00	0.00%
	52320	Motor Vehicle Repair	85,681.07	92,053.57	46,000.00	46,000.00	0.00	0.00%
	52340	Other Repairs and Maintenance	899.86	169.96	9,290.00	9,290.00	0.00	0.00%
	52420	Other Supplies	0.00	68,763.92	175,232.00	157,743.00	(17,489.00)	-9.98%
	52430	Uniforms and Tools	0.00	70,649.89	125,300.00	124,500.00	(800.00)	-0.64%
Total: Supplies			430,081	614,565	779,047	692,281	(86,766)	-0.111375
Other Services and Charges								
	53130	Medical	224.00	23,871.60	76,000.00	77,750.00	1,750.00	2.30%
	53140	Exterminator Services	2,995.00	3,540.00	4,680.00	4,680.00	0.00	0.00%
	53150	Communications Contract	0.00	90,865.27	154,673.00	154,673.00	0.00	0.00%
	53160	Instruction	25.00	10,387.00	24,900.00	49,900.00	25,000.00	100.40%
	53170	Mgt. Fee, Consultants, and Workshops	0.00	12,541.49	0.00	0.00	0.00	N/A
	53210	Telephone	0.00	62,192.41	79,340.00	79,340.00	0.00	0.00%
	53220	Postage	501.45	578.28	2,500.00	2,500.00	0.00	0.00%
	53230	Travel	29,840.53	33,081.29	33,250.00	43,250.00	10,000.00	30.08%
	53310	Printing	2,161.00	62.47	3,546.00	4,416.00	870.00	24.53%
	53320	Advertising	0.00	0.00	2,000.00	2,000.00	0.00	0.00%
	53510	Electrical Services	63,014.01	63,470.53	75,751.00	75,751.00	0.00	0.00%
	53530	Water and Sewer	4,338.77	4,765.45	8,700.00	8,700.00	0.00	0.00%
	53540	Natural Gas	5,199.06	4,876.20	13,500.00	13,500.00	0.00	0.00%
	53610	Building Repairs	109,047.93	16,116.96	37,500.00	37,500.00	0.00	0.00%
	53620	Motor Repairs	0.00	263,699.00	293,514.00	267,200.00	(26,314.00)	-8.97%
	53630	Machinery and Equipment Repairs	4,865.75	2,535.00	15,500.00	19,000.00	3,500.00	22.58%
	53640	Hardware and Software Maintenance	5,791.51	107,246.59	141,841.00	138,659.00	(3,182.00)	-2.24%
	53730	Machinery and Equipment Rental	41,856.46	79,885.38	42,000.00	42,000.00	0.00	0.00%
	53830	Bank Charges	947.41	471.13	1,092.00	1,092.00	0.00	0.00%
	53910	Dues and Subscriptions	2,960.00	3,000.00	3,100.00	3,500.00	400.00	12.90%
	53940	Temporary Contractual Employee	0.00	0.00	2,200.00	2,200.00	0.00	0.00%
	53990	Other Services and Charges	1,529.36	190,496.81	138,017.00	150,817.00	12,800.00	9.27%
	53991	Crime Control	50,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00%
Total: Other Services and Charges			325,297	998,683	1,178,604	1,203,428	24,824	0.021062
Capital Outlays								
	54440	Motor Equipment	0.00	99,972.23	0.00	0.00	0.00	N/A
Total: Capital Outlays			-	99,972	-	-	-	0
Expenditures Grand Total:			\$ 12,445,738	\$ 13,911,549	\$ 15,781,616	\$ 17,630,395	\$ 1,848,779	11.71%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 151 - Public Safety L I T(S9505)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
<i>Supplies</i>								
	52420	Other Supplies	250,199	27,075	-	-	-	N/A
	52430	Uniforms and Tools	70,566	42,711	-	-	-	N/A
Total: Supplies			320,765	69,786	-	-	-	0
<i>Other Services and Charges</i>								
	53150	Communications Contract	80,705	-	-	-	-	N/A
	53210	Telephone	58,644	-	-	-	-	N/A
	53620	Motor Repairs	309,886	-	-	-	-	N/A
	53990	Other Services and Charges	10,413	-	-	-	-	N/A
Total: Other Services and Charges			459,647	-	-	-	-	0
<i>Capital Outlays</i>								
	54440	Motor Equipment	66,512	1,324,736	725,000	750,000	25,000	3.45%
	54510	Other Capital Outlays	406,379	427,972	627,500	1,028,500	401,000	63.90%
Total: Capital Outlays			472,890	1,752,707	1,352,500	1,778,500	426,000	0.314972
Expenditures Grand Total:			\$ 1,253,303	\$ 1,822,493	\$ 1,352,500	\$ 1,778,500	\$ 426,000	31.50%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Personnel Services								
	51110	Salaries and Wages - Regular	-	144,919	164,639	212,162	47,523	28.86%
	51130	Salaries and Wages- Overtime	-	1,962	-	-	-	N/A
	51210	FICA	-	10,704	12,595	16,230	3,635	28.86%
	51220	PERF	-	20,857	23,379	30,127	6,748	28.86%
	51230	Health and Life Insurance	-	1,499,997	1,499,997	1,557,060	57,062	3.80%
	51320	Other Personal Services -DC Match	-	-	-	5,474	5,474	N/A
Total: Personnel Services			-	1,678,439	1,700,611	1,821,053	120,443	0.070823
Other Services and Charges								
	53840	Lease Payments	-	780,000	780,000	-	(780,000)	-100.00%
	53990	Other Services and Charges	-	11,946	76,442	16,442	(60,000)	-78.49%
Total: Other Services and Charges			-	791,946	856,442	16,442	(840,000)	-0.980802
Expenditures Grand Total:			\$ -	\$ 2,470,385	\$ 2,557,053	\$ 1,837,495	\$ (719,557)	-28.14%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 350 - Police Education (S1151)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Other Services and Charges								
	53160	Instruction	58,639	63,148	78,000	50,000	(28,000)	-35.90%
	53830	Bank Charges	47	56	1,100	500	(600)	-54.55%
Total: Other Services and Charges			58,686	63,204	79,100	50,500	(28,600)	-0.361568
Expenditures Grand Total:			\$ 58,686	\$ 63,204	\$ 79,100	\$ 50,500	(28,600)	-36.16%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 151 - Public Safety L I T(S9505)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Personnel Services								
	51110	Salaries and Wages - Regular	1,295,068	1,412,365	2,281,550	2,248,621	(32,929)	-1.44%
	51130	Salaries and Wages- Overtime	136,447	163,811	179,855	197,018	17,163	9.54%
	51210	FICA	104,956	114,945	187,079	185,329	(1,749)	-0.94%
	51220	PERF	202,876	223,385	349,519	347,280	(2,238)	-0.64%
	51230	Health and Life Insurance	570,960	593,736	593,736	585,234	(8,502)	-1.43%
	51310	Other Personal Services	-	-	240,000	240,000	-	0.00%
	51320	Other Personal Services -DC Match	-	6,930	34,320	31,980	(2,340)	-6.82%
Total: Personnel Services			2,310,306	2,515,172	3,866,058	3,835,462	(30,596)	-0.007914
Supplies								
	52110	Office Supplies	741	1,256	1,700	2,300	600	35.29%
	52210	Institutional Supplies	2,525	2,402	2,500	3,400	900	36.00%
	52310	Building Materials and Supplies	-	-	2,000	2,700	700	35.00%
	52340	Other Repairs and Maintenance	-	-	1,200	1,600	400	33.33%
	52420	Other Supplies	29,955	4,113	22,000	30,000	8,000	36.36%
Total: Supplies			33,221	7,771	29,400	40,000	10,600	0.360544
Other Services and Charges								
	53140	Exterminator Services	715	780	800	800	-	0.00%
	53150	Communications Contract	-	-	840,000	-	(840,000)	-100.00%
	53160	Instruction	-	-	27,000	-	(27,000)	-100.00%
	53210	Telephone	2,648	2,584	2,700	6,000	3,300	122.22%
	53410	Liability / Casualty Premiums	9,271	9,595	15,000	15,000	-	0.00%
	53510	Electrical Services	47,843	42,127	48,000	64,000	16,000	33.33%
	53530	Water and Sewer	817	797	900	1,200	300	33.33%
	53610	Building Repairs	15,605	19,778	16,000	20,000	4,000	25.00%
	53630	Machinery and Equipment Repairs	6,230	14,054	7,000	15,000	8,000	114.29%
	53650	Other Repairs	-	-	6,000	15,000	9,000	150.00%
	53990	Other Services and Charges	3,934	6,369	64,000	10,000	(54,000)	-84.38%
Total: Other Services and Charges			87,061	96,085	1,027,400	147,000	(880,400)	-0.85692
Capital Outlays								
	54510	Other Capital Outlays	17,061	58,614	35,000	293,000	258,000	737.14%
Total: Capital Outlays			17,061	58,614	35,000	293,000	258,000	7.371429
Expenditures Grand Total:			2,447,650	2,677,642	4,957,858	4,315,462	(642,396)	-0.1296

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 356 - Dispatch Training(S9501)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Other Services and Charges								
	53160	Instruction	749	5,517	15,000	17,000	2,000	13.33%
Total: Other Services and Charges			749	5,517	15,000	17,000	2,000	0.133333
Expenditures Grand Total:			\$ 749	\$ 5,517	\$ 15,000	\$ 17,000	\$ 2,000	13.33%

CITY OF BLOOMINGTON

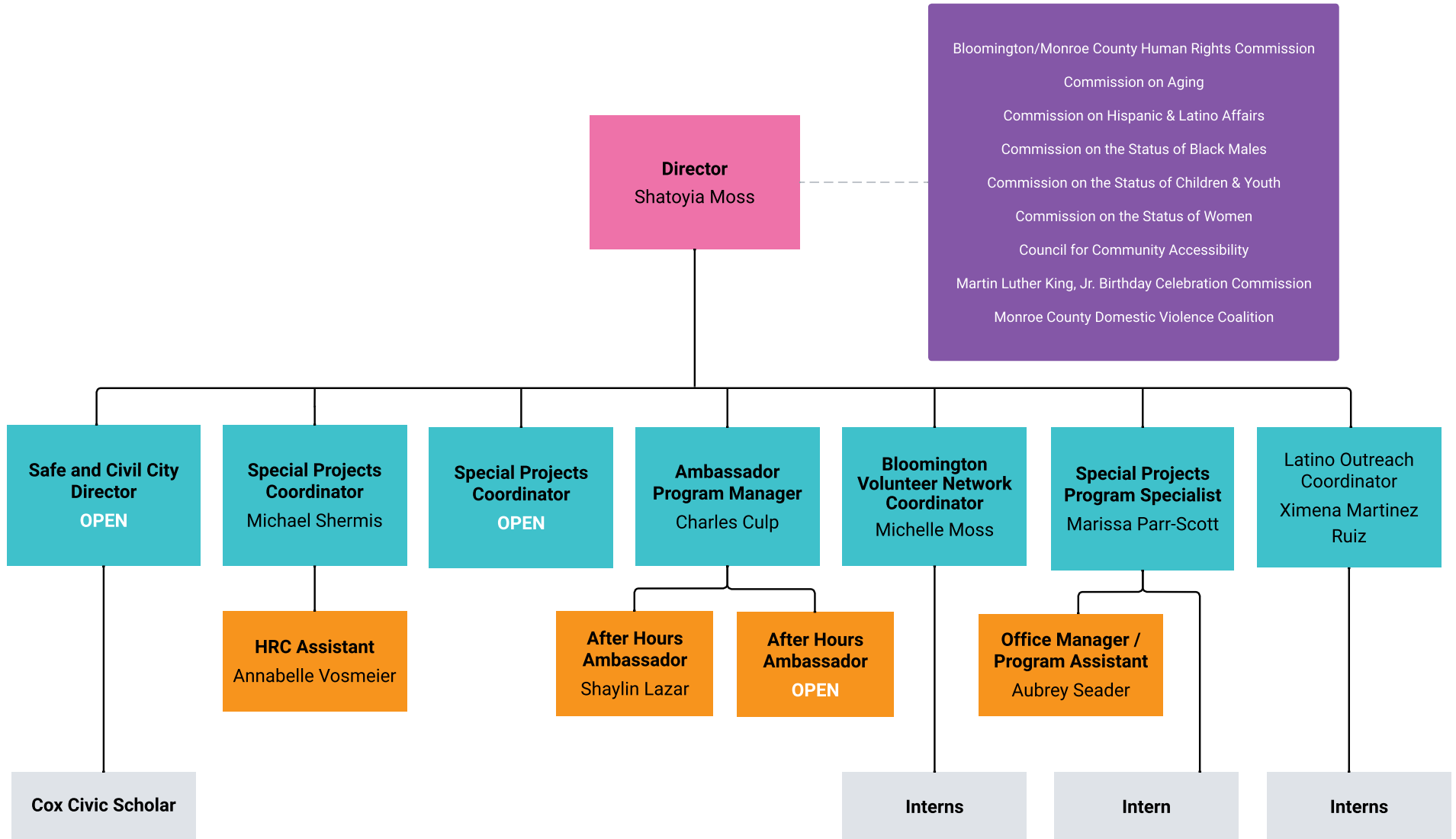
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 410 - Enhanced Access (S9507)(ord01-10)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Other Services and Charges								
	53830	Bank Charges	4	2	10	-	(10)	-100.00%
Total: Other Services and Charges			4	2	10	-	(10)	-1
Expenditures Grand Total:			\$ 4	\$ 2	\$ 10	\$ -	(10)	-100.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Personnel Services								
	51110	Salaries and Wages - Regular	284,000	-	-	-	-	N/A
	51210	FICA	2,874	-	-	-	-	N/A
	51310	Other Personal Services	7,000	-	-	-	-	N/A
Total: Personnel Services			293,874	-	-	-	-	0
Other Services and Charges								
	53130	Medical	20,603	990	-	-	-	N/A
	53160	Instruction	9,737	-	-	-	-	N/A
	53640	Hardware and Software Maintenance	67,093	-	-	-	-	N/A
	53990	Other Services and Charges	151,750	10,999	-	-	-	N/A
Total: Other Services and Charges			249,182	11,989	-	-	-	0
Expenditures Grand Total:			\$ 543,057	\$ 11,989	\$ -	\$ -	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 23 - Board of Public Safety								
Personnel Services								
	51110	Salaries and Wages - Regular	-	-	634	-	(634)	-100.00%
	51120	Salaries and Wages - Temporary	1,879	2,001	2,538	3,172	634	25.00%
	51210	FICA	144	153	243	243	-	0.00%
Total: Personnel Services			2,023	2,154	3,415	3,415	0	0
Expenditures Grand Total:			\$ 2,023	\$ 2,154	\$ 3,415	\$ 3,415	-	0.00%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Shatoyia Moss, Director of CFRD

Date: August 19, 2024

The City of Bloomington's Community and Family Resources Department partners with community members, stakeholders, and organizations to improve quality of life. We are dedicated to addressing crucial needs in public safety, engagement, and diversity, equity, inclusion, and belonging (DEIB) through both direct resource provision and strategic collaborations.

2025 Goals

1. **Lead Initiatives from the Safety, Civility, and Justice Initiative**

Focus on downtown safety, civility, and justice by collaborating with various stakeholders to address homelessness, mental health, and substance use. Educate and engage the community in reducing homelessness and enhancing safety perceptions. Through the Monroe County Health Department and other partnerships, CFRD aims to provide critical training and managing grants to support local nonprofits and community members in need. This goal aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Street Homelessness, Community Safety) and aligns with multiple Common Council goals regarding an equitable and safe community.

2. **Foster Community Engagement and Volunteerism**

Link volunteers of all ages and backgrounds with meaningful and robust service opportunities. We aim to enhance the impact of Helping Bloomington Monroe (HBM) with a 10% increase in usage, conduct quarterly training for various helpers, expand

kiosk access, coordinate 24 City Hall displays, and boost Be More Award nominations by 20% to celebrate exceptional community involvement. Additionally, we will focus on supporting and promoting Black-owned and women-owned businesses. This goal aligns with the administration’s Citywide 1-year goal for Transparency and Engagement.

3. Champion Diversity and Inclusion

Do this in every facet of our organization and community initiatives, promoting understanding and empathy among residents and enhancing equity in the workplace. We strive to increase diversity in our recruitment processes, coordinate impactful events like the Young Women’s Leadership Summit and annual Juneteenth celebration, expand community engagement through Fiesta del Otono and the Black y Brown Arts Festival, and provide vital translation services and cultural programming, including Hola Bloomington. This goal aligns with the administration’s Citywide 1-year goals for 1) Transparency and Engagement and 2) HR Strategy Overhaul.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	690,396	706,410	989,218	1,015,637	26,419	3%
200 - Supplies	4,074	7,142	11,400	5,900	(5,500)	-48%
300 - Other Services	361,971	908,289	3,037,788	1,889,100	(1,148,688)	-38%
400 - Capital Outlays	-	-	-	-	0	0%
Total	1,056,442	1,621,840	4,038,406	2,910,637	(1,127,769)	-28%

Budget Notes

Rising inflation and increased service costs have significantly impacted our budget for essential supplies and staff development, including translation certifications, tools for translation services, and accessibility resources. These financial pressures also affect community engagement efforts, such as volunteerism and support for minority groups.

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025.

The department needs a significant restructuring to better address community needs and reduce the number of direct reports.

Supplies

Reductions are due to the sustainable purchasing of program items from previous budget cycles.

Other Services

More offerings and training sessions are available via Zoom or other online platforms, and hybrid programming helps reduce costs for speakers, including transportation, lodging, and other related expenses.

The decrease overall is due to the loss of one-time ARPA funds allocated in 2024.

Goals Detail

Goal 1: Lead Initiatives From the Safety, Civility, and Justice Initiative

By increasing outreach and safety measures, expanding educational and training resources, and providing critical emergency supplies, we aim to improve resource accessibility, reduce financial and health-related stress, and foster a safer, more informed community. Direct outcomes include expanded outreach reach, increased safety presence, enhanced mental health support, and greater availability of life-saving resources, ultimately leading to a more resilient and engaged community.

The Need

- **Street Homelessness:** The growing visibility of homelessness in Bloomington underscores the urgent need for expanded resources. Investing in shelters and outreach programs is essential for addressing the public safety and health challenges posed by homelessness, ensuring that individuals without permanent housing receive the support needed for stability and well-being.
- **Housing Insecurity:** Rising housing insecurity among Bloomington residents has led to a greater demand for affordable housing and emergency assistance. By investing in housing stability programs, we can address the root causes of homelessness and support the well-being of at-risk populations, thereby fostering a more stable and resilient community.
- **Safety and Resources in Downtown Area:** The increase in foot traffic and incidents of business vandalism in downtown Bloomington necessitates improved safety measures. Additional funding for enhanced patrols and emergency response resources is crucial to maintaining public safety and protecting local businesses in a rapidly evolving urban environment.
- **Opioid Crisis:** The escalating opioid crisis in Bloomington, reflected in the rising number of discarded needles, calls and increased naloxone distribution requests, underscores an urgent need for enhanced public safety measures and community education. Investing in comprehensive treatment and recovery services, alongside robust prevention and intervention programs, is crucial for addressing the root causes of addiction, providing necessary resources for affected individuals, and mitigating the overall impact on the community.
- **Natural Disasters and Volunteer Response:** Bloomington's susceptibility to natural disasters (summer storms, COVID) demands a well-coordinated volunteer response network. Increased funding for disaster preparedness and volunteer training is essential for

ensuring an effective response to emergencies, reducing the impact on the community, and enhancing overall resilience.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$2,034
 - New After-Hours Ambassadors uniforms and supplies
 - Printing
- **Other Services:** \$639,275
 - Services and vendors providing opioid relief resources, natural disaster support, and emergency housing.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Continue to coordinate and monitor \$250,000 in Downtown Outreach Grants to a minimum of 9 projects	Improved human condition of Bloomington residents who are unhoused or who are at risk of homelessness Increased safety and enhanced community engagement downtown
Continue to coordinate \$1,000,000 Economic Equity Fund, which addresses medical debt, childcare expenses, certain housing expenses, and menstrual products (South Central Community Action Program)	Mitigated impact of Local Income Tax increase on working families Reduced financial stress for families Increased economic stability
Increase Downtown After-Hours Ambassadors to 3 total, 30 patrol hrs/wk	Enhanced safety and presence in downtown Improved response to incidents
Offer Mental Health 101 and Mental Health First Training for up to 100 people, including front-line City staff and non-profit partners	Increased understanding of mental health issues Certified graduates with enhanced ability to respond to mental health crises Improved support for individuals
Continue Narcan Behind Every Bar program	Increased availability of life-saving medication

	Enhanced preparedness for overdoses
Offer 3 sessions of Narcan Training to 15 participants	Improved knowledge of naloxone use Increased readiness to respond to overdoses
Create, print and distribute Drug-Related Emergency Pamphlet	Increased awareness of emergency procedures Better-informed public on drug-related emergencies
Continue to coordinate \$150,000 in Violence Reduction Grants for community-based efforts to prevent, intervene and reduce violence	Reduced incidents of violence Improved community safety and cohesion

Timeline

- The rollout of these services will build upon our existing grants and programs.
- The implementation of flyers, brochures, training, etc., will follow a strategic timeline that aligns with ongoing Point-in-Time counts and integrates feedback from community members, local organizations, and emergency services. We will prioritize the expansion and refinement of outreach efforts, safety measures, educational training, and emergency response resources on a month-to-month basis.
- This approach ensures that services are responsive to current needs, leveraging data and community input to maximize effectiveness and impact.

Plans, Partners, Public Input

- Centerstone partnership (for Mental Health Trainings)
- Indiana Recovery Alliance and Monroe County Health Department (Narcan Training)
- (Indiana Recovery Alliance, STRIDE, Monroe County Health Department (Drug-Related Emergency Pamphlet)

Goal 2: Fostering Community Engagement and Volunteerism

As Bloomington evolves, we aim to enhance community engagement by expanding our existing volunteer network to improve our response times for natural disasters. By boosting Helping Bloomington Monroe (HBM) usage by 10%, expanding kiosk access, and conducting quarterly training, we will strengthen volunteer support and visibility. Leveraging new software and training will also improve disaster preparedness and response readiness. Additionally, we will address barriers such as forms, language, and accessibility to ensure inclusive participation. Coordinating City Hall displays, increasing Be More Award nominations by 20%, and supporting Black- and women-owned businesses will further drive community inclusion and resilience, ensuring that our city's development remains responsive and equitable for all residents.

	Enhanced volunteer effectiveness and engagement
Continue to coordinate City and nonprofit collaboration	Improved visibility of nonprofits and City programs Enhanced community awareness of available resources and opportunities
Continue to enhance community recognition and appreciation (e.g., Be More Awards, SWAGGER Awards, Women's History Month Awards)	Greater recognition and celebration of community contributions Increased motivation for community members to engage
Continue to address community gaps through programs	Feedback from diverse community groups about program inclusivity
Improve transparency and public engagement (enhance feedback systems, public workshops, accessible information)	Enhanced trust and satisfaction within the community

Timeline

- Rolling throughout the year

Plans, Partners, Public Input

- ITS: Streamline file-sharing systems and user interfaces for registrations and participation to enhance user experience.
- Local nonprofits, City departments, and community groups: Increase community engagement by fostering stronger connections.
- Parks and Recreation, ESD, HAND, BPD, Fire Department, local schools, and cultural organizations: Tailor programs to community needs to ensure they are relevant and effective.

Goal 3: Championing Diversity and Inclusion

Bloomington is home to a diverse community reflecting a variety of cultural and socioeconomic backgrounds. As of the latest census, about 18% of the population identifies as minority groups, including Hispanic, African American, and Asian communities. Despite this diversity, the City’s workforce and volunteers do not fully represent this demographic mix, indicating a need for more inclusive recruitment strategies.

Increase distribution of Boletín Comunitario	Improved community awareness and inclusivity
Enhance volunteer recruitment and tax assistance	Enhanced community support and accessibility

Timeline

- Rolling throughout the year

Plans, Partners, Public Input

- Monroe County Community School Corporation partnership (Enhance student engagement)

Total Departmental Budget by Fund

Category	General Fund	ED-LIT	Parking Meter Fund	Total
1	941,190	74,447	0	1,015,637
2	5,900	0	0	5,900
3	649,967	989,133	250,000	1,889,100
4	0	0	0	0
Total	1,597,057	1,063,580	250,000	2,910,637

Conclusion

The 2025 budget request from the Community and Family Resources Department allows us to sustain and enhance community services, boost community engagement and volunteerism, and advance diversity and inclusion. Thank you for your consideration of the Community and Family Resources Department’s 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 09 - CFRD								
Personnel Services								
	51110	Salaries and Wages - Regular	436,598	459,217	613,179	624,894	11,715	1.91%
	51120	Salaries and Wages - Temporary	29,971	8,760	13,156	13,156	-	0.00%
	51210	FICA	35,008	35,164	47,914	48,811	897	1.87%
	51220	PERF	60,354	65,209	87,072	88,735	1,663	1.91%
	51230	Health and Life Insurance	128,466	121,446	148,434	157,014	8,580	5.78%
	51320	Other Personal Services -DC Match	-	3,120	8,580	8,580	-	0.00%
Total: Personnel Services			690,396	692,916	918,335	941,190	22,855	0.024887
Supplies								
	52110	Office Supplies	1,089	1,049	3,000	2,700	(300)	-10.00%
	52420	Other Supplies	2,985	6,093	7,400	3,200	(4,200)	-56.76%
Total: Supplies			4,074	7,142	10,400	5,900	(4,500)	-0.432692
Other Services and Charges								
	53160	Instruction	1,785	3,385	7,000	8,100	1,100	15.71%
	53170	Mgt. Fee, Consultants, and Workshops	-	385	3,500	5,500	2,000	57.14%
	53210	Telephone	1,470	1,471	3,600	5,200	1,600	44.44%
	53230	Travel	786	12,150	10,000	13,500	3,500	35.00%
	53310	Printing	128	3,850	5,775	5,100	(675)	-11.69%
	53320	Advertising	-	-	900	500	(400)	-44.44%
	53640	Hardware and Software Maintenance	8,003	5,332	10,000	14,432	4,432	44.32%
	539010	Inter-Fund Transfers	85,000	-	-	-	-	N/A
	53910	Dues and Subscriptions	1,918	10,960	7,550	7,550	-	0.00%
	53940	Temporary Contractual Employee	-	-	7,980	6,785	(1,195)	-14.97%
	53960	Grants	12,539	118,188	266,800	271,750	4,950	1.86%
	53990	Other Services and Charges	382	833	11,550	311,550	300,000	2597.40%
Total: Other Services and Charges			112,011	156,554	334,655	649,967	315,312	0.9422
Expenditures Grand Total:			\$ 806,482	\$ 856,612	\$ 1,263,390	\$ 1,597,057	\$ 333,667	26.41%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 09 - CFRD								
Program: 090000 - Main								
Personnel Services								
	51110	Salaries and Wages - Regular	-	-	58,172	61,097	2,925	5.03%
	51210	FICA	-	-	4,451	4,674	223	5.01%
	51220	PERF	-	-	8,260	8,676	416	5.04%
	51230	Health and Life Insurance	-	13,494	-	-	-	N/A
Total: Personnel Services			-	13,494	70,883	74,447	3,564	0.050282
Other Services and Charges								
	53960	Grants	-	502,000	989,133	989,133	-	0.00%
Total: Other Services and Charges			-	502,000	989,133	989,133	-	0
Expenditures Grand Total:			\$ -	\$ 515,494	\$ 1,060,016	\$ 1,063,580	\$ 3,564	0.34%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 455 - Parking Meter Fund(S2141)								
<u>EXPENDITURES</u>								
Department: 09 - CFRD								
Other Services and Charges								
	53960	Grants	249,960	249,735	250,000	250,000	-	0.00%
Total: Other Services and Charges			249,960	249,735	250,000	250,000	-	0
Expenditures Grand Total:			\$ 249,960	\$ 249,735	\$ 250,000	\$ 250,000	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 163 - Opioid Settlement Restricted								
<u>EXPENDITURES</u>								
Department: 09 - CFRD								
Other Services and Charges								
	53960	Grants	-	-	150,000	-	(150,000)	-100.00%
Total: Other Services and Charges			-	-	150,000	-	(150,000)	-1
Expenditures Grand Total:			\$ -	\$ -	\$ 150,000	\$ -	\$ (150,000)	-100.00%

CITY OF BLOOMINGTON

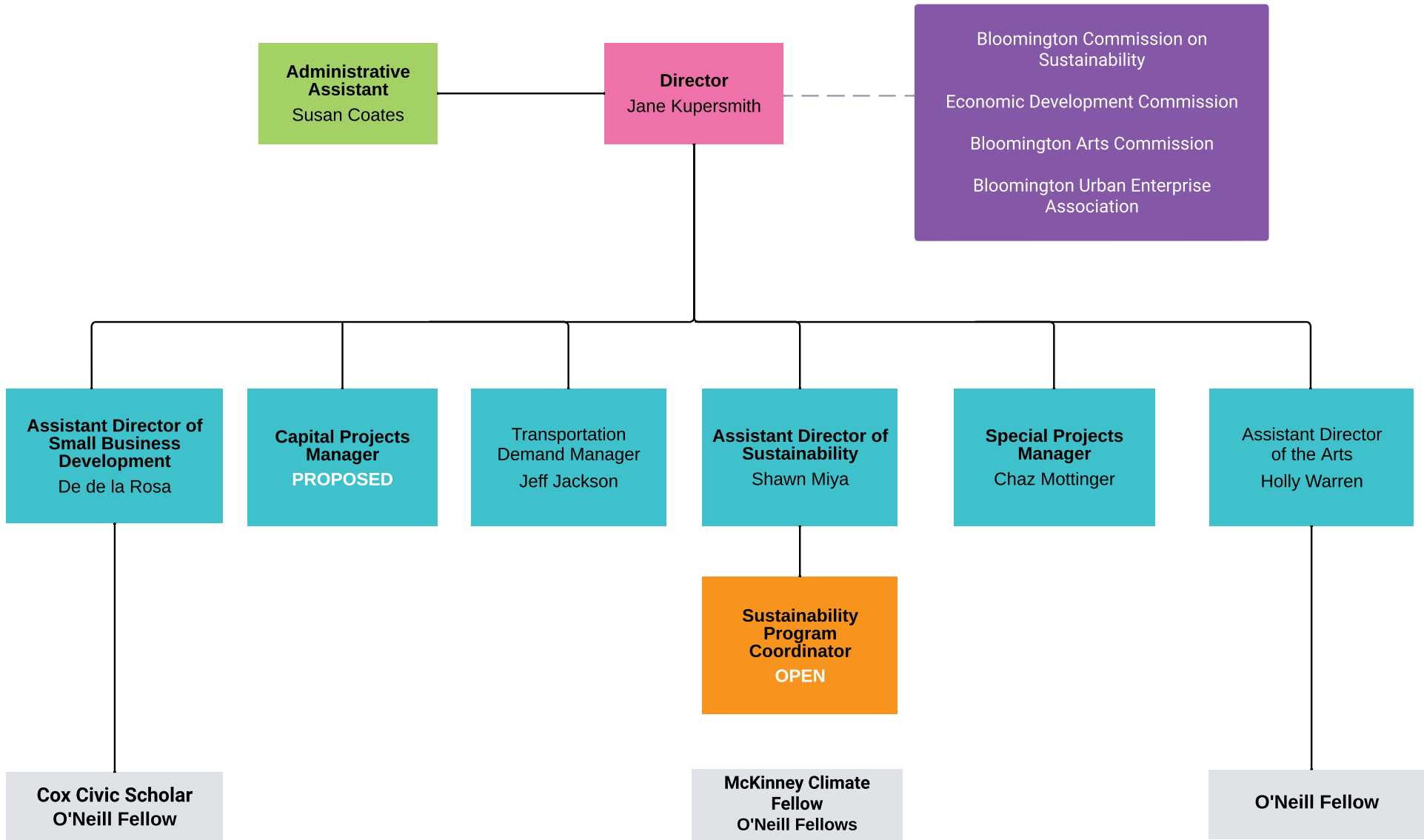
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 454 - Alternative Transport(S6301)								
<u>EXPENDITURES</u>								
Department: 09 - CFRD								
Supplies								
	52420	Other Supplies	-	-	1,000	-	(1,000)	-100.00%
Total: Supplies			-	-	1,000	-	(1,000)	-1
Other Services and Charges								
	53990	Other Services and Charges	-	-	14,000	-	(14,000)	-100.00%
Total: Other Services and Charges			-	-	14,000	-	(14,000)	-1
Expenditures Grand Total:			\$ -	\$ -	\$ 15,000	\$ -	\$ (15,000)	-100.00%

Tuesday, August 27

ECONOMIC & SUSTAINABLE DEVELOPMENT
PARKS & RECREATION

PUBLIC WORKS - ADMIN
ANIMAL CARE & CONTROL
FACILITIES MAINTENANCE
FLEET MAINTENANCE
PARKING SERVICES
SANITATION
STREET OPERATIONS

**2025 BUDGET
PROPOSAL**



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Jane Kupersmith, Director of Economic & Sustainable Development

Date: August 19, 2024

The Department of Economic & Sustainable Development drives economic growth by improving quality of life and quality of place through initiatives that advance climate action and climate resilience; that improve our built environment; and that buttress our small business and arts ecosystems. We manage major economic development incentives that support workforce attraction and housing development. ESD is a collaborative and public-facing department.

2025 Goals

1. **Formalize and Begin Implementation of the City's Economic Development Strategy**

Formalize an economic development action plan. Leverage state and national funding and major economic development incentives to advance business attraction and housing development, specifically focusing on Hopewell. Support workforce development through strategic partnerships. Work with the Office of the Mayor to support branding Bloomington, as recommended in the 2016 Wage Growth Task Force report, and to implement Mayor's Institute for City Design recommendations. This goal aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Economic Development).

2. Reduce Greenhouse Gas Emissions and Improve Climate Resilience

Continue implementation of the Climate Action Plan goal to reduce greenhouse gas emissions to 25% below 2018 emissions levels by 2030 through programming that facilitates the use of renewables, promotes energy efficiency, and reduces single occupancy vehicle travel. Improve climate resilience to keep residents and visitors safe during the increased number of Stage 2 and 3 days in the summer. Expand Stay Cool Bloomington by leveraging private match funding. Increase tree canopy to create cool corridors. Fund expansion of additional BT bus stop shelters in urban heat islands. Support food security through grantmaking with local partners. This goal aligns with the administration’s Citywide 1-year goal for Major Project Execution and with Common Council’s goals for climate action programming and progress.

3. Expand the Creative Economy

Implement the arts incubator pilot, as recommended by the Trajan Feasibility Study (2022), continue expansion of the Bloomington Arts Commission grantmaking activities, and foster partnership between businesses and artists. Formalize and publicize the City’s cultural plan. Develop best practices for planning and review of public art projects. Develop a 5-year public art strategy document. Support growth of the Trades District public art initiatives. Continue expansion of the City’s 1% for the Arts and other public arts initiatives. This goal aligns with the administration’s Citywide 1-year goals for 1) Major Project Execution and 2) Transparency and Public Engagement.

4. Foster Resilience in Our Local, Small Business, and Start-Up Ecosystem

Offer targeted training and grantmaking programs, increase communication and engagement, and streamline processes for business licensing and grantmaking. Activate the downtown corridor and other targeted areas through special events, public art, and other programming. This goal aligns with the administration’s Citywide 1-year goals for 1) Action Plans for Community Priorities (Economic Development) and 2) Transparency and Engagement.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	582,963	708,638	786,501	919,655	133,154	16.93%
200 - Supplies	29,566	14,399	10,400	14,080	3,680	35%
300 - Other Services	1,727,273	6,728,532	7,620,407	6,625,427	(994,980)	-13%
400 - Capital Outlays	-	-	-	-	-	0.0%
Total	2,339,802	7,451,569	8,417,308	7,559,162	(858,146)	-10%

Budget Notes

ESD's smaller 2025 budget reflects the loss of ARPA funding and one-time CRED funding, so we are working with fewer resources but without significantly reducing our scope of activity. ESD is continuing its core programming with both 2025 and previously allocated funds, and is focusing on departmental process improvement in 2025. ESD's ED LIT funding request increased by \$400,000 or 7%. This increase relates primarily to bringing some programs that were funded by ARPA into ED LIT in order to ensure their future. As a reminder, \$3,806,100 in ED LIT funding is passed through to Bloomington Transit, so ESD's program budget is smaller than the totals reflected above.

For several years ESD has become accustomed to robust programming, but with our reduced 2025 funding, we are working to leverage outside funding sources and partnerships. We see state and federal opportunities with READI and Greenhouse Gas Reduction Fund, in particular. And we will be partnering with IU and the Mill on the \$16 million College & Community Collaboration grant. We are working with the Office of the Mayor to create an economic development strategy for the City, which will help us leverage our assets, address gaps, and will help ESD prioritize activities to ensure that we are working in the most targeted and deliberate way possible.

Personnel

The current increase in personnel costs reflects cost of living adjustment for all staff and the addition of a Capital Projects Manager. The Capital Projects Manager will absorb essential work that is currently executed by the project management firm for Hopewell, and by the Director of ESD and other Cabinet members. This position would both increase internal capacity and lower contracted project management costs. This role will have the primary responsibility for leading and coordinating the planning, design, and construction processes for capital improvement projects for the City of Bloomington.

Supplies

There is a net increase in ESD's supplies budget of \$1,680. This reflects a reduction in sustainability supplies and the addition of arts supplies for incubator implementation, supplies for the new staff position, and supplies for general office use.

Other Services

Other Services represents ESD's program budget, along with some significant software investments for climate action monitoring and engagement. This budget line is reduced 13% over 2024, given the general loss of ARPA and one-time CRED funding. Programming from ARPA and CRED will continue to be implemented through year end 2026.

Goals Detail

Goal 1: Formalize and Begin Implementation of the City’s Economic Development Strategy

The broader economic development community has done excellent analysis that focuses on more targeted issues or geographies that are broader than Bloomington, as demonstrated in the plans listed below. ESD draws from these plans to support the Mayor’s broader economic development goal, which is to make Bloomington a thriving, inclusive, and sustainable community, with the opportunity for prosperity for all residents. We seek a Bloomington that sustains its economic growth through strategic innovation and remains adaptable to the needs of a changing population.

In support of this goal, ESD will leverage current assets and work with local, regional, and state partners to address constraints to growth. ESD will leverage state and national funding and major economic development incentives to advance business attraction and housing development. ESD will support related workforce development through strategic partnerships. ESD will work with the Office of the Mayor to support branding Bloomington. Additionally, with CRED funding from 2024, ESD staff is engaging in strategic planning related to our downtown business ecosystem and to developing a long-term public art strategy. Activation of these plans will ensure that Bloomington is positioned for growth.

The Need

Bloomington is at a crossroads: we know that low wages, high cost of living, and high income inequality, Bloomington is unlikely to course correct without deliberate effort from the City and its partners. For example, Bloomington’s Gini Coefficient of .53 represents severe inequality. Bloomington does not have the highest coefficient in the state. However, when coupled with Bloomington’s high cost of living and dearth of available housing, our community quickly becomes less competitive as a place to live and work.

Indeed, this has been demonstrated in our gradual population decline since a brief rebound after a major 2020 pandemic dip. Indiana, however, has experienced population growth year-over-year. It averaged about 20,000 new residents (through birth and in-migration) annually until 2023, at which point it saw a net increase of 29,925 residents, according to the Indiana Business Review.

None of these residents, however, chose to make Bloomington their home. The message is clear: Bloomington can’t compete without deliberate strategy and teamwork in place to drive creation of the housing and attraction of well-paying jobs that close the income inequality gap and provide opportunities for all our residents.

We must recover and grow our tax base in order to make Bloomington be the thriving, inclusive, and sustainable community we seek.

Budget Impact

ESD strategic planning support is paid for by 2024 CRED funding. Consultant support is addressed in General Fund, 53170, consultants at \$2,500. The bulk of this work will be

executed by the Director of ESD with support from the Assistant Directors and in collaboration with the Office of the Mayor.

- **Personnel:** n/a
- **Supplies:** \$500
Supplies for commission support
- **Other Services:** \$77,680.00
Other Services comprises support to the Bloomington Economic Development Corporation, the department’s general travel and consultant budget, along with recurring dues and subscriptions.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Release of Economic Development strategic plan for Bloomington (Q1)	<p>Coalesces local partners around a single vision for Bloomington’s growth and the story we tell about it</p> <p>Focuses City and ESD efforts around targeted and deliberate projects</p>
Hopewell advances through the development process (Q1–4)	Developers are selected for Hopewell South, East, and West and move through the planning process.
ESD continues process improvement across departmental work. (Q1–4)	<p>Contracting, pay, and grantmaking processes become more streamlined and are able to happen more quickly.</p> <p>Barriers to participation are reduced.</p>

Timeline

- Ongoing in 2025

Plans, Partners, Public Input

- Common Council, The Mill, Chamber of Commerce, BEDC, DBI
- 2024 [Update to ROI’s Monroe County Housing Study](#)
- 2021 [Hopewell Master Plan](#)
- 2020 [City of Bloomington Housing Study](#)
- 2016 [Wage Growth Task Force](#)

Goal 2: Reduce Greenhouse Gas Emissions and Improve Climate Resilience

The goal of the Bloomington Climate Action plan is to reduce greenhouse gas emissions by 25% (below 2018 emissions levels) by 2030 and achieve carbon neutrality by 2050. ESD pursues continued implementation of the Climate Action Plan through programming that facilitates the use of renewables, promotes energy efficiency, and reduces single occupancy vehicle travel.

ESD seeks to improve Bloomington's overall climate resilience to keep residents and visitors safe during the increased number of Stage 2 and 3 days in the summer and extreme weather events throughout the year. ESD will work to leverage private sector funding in order to expand Stay Cool Bloomington programming and active days. ESD will use 2024 data about the City's urban heat islands to target efforts to increase tree canopy to create cool corridors and to expand BT bus stop shelters in urban heat islands. ESD will leverage relationships with local partners to reduce food insecurity and support local growing activities (addressing both greenhouse gas reduction and climate resilience).

The Need

Climate change is a direct driver of humanitarian crises, fueling more frequent, intense, and widespread emergencies such as heatwaves, wildfires, floods, tropical storms, and hurricanes. Bloomington residents are increasingly vulnerable to the fallout from climate change, whether through disrupted supply chains or increased indoor temperatures due to high demands on air conditioning units. Nationally, heat-related deaths have increased year over year since 2021.

Indiana University's Environmental Resilience Institute projects that Bloomington will have a total of 37 total days with extreme heat events this year. They project that by the 2050s with a medium emissions scenario, Bloomington could experience 86 days with extreme heat. In a high emissions scenario, we could experience 99 total days with extreme heat events.

This is the first year that the National Weather Service has used the HeatRisk tool. In 2024 there were:

- 14 Category 2 days as of August 1
- 4 Category 3 days as of August 1
- First heat wave of the year began before the first day of summer
- June 17– 23 temperatures reached 91 degrees, which was up to 8.8 degrees hotter than average.

The City's commitment to implementing the Climate Action Plan (CAP) makes Bloomington a leader in owning our share of climate responsibility and taking charge of what factors we have control over. This ensures that Bloomington will contribute to an overall reduction in greenhouse gas emissions and improve safety for all of our residents.

ESD's budget reflects the City's overall priorities in implementing the CAP, with a range of funding activities including continued support of the conversion of fleet to electric vehicles,

continued support of solar and energy efficiency grant programs, and our commitment to transportation demand management and micro-mobility.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$ 7,000
Supplies for public engagement and outreach; conference attendance and travel
- **Other Services:** \$1,571,250
\$140,500 represents subscriptions and software related to implementation of the CAP. Solar Operations & Maintenance agreement is \$70,000 (this supports maintenance and supervision of the City’s solar arrays). \$7,000 is for ESD’s sustainability interns; \$215,000 is used to facilitate electrification of the City’s fleet vehicles. The remaining \$1,138,750 is related to direct programming and grantmaking, including our solar energy and efficiency program. ESD passes through \$3,806,100 in funding from ED LIT to Bloomington Transit.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Implementation of sustainability grantmaking programs (Q1–4)	Residents are able to implement steps to reduce household greenhouse gas emissions. Creates buy-in and participation across Bloomington
City releases and begins implementation of a Climate Resilience Plan (Q3)	Residents navigate extreme weather events better through programming and grants. CBU, Public Works, Parks, and BT use information about urban heat islands to inform decisions about infrastructure.

Timeline

- Ongoing in 2025

Plans, Partners, Public Input

- Common Council, CBU, IU Environmental Resilience Institute, Bloomington Commission on Sustainability, Bloomington Economic Development Corporation, CDFI Friendly

Bloomington, Stay Cool Bloomington Implementation Team, Project 46 Steering Committee and Advisory Partners

- 2021 [Climate Action Plan](#)
- 2020 [Bloomington Climate Vulnerability Assessment](#)
- 2022 [Bloomington Greenhouse Gas Inventory](#)

Goal 3: Expand the Creative Economy

ESD's 2025 efforts will be focused on activating the arts incubator pilot; formalizing the City's overall cultural plan; supporting implementation of the public art components of IU's Lilly Endowment Inc. College & Community Collaboration grant, which focuses on development and activation of the Trades District; and continued expansion and process improvement related to the BAC and BUEA arts grant programs. In an effort to further activate the downtown corridor, the City will work to foster relationship-building among artists and business owners.

The Need

Given the work of the 2020 Waldron recommendation task force and the 2022 Trajan Arts Feasibility Study, the City of Bloomington has a clear understanding of the need for targeted development of its creative economy. A vibrant arts community serves as a magnet for visitors and future residents, it fosters a culture of innovation and creativity, it can create jobs and through visitor attraction, and it brings customers to Bloomington's many wonderful service industry businesses. Further expansion of the City's creative economy is an important priority for the expansion of the Monroe County Convention Center. The Assistant Director of the Arts serves on the CIB's arts subcommittee.

However, given the cost of living and income inequality challenges described under Goal 1 and in spite of its reputation as an arts community, Bloomington has become a difficult place for practicing artists to make a living. As a result, the City's dedication to facilitating arts programming and fostering affordable and available studio space is essential to stabilizing and growing our arts economy.

According to the National Endowment for the Arts, the overall arts economy grew at a rate of 13.6% since 2019, while the overall US economy grew by only 5.5%. That said, the areas of arts and culture that drive Bloomington's arts culture saw significant decline in this same period. Nationally, performing arts venues remain below pre-pandemic levels, and locally we can confirm that they are experiencing acute challenges, given a particularly slow 2024 summer and high ongoing labor and other operational costs. In spite of great gains in efficiency made in the creation of Constellation Stage & Screen, which combined the work of Cardinal Stage, Bloomington Playwrights Project, and Pigasus Institute, and pandemic support of the Buskirk Chumley, these and other arts nonprofits remain vulnerable post-pandemic.

Bloomington has done a lot of work to foster partnerships, generate excitement around events, and stabilize vulnerable venues. 2025 will be a year to capitalize on this momentum with minimal impact on ESD's overall budget. The \$16 million CCC grant creates an opportunity to accelerate public art in the Trades District and build on the City's partnerships with Indiana University.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$7,000
This line includes supplies for engagement. The increase in funding anticipates the need for supplies to bring the incubator online and to activate additional empty downtown spaces for arts uses.
- **Other Services:** \$239,357
This category represents \$227,037 in direct program funding, which includes public art and BAC grants, festival support, emerging artists grants, operational support for the arts incubator. It also includes \$12,320 in expenses related to implementation of arts programming (printing, advertising, conference attendance, dues, temporary contractual employee).
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Arts incubator pilot is live (Q2)	<p>An increase in arts events based on this location</p> <p>ESD determines whether the model is viable and builds a plan for implementing a long-term incubator.</p>
City releases a City of Bloomington Cultural Plan (Q4)	<p>The community becomes educated and engaged about the long-term public art and arts strategy for Bloomington.</p> <p>Partners become a driver.</p> <p>Public art is executed in a way that Bloomington makes an intentional driver of economic development.</p> <p>Public art is a magnet for visitors to Bloomington.</p>

Timeline

- Ongoing in 2025

Plans, Partners, Public Input

- BAC, DBI, The Mill, IU Cook Center for the Arts
- 2022 [Trajan Arts Feasibility Study](#)

- 2021–2025 [BAC Strategic Plan](#)
- 2023–2027 [BAC Public Art Master Plan](#)

Goal 4: Foster Resilience in Our Local, Small Business, and Start-Up Ecosystem

With CRED funding, the AD of Small Business Development engaged in a downtown small business strategic plan that will take place in 2024–2025. Through this exercise, ESD will further target its small business activities and downtown stabilization / improvement efforts. Through targeted training and grantmaking programs, increased communication and engagement, and streamline processes for business licensing and grantmaking, ESD will foster resilience and improve the experience of small businesses operating across Bloomington.

The Need

The variables described in Goal 1 that constrain Bloomington’s overall growth have the same impacts on the small business ecosystem. Bloomington’s local service-based businesses remain vulnerable to high costs of rent, high labor costs, supply chain disruptions, and the servicing of long-term pandemic debt. Post pandemic, the influx of individuals experiencing street homelessness has had clear impacts to businesses, especially in the downtown corridor. While many local businesses survived the pandemic, we now have an opportunity to strengthen them with targeted programming to make them more resilient as we work to help our community recover from current macroeconomic challenges and seize targeted opportunities like the expansion of the convention center and the development of the Trades District. Further, this budget leverages opportunities through local partners like the Mill, which is doing the targeted and impactful work of workforce attraction and retention and sector development for Bloomington.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$377,500
 \$175,000 represents funding that will go to support Mill programming. \$100,000 will go to Business Safety & Security Grants. \$17,500 represents training, communications, and consultant costs. \$75,000 represents grants to partner organizations. The remaining \$37,000 will be used to bring targeted training to local businesses at no cost and to support communications and process efficiency improvements across business licensing and grantmaking operations.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
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Mill program support (\$175,00) for scholarships, Reboot, Bloomington Remote, Code/IT, Crossroads Pitch Competition, Startup Summer, iWeek, and the Mill's work for Lemonade Day (Q1-4)	Stronger entrepreneurial ecosystem and culture Increased retention of IU student entrepreneurs post graduation
Business Safety & Security Grants (\$100,000) to help business and property owners offset the costs of mitigating the property impacts of the unhoused crisis in Bloomington (Q1-4)	Reduced risk of businesses closing or relocating Increased sense of customer and employee safety Economic resilience
Free targeted training to local businesses (Q1-4)	Improved skills in retailing and marketing Improved small business longevity
City releases a downtown business ecosystem strategy document (Q3)	Business resilience and visitor attraction increase. The City and local partners will determine the best strategy to address commercial vacancies. ESD activities become better targeted to those they serve.
ESD releases targeted quarterly communications (Q1-4)	Business owners from across the community, not just the downtown corridor, engage more deeply with the City on economic development policy and initiatives.
Move business licensing to EPL (Q1)	Business compliance with licensing requirements increases through an easier online application and online payment options.

Timeline

- Ongoing in 2025

Plans, Partners, Public Input

- Bloomington Chamber, DBI, BUEA, BEDC, IBRC, the many business owners and staff who engage with the City

Total Departmental Budget by Fund

Category	General Fund	ED LIT	Total
1	919,655	0	919,655
2	14,080	0	14,080
3	534,077	6,091,350	6,625,427
4	0	0	0
Total	1,467,812	6,091,350	7,559,162

Thanks

ESD has benefited from the work of many local partners and of the previous administration. We would like to thank our contributors—especially those individuals who spend their precious private time engaging with the City after managing their own full time work and family lives, and sometimes after managing their own very demanding small businesses. We are grateful. We wish to thank specifically:

- The 3,000+ individuals who responded to the Community Heat Survey
- The 464 individuals who provided feedback on Hopewell Commons public art
- Members of the Redevelopment Commission, Economic Development Commission, the Bloomington Arts Commission, the Commission on Sustainability, and the Bloomington Urban Enterprise Association
- Volunteers for the 2024 urban heat island mapping campaign
- Stay Cool Bloomington Implementation Team
- Project 46 Steering Committee and Advisory Partners
- Volunteers for the Commission on Sustainability subcommittees
- Members of DBI, Kirkwood Group, and Gallery Walk
- Members of the Hopewell Steering Committee
- Members of the Hopewell Development Advisory Group
- Members of the Hopewell Public Art Subcommittee
- Members of the City of Bloomington Capital Improvements Board
- Leadership, staff, and members of the Bloomington Chamber, the Mill, the Bloomington Economic Development Corporation
- Christina Elem and Caleb Poer
- Every individual who has called, emailed, and filed uReports to tell us about their ideas as well as their needs

Conclusion

Economic & Sustainable Development’s 2025 budget positions the City to better serve our residents and constituents. It helps us protect residents from extreme weather; ensures the

City's progress in greenhouse gas reduction; makes it easier to be a small business owner in Bloomington; engages residents through public art; and engages artists through our grantmaking programs. The 2025 budget request from Economic & Sustainable Development allows us to focus our activities while capitalizing on the enormous momentum generated by the influx of funding from ARPA and CRED. Thank you for your consideration of the Economic & Sustainable Development Department's 2025 budget request.

CITY OF BLOOMINGTON

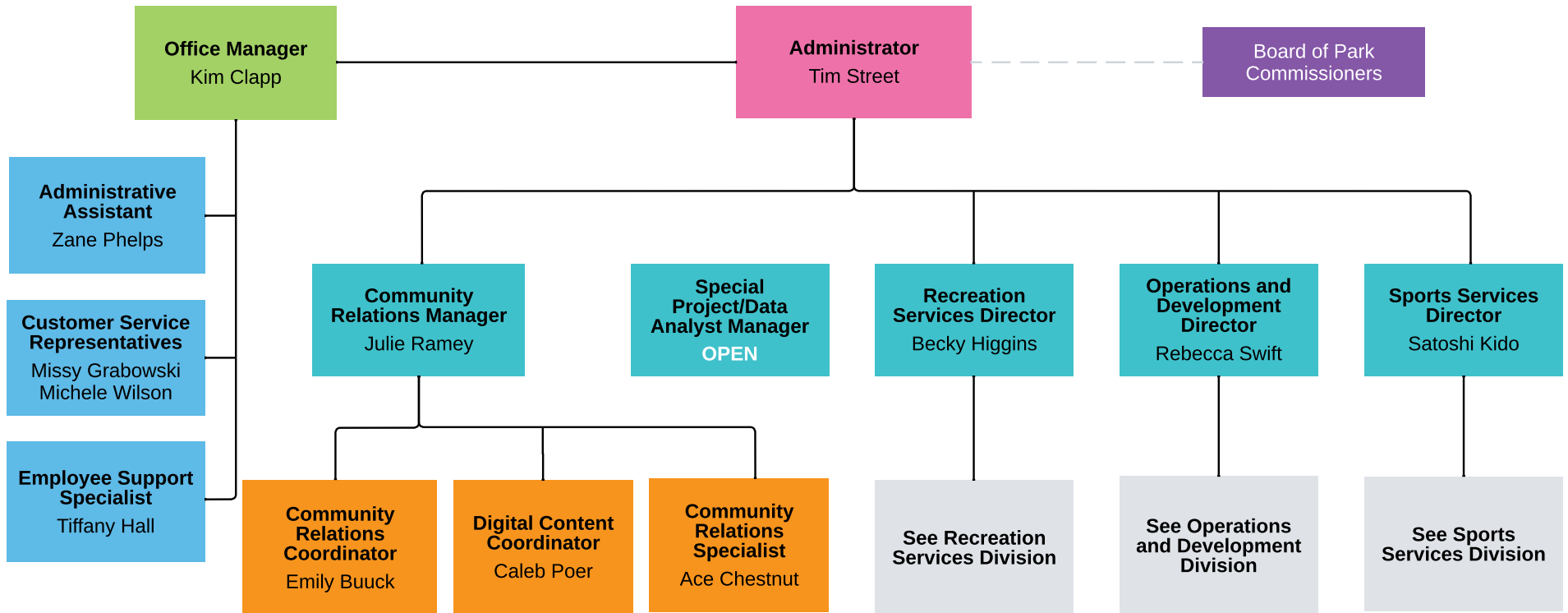
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<i>Expenditures</i>								
Department: 04 - Economic & Sustainable Dev								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	420,850	481,546	530,690	622,491	21,295	17.30%
	51120	Salaries and Wages - Temporary	331	7,115	23,839	23,839	-	0.00%
	51210	FICA	31,316	36,000	42,422	49,444	1,629	16.55%
	51220	PERF	59,095	66,215	75,358	88,394	3,024	17.30%
	51230	Health and Life Insurance	71,370	114,192	107,952	128,466	6,240	19.00%
	51320	Other Personal Services -DC Match	-	3,570	6,240	7,020	-	12.50%
Total: Personnel Services			582,963	708,638	786,501	919,655	32,187	16.93%
<i>Supplies</i>								
	52110	Office Supplies	162	672	400	600	200	50.00%
	52410	Books	50	-	-	-	-	N/A
	52420	Other Supplies	29,353	13,727	10,000	13,480	500	34.80%
Total: Supplies			29,566	14,399	10,400	14,080	700	35.38%
<i>Other Services and Charges</i>								
	53160	Instruction	2,122	7,848	9,000	10,500	1,500	16.67%
	53170	Mgt. Fee, Consultants, and Workshops	3,941	14,372	13,000	13,000	-	0.00%
	53210	Telephone	123	403	-	1,000	1,000	N/A
	53220	Postage	-	11	300	300	-	0.00%
	53230	Travel	4,147	5,900	9,000	10,500	1,500	16.67%
	53310	Printing	64	1,009	1,800	1,800	-	0.00%
	53320	Advertising	1,968	7,024	6,500	11,500	5,000	76.92%
	53510	Electrical Services	8,167	-	-	-	-	N/A
	53610	Building Repairs	153,833	10,810	-	-	-	N/A
	53830	Bank Charges	25	3	-	-	-	N/A
	53910	Dues and Subscriptions	92,944	106,974	188,820	153,820	(35,000)	-18.54%
	53940	Temporary Contractual Employee	10,313	6,750	11,620	10,370	-	-10.76%
	53960	Grants	597,683	188,743	1,311,767	258,287	(1,053,480)	-80.31%
	53970	Mayor's Promotion of Business	45,366	47,808	35,500	43,000	7,500	21.13%
	53990	Other Services and Charges	52,078	667,483	28,000	20,000	(8,000)	-28.57%
Total: Other Services and Charges			972,772	1,065,139	1,615,307	534,077	(1,079,980)	-66.94%
Expenditures Grand Total:			\$ 1,585,300	\$ 1,788,176	\$ 2,412,208	\$ 1,467,812	\$ (1,047,093)	-39.15%

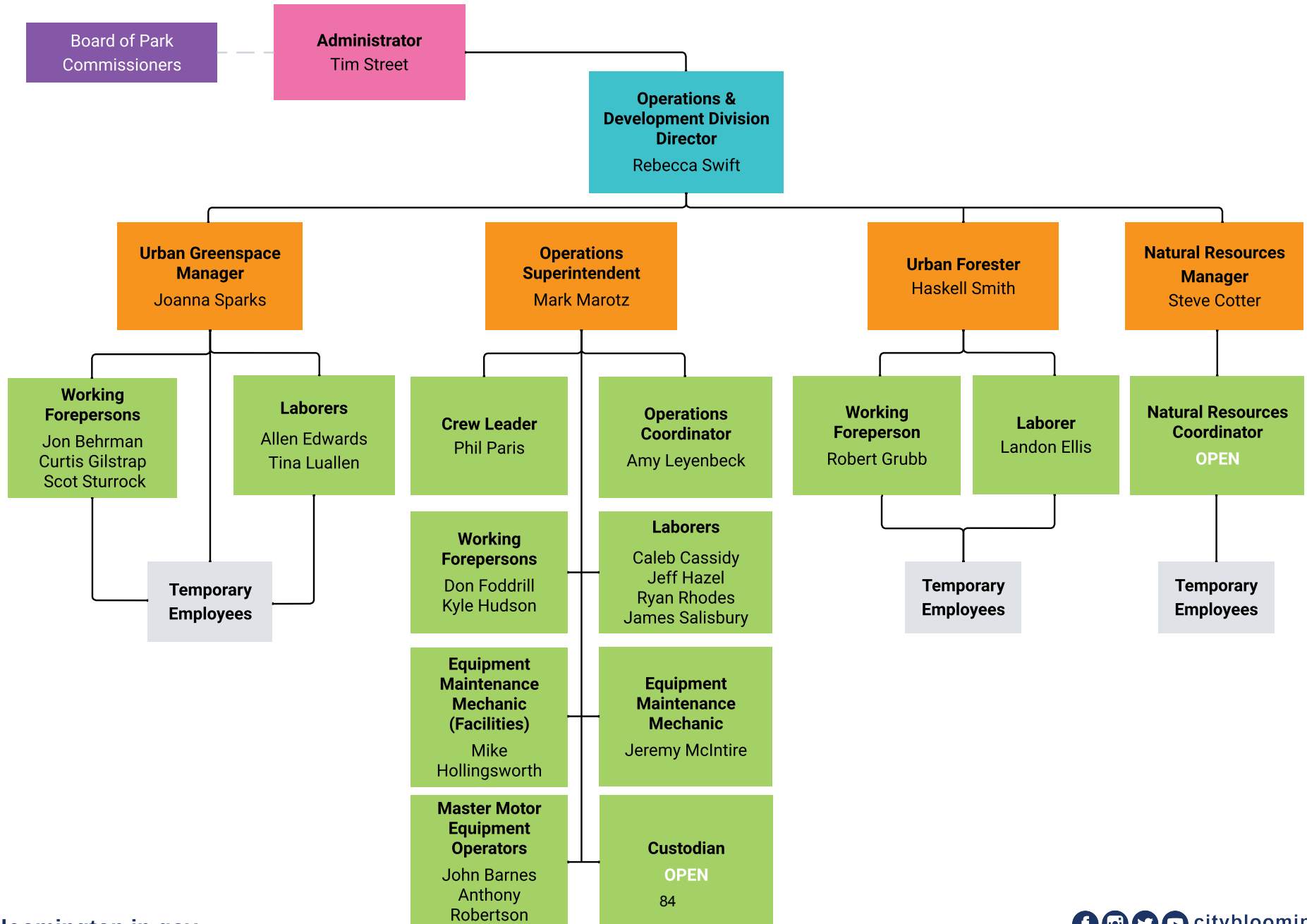
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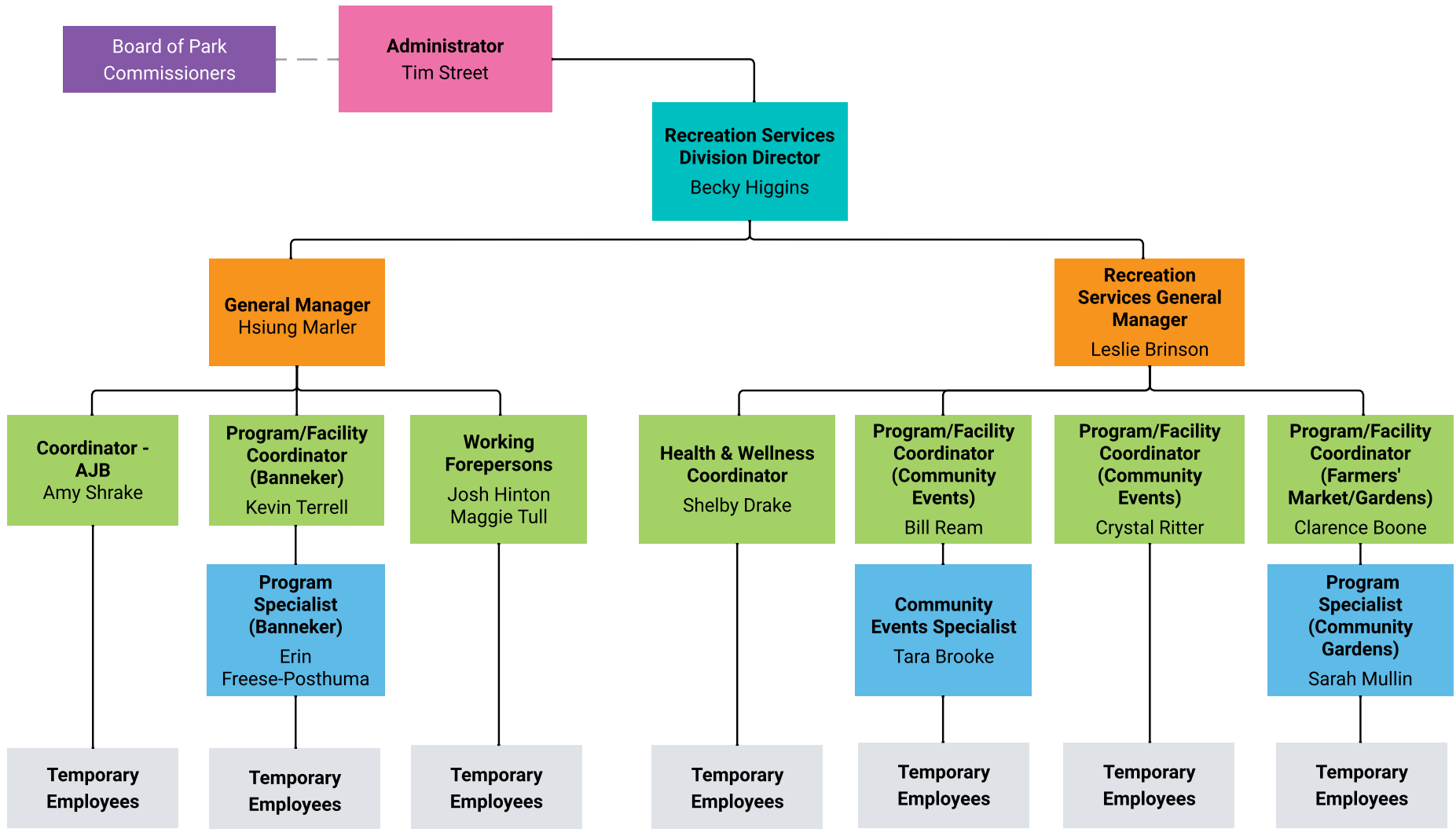
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>Expenditures</u>								
Department: 04 - Economic & Sustainable Dev								
<i>Other Services and Charges</i>								
	53960	Grants	-	4,571,942	5,680,100	6,091,350	411,250	7%
	53970	Mayor's Promotion of Business	-	43,864	-	-	-	N/A
Total: Other Services and Charges			-	4,615,806	5,680,100	6,091,350	411,250	0
Expenditures Grand Total:			\$ -	\$ 4,615,806	\$ 5,680,100	\$ 6,091,350	\$ 411,250	7%

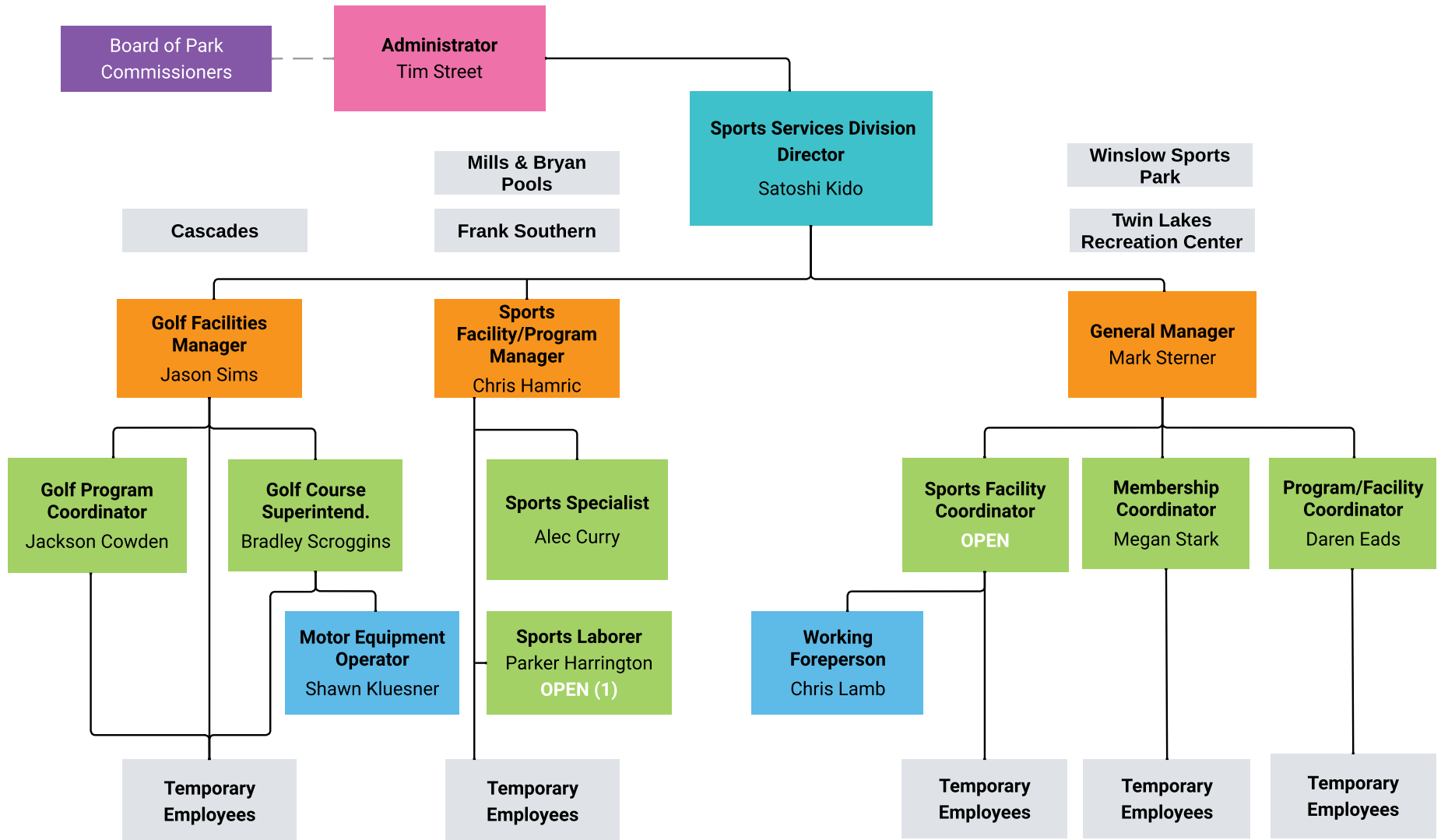
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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>Expenditures</u>								
Department: 04 - Economic & Sustainable Dev								
<i>Other Services and Charges</i>								
	53110	Engineering and Architectural	-	49,689	-	-	-	N/A
	53170	Mgt. Fee, Consultants, and Workshops	49,434	63,467	-	-	-	N/A
	53310	Printing	-	15,804	-	-	-	N/A
	53910	Dues and Subscriptions	1,800	-	-	-	-	N/A
	53960	Grants	473,937	912,231	325,000	-	(325,000)	-100.00%
	53970	Mayor's Promotion of Business	5,156	6,396	-	-	-	N/A
	53990	Other Services and Charges	224,174	-	-	-	-	N/A
Total: Other Services and Charges			754,501	1,047,587	325,000	-	(325,000)	-100.00%
Expenditures Grand Total:			\$ 754,501	\$ 1,047,587	\$ 325,000	\$ -	\$ (325,000)	-100.00%









Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Tim Street, Department Administrator
Date: August 19, 2024

The Parks and Recreation Department enriches the quality of life for residents of Bloomington by providing and maintaining the City's parks, trails, facilities, natural spaces, and the City's urban forest, and by offering programs and events that help community members explore, and connect. Responsibilities include 2,300 acres of land across 34 parks, cemeteries, and other properties, 20,000 inventoried trees, multiple facilities, and 34 miles of paved and soft-surface trails.

2025 Goals

1. **Complete a New 5-Year Master Plan**

The Department's 2020-2025 Master Plan is nearing its end, and a new master plan process will allow the department to engage the public in meaningful ways and collect data used to guide decisions and investments. This aligns with the administration's Citywide 1-year goals for 1) Transparency and Engagement and 2) Action Plans for Community Priorities (Infrastructure).

2. **Activate Hopewell Commons and the B-Line Trail**

Hopewell Commons will come online in November as an anchor for new neighborhood development. We will activate this area, as well as plan for further activation of the B-Line between key City projects (Hopewell, the Convention Center, and the Trades District). This aligns with the administration's Citywide 1-year goal for Major Project Execution.

3. Complete Sports Facilities Capital Plan

Sports facilities including Bryan Park Pool (1959), Mills Pool (1967), Frank Southern Center (1967), and Winslow Sports Park (1979) are all in need of investment due to their age and outdated infrastructure, which can disrupt safe and effective use. Additionally, a capital plan will address potential responses to community requests for more amenities like pickleball and soccer. This aligns with the administration’s Citywide 1-year goals for 1) Long-Term Budgeting and Financial Strategies and 2) Action Plans for Community Priorities (Facilities).

4. Elevate Urban Greenspace Standards While Enhancing Climate Resiliency

Through a combination of expanded responsibilities, difficulty hiring, and climate change impacts, the Department sometimes struggles to keep up with functional vegetation management. We’ve also heard concerns from local businesses about the aesthetic of downtown planters and tree grates. The goal for 2025 is to elevate our standards across the board while maintaining our native-forward approach and continuing to enact climate resilience practices. This aligns with the administration’s Citywide 1-year goal for Action Plans for Community Priorities (Economic Development) and aligns with Common Council’s climate and economic development priorities.

5. Promote Community Connection and Accessibility Through Capital Projects

A number of capital projects are underway that promote community connection and accessibility. This aligns with the administration’s Citywide 1-year goal for Major Project Execution and aligns with Common Council’s interests in accessibility.

These goals are not exhaustive for the Department, but represent the main overarching goals we aim to accomplish in 2025.

2025 Budget Overview

Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	5,546,773	6,308,978	7,422,877	7,653,028	230,151	3%
200 - Supplies	505,853	582,670	829,938	810,725	-19,213	-2%
300 - Other Services	2,529,129	2,742,266	3,424,426	3,565,966	141,540	4%
400 - Capital Outlays	408,473	1,049,097	790,000	183,500	-606,500	-77%
Total	8,990,227	10,683,012	12,467,241	12,213,219	-254,022	-2%

Budget Notes

The 2025 budget is a substantially similar amount to the previous year, but is overall slightly lower due to a lack of ARPA capital appropriations. The similar budget numbers are in part due to our focus this year on gaining a new and better understanding of existing procedures and budgets and improving efficiency. The gap between actual expenditures in 2022 and 2023 and

the budgeted amounts in 2024 and 2025 is largely due to the department underspending its budget in the first two years.

Note: while Hopewell Commons will be coming online late this year, the costs for this park will be captured in the Parks non-reverting accounts for 2025 (for more details, see Goal #2).

Personnel

Our 2025 budget includes a stable number of full-time employees and a slight increase in temporary staffing hours and living wage. We are still working on achieving full employment in some temporary staffing areas, but hope to achieve optimum numbers in 2025 while adding hours in the Urban Forestry area to accomplish more preventive tree pruning.

Supplies

Supply numbers are very stable. There is some fluctuation based on different projects from year to year and some increases to supply costs.

Other Services

Category 300 remains substantially similar to the previous year. The majority of this funding goes to necessary and repeatable expenses like typical and equipment repairs (HVAC, plumbing, motor vehicle repair, etc.) and agreements for various services (security, Centerstone crews, contracted mowing, hazard tree removal, etc.). A large amount (nearly \$390,000) is budgeted for security services; there were slight increases to insurance rates as well. Certain one-time annual projects are also budgeted here and vary from year-to-year.

Capital Outlays

Capital outlays are lower than 2024, particularly due to the loss of ARPA funding that was allocated in 2024.

Goals Detail

Goal 1: Complete a New 5-Year Master Plan

The Need

The Parks and Recreation Department, like many others in the state and nation, operates off of a five-year Master Plan that serves to link representative community feedback and departmental goals and initiatives related to programs, parks, and facilities.

- The current Parks and Recreation Master Plan covers the years 2021-2025. That plan identified four main goals from which the Department has been developing strategic goals for the last five years.
- Parks and Recreation Departments must have a current Master Plan approved by the Board of Park Commissioners to be eligible for certain state and federal funding opportunities.

Budget Impact

- **Personnel:** n/a

- **Supplies:** n/a
- **Other Services:** \$127,500
This money will be used to hire a consultant with expertise in creating Parks and Recreation master plans and in soliciting representative public input through mailings, surveys, focus groups, and other methods. The consultant will work with departmental staff to develop the final plan and goals.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Public input sessions to gather representative community input guiding Parks Department investments and initiatives	Increased public engagement for residents in the planning process Increased satisfaction with outcomes
Master Plan	Clear, community-driven goals for the Department encapsulated in a guiding document available to the public

Timeline

- A Request for Proposals will be issued in late 2024 in order to be able to contract with a consultant at the start of 2025, with outreach and planning efforts taking place in spring and a final plan delivered mid-year.

Plans, Partners, Public Input

- Representative and statistically significant surveys of residents
- Listening, public feedback, and/or focus group sessions with residents
- Meetings with community stakeholders like MCCSC, boards & commissions, youth sports organizations, and others

Goal 2: Activate Hopewell Commons and the B-Line Trail

The Need

Hopewell Commons, a 1-acre urban park at the heart of the new Hopewell neighborhood, will open in November 2024. The park brings new responsibilities for maintenance, custodial services, activation, and community safety. Driving positive use to the Park is important for its upkeep, safety, and attractiveness, particularly since housing developments will not be complete at the time of the park's opening.

The B-Line Trail links Hopewell Commons with the broader community – and, importantly, with two other major city projects: the Trades District and Convention Center. Parks and Recreation

is currently engaged with the Office of the Mayor and the Economic and Sustainable Development Department in exploring activation options for the B-Line through the Mayor's Institute on City Design. This project will produce a plan for further activation, especially between Hopewell and the Trades District and along the convention center expansion.

Budget Impact

Expenses related to further B-Line Trail activation efforts remain undetermined but may be resolved later this year or in 2025.

Expenses related to Hopewell Commons are being budgeted in a Parks non-reverting account due to the potential for capturing operational costs from developers via a park impact fee or similar measure as the surrounding lots are developed. The budget pro forma for Hopewell Commons indicates we will probably be budgeting annual expenses of around \$100k-\$120k in the coming years. The amount budgeted for 2025 includes:

- **Personnel:** \$42,000
The majority of this cost is related to custodial and maintenance hours that will be needed for the park. A small amount is also related to staff time marketing and activating the space with events.
- **Supplies:** \$11,000
Supplies include typical expenses like light bulbs, trash bags, repair parts, and more.
- **Other Services:** \$35,100
These expenses include security patrols and contracted repairs where needed to various site amenities (lights, irrigation, etc.).
- **Capital Outlays:** \$25,000
These funds are planned to purchase two temporary pickleball courts for Hopewell Commons to drive use to the park.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Hopewell Commons launched and activated with at least four community events	Neighbors feel more connected, development flourishes around the Commons, and recreation and community events draw the public.
Increased permeable surfaces in the area, as well as 126 new street trees and a stormwater swale planted with native species	Improved environment and stormwater management

Public Art selected by Bloomington Arts Commission installed at Hopewell Commons	Residents feel connected and inspired.
B-Line activated and integrated with the Convention Center expansion	A more vibrant, active B-Line at all times of the day

Timeline

- Hopewell Commons will open in late 2024.
- While development at the Trades District and Convention Center is ongoing, opportunities exist to enhance and further activate the B-Line at any time.

Plans, Partners, Public Input

- Hopewell Commons has been developed from a Master Plan that included extensive community input.

Goal 3: Complete Sports Facilities Capital Plan

The Need

Bloomington’s sports facilities, including Bryan Park Pool (1959), Mills Pool (1967), Frank Southern Center (1967), and Winslow Sports Park (1979), are all facing challenges from outdated infrastructure and a lack of major recent capital investment. These facilities generally lack appropriate accessible and inclusive amenities, cost more in annual upkeep, and even present safety issues. Per a consultant, the Frank Southern Ice Arena is using a direct-ammonia cooling system that is the last of its kind on the continent – and per a recent assessment of 30 key city facilities, is one of the least energy efficient.

Budget Impact

The extent of the budget impact will be determined as part of the capital facilities plan, as well as potential capital funding sources. The items below are included in the 2025 budget:

- **Personnel:** n/a
- **Supplies:** \$21,000
Bryan Park Pool (\$12,000) and Mills Pool (\$9,000) both have funding scheduled for equipment replacement.
- **Other Services:** \$72,000
\$72,000 is currently budgeted for necessary operational contracted repairs at Bryan Park Pool (\$32,000), Mills Pool (\$10,000), and Frank Southern (\$30,000). However, the state of these facilities is such that we could experience equipment failure during the season that necessitates further immediate investment.

- **Capital Outlays:** TBD

We anticipate identified needs that require funding and attention in 2025 – a few priority items include replacing the pool liner at Bryan Park Pool, potential operational investments at the ice arena, and responding to community requests for facilities and amenities. We are working with the Office of the Controller on a plan for these items.

Outputs and Outcomes

OUTPUTS	OUTCOMES
A plan to address major issues and fund renovations to sports facilities	<p>Equitable, safe facilities that are welcoming and accessible to all</p> <p>Improved accessibility and inclusion, especially in the area of locker and changing rooms. Most facilities have binary gendered restrooms and don't provide reasonable options for accessible or family use – the Frank Southern Ice Arena has issues even providing appropriate toilet facilities.</p>
Improve facilities, including upgrades to modern technology, including conversion to LED lighting, more efficient pumps, cooling systems, etc.	<p>Lower annual maintenance costs</p> <p>Greater energy efficiency</p> <p>Improved safety</p> <p>Better user experience</p>

Timeline

- We have begun collecting info for the capital plan through internal investigation and work with consultants and contractors. We will dovetail these efforts with the Parks Master Plan process in early 2025 to build a plan, and then work with the Controller to identify funding options for the needed investments.

Plans, Partners, Public Input

- Use of input through the Parks Master Plan (see Goal #1).
- Direct meetings with user groups of these facilities.

It is worth noting that the Sports Division does not have the only aging facilities, and the Department is also working on identifying funding through grants for similar investments at the Banneker Center.

Goal 4: Elevate Urban Greenspace Standards While Enhancing Climate Resiliency

The Need

The Urban Greenspace, Urban Forestry, and Natural Resources areas of the department have tremendous responsibilities to maintain Bloomington's parks and public spaces as vibrant, green, and resilient oases of nature. As early adopters of a native plant philosophy, Bloomington has established itself as a community that cares about the local ecosystem. However, climate change has contributed to seasons of excessive growth (and drought), and damaging summer storms have become more regular, pulling staff away from regular duties for weeks or months at a time. These issues, combined with difficulty hiring temporary staff positions for the last several years, have made it challenging to keep up with the many needs of Bloomington's urban greenspaces.

Budget Impact

It is worth noting that virtually all of the efforts of the Urban Greenspace, Urban Forestry, and Natural Resource areas impact both our standards and climate change resiliency in some fashion. Those budgets include:

	Natural Resources	Urban Greenspace	Urban Forestry
100 - Personnel Services	\$401,956	\$778,407	\$378,576
200 - Supplies	\$26,121	\$55,328	\$45,072
300 - Other Services	\$61,038	\$327,634	\$140,960
400 - Capital Outlays	0	0	0
Totals	\$489,115	\$1,161,369	\$564,508

Outputs and Outcomes

OUTPUTS	OUTCOMES
Contract maintenance of the downtown and Kirkwood Ave planters with parking meter funds, including tree grate and tree plot maintenance in certain areas.	Beautified downtown Bloomington, while enhancing the native-forward planters Alleviated burdens on Urban Greenspace staff
Complete the first year of a 10-year Urban Forestry pruning cycle	Prune approximately 1,800 trees per year

Complete the third year of the 15-year Callery Pear replacement program	The city had 1,250 inventoried Callery Pears at the beginning of 2023. 81 were removed in 2023 and around 50 have been removed in 2024 to date. Another 70 to 80 will be removed in 2025.
Continue with canopy replacement and expansion by finalizing the third round of Bicentennial Bond Tree Fund plantings	Around 380 additional trees planted by Spring 2025
Achieve Bee City USA certification while also maintaining Tree City USA status for a 41st year	Community pride in a greener City
Reinvigorate or abandon Adopt-a-Roundabout & Median programs while making hardscape improvements to several roundabouts and medians	Beautification and easier maintenance
Continue increasing reliance on battery-operated equipment: use available ED-LIT electrification funds to enhance these efforts with the purchase of two additional battery zero-turn mowers	Reduced emissions
Coordinate with Public Works to build medians and other similar public infrastructure into CityWorks	Increased clarity on ownership and frequency and intensity of maintenance needs

Timeline

- These efforts will be ongoing throughout 2025.

Plans, Partners, Public Input

- Continued conversations with downtown Bloomington residents and business owners through DBI and other methods.
- Meetings with other community stakeholder groups as needed.

Goal 5: Promote Community Connection and Accessibility Through Capital Projects

The Need

When surveying the community and conducting various public meetings, we consistently receive feedback that residents would like to see the community better connected through trails. Accompanying that request is the desire for these trails – and other facilities – to be made more accessible. To this end, the department allocated \$600,000 in 2024 ARPA funds to accessibility projects, some of which won't be completed until 2025. A list of current applicable connectivity and accessibility projects is included in outputs below.

Budget Impact

Specific projects are listed in Outputs and Outcomes. The current accessibility projects largely include completing 2024 ARPA-funded projects or identifying other capital sources of funding for other projects (use of remaining bond funds, grants, etc.).

Outputs and Outcomes

OUTPUTS	OUTCOMES
Acquire grant funding to design the B-Line South Extension (est. \$250k) to create a paved connection between the southern terminus of the B-Line Trail and the Clear Creek Trail and Limestone Greenway	Increased public safety Improved connections to the middle school, southwest library, and neighborhoods
Plan a paved connection from the Limestone Greenway to County infrastructure at 17th/Vernal	Position Bloomington as the next logical connection point for state-level projects like the Monon South Trail
Partner with the Eppley Institute to complete an “essential experience” accessibility survey (at no cost) for Bloomington Parks and Recreation, and work with CCA on further park surveys	Updated accessibility assessments of parks, facilities, and trails for future Transition Reports
Complete construction of the Power Line Trail Project (funded through the Bicentennial Bonds, est. \$1.4 million)	New .9 miles of trail west from Switchyard Park to the future Adams St. extension and Summit District neighborhood Connections to RCA Park and Habitat Osage

Acquire funding and/or use remaining Bicentennial Bond funds to design and complete North Shore trail improvements (est. \$300,000) and build a 1-mile accessible trail (est. \$100-200k) at Griffy Lake Nature Preserve	Increased trails and accessibility at popular locations
Complete the Building Trades Park Phase I Improvements based on the Building Trades Park Master Plan approved in 2024	Improved accessibility, usage, and resident satisfaction
Create a new pedestrian and cyclist connector path to West 3rd St at the southwest corner of Rose Hill Cemetery (\$5,000 included in 2025 GF request)	Improved connectivity and safety

Timeline

- These efforts will be ongoing throughout 2025.

Plans, Partners, Public Input

- Partnership with the Community Council on Accessibility as a key ally in identifying and accessibility needs and designing appropriate solutions
- Meetings with other community stakeholder groups as needed
- Use of the 2025 Master Plan process to solicit specific community feedback on this topic

Total Departmental Budget by Fund

Category	Parks General Fund	Total
1	7,653,028	7,653,028
2	810,725	810,725
3	3,565,966	3,565,966
4	183,500	183,500
Total	12,213,219	12,213,219

Conclusion

The 2025 budget provides a stable platform of funding for the Parks and Recreation Department to take care of parks, facilities, trails, and greenspaces, as well as the provision of key community programs that help residents explore, play, and connect. After a period of growth that has seen the launch of Switchyard Park, the imminent opening of Hopewell Commons, and the completion of other Bicentennial Bond projects, our efforts in 2025 will focus on planning to take care of these and other community assets now and into the future.

Completing a five-year Master Plan and a Sports Facilities Capital Plan will assist us with these plans. The stable 2025 budget will allow us to focus on maintaining the high standards for our parks, facilities, and trails that the community expects. We will also continue our efforts to build a more connected, accessible, and inclusive community while building climate resilience into our practices and infrastructure.

We look forward to continuing to contribute to the fabric of Bloomington and making our community a better place to live. Thank you for your consideration of the Parks and Recreation Department's 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-	
Fund: 200 - Parks and Recreation Gen (S1301)									
<u>EXPENDITURES</u>									
Department: 18 - Parks & Recreation									
Personnel Services									
	51110	Salaries and Wages - Regular	290,738	313,872	451,739	454,723	2,984	0.66%	
	51210	FICA	21,329	23,139	34,571	34,786	215	0.62%	
	51220	PERF	40,996	42,568	64,157	64,570	413	0.64%	
	51230	Health and Life Insurance	85,674	80,987	84,906	89,807	4,901	5.77%	
	51320	Other Personal Services -DC Match	-	3,450	4,901	4,901	-	0.00%	
Total: Personnel Services			438,738	464,016	640,273	648,787	8,514	0.013297	
Supplies									
	52110	Office Supplies	1,866	2,465	6,000	6,000	-	0.00%	
	52240	Fuel and Oil	77	155	376	252	(124)	-32.98%	
	52420	Other Supplies	1,272	1,505	3,300	4,100	800	24.24%	
	52430	Uniforms and Tools	77	55	350	350	-	0.00%	
Total: Supplies			3,292	4,180	10,026	10,702	676	0.067425	
Other Services and Charges									
	53160	Instruction	3,879	3,000	1,325	1,325	-	0.00%	
	53170	Mgt. Fee, Consultants, and Workshops	-	-	-	125,000	125,000	N/A	
	53210	Telephone	26,883	29,057	34,000	34,625	625	1.84%	
	53220	Postage	-	20	5,000	5,000	-	0.00%	
	53230	Travel	3,632	2,122	1,200	6,200	5,000	416.67%	
	53310	Printing	1,807	1,711	3,500	4,250	750	21.43%	
	53320	Advertising	-	14	100	100	-	0.00%	
	53410	Liability / Casualty Premiums	152,601	186,090	175,491	205,000	29,509	16.82%	
	53420	Worker's Comp & Risk	55,739	53,031	60,455	65,000	4,545	7.52%	
	53620	Motor Repairs	3,360	1,964	2,123	3,491	1,368	64.44%	
	53750	Rentals - Other	462	492	515	525	10	1.94%	
	539010	Inter-Fund Transfers	72,569	72,569	-	-	-	N/A	
	53910	Dues and Subscriptions	4,193	4,938	6,095	6,560	465	7.63%	
	53990	Other Services and Charges	28,612	29,884	34,000	37,000	3,000	8.82%	
Total: Other Services and Charges			353,738	384,892	323,804	494,076	170,272	0.525849	
Program Total: 181000 - Administration			795,767	853,088	974,103	1,153,565	179,462	18.42%	
Program: 181001 - Health & Wellness									
Personnel Services									
	51110	Salaries and Wages - Regular	46,841	51,409	63,960	65,252	1,292	2.02%	
	51120	Salaries and Wages - Temporary	-	1,739	667	7,407	6,740	1010.64%	
	51210	FICA	3,472	3,864	4,947	5,559	611	12.35%	
	51220	PERF	6,652	7,300	9,079	9,266	187	2.06%	
	51230	Health and Life Insurance	16,435	15,556	16,224	17,170	946	5.83%	
	51320	Other Personal Services -DC Match	-	567	946	946	-	0.00%	
Total: Personnel Services			73,400	80,435	95,824	105,601	9,776	0.102025	
Supplies									
	52210	Institutional Supplies	-	1,979	1,400	1,400	-	0.00%	
	52420	Other Supplies	536	400	800	800	-	0.00%	
	52430	Uniforms and Tools	187	153	-	-	-	N/A	
Total: Supplies			723	2,533	2,200	2,200	-	0	
Other Services and Charges									
	53160	Instruction	-	-	-	375	375	N/A	
	53230	Travel	-	-	-	500	500	N/A	
	53910	Dues and Subscriptions	43	45	-	-	-	N/A	
	53940	Temporary Contractual Employee	-	173	-	-	-	N/A	
Total: Other Services and Charges			43	218	-	875	875		
Program Total: 181001 - Health & Wellness			99	74,166	83,186	98,024	108,676	10,651	10.87%
Program: 181100 - Marketing									
Personnel Services									

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	51110	Salaries and Wages - Regular	140,059	161,922	170,834	174,340	3,506	2.05%
	51210	FICA	10,178	11,956	13,067	13,337	270	2.07%
	51220	PERF	19,296	22,993	24,255	24,756	502	2.07%
	51230	Health and Life Insurance	42,800	40,493	42,453	44,903	2,451	5.77%
	51320	Other Personal Services -DC Match	-	780	2,451	2,451	-	0.00%
Total: Personnel Services			212,334	238,144	253,059	259,788	6,729	0.026589
<i>Supplies</i>								
	52110	Office Supplies	-	4,155	-	-	-	N/A
	52420	Other Supplies	4,632	4,483	7,725	7,425	(300)	-3.88%
	52430	Uniforms and Tools	164	496	600	600	-	0.00%
Total: Supplies			4,795	9,133	8,325	8,025	(300)	-0.036036
<i>Other Services and Charges</i>								
	53110	Engineering and Architectural	-	-	15,000	10,000	(5,000)	-33.33%
	53160	Instruction	-	1,779	-	-	-	N/A
	53170	Mgt. Fee, Consultants, and Workshops	50	-	-	-	-	N/A
	53210	Telephone	1,239	585	700	1,685	985	140.71%
	53220	Postage	40,000	41,129	52,675	48,735	(3,940)	-7.48%
	53230	Travel	533	1,713	600	-	(600)	-100.00%
	53310	Printing	56,585	112,011	110,905	90,350	(20,555)	-18.53%
	53320	Advertising	34,247	33,582	52,900	35,600	(17,300)	-32.70%
	53910	Dues and Subscriptions	10,079	11,372	15,040	25,950	10,910	72.54%
	53990	Other Services and Charges	10,618	12,366	21,300	17,800	(3,500)	-16.43%
Total: Other Services and Charges			153,351	214,537	269,120	230,120	(39,000)	-0.144917
Program Total: 181100 - Marketing			370,480	461,814	530,504	497,933	(32,571)	-6.14%
<i>Program: 182001 - Aquatics - Bryan Pool</i>								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	4,404	6,290	32,124	23,802	(8,321)	-25.90%
	51120	Salaries and Wages - Temporary	147,064	159,123	151,337	167,119	15,782	10.43%
	51130	Salaries and Wages- Overtime	69	1,013	-	-	-	N/A
	51210	FICA	11,569	12,700	14,031	14,604	573	4.08%
	51220	PERF	620	893	4,557	3,378	(1,179)	-25.88%
	51230	Health and Life Insurance	6,832	6,448	8,247	8,720	473	5.74%
	51320	Other Personal Services -DC Match	-	-	389	389	-	0.00%
Total: Personnel Services			170,558	186,468	210,685	218,013	7,328	0.034782
<i>Supplies</i>								
	52210	Institutional Supplies	2,117	959	3,000	3,300	300	10.00%
	52220	Agricultural Supplies	16,356	15,506	16,500	19,000	2,500	15.15%
	52240	Fuel and Oil	-	101	1,115	1,115	-	0.00%
	52310	Building Materials and Supplies	740	451	1,200	1,500	300	25.00%
	52340	Other Repairs and Maintenance	1,709	797	10,000	13,000	3,000	30.00%
	52420	Other Supplies	1,981	4,976	7,800	8,200	400	5.13%
	52430	Uniforms and Tools	100	168	800	800	-	0.00%
Total: Supplies			23,003	22,959	40,415	46,915	6,500	0.160831
<i>Other Services and Charges</i>								
	53140	Exterminator Services	-	-	200	200	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	69	-	300	1,200	900	300.00%
	53210	Telephone	351	455	750	750	-	0.00%
	53310	Printing	-	300	300	400	100	33.33%
	53320	Advertising	-	-	100	100	-	0.00%
	53510	Electrical Services	16,716	13,519	20,000	22,400	2,400	12.00%
	53530	Water and Sewer	17,702	23,906	28,980	34,776	5,796	20.00%
	53540	Natural Gas	3,387	2,395	5,500	5,665	165	3.00%
	53610	Building Repairs	427	720	1,750	2,250	500	28.57%
	53620	Motor Repairs	-	895	1,067	-	(1,067)	-100.00%
	53630	Machinery and Equipment Repairs	2,102	775	9,800	33,500	23,700	241.84%
	53650	Other Repairs	787	2,867	3,300	4,800	1,500	45.45%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	53830	Bank Charges	4,530	5,189	4,300	4,000	(300)	-6.98%
	53840	Lease Payments	22,921	22,920	25,250	25,250	-	0.00%
	53910	Dues and Subscriptions	43	-	250	500	250	100.00%
	53990	Other Services and Charges	457	16,359	1,200	1,150	(50)	-4.17%
Total: Other Services and Charges			69,492	90,300	103,047	136,941	33,894	0.328918
		Program Total: 182001 - Aquatics - Bryan Pool	263,053	299,727	354,147	401,869	47,722	13.48%
Program:	182002 - Aquatics - Mills Pool							
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	4,363	6,290	27,394	23,802	(3,592)	-13.11%
	51120	Salaries and Wages - Temporary	31,318	40,202	64,677	71,416	6,739	10.42%
	51210	FICA	2,722	3,526	7,043	7,283	240	3.40%
	51220	PERF	620	893	3,875	3,378	(497)	-12.83%
	51230	Health and Life Insurance	5,454	5,191	6,760	7,149	389	5.75%
	51320	Other Personal Services -DC Match	-	-	321	321	-	0.00%
Total: Personnel Services			44,477	56,102	110,070	113,349	3,279	0.02979
<i>Supplies</i>								
	52210	Institutional Supplies	850	810	1,350	1,650	300	22.22%
	52220	Agricultural Supplies	16,402	13,081	18,400	21,400	3,000	16.30%
	52310	Building Materials and Supplies	528	-	1,100	1,200	100	9.09%
	52340	Other Repairs and Maintenance	535	853	8,000	9,000	1,000	12.50%
	52420	Other Supplies	3,224	3,479	5,750	6,750	1,000	17.39%
	52430	Uniforms and Tools	359	250	500	500	-	0.00%
Total: Supplies			21,897	18,473	35,100	40,500	5,400	0.153846
<i>Other Services and Charges</i>								
	53210	Telephone	702	793	1,400	1,400	-	0.00%
	53230	Travel	-	-	400	400	-	0.00%
	53310	Printing	-	830	1,100	1,100	-	0.00%
	53510	Electrical Services	259	258	3,000	1,000	(2,000)	-66.67%
	53530	Water and Sewer	9,987	10,618	12,600	15,120	2,520	20.00%
	53540	Natural Gas	2,303	2,424	3,000	3,090	90	3.00%
	53610	Building Repairs	115	-	700	700	-	0.00%
	53630	Machinery and Equipment Repairs	-	2,707	3,700	12,200	8,500	229.73%
	53830	Bank Charges	499	786	700	700	-	0.00%
	53840	Lease Payments	18,828	18,827	20,015	20,015	-	0.00%
	53910	Dues and Subscriptions	-	-	800	1,250	450	56.25%
	53990	Other Services and Charges	310	6,437	1,500	1,500	-	0.00%
Total: Other Services and Charges			33,003	43,680	48,915	58,475	9,560	0.195441
		Program Total: 182002 - Aquatics - Mills Pool	99,377	118,255	194,085	212,324	18,239	9.40%
Program:	182500 - Frank Southern Center							
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	53,276	63,572	87,983	90,212	2,229	2.53%
	51120	Salaries and Wages - Temporary	72,460	79,164	85,086	87,406	2,320	2.73%
	51130	Salaries and Wages- Overtime	663	105	-	-	-	N/A
	51210	FICA	9,355	10,771	13,245	13,587	342	2.58%
	51220	PERF	7,563	9,043	12,479	12,809	330	2.65%
	51230	Health and Life Insurance	14,968	20,924	23,339	24,674	1,335	5.72%
	51320	Other Personal Services -DC Match	-	156	1,268	1,268	-	0.00%
Total: Personnel Services			158,286	183,734	223,399	229,956	6,557	0.029351
<i>Supplies</i>								
	52210	Institutional Supplies	2,223	147	1,600	1,700	100	6.25%
	52230	Garage and Motor Supplies	202	-	800	800	-	0.00%
	52240	Fuel and Oil	4,565	4,773	4,342	4,276	(66)	-1.52%
	52310	Building Materials and Supplies	2,201	1,114	2,600	2,900	300	11.54%
	52340	Other Repairs and Maintenance	1,629	3,167	3,200	3,400	200	6.25%
	52420	Other Supplies	6,764	8,586	9,000	9,300	300	3.33%
	52430	Uniforms and Tools	1,333	616	850	850	-	0.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Total: Supplies			18,917	18,403	22,392	23,226	834	0.037245
<i>Other Services and Charges</i>								
	53140	Exterminator Services	-	-	350	350	-	0.00%
	53150	Communications Contract	336	336	-	-	-	N/A
	53170	Mgt. Fee, Consultants, and Workshops	-	-	-	1,350	1,350	N/A
	53310	Printing	-	-	1,000	1,000	-	0.00%
	53320	Advertising	-	-	200	200	-	0.00%
	53510	Electrical Services	64,091	54,420	60,000	50,000	(10,000)	-16.67%
	53530	Water and Sewer	13,507	15,728	22,680	20,700	(1,980)	-8.73%
	53540	Natural Gas	18,479	18,893	22,000	24,150	2,150	9.77%
	53610	Building Repairs	7,182	5,013	13,000	13,000	-	0.00%
	53620	Motor Repairs	6,743	4,911	3,241	6,091	2,850	87.94%
	53630	Machinery and Equipment Repairs	22,298	16,036	38,500	40,000	1,500	3.90%
	53650	Other Repairs	484	4,419	8,000	8,400	400	5.00%
	53830	Bank Charges	9,361	10,652	10,100	10,100	-	0.00%
	53840	Lease Payments	37,110	37,109	39,351	39,351	-	0.00%
	53910	Dues and Subscriptions	2,945	3,070	3,850	3,850	-	0.00%
	53920	Laundry and Other Sanitation Services	1,448	2,845	2,500	2,950	450	18.00%
	53950	Landfill	1,509	1,860	2,000	2,000	-	0.00%
	53990	Other Services and Charges	5,001	660	1,300	2,000	700	53.85%
Total: Other Services and Charges			190,495	175,951	228,072	225,492	(2,580)	-0.011312
Program Total: 182500 - Frank Southern Center			367,697	378,088	473,863	478,674	4,811	1.02%
Program: 183500 - Golf Services								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	208,399	170,484	228,591	229,351	760	0.33%
	51120	Salaries and Wages - Temporary	159,741	250,760	266,680	324,411	57,731	21.65%
	51130	Salaries and Wages- Overtime	1,493	2,936	-	-	-	N/A
	51210	FICA	27,608	32,007	37,889	32,702	(5,187)	-13.69%
	51220	PERF	29,198	23,616	32,468	32,567	99	0.31%
	51230	Health and Life Insurance	59,636	56,388	59,116	62,530	3,414	5.77%
	51320	Other Personal Services -DC Match	-	870	3,414	3,414	-	0.00%
Total: Personnel Services			486,075	537,061	628,157	684,974	56,817	0.090451
<i>Supplies</i>								
	52210	Institutional Supplies	1,435	1,200	1,500	2,000	500	33.33%
	52220	Agricultural Supplies	44,530	58,672	60,000	70,000	10,000	16.67%
	52230	Garage and Motor Supplies	2,039	3,747	5,000	6,000	1,000	20.00%
	52240	Fuel and Oil	15,841	17,316	20,416	20,416	-	0.00%
	52310	Building Materials and Supplies	83	500	500	500	-	0.00%
	52320	Motor Vehicle Repair	-	1,239	1,500	1,500	-	0.00%
	52340	Other Repairs and Maintenance	1,107	3,736	5,000	6,000	1,000	20.00%
	52420	Other Supplies	8,001	17,002	20,000	20,000	-	0.00%
	52430	Uniforms and Tools	-	556	300	300	-	0.00%
Total: Supplies			73,037	103,969	114,216	126,716	12,500	0.109442
<i>Other Services and Charges</i>								
	53160	Instruction	-	-	1,000	1,000	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	674	232	800	800	-	0.00%
	53210	Telephone	351	351	600	650	50	8.33%
	53230	Travel	-	-	1,000	1,000	-	0.00%
	53310	Printing	1,795	1,213	3,000	3,500	500	16.67%
	53320	Advertising	-	248	500	500	-	0.00%
	53510	Electrical Services	14,140	15,949	18,000	18,000	-	0.00%
	53530	Water and Sewer	87,105	102,422	90,000	92,700	2,700	3.00%
	53540	Natural Gas	1,213	975	5,000	5,000	-	0.00%
	53610	Building Repairs	-	1,200	1,200	1,200	-	0.00%
	53620	Motor Repairs	1,893	1,755	2,176	2,936	760	34.93%
	53630	Machinery and Equipment Repairs	918	995	2,000	3,000	1,000	50.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	53650	Other Repairs	-	2,950	4,000	5,000	1,000	25.00%
	53730	Machinery and Equipment Rental	3,500	3,800	7,000	10,000	3,000	42.86%
	53830	Bank Charges	41,974	49,082	35,000	35,000	-	0.00%
	53840	Lease Payments	59,976	-	90,000	90,450	450	0.50%
	53910	Dues and Subscriptions	3,231	3,634	4,000	5,000	1,000	25.00%
	53950	Landfill	4,560	3,955	7,500	8,000	500	6.67%
	53990	Other Services and Charges	6,391	10,941	12,000	12,000	-	0.00%
Total: Other Services and Charges			227,722	199,703	284,776	295,736	10,960	0.038486
<i>Capital Outlays</i>								
	54420	Purchase of Equipment	36,798	57,871	99,000	-	(99,000)	-100.00%
Total: Capital Outlays			36,798	57,871	99,000	-	(99,000)	-1
Program Total: 183500 - Golf Services			823,631	898,604	1,126,149	1,107,426	(18,723)	-1.66%
Program: 184000 - Natural Resources								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	110,433	118,159	122,974	118,797	(4,177)	-3.40%
	51120	Salaries and Wages - Temporary	147,059	194,683	199,080	208,829	9,749	4.90%
	51130	Salaries and Wages- Overtime	-	87	-	-	-	N/A
	51210	FICA	19,464	23,639	24,640	25,069	428	1.74%
	51220	PERF	15,681	16,741	17,463	16,881	(582)	-3.33%
	51230	Health and Life Insurance	29,284	27,694	29,034	30,707	1,673	5.76%
	51320	Other Personal Services -DC Match	-	773	1,673	1,673	-	0.00%
Total: Personnel Services			321,922	381,775	394,864	401,956	7,092	0.01796
<i>Supplies</i>								
	52210	Institutional Supplies	869	653	1,000	1,000	-	0.00%
	52220	Agricultural Supplies	943	513	1,000	1,000	-	0.00%
	52240	Fuel and Oil	251	524	761	761	-	0.00%
	52310	Building Materials and Supplies	6,097	6,011	10,400	12,400	2,000	19.23%
	52340	Other Repairs and Maintenance	1,880	1,544	7,040	4,590	(2,450)	-34.80%
	52410	Books	-	34	100	100	-	0.00%
	52420	Other Supplies	3,842	2,442	4,750	5,250	500	10.53%
	52430	Uniforms and Tools	617	612	770	1,020	250	32.47%
Total: Supplies			14,499	12,334	25,821	26,121	300	0.011618
<i>Other Services and Charges</i>								
	53160	Instruction	135	806	3,410	3,410	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	1,000	1,000	-	0.00%
	53210	Telephone	1,331	1,356	2,280	2,328	48	2.11%
	53230	Travel	828	372	2,600	2,600	-	0.00%
	53310	Printing	1,380	3,760	5,050	5,050	-	0.00%
	53510	Electrical Services	654	427	468	543	75	16.03%
	53610	Building Repairs	-	-	25	50	25	100.00%
	53620	Motor Repairs	1,574	1,296	905	922	17	1.88%
	53830	Bank Charges	191	252	315	315	-	0.00%
	53910	Dues and Subscriptions	3,180	2,801	2,985	3,445	460	15.41%
	53920	Laundry and Other Sanitation Services	2,015	1,940	2,250	2,650	400	17.78%
	53940	Temporary Contractual Employee	3,000	-	1,625	1,625	-	0.00%
	53990	Other Services and Charges	10,643	46,067	52,400	37,100	(15,300)	-29.20%
Total: Other Services and Charges			24,932	59,077	75,313	61,038	(14,275)	-0.189542
Program Total: 184000 - Natural Resources			361,353	453,186	495,998	489,115	(6,883)	-1.39%
Program: 184500 - Youth Services -Juke Box								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	36,839	40,989	43,227	44,176	949	2.20%
	51120	Salaries and Wages - Temporary	1,631	3,406	3,498	3,593	95	2.71%
	51210	FICA	2,672	3,181	3,565	3,655	90	2.52%
	51220	PERF	5,231	5,821	6,140	6,273	133	2.17%
	51230	Health and Life Insurance	9,277	8,785	9,211	9,734	524	5.69%
	51320	Other Personal Services -DC Match	-	507	541	541	-	0.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Total: Personnel Services			55,650	62,688	66,181	67,972	1,791	0.027062
<i>Supplies</i>								
	52310	Building Materials and Supplies	1,991	-	-	-	-	N/A
	52420	Other Supplies	-	-	-	200	200	N/A
Total: Supplies			1,991	-	-	200	200	
<i>Other Services and Charges</i>								
	53510	Electrical Services	3,733	3,475	3,720	4,316	596	16.02%
	53530	Water and Sewer	2,256	2,453	2,263	2,331	68	3.00%
	53540	Natural Gas	2,076	1,677	2,500	2,575	75	3.00%
	53610	Building Repairs	871	1,635	1,700	3,700	2,000	117.65%
	53620	Motor Repairs	-	-	-	718	718	N/A
	53910	Dues and Subscriptions	86	45	45	50	5	11.11%
Total: Other Services and Charges			9,023	9,286	10,228	13,690	3,462	0.338483
		Program Total: 184500 - Youth Services -Juke Box	66,664	71,974	76,409	81,862	5,453	7.14%
Program: 184501 - Youth Services-Kid City Camps								
<i>Personnel Services</i>								
	51120	Salaries and Wages - Temporary	3,922	2,657	8,335	4,490	(3,844)	-46.12%
	51210	FICA	300	219	638	344	(294)	-46.12%
Total: Personnel Services			4,222	2,875	8,972	4,834	(4,138)	-0.461229
<i>Supplies</i>								
	52240	Fuel and Oil	202	306	700	700	-	0.00%
Total: Supplies			202	306	700	700	-	0
<i>Other Services and Charges</i>								
	53620	Motor Repairs	2,304	2,161	2,044	3,005	961	47.02%
	53910	Dues and Subscriptions	976	1,015	1,150	1,150	-	0.00%
	53990	Other Services and Charges	-	-	-	4,300	4,300	N/A
Total: Other Services and Charges			3,280	3,176	3,194	8,455	5,261	1.647151
		Program Total: 184501 - Youth Services-Kid City Camps	7,704	6,357	12,866	13,989	1,123	8.73%
Program: 185000 - Twin Lakes Recreation Center								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	188,980	205,670	228,555	289,790	61,235	26.79%
	51210	FICA	13,413	14,724	17,488	20,501	3,013	17.23%
	51220	PERF	26,835	29,205	32,450	41,148	8,699	26.81%
	51230	Health and Life Insurance	52,804	49,940	52,356	55,398	3,042	5.81%
	51320	Other Personal Services -DC Match	-	2,496	3,025	3,025	-	0.00%
Total: Personnel Services			282,033	302,035	333,874	409,862	75,988	0.227595
<i>Supplies</i>								
	52240	Fuel and Oil	-	-	704	704	-	0.00%
Total: Supplies			-	-	704	704	-	0
<i>Other Services and Charges</i>								
	53620	Motor Repairs	522	1,902	1,902	-	(1,902)	-100.00%
Total: Other Services and Charges			522	1,902	1,902	-	(1,902)	-1
		Program Total: 185000 - Twin Lakes Recreation Center	282,555	303,937	336,480	410,566	74,086	22.02%
Program: 186500 - Community Events								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	204,957	176,531	247,005	208,486	(38,520)	-15.59%
	51120	Salaries and Wages - Temporary	9,874	12,448	13,648	13,498	(150)	-1.10%
	51210	FICA	15,709	13,818	19,936	16,981	(2,955)	-14.82%
	51220	PERF	29,104	25,067	35,075	29,604	(5,471)	-15.60%
	51230	Health and Life Insurance	61,340	57,984	60,874	64,389	3,515	5.77%
	51320	Other Personal Services -DC Match	-	1,535	3,515	3,515	-	0.00%
Total: Personnel Services			320,984	287,383	380,053	336,473	(43,580)	-0.114668
<i>Supplies</i>								
	52240	Fuel and Oil	755	354	1,500	1,500	-	0.00%
	52340	Other Repairs and Maintenance	-	774	800	1,000	200	25.00%
	52420	Other Supplies	2,011	10,029	3,100	3,600	500	16.13%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	52430	Uniforms and Tools	-	28	175	175	-	0.00%
Total: Supplies			2,766	11,186	5,575	6,275	700	0.125561
<i>Other Services and Charges</i>								
	53310	Printing	-	-	300	150	(150)	-50.00%
	53320	Advertising	-	-	400	200	(200)	-50.00%
	53620	Motor Repairs	2,673	3,904	2,654	3,062	408	15.37%
	53730	Machinery and Equipment Rental	1,195	1,785	2,825	3,650	825	29.20%
	53830	Bank Charges	-	-	50	50	-	0.00%
	53910	Dues and Subscriptions	2,360	2,187	3,065	3,065	-	0.00%
	53990	Other Services and Charges	12,043	9,786	16,800	14,300	(2,500)	-14.88%
Total: Other Services and Charges			18,271	17,662	26,094	24,477	(1,617)	-0.061968
<i>Capital Outlays</i>								
	54410	Lease Purchase	-	40,000	-	-	-	N/A
	54420	Purchase of Equipment	-	10,000	-	10,000	10,000	N/A
Total: Capital Outlays			-	50,000	-	10,000	10,000	
Program Total: 186500 - Community Events			342,021	366,231	411,722	377,225	(34,497)	-8.38%
Program: 186502 - Community Events-Gardens								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	28,167	30,166	37,298	25,424	(11,874)	-31.84%
	51120	Salaries and Wages - Temporary	17,008	17,600	17,271	18,770	1,499	8.68%
	51210	FICA	3,414	3,511	4,163	3,381	(782)	-18.79%
	51220	PERF	4,000	4,284	5,294	3,610	(1,684)	-31.80%
	51230	Health and Life Insurance	10,004	9,446	9,903	10,478	575	5.80%
	51320	Other Personal Services -DC Match	-	390	575	575	-	0.00%
Total: Personnel Services			62,593	65,396	74,504	62,238	(12,267)	-0.164642
<i>Supplies</i>								
	52240	Fuel and Oil	-	102	-	-	-	N/A
	52310	Building Materials and Supplies	-	-	-	1,200	1,200	N/A
	52420	Other Supplies	1,494	2,316	2,600	3,300	700	26.92%
Total: Supplies			1,494	2,418	2,600	4,500	1,900	0.730769
<i>Other Services and Charges</i>								
	53160	Instruction	-	-	-	350	350	N/A
	53230	Travel	-	-	-	300	300	N/A
	53310	Printing	-	-	200	200	-	0.00%
	53530	Water and Sewer	-	-	2,000	2,060	60	3.00%
	53620	Motor Repairs	1,321	-	-	-	-	N/A
	53990	Other Services and Charges	-	-	200	200	-	0.00%
Total: Other Services and Charges			1,321	-	2,400	3,110	710	0.295833
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	-	-	-	30,000	30,000	N/A
Total: Capital Outlays			-	-	-	30,000	30,000	
Program Total: 186502 - Community Events-Gardens			65,408	67,814	79,504	99,848	20,343	25.59%
Program: 186503 - Community Events-Farmers' Market								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	44,483	51,553	48,290	54,723	6,433	13.32%
	51210	FICA	2,711	3,114	3,692	4,186	494	13.39%
	51220	PERF	6,317	7,321	6,858	7,771	912	13.30%
	51230	Health and Life Insurance	12,849	12,138	12,726	13,452	727	5.71%
	51320	Other Personal Services -DC Match	-	750	744	744	-	0.00%
Total: Personnel Services			66,359	74,876	72,309	80,876	8,567	0.118473
<i>Other Services and Charges</i>								
	53170	Mgt. Fee, Consultants, and Workshops	-	-	25,000	-	(25,000)	-100.00%
Total: Other Services and Charges			-	-	25,000	-	(25,000)	-1
<i>Capital Outlays</i>								
	54510	Other Capital Outlays	105	35,000	-	-	-	N/A
Total: Capital Outlays			35,000	-	-	-	-	0

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Program Total: 186503 - Community Events-Farmers' Market			101,359	74,876	97,309	80,876	(16,433)	-16.89%
Program: 187001 - Adult Sports-Softball								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	52,642	84,862	74,026	88,859	14,833	20.04%
	51120	Salaries and Wages - Temporary	43,598	39,551	61,376	63,569	2,193	3.57%
	51130	Salaries and Wages- Overtime	487	210	-	-	-	N/A
	51210	FICA	7,036	9,034	10,362	11,660	1,298	12.53%
	51220	PERF	7,519	12,080	10,495	12,617	2,122	20.22%
	51230	Health and Life Insurance	15,383	21,246	18,860	19,942	1,082	5.73%
	51320	Other Personal Services -DC Match	-	390	1,284	1,284	-	0.00%
Total: Personnel Services			126,665	167,374	176,403	197,931	21,528	0.122041
<i>Supplies</i>								
	52210	Institutional Supplies	717	700	1,000	1,000	-	0.00%
	52220	Agricultural Supplies	2,156	1,451	3,794	3,794	-	0.00%
	52230	Garage and Motor Supplies	2,209	1,247	1,600	1,600	-	0.00%
	52240	Fuel and Oil	3,029	2,294	3,332	3,332	-	0.00%
	52310	Building Materials and Supplies	57	112	1,400	1,400	-	0.00%
	52340	Other Repairs and Maintenance	819	2,909	2,815	3,835	1,020	36.23%
	52420	Other Supplies	6,289	4,965	7,531	8,395	864	11.47%
	52430	Uniforms and Tools	704	335	500	500	-	0.00%
Total: Supplies			15,980	14,013	21,972	23,856	1,884	0.085745
<i>Other Services and Charges</i>								
	53140	Exterminator Services	-	-	150	175	25	16.67%
	53170	Mgt. Fee, Consultants, and Workshops	500	-	600	600	-	0.00%
	53210	Telephone	226	-	500	600	100	20.00%
	53230	Travel	-	-	1,500	1,500	-	0.00%
	53320	Advertising	-	124	100	150	50	50.00%
	53510	Electrical Services	14,892	11,899	12,000	13,920	1,920	16.00%
	53530	Water and Sewer	12,846	14,038	17,000	17,340	340	2.00%
	53610	Building Repairs	2,229	-	1,400	1,400	-	0.00%
	53620	Motor Repairs	4,056	4,244	5,145	7,441	2,296	44.63%
	53630	Machinery and Equipment Repairs	700	700	700	700	-	0.00%
	53650	Other Repairs	464	2,993	4,700	4,700	-	0.00%
	53730	Machinery and Equipment Rental	1,379	-	500	500	-	0.00%
	53830	Bank Charges	865	1,171	2,800	2,800	-	0.00%
	53840	Lease Payments	19,647	19,646	20,959	20,751	(208)	-0.99%
	53910	Dues and Subscriptions	-	45	2,000	2,000	-	0.00%
	53950	Landfill	4,005	4,058	3,671	4,161	490	13.35%
	53990	Other Services and Charges	503	808	1,700	1,900	200	11.76%
Total: Other Services and Charges			62,312	59,725	75,425	80,638	5,213	0.069115
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	86,735	-	-	-	-	N/A
Total: Capital Outlays			86,735	-	-	-	-	0
Program Total: 187001 - Adult Sports-Softball			291,691	241,112	273,800	302,425	28,625	10.45%
Program: 187002 - Adult Sports-Tennis								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	4,651	5,562	2,481	2,521	40	1.59%
	51210	FICA	343	414	187	192	5	2.51%
	51220	PERF	660	790	347	357	9	2.69%
	51230	Health and Life Insurance	1,141	1,080	439	456	17	3.85%
	51320	Other Personal Services -DC Match	-	39	68	68	-	0.00%
Total: Personnel Services			6,795	7,885	3,523	3,594	70	0.020004
<i>Supplies</i>								
	52420	Other Supplies	106	260	-	-	-	N/A
Total: Supplies			260	-	-	-	-	0
Program Total: 187002 - Adult Sports-Tennis			7,055	7,885	3,523	3,594	70	2.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Program: 187202 - Youth Sports-Winslow								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	66,011	77,912	73,631	60,059	(13,573)	-18.43%
	51120	Salaries and Wages - Temporary	40,416	48,701	44,662	54,741	10,079	22.57%
	51130	Salaries and Wages- Overtime	307	210	-	-	-	N/A
	51210	FICA	7,757	9,397	9,065	7,119	(1,946)	-21.47%
	51220	PERF	9,393	11,093	10,461	8,537	(1,925)	-18.40%
	51230	Health and Life Insurance	19,281	18,232	20,517	21,717	1,200	5.85%
	51320	Other Personal Services -DC Match	-	273	1,099	1,099	-	0.00%
Total: Personnel Services			143,165	165,817	159,434	153,270	(6,164)	-0.038661
<i>Supplies</i>								
	52210	Institutional Supplies	2,952	1,598	1,800	1,800	-	0.00%
	52220	Agricultural Supplies	2,194	4,000	5,392	5,392	-	0.00%
	52230	Garage and Motor Supplies	27	200	500	500	-	0.00%
	52240	Fuel and Oil	2,440	1,992	2,499	2,499	-	0.00%
	52310	Building Materials and Supplies	164	135	900	900	-	0.00%
	52340	Other Repairs and Maintenance	2,018	2,529	3,670	3,670	-	0.00%
	52420	Other Supplies	5,489	5,678	4,352	5,240	888	20.40%
	52430	Uniforms and Tools	290	145	300	500	200	66.67%
Total: Supplies			15,574	16,276	19,413	20,501	1,088	0.056045
<i>Other Services and Charges</i>								
	53140	Exterminator Services	150	175	300	300	-	0.00%
	53160	Instruction	-	-	400	400	-	0.00%
	53210	Telephone	-	522	360	360	-	0.00%
	53310	Printing	-	-	200	200	-	0.00%
	53320	Advertising	99	-	125	125	-	0.00%
	53510	Electrical Services	7,979	7,268	3,000	8,200	5,200	173.33%
	53530	Water and Sewer	27,518	32,759	29,000	33,000	4,000	13.79%
	53620	Motor Repairs	287	276	783	-	(783)	-100.00%
	53630	Machinery and Equipment Repairs	302	300	300	400	100	33.33%
	53650	Other Repairs	2,196	3,325	5,400	5,400	-	0.00%
	53730	Machinery and Equipment Rental	-	-	400	400	-	0.00%
	53830	Bank Charges	1	3	200	200	-	0.00%
	53840	Lease Payments	43,932	37,808	39,619	39,619	-	0.00%
	53910	Dues and Subscriptions	-	-	200	200	-	0.00%
	53950	Landfill	3,706	2,941	3,366	3,766	400	11.88%
	53990	Other Services and Charges	170	179	675	675	-	0.00%
Total: Other Services and Charges			86,340	85,556	84,328	93,245	8,917	0.105742
<i>Capital Outlays</i>								
	54420	Purchase of Equipment	-	-	20,000	-	(20,000)	-100.00%
Total: Capital Outlays			-	-	20,000	-	(20,000)	-1
Program Total: 187202 - Youth Sports-Winslow			245,079	267,649	283,175	267,016	(16,159)	-5.71%
Program: 187208 - Youth Sports-Olcott								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	10,727	11,438	5,284	5,338	54	1.02%
	51120	Salaries and Wages - Temporary	14,025	15,893	14,355	17,346	2,991	20.83%
	51210	FICA	1,851	2,044	1,495	1,736	240	16.08%
	51220	PERF	1,523	1,624	754	759	5	0.65%
	51230	Health and Life Insurance	2,845	2,676	1,403	1,487	85	6.02%
	51320	Other Personal Services -DC Match	-	156	169	169	-	0.00%
Total: Personnel Services			30,972	33,830	23,460	26,835	3,375	0.143846
<i>Supplies</i>								
	52220	Agricultural Supplies	-	426	1,995	1,995	-	0.00%
	52310	Building Materials and Supplies	71	-	200	200	-	0.00%
	52340	Other Repairs and Maintenance	300	-	300	600	300	100.00%
	52420	Other Supplies	765	-	1,000	1,000	-	0.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	52430	Uniforms and Tools	-	-	50	100	50	100.00%
Total: Supplies			1,137	426	3,545	3,895	350	0.098731
<i>Other Services and Charges</i>								
	53210	Telephone	-	90	-	-	-	N/A
	53510	Electrical Services	859	1,390	1,616	1,856	240	14.85%
	53530	Water and Sewer	6,752	13,579	18,000	18,540	540	3.00%
	53650	Other Repairs	7,093	3,895	5,000	5,000	-	0.00%
	53840	Lease Payments	-	6,123	6,559	6,494	(65)	-0.99%
	53910	Dues and Subscriptions	8	217	440	440	-	0.00%
	53990	Other Services and Charges	230	-	-	-	-	N/A
Total: Other Services and Charges			14,941	25,294	31,615	32,330	715	0.022616
Program Total: 187208 - Youth Sports-Olcott			47,050	59,550	58,620	63,060	4,440	7.57%
Program: 187500 - Banneker								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	76,119	132,766	147,767	157,252	9,485	6.42%
	51120	Salaries and Wages - Temporary	81,524	104,050	161,225	129,559	(31,666)	-19.64%
	51210	FICA	12,025	17,313	23,629	21,941	(1,688)	-7.14%
	51220	PERF	10,438	18,843	20,983	22,330	1,346	6.42%
	51230	Health and Life Insurance	44,994	42,508	44,565	47,134	2,569	5.76%
	51320	Other Personal Services -DC Match	-	117	2,569	2,569	-	0.00%
Total: Personnel Services			225,100	315,597	400,738	380,785	(19,954)	-0.049792
<i>Supplies</i>								
	52210	Institutional Supplies	582	1,271	1,600	2,100	500	31.25%
	52240	Fuel and Oil	1,582	3,281	3,563	3,563	-	0.00%
	52310	Building Materials and Supplies	4,352	10,368	2,100	3,050	950	45.24%
	52340	Other Repairs and Maintenance	389	118	1,000	1,000	-	0.00%
	52410	Books	-	-	-	100	100	N/A
	52420	Other Supplies	3,326	3,162	4,500	4,500	-	0.00%
	52430	Uniforms and Tools	1,125	757	1,000	400	(600)	-60.00%
Total: Supplies			11,357	18,957	13,763	14,713	950	0.069026
<i>Other Services and Charges</i>								
	53140	Exterminator Services	-	823	1,200	1,300	100	8.33%
	53160	Instruction	-	169	-	695	695	N/A
	53230	Travel	-	-	-	500	500	N/A
	53510	Electrical Services	5,278	8,312	7,700	8,932	1,232	16.00%
	53530	Water and Sewer	1,920	2,242	3,352	4,000	648	19.33%
	53540	Natural Gas	7,029	4,153	8,000	8,240	240	3.00%
	53610	Building Repairs	4,446	4,949	4,724	10,800	6,076	128.62%
	53620	Motor Repairs	19,691	13,010	11,482	6,826	(4,656)	-40.55%
	53630	Machinery and Equipment Repairs	2,945	1,253	500	1,000	500	100.00%
	53830	Bank Charges	79	253	100	700	600	600.00%
	53840	Lease Payments	3,002	3,001	3,300	3,300	-	0.00%
	53910	Dues and Subscriptions	1,118	1,146	1,690	2,730	1,040	61.54%
	53990	Other Services and Charges	2,413	3,852	5,400	14,600	9,200	170.37%
Total: Other Services and Charges			47,921	43,163	47,448	63,623	16,175	0.3409
<i>Capital Outlays</i>								
	54420	Purchase of Equipment	-	-	-	48,500	48,500	N/A
Total: Capital Outlays			-	-	-	48,500	48,500	
Program Total: 187500 - Banneker			284,378	377,717	461,949	507,621	45,671	9.89%
Program: 188001 - Inclusive Recreation								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	36,838	40,988	43,227	31,160	(12,068)	-27.92%
	51120	Salaries and Wages - Temporary	15,855	33,131	39,483	40,633	1,149	2.91%
	51210	FICA	3,790	5,437	6,321	5,492	(829)	-13.12%
	51220	PERF	5,230	5,820	6,146	4,424	(1,721)	-28.01%
	51230	Health and Life Insurance	9,277	8,785	9,211	9,734	524	5.69%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	51320	Other Personal Services -DC Match	-	507	541	541	-	0.00%
Total: Personnel Services			70,991	94,669	104,929	91,984	(12,945)	-0.123371
<i>Supplies</i>								
	52420	Other Supplies	-	65	100	100	-	0.00%
Total: Supplies			-	65	100	100	-	0
<i>Other Services and Charges</i>								
	53210	Telephone	285	285	565	577	12	2.12%
	53910	Dues and Subscriptions	80	80	110	110	-	0.00%
Total: Other Services and Charges			365	365	675	687	12	0.017778
Program Total: 188001 - Inclusive Recreation			71,356	95,099	105,704	92,771	(12,933)	-12.24%
Program: 189000 - Operations								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	561,941	628,492	678,324	741,247	62,923	9.28%
	51120	Salaries and Wages - Temporary	316,948	341,192	360,539	354,494	(6,045)	-1.68%
	51130	Salaries and Wages- Overtime	4,047	2,125	-	-	-	N/A
	51210	FICA	65,950	72,911	79,472	83,822	4,350	5.47%
	51220	PERF	79,874	85,217	96,330	105,252	8,922	9.26%
	51230	Health and Life Insurance	151,327	170,002	164,099	173,597	9,498	5.79%
	51320	Other Personal Services -DC Match	-	4,203	10,309	10,309	-	0.00%
Total: Personnel Services			1,180,088	1,304,141	1,389,074	1,468,721	79,648	0.057339
<i>Supplies</i>								
	52210	Institutional Supplies	24,857	29,952	36,400	38,500	2,100	5.77%
	52220	Agricultural Supplies	22,632	12,936	22,100	20,600	(1,500)	-6.79%
	52230	Garage and Motor Supplies	1,280	1,879	3,150	3,150	-	0.00%
	52240	Fuel and Oil	49,275	52,771	71,736	63,564	(8,172)	-11.39%
	52310	Building Materials and Supplies	15,318	12,795	51,700	50,700	(1,000)	-1.93%
	52340	Other Repairs and Maintenance	34,828	38,555	39,000	33,500	(5,500)	-14.10%
	52420	Other Supplies	29,529	51,887	62,250	52,950	(9,300)	-14.94%
	52430	Uniforms and Tools	2,045	2,590	2,750	2,750	-	0.00%
Total: Supplies			179,764	203,363	289,086	265,714	(23,372)	-0.080848
<i>Other Services and Charges</i>								
	53110	Engineering and Architectural	19,684	8,660	13,000	10,000	(3,000)	-23.08%
	53130	Medical	965	1,583	3,162	3,060	(102)	-3.23%
	53160	Instruction	3,884	1,220	2,340	2,340	-	0.00%
	53210	Telephone	3,431	2,635	4,375	5,740	1,365	31.20%
	53220	Postage	-	-	50	50	-	0.00%
	53230	Travel	1,690	1,000	2,500	1,000	(1,500)	-60.00%
	53310	Printing	290	241	300	-	(300)	-100.00%
	53320	Advertising	-	-	225	75	(150)	-66.67%
	53510	Electrical Services	35,340	32,772	42,000	45,000	3,000	7.14%
	53530	Water and Sewer	52,098	56,133	65,557	67,524	1,967	3.00%
	53540	Natural Gas	10,845	8,971	14,200	14,626	426	3.00%
	53610	Building Repairs	6,840	8,982	20,800	20,800	-	0.00%
	53620	Motor Repairs	62,485	71,990	106,755	103,110	(3,645)	-3.41%
	53630	Machinery and Equipment Repairs	1,514	-	3,000	3,000	-	0.00%
	53640	Hardware and Software Maintenance	-	28,950	-	8,000	8,000	N/A
	53650	Other Repairs	10,580	9,688	18,500	13,500	(5,000)	-27.03%
	53730	Machinery and Equipment Rental	6,263	3,825	4,300	4,300	-	0.00%
	53910	Dues and Subscriptions	50	45	50	50	-	0.00%
	53920	Laundry and Other Sanitation Services	12,196	11,886	14,560	14,560	-	0.00%
	53950	Landfill	10,422	9,571	13,300	13,300	-	0.00%
	53990	Other Services and Charges	42,259	240,474	227,600	233,700	6,100	2.68%
Total: Other Services and Charges			280,834	498,626	556,574	563,735	7,161	0.012866
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	5,088	68,630	-	-	-	N/A
	54420	Purchase of Equipment	-	-	14,000	-	(14,000)	-100.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	54440	Motor Equipment	-	-	-	70,000	70,000	N/A
	54510	Other Capital Outlays	-	-	20,000	25,000	5,000	25.00%
Total: Capital Outlays			5,088	68,630	34,000	95,000	61,000	1.794118
		Program Total: 189000 - Operations	1,645,774	2,074,760	2,268,734	2,393,170	124,437	5.48%
Program: 189006 - Switchyard Property								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	102,240	149,356	160,696	189,697	29,001	18.05%
	51120	Salaries and Wages - Temporary	47,180	45,785	76,639	73,069	(3,570)	-4.66%
	51130	Salaries and Wages- Overtime	62	-	-	-	-	N/A
	51210	FICA	11,405	14,502	18,180	20,102	1,922	10.57%
	51220	PERF	14,518	21,208	22,878	26,938	4,060	17.75%
	51230	Health and Life Insurance	28,588	27,017	42,453	44,903	2,451	5.77%
	51320	Other Personal Services -DC Match	-	660	1,622	1,622	-	0.00%
Total: Personnel Services			203,992	258,528	322,468	356,331	33,863	0.105013
<i>Supplies</i>								
	52210	Institutional Supplies	9,071	11,967	12,500	14,000	1,500	12.00%
	52220	Agricultural Supplies	5,012	5,156	11,700	12,700	1,000	8.55%
	52230	Garage and Motor Supplies	-	303	1,100	1,600	500	45.45%
	52240	Fuel and Oil	693	625	1,500	282	(1,218)	-81.20%
	52310	Building Materials and Supplies	10,933	16,440	14,600	16,800	2,200	15.07%
	52320	Motor Vehicle Repair	-	-	750	750	-	0.00%
	52340	Other Repairs and Maintenance	1,866	2,353	10,200	11,220	1,020	10.00%
	52420	Other Supplies	2,055	1,439	8,100	10,050	1,950	24.07%
	52430	Uniforms and Tools	519	965	850	1,000	150	17.65%
Total: Supplies			30,148	39,248	61,300	68,402	7,102	0.115856
<i>Other Services and Charges</i>								
	53140	Exterminator Services	-	-	200	-	(200)	-100.00%
	53210	Telephone	490	214	-	-	-	N/A
	53510	Electrical Services	37,157	36,590	60,000	69,600	9,600	16.00%
	53530	Water and Sewer	51,967	52,877	87,799	90,433	2,634	3.00%
	53540	Natural Gas	2,897	2,314	8,000	8,240	240	3.00%
	53610	Building Repairs	48,023	66,026	84,160	98,154	13,994	16.63%
	53620	Motor Repairs	1,251	1,930	1,221	5,332	4,111	336.69%
	53630	Machinery and Equipment Repairs	-	-	1,200	1,500	300	25.00%
	53910	Dues and Subscriptions	293	295	300	300	-	0.00%
	53920	Laundry and Other Sanitation Services	2,867	2,466	3,650	5,775	2,125	58.22%
	53950	Landfill	2,015	2,704	2,420	2,662	242	10.00%
	53990	Other Services and Charges	19,451	201,897	398,200	405,160	6,960	1.75%
Total: Other Services and Charges			166,412	367,313	647,150	687,156	40,006	0.061819
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	-	-	65,000	-	(65,000)	-100.00%
	54420	Purchase of Equipment	-	13,000	-	-	-	N/A
Total: Capital Outlays			-	13,000	65,000	-	(65,000)	-1
		Program Total: 189006 - Switchyard Property	400,552	678,090	1,095,918	1,111,889	15,971	1.46%
Program: 189500 - Urban Greenspace								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	157,072	254,213	337,576	281,902	(55,674)	-16.49%
	51120	Salaries and Wages - Temporary	217,871	192,843	300,859	308,749	7,890	2.62%
	51130	Salaries and Wages- Overtime	2,153	309	-	-	-	N/A
	51210	FICA	28,766	33,809	48,837	45,182	(3,654)	-7.48%
	51220	PERF	22,291	36,106	47,940	40,025	(7,915)	-16.51%
	51230	Health and Life Insurance	64,200	87,677	91,919	97,243	5,324	5.79%
	51320	Other Personal Services -DC Match	-	1,754	5,307	5,307	-	0.00%
Total: Personnel Services			492,353	606,710	832,437	778,407	(54,030)	-0.064905
<i>Supplies</i>								
	52210	Institutional Supplies	1,460	2,180	2,600	2,200	(400)	-15.38%

CITY OF BLOOMINGTON

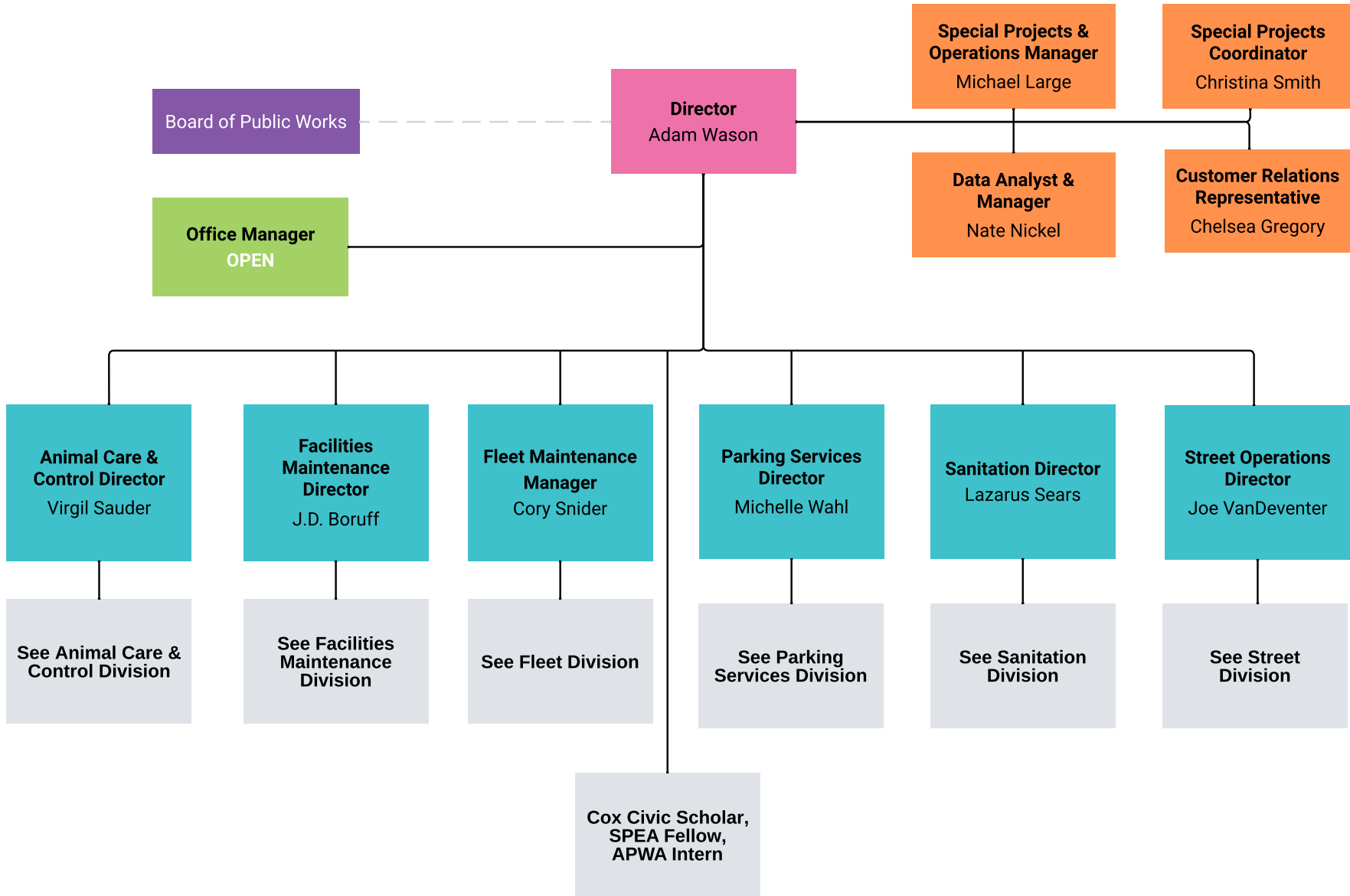
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	52220	Agricultural Supplies	28,825	15,052	35,000	31,000	(4,000)	-11.43%
	52240	Fuel and Oil	8,459	9,864	12,003	12,003	-	0.00%
	52340	Other Repairs and Maintenance	294	368	1,000	500	(500)	-50.00%
	52410	Books	48	-	250	-	(250)	-100.00%
	52420	Other Supplies	8,591	15,086	12,900	8,200	(4,700)	-36.43%
	52430	Uniforms and Tools	833	1,280	1,500	1,425	(75)	-5.00%
Total: Supplies			48,510	43,832	65,253	55,328	(9,925)	-0.1521
<i>Other Services and Charges</i>								
	53110	Engineering and Architectural	-	4,880	5,000	5,000	-	0.00%
	53130	Medical	1,593	1,763	2,640	2,640	-	0.00%
	53160	Instruction	440	1,330	2,000	1,500	(500)	-25.00%
	53210	Telephone	782	2,027	3,299	4,438	1,139	34.53%
	53230	Travel	-	-	1,500	500	(1,000)	-66.67%
	53530	Water and Sewer	8,252	5,774	9,000	9,270	270	3.00%
	53540	Natural Gas	119	52	-	-	-	N/A
	53620	Motor Repairs	21,737	16,786	18,339	40,763	22,424	122.27%
	53730	Machinery and Equipment Rental	-	-	8,000	-	(8,000)	-100.00%
	53910	Dues and Subscriptions	45	45	75	75	-	0.00%
	53940	Temporary Contractual Employee	-	-	2,000	3,250	1,250	62.50%
	53950	Landfill	3,364	2,555	4,800	4,800	-	0.00%
	53990	Other Services and Charges	92,914	203,466	251,000	248,668	(2,332)	-0.93%
Total: Other Services and Charges			129,246	238,678	307,653	320,904	13,251	0.043071
Program Total: 189500 - Urban Greenspace			670,109	889,220	1,205,343	1,154,639	(50,704)	-4.21%
Program: 189501 - Cemeteries								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	65,012	76,124	74,226	73,943	(282)	-0.38%
	51120	Salaries and Wages - Temporary	56,642	59,753	74,049	76,228	2,178	2.94%
	51130	Salaries and Wages- Overtime	458	228	-	-	-	N/A
	51210	FICA	9,177	10,220	11,343	11,488	145	1.28%
	51220	PERF	9,297	10,734	10,531	10,500	(31)	-0.30%
	51230	Health and Life Insurance	17,814	16,813	17,711	18,742	1,031	5.82%
	51320	Other Personal Services -DC Match	-	866	1,014	1,014	-	0.00%
Total: Personnel Services			158,399	174,738	188,875	191,915	3,040	0.016097
<i>Supplies</i>								
	52210	Institutional Supplies	409	100	1,000	400	(600)	-60.00%
	52220	Agricultural Supplies	1,565	1,193	3,400	3,100	(300)	-8.82%
	52230	Garage and Motor Supplies	204	292	300	200	(100)	-33.33%
	52240	Fuel and Oil	4,867	3,661	6,460	6,460	-	0.00%
	52310	Building Materials and Supplies	110	240	700	700	-	0.00%
	52340	Other Repairs and Maintenance	1,495	1,396	3,350	1,250	(2,100)	-62.69%
	52420	Other Supplies	2,672	5,174	5,750	4,050	(1,700)	-29.57%
	52430	Uniforms and Tools	170	227	300	200	(100)	-33.33%
Total: Supplies			11,492	12,283	21,260	16,360	(4,900)	-0.23048
<i>Other Services and Charges</i>								
	53130	Medical	37	37	660	660	-	0.00%
	53160	Instruction	330	-	1,270	150	(1,120)	-88.19%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	175	175	-	0.00%
	53210	Telephone	449	490	570	570	-	0.00%
	53230	Travel	-	-	200	-	(200)	-100.00%
	53510	Electrical Services	2,866	3,319	3,867	4,563	696	18.00%
	53530	Water and Sewer	4,023	4,728	6,500	6,695	195	3.00%
	53540	Natural Gas	922	763	2,268	2,313	45	1.98%
	53610	Building Repairs	184	-	2,570	1,070	(1,500)	-58.37%
	53620	Motor Repairs	6,798	1,517	2,239	3,278	1,039	46.40%
	53630	Machinery and Equipment Repairs	204	700	3,000	-	(3,000)	-100.00%
	53650	Other Repairs	-	3,829	5,000	-	(5,000)	-100.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	53830	Bank Charges	381	517	470	470	-	0.00%
	53910	Dues and Subscriptions	153	174	180	200	20	11.11%
	53990	Other Services and Charges	40,825	31,989	18,000	13,600	(4,400)	-24.44%
Total: Other Services and Charges			57,172	48,063	46,969	33,744	(13,225)	-0.281569
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	120,000	-	-	-	-	N/A
Total: Capital Outlays			120,000	-	-	-	-	0
Program Total: 189501 - Cemeteries			347,063	235,083	257,104	242,019	(15,085)	-5.87%
<i>Program: 189503 - Urban Forestry</i>								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	110,056	133,092	140,607	145,879	5,272	3.75%
	51120	Salaries and Wages - Temporary	35,478	54,684	110,645	143,467	32,823	29.67%
	51130	Salaries and Wages- Overtime	1,194	583	-	5,000	5,000	N/A
	51210	FICA	11,004	14,189	19,216	22,517	3,301	17.18%
	51220	PERF	15,797	18,946	19,956	20,713	758	3.80%
	51230	Health and Life Insurance	37,094	35,061	36,758	38,870	2,113	5.75%
	51320	Other Personal Services -DC Match	-	146	2,129	2,129	-	0.00%
Total: Personnel Services			210,624	256,699	329,311	378,576	49,266	0.149602
<i>Supplies</i>								
	52210	Institutional Supplies	121	1,674	1,200	1,200	-	0.00%
	52220	Agricultural Supplies	8,308	3,326	23,500	2,000	(21,500)	-91.49%
	52240	Fuel and Oil	9,811	10,506	15,472	15,472	-	0.00%
	52310	Building Materials and Supplies	403	-	3,750	3,900	150	4.00%
	52410	Books	-	-	200	200	-	0.00%
	52420	Other Supplies	5,837	12,545	21,600	21,600	-	0.00%
	52430	Uniforms and Tools	535	262	450	700	250	55.56%
Total: Supplies			25,014	28,314	66,172	45,072	(21,100)	-0.318866
<i>Other Services and Charges</i>								
	53130	Medical	185	475	540	540	-	0.00%
	53140	Exterminator Services	-	-	200	200	-	0.00%
	53160	Instruction	1,894	1,339	3,625	3,625	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	5,182	1,852	-	-	-	N/A
	53210	Telephone	2,167	2,414	2,200	2,600	400	18.18%
	53230	Travel	-	-	2,250	2,250	-	0.00%
	53310	Printing	-	1,147	1,700	2,000	300	17.65%
	53530	Water and Sewer	185	707	3,750	3,750	-	0.00%
	53620	Motor Repairs	27,113	30,258	35,184	42,929	7,745	22.01%
	53730	Machinery and Equipment Rental	-	-	-	3,500	3,500	N/A
	53910	Dues and Subscriptions	1,095	7,085	775	775	-	0.00%
	53950	Landfill	-	112	500	250	(250)	-50.00%
	53990	Other Services and Charges	76,157	115,952	146,000	75,000	(71,000)	-48.63%
Total: Other Services and Charges			113,979	161,341	196,724	137,419	(59,305)	-0.301463
Expenditures Grand Total:			\$ 8,380,960	\$ 9,809,658	\$ 11,867,241	\$ 12,213,219	\$ 345,978	2.92%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>Expenditures</u>								
Department: 18 - Parks & Recreation								
Other Services and Charges								
	53990	Other Services and Charges	484,415	13,758	28,000	-	(28,000)	-100.00%
Total: Other Services and Charges			484,415	13,758	28,000	-	(28,000)	-100.00%
Capital Outlays								
	54310	Improvements Other Than Building	-	437,226	-	-	-	N/A
	54420	Purchase of Equipment	12,548	253,633	-	-	-	N/A
	54440	Motor Equipment	61,761	149,942	-	-	-	N/A
	54510	Other Capital Outlays	50,543	18,795	572,000	-	(572,000)	-100.00%
Total: Capital Outlays			124,852	859,596	572,000	-	(572,000)	-100.00%
Expenditures Grand Total:			\$ 609,267	\$ 873,354	\$ 600,000	\$ -	\$ (600,000)	-100.00%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Adam Wason, Public Works Director

Date: August 19, 2024

The Department of Public Works Administrative Division directs the strategic and financial operations of 6 separate divisions that provide essential municipal services and operations to both visitors and residents of Bloomington. Additionally, the Administrative Division coordinates and manages all aspects of the bi-weekly Board of Public Works meetings, as well as staffing the front desk in the City Hall atrium.

2025 Goals

1. **Complete Strategic Plan for Operations Center**

Determine the location, size, scope, and funding for a new, combined Public Works Department Operations Center. This goal aligns with the administration's Citywide 1-year goals of Action Plans for Community Priorities (Facilities) and Long-Term Budgeting and Financial Strategies.

2. **APWA Agency Accreditation**

Continue into year 2 of 3 for the overall departmental accreditation program with the American Public Works Association. This goal aligns with the administration's Citywide 1-year goal of Internal Processes Modernization.

3. **Deploy New Asset Management Software System**

Bring the operations of the Street and Facilities Divisions of Public Works onto the software platform that is also used by the Parks & Recreation Department and City of

Bloomington Utilities. This goal aligns with the administration’s Citywide 1-year goal of Internal Processes Modernization.

4. Continue LED Streetlight Replacement Program

Annually replace a minimum of 40 legacy-system high-sodium vapor street lights with modern, environmentally friendly LED technology. This goal aligns with the administration’s Citywide 1-year goal of Internal Processes Modernization.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	556,753	585,386	621,087	640,249	19,162	3%
200 - Supplies	143,069	139,054	215,101	174,532	(40,569)	-19%
300 - Other Services	1,020,515	852,861	1,509,638	1,561,416	51,778	3%
400 - Capital Outlays	273,652	283,923	337,500	337,500	-	0%
Total	1,993,989	1,861,224	2,683,326	2,713,697	30,371	1%

Budget Notes

Overall, the Public Works Administration budget remains relatively stable from 2024, with the only significant changes being slight increases in Category 1 for personnel expenses (2025 cost of living adjustments, insurance premiums, benefits, etc.). There are also reductions in both the Category 2 and Category 3 budget lines.

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, personnel costs will not change substantially in 2025.

Supplies

There is a reduction in supply expenses due to removing downtown bicycle stall and corral expenses (project is now complete).

Other Services

There are small increases requested for professional travel, land rental costs and a new State Board of Account license registration. Reductions are being made due to Temporary scooter enforcement personnel costs now being absorbed by the Parking Services Division. All asset management software system licensing fees are now under one, combined account for the entire City of Bloomington, which the Information and Technology Services Department will fund in their annual budget.

Capital

No significant changes for 2025.

Goals Detail

Goal 1: Complete Strategic Plan for Operations Center

Based on the 2024 space needs study that is currently being solicited, begin the necessary next steps towards building a new, combined Public Works Department Operations Center.

The Need

The Public Works Department currently operates from seven different locations and facilities, many of which are beyond their useful functionality for the level of services the Department is tasked with providing to the community.

- The Street Division operates out of a former Parks Operations building that is very outdated and in disrepair and does not meet the operational needs of the division.
- Facilities Maintenance staff are in tight shared spaces at City Hall, with no room to expand.
- The Fleet Maintenance Garage is a former Bloomington Transit facility that does not meet modern standards. It does not have adequate space or storage for the vehicles and equipment that the Fleet Division maintains. The bays are inefficient for the work that is performed by the Fleet Technicians and completely lacks appropriate employee break room space.
- The Sanitation Garage meets the vehicle storage needs of the division, but does not meet the personnel needs of a modernized facility with appropriate areas for breaks, showers, and staff meetings.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Outside Services:** \$300,000 (for 2025 design, more funding will be required for project)
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Strategic Plan for DPW Operations Center	A consolidated, modern operations center Improved workforce efficiency and safety Improved longevity and protection for capital vehicles and equipment Higher quality service to the community

Timeline

- Complete a strategic plan including design and construction drawings done by the end of 2025, for potential 2026 construction.

Plans, Partners, Public Input

- Closely work with the Mayor’s Office, Office of the Controller, Engineering, Utilities and the Planning & Transportation Departments on the design and development process.
- Board of Public Works, Commission and City Council approval processes

Goal 2: APWA Agency Accreditation

The Need

The American Public Works Association (APWA) offers an agency accreditation program that is open to all governmental agencies that have responsibilities for public works functions. The accreditation program formally verifies and recognizes that a public works agency is in full compliance with the recommended best management practices that have been developed by the APWA. The accreditation is meant to promote excellence in the operations, management, programs and employees of a public works agency.

- Standardizes all Public Works Department processes and procedures for a wide number of operations and areas of responsibility
- Requires collaboration with the APWA and other public works agencies that have achieved accreditation in order to develop plans and responses that utilize national best management practices
- Currently there is only one public works agency in the state of Indiana that has achieved APWA agency accreditation (City of Fishers).

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$500
- **Other Services:** \$4,500 for instruction and travel
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Staff visits to other Midwestern APWA-accredited public works agency	Improved understanding of the accreditation process Innovation takeaways for policies and procedures
APWA on-site evaluations and reviews	Increased likelihood of achieving accreditation

APWA accreditation	Full compliance with the highest national standards and objectives for Public Works
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Timeline

- Continue with the accreditation process in 2025, with full APWA accreditation compliance review and determination in 2026.

Plans, Partners, Public Input

- Work with a number of other City departments, as well as with the APWA and other public works agencies across the nation.

Goal 3: Deploy New Asset Management Software System

The Need

The Public Works Department has operated an older asset management software system that could not fully integrate with the City’s Geographic Information System (GIS) maps. Because it was an older system, it was also no longer being fully supported by the vendor. As a result, a new asset management software system was purchased this year to better track current asset conditions and provide more robust work order response and tracking.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$12,000 in billable technology hours from software vendor to ensure correct set-up and implementation
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Common asset management software used by DPW, CBU, and Parks	Improved work order response and tracking between departments Improved training, collaboration and support opportunities
Asset condition indexes and inspection cycles for important infrastructure	Improved longevity of assets
Custom report development	Improved operational and capital planning

Full functionality and integration with the City's GIS mapping system	Visual data capture for both City staff and the public
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Timeline

- Implementation will be completed for the Facilities Division by early 2025 (Street has already implemented the software), then fully deployed by both Street and Facilities Divisions throughout the year.

Plans, Partners, Public Input

- Closely work with the ITS Department and both the Facilities Maintenance and Street Divisions.

Goal 4: Continue LED Streetlight Replacement Program

The Need

The City of Bloomington currently leases the majority of its street lights from Duke Energy. Over 2,000 of these street lights are older, high-energy-consuming sodium vapor lights. The City can work with Duke Energy to convert these to modern, energy-efficient Light Emitting Diode (LED) street lights and align Bloomington more closely with progressive policies and practices used in other cities.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$20,000
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Replace a minimum of 40 high pressure sodium lights with new LED technology bulbs	Decreased carbon footprint Brighter, cleaner light

Timeline

- Complete by the end of 2025.

Plans, Partners, Public Input

- Duke Energy and the Street Division will be important partners in this project.

Total Departmental Budget by Fund

Category	General Fund
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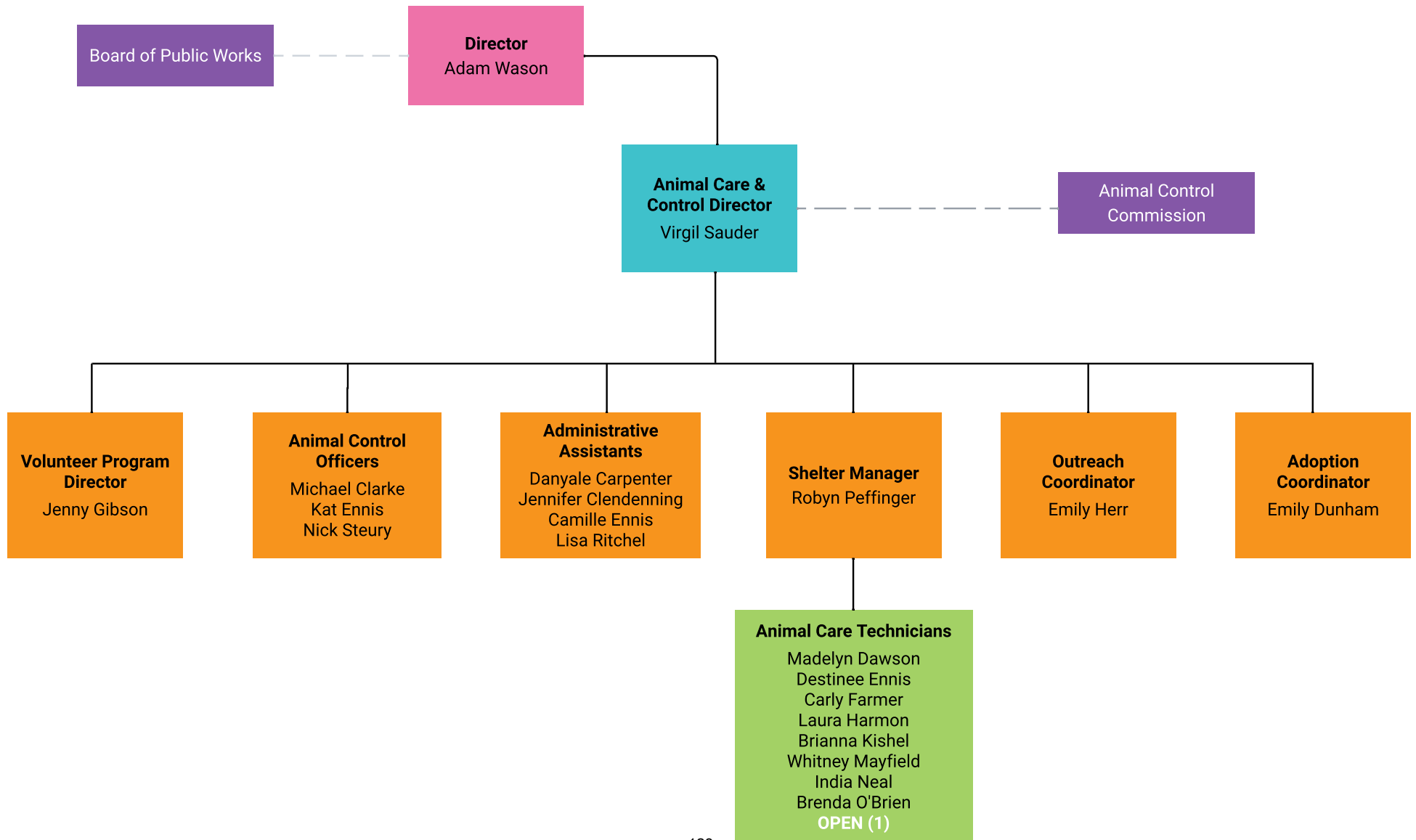
1	640,249
2	174,532
3	1,561,416
4	337,500
Total	2,713,697

Conclusion

The 2025 budget request from the Department of Public Works Administrative Division will allow it to direct and support the essential operations of all 6 Public Works divisions, with the goal of providing excellence in professional municipal services to the community. Thank you for your consideration of the Department of Public Works Administrative Division’s 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 02 - Public Works								
Personnel Services								
	51110	Salaries and Wages - Regular	383,261	405,348	429,137	438,732	9,595	2.24%
	51120	Salaries and Wages - Temporary	6,193	8,899	12,480	12,480	-	0.00%
	51210	FICA	28,110	30,078	33,784	34,518	734	2.17%
	51220	PERF	53,546	56,676	60,043	61,405	1,363	2.27%
	51230	Health and Life Insurance	85,644	80,964	80,964	85,644	4,680	5.78%
	51320	Other Personal Services -DC Match	-	3,420	4,680	7,470	2,790	59.62%
Total: Personnel Services			556,753	585,386	621,087	640,249	19,162	3.09%
Supplies								
	52110	Office Supplies	1,254	1,425	2,800	2,800	-	0.00%
	52240	Fuel and Oil	3,674	4,242	4,414	3,845	(569)	-12.89%
	52330	Street , Alley, and Sewer Material	132,887	125,703	132,887	132,887	-	0.00%
	52420	Other Supplies	5,255	7,685	75,000	35,000	(40,000)	-53.33%
Total: Supplies			143,069	139,054	215,101	174,532	(40,569)	-18.86%
Other Services and Charges								
	53160	Instruction	7,496	9,469	20,000	20,000	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	92,715	13,760	150,000	150,000	-	0.00%
	53210	Telephone	3,506	3,822	3,940	3,940	-	0.00%
	53230	Travel	1,680	1,532	6,500	7,500	1,000	15.38%
	53320	Advertising	-	-	1,800	1,800	-	0.00%
	53410	Liability / Casualty Premiums	432,512	390,541	601,056	688,200	87,144	14.50%
	53420	Worker's Comp & Risk	380,594	342,274	465,192	465,192	-	0.00%
	53620	Motor Repairs	6,952	11,397	10,025	18,359	8,334	83.13%
	53630	Machinery and Equipment Repairs	-	-	500	500	-	0.00%
	53650	Other Repairs	-	1,563	10,000	10,000	-	0.00%
	53710	Land Rental	1,721	1,862	2,900	3,200	300	10.34%
	53830	Bank Charges	321	651	36,000	36,000	-	0.00%
	53910	Dues and Subscriptions	3,120	2,492	3,100	3,100	-	0.00%
	53940	Temporary Contractual Employee	5,979	1,126	51,625	1,625	(50,000)	-96.85%
	53990	Other Services and Charges	83,920	72,371	147,000	152,000	5,000	3.40%
Total: Other Services and Charges			1,020,515	852,861	1,509,638	1,561,416	51,778	3.43%
Capital Outlays								
	54510	Other Capital Outlays	71,152	81,423	135,000	135,000	-	0.00%
	549010	Inter-Fund Transfers	202,500	202,500	202,500	202,500	-	0.00%
Total: Capital Outlays			273,652	283,923	337,500	337,500	-	0.00%
Expenditures Grand Total:			\$ 1,993,989	\$ 1,861,224	\$ 2,683,326	\$ 2,713,697	\$ 30,371	1.13%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Virgil Sauder, Director of Animal Care and Control;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Department of Public Works Animal Care and Control Division is responsible for addressing and responding to all companion animal needs in the community through education, code enforcement, and sheltering.

2025 Goals

These goals align with the administration's Citywide 1-year goal of Internal Processes Modernization.

1. **Maintain a Live Release Rate of 94% or Higher**

Shelter intake continues to increase, stressing shelter resources making some euthanasia decisions necessary. Animal Care and Control continues to be committed to finding positive outcomes for all healthy and behaviorally sound animals.

2. **Decrease Length of Time for Nonurgent Veterinary Services for Animals in Shelter**

By contracting services with a local veterinarian we will bring an increased medical presence into the animal shelter allowing for decreased wait times for evaluations and improved shelter medical procedures.

3. **Increase Volunteer Involvement to at Least 10,000 Hours**

Volunteer hours allow us to meet or exceed best practice levels for animal care.

4. **Increase the Percentage of Animals Going Into Foster Homes to 40%**

Fostering programs increase adoption rates and stretch shelter resources to meet more needs.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,355,249	1,424,351	1,612,334	1,721,132	108,799	7%
200 - Supplies	136,187	147,038	152,240	144,893	(7,347)	-5%
300 - Other Services	244,992	285,460	276,521	297,988	21,467	8%
400 - Capital Outlays	27,850	-	158,600	60,000	(98,600)	-62%
Total	1,764,278	1,856,849	2,199,695	2,224,013	24,319	1%

Budget Notes

The Donations Over \$5,000 Program appropriation request is decreased due to use of previous large bequests for major capital improvements and space renovations. This program was put in place in 2018 to track large donations to the Animal Shelter. No recent large donations have been made to replenish those funds.

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, additional funds are added for additional temporary positions at the shelter to assist with additional intake of animals.

Supplies

No significant change.

Other Services

We added a \$12,000 increase for contracting veterinary services for a licensed veterinarian to work 2-3 hours a week at the Animal Shelter.

Goals Detail

Goal 1: Maintain a Live Release Rate of 94% or Higher

Animal Control Shelters following best practices for the industry maintain live release rates of 90% or higher. The Animal Shelter has maintained a euthanasia rate of 94% or higher since 2020.

The Need

- The shelter has seen a 15% increase in intake since we first reached this level of live release rates. Increased animals in our care stretches existing resources that are used to maintain these rates.

Budget Impact

- **Personnel:** \$31,000
Additional temporary staff to assist with increased intake
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlays:** \$60,000
Improvements to our 20-year-old adoption center dog kennels and flooring

Outputs and Outcomes

OUTPUTS	OUTCOMES
Expand piloted Foster First Program allows individuals to foster an animal prior to adoption	More animals fostered prior to adoption Increased adoption rates Efficient use of limited shelter space
Replace adoption dog kennel fronts	A cleaner, better view of dogs Friendlier environment for visitors Increased adoption of dogs

Timeline

- Ongoing.

Plans, Partners, Public Input

- Continue working with community partners, Feral Cat Friends, Monroe County Humane Association, and Bloomington Pets Alive to continue to expand opportunities to improve animal care in the community and provide alternatives to shelter surrenders.
- Continue partnerships with rescue groups for alternative placements.

Goal 2: Decrease Length of Time for Nonurgent Veterinary Services for Animals in Shelter

Over the past years the shelter has experienced a decrease in access to community veterinary partners. In some cases this has led to a delay in services, which can be a barrier to adoption.

The Need

- We have been without a weekly volunteer or paid veterinarian presence for the last 4 years.
- Staff spend considerable time trying to obtain needed veterinary appointments

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$12,000

Temporary Contractual Employee services for a licensed veterinarian(s) to provide services at the Animal Shelter

- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Contract for veterinary services	Decrease average time for non-urgent veterinarian evaluations from 1-2 weeks to 5 days or less
Provide ongoing training to direct care staff	Ensure implementation of best practices Reduce need for veterinary attention

Timeline

- Contract for veterinary services in the first quarter of 2025. Evaluate the program on a quarterly basis.

Goal 3: Increase Volunteer Involvement to at Least 10,000 Hours

Volunteers provide essential staffing levels for Animal Shelter operations. This group of individuals are in primarily direct animal care roles. For most animals, increased time with volunteers and staff decreases stress levels, which decreases behavioral and health issues during their stay at the shelter.

The Need

- Best practices recommend a minimum of 15 minutes per animal per day. During the summer months, paid staff are unable to dedicate that much time with our population. Volunteers fill in this gap. Increasing the direct animal care time increases the welfare of our population.

Budget Impact

- **None**

Outputs and Outcomes

OUTPUTS	OUTCOMES
Create more volunteer opportunities	Increase public engagement
Fill in needed empty volunteer shift	Increased attention to animals Improved animal behavior and health Increased adoption rates

Timeline

- 1st quarter of 2025 examine existing levels of volunteer shifts and evaluate plans or additional roles and or plan to recruit needed existing roles.

Goal 4: Increase the Percentage of Animals Going Into Foster Homes to 43%

Foster homes increase the ability of the shelter to adopt out larger numbers of animals, and they can provide more specialized care. Fostering also decreases the need for a larger shelter building and correlated staffing costs.

The Need

- Gold standard shelters have foster percentages at 50% or more.
- Foster homes decrease overall length of stay, reducing unwanted animal behaviors that create barriers to adoption.

Budget Impact

- **None**

Outputs and Outcomes

OUTPUTS	OUTCOMES
Adapt foster mentor programs to provide 24 hour support	Increased, more successful fostering Decrease in shelter length of stay for animals
Update orientations to be self-paced and online, with training videos for return reference	Better informed and prepared foster homes Higher success rates for fostering Increased adoption

Timeline

- Program procedures and correlating training being developed in the fourth quarter of 2024. Implementation and review to occur throughout 2025.

Plans, Partners, Public Input

- Existing volunteer foster parents taking on the role of mentors for other foster families and providing input into program development

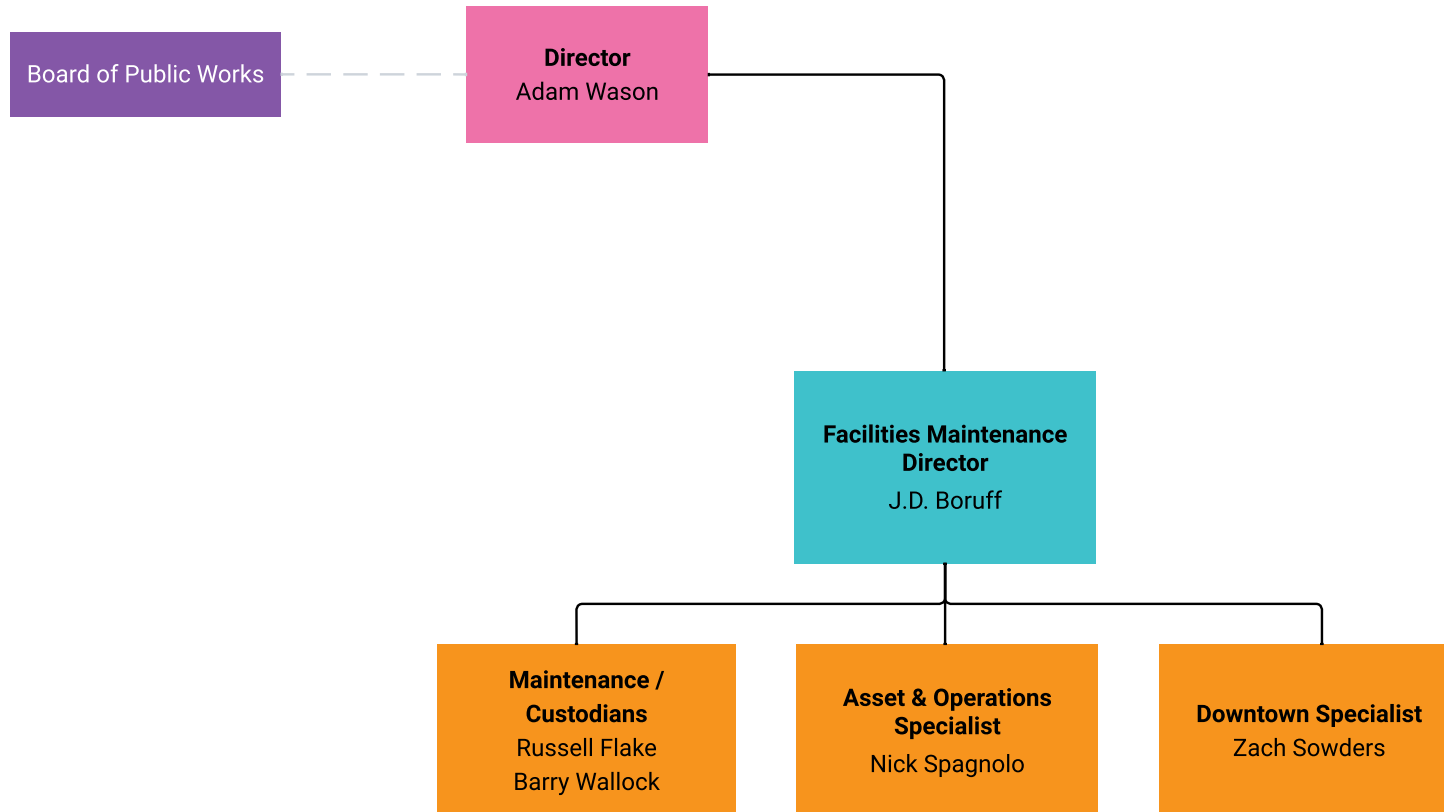
Total Departmental Budget by Fund

Category	General Fund	GF Donations over \$5K	Total
1	1,707,563	13,569	1,721,132
2	141,893	3,000	144,893
3	258,988	39,000	297,988
4	60,000	0	60,000
Total	2,168,444	55,569	2,224,013

Conclusion

The 2025 budget request from the Public Works Animal Care and Control Division allows us to continue to provide the best care possible to the animals in the shelter, as well as improve service to the residents of this community. Thank you for your consideration of the Department of Public Works Animal Care and Control Division's 2025 budget request.

		Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)									
<u>Expenditures</u>									
Department: 01 - Animal Shelter									
Personnel Services									
	51110	Salaries and Wages - Regular		821,720	889,132	1,061,360	1,125,491	69,230	6.04%
	51120	Salaries and Wages - Temporary		31,454	32,912	31,200	31,200	-	0.00%
	51130	Salaries and Wages- Overtime		44,022	42,973	-	-	-	N/A
	51210	FICA		63,957	69,019	83,581	88,487	5,296	5.87%
	51220	PERF		122,890	132,359	150,713	159,820	9,831	6.04%
	51230	Health and Life Insurance		271,206	256,386	269,880	299,754	29,874	11.07%
	51320	Other Personal Services -DC Match		-	1,570	15,600	16,380	780	5.00%
Total: Personnel Services				1,355,249	1,424,351	1,612,334	1,721,132	115,012	6.75%
Supplies									
	52110	Office Supplies		1,599	1,131	2,000	2,000	-	0.00%
	52210	Institutional Supplies		114,875	121,853	112,000	110,000	(2,000)	-1.79%
	52240	Fuel and Oil		8,056	7,324	16,290	10,943	-	-32.82%
	52310	Building Materials and Supplies		1,178	2,131	2,000	2,000	-	0.00%
	52340	Other Repairs and Maintenance		5,129	7,046	8,800	8,800	-	0.00%
	52410	Books		-	16	300	300	-	0.00%
	52420	Other Supplies		1,745	5,638	6,850	6,850	-	0.00%
	52430	Uniforms and Tools		3,605	1,898	4,000	4,000	-	0.00%
Total: Supplies				136,187	147,038	152,240	144,893	(2,000)	-4.83%
Other Services and Charges									
	53130	Medical		110,919	149,189	128,145	137,400	9,255	7.22%
	53140	Exterminator Services		-	-	1,500	1,500	-	0.00%
	53160	Instruction		1,244	1,489	7,270	3,270	(4,000)	-55.02%
	53210	Telephone		2,780	3,414	3,900	4,500	600	15.38%
	53220	Postage		272	259	950	950	-	0.00%
	53230	Travel		857	653	6,500	3,230	(3,270)	-50.31%
	53310	Printing		828	645	1,750	1,750	-	0.00%
	53320	Advertising		-	-	4,000	4,000	-	0.00%
	53510	Electrical Services		22,312	19,917	25,400	28,450	3,050	12.01%
	53530	Water and Sewer		6,537	6,303	7,000	7,000	-	0.00%
	53540	Natural Gas		12,924	13,403	20,000	20,000	-	0.00%
	53610	Building Repairs		35,205	49,325	29,500	29,500	-	0.00%
	53620	Motor Repairs		10,370	11,887	11,821	14,136	-	19.58%
	53630	Machinery and Equipment Repairs		1,102	1,911	1,000	1,000	-	0.00%
	53640	Hardware and Software Maintenance		1,800	1,800	2,280	8,372	6,092	267.19%
	53650	Other Repairs		22,355	9,918	10,000	10,000	-	0.00%
	53830	Bank Charges		3,136	2,996	3,200	3,200	-	0.00%
	53910	Dues and Subscriptions		520	685	800	725	(75)	-9.38%
	53940	Temporary Contractual Employee		-	-	-	12,000	12,000	N/A
	53960	Grants		-	7,800	3,900	3,900	-	0.00%
	53990	Other Services and Charges		11,830	3,867	7,605	3,105	(4,500)	-59.17%
Total: Other Services and Charges				244,992	285,460	276,521	297,988	19,152	7.76%
Capital Outlays									
	54510	Other Capital Outlays		27,850	-	158,600	60,000	(98,600)	-62.17%
Total: Capital Outlays				27,850	-	158,600	60,000	(98,600)	-62.17%
Expenditures Grand Total:				1,764,278	1,856,849	2,199,695	2,224,013	33,564	1.11%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: J.D. Boruff, Director of Facilities Maintenance;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Facilities Maintenance Division of the Department of Public Works sustains the quality and functionality of City-owned buildings and structures. This is achieved by identifying and implementing improvements, including preventative and long-term maintenance that reduce costs and increase efficiency.

2025 Goals

These goals align with the administration's Citywide 1-year goal of Internal Processes Modernization.

1. **Fully Implement a New Asset Management and Work Order Software System**

This process will begin late 2024, with full implementation in 2025, utilizing a new 2024 FTE and a requested 2025 temporary position.

2. **Integrate All City Hall HVAC Elements into a Web-Based Digital Control System**

The existing digital control system is antiquated and we are losing the ability to support it.

3. **Improve the Appearance of City Hall**

We have requested funds to begin removing wall coverings throughout City Hall and repainting those surfaces, and to touch-up the wood surfaces. We are also requesting funds to resurface and restripe all parking lots at Showers, and repair the pavers and concrete in the City Hall plaza.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget \$	2025 Budget \$	Change (\$)	Change (%)
100 - Personnel Services	272,787	294,429	362,251	483,231	120,980	33%
200 - Supplies	44,239	52,558	63,890	62,799	(1,091)	-2%
300 - Other Services	599,436	740,233	1,045,371	1,054,322	8,951	1%
400 - Capital Outlays	48,961	65,000	215,000	215,000	-	0%
Total	965,423	1,152,219	1,686,512	1,815,352	128,840	8%

Budget Notes

The Facilities Maintenance Division is requesting a new position in 2025, plus will see increases in Category 2 for Brighten B-town supply expenses and Category 3 for labor rates from outside contractors and vendors.

Personnel

We added a full-time position during 2024, the Facilities Operations & Asset Coordinator. The costs of this position are reflected in the 2025 budget. The 2025 budget also contains additional funds for a 20-hour-per-week temporary position to inventory all buildings and mechanical systems. This inventory will enable us to fully utilize the new Cityworks asset management software by allowing us to track individual building elements and systems for preventative maintenance and identify excessive maintenance costs associated with them.

Supplies

Our overall supply budget decrease is the result of lower 2025 fuel and oil cost projections, which offset increases due to additional clothing, tools, and associated supplies for the Brighten B-Town crew, as well as a significant increase to replace existing gas-powered equipment with battery-powered or electric equipment.

Other Services

There is a slight increase to cover increased labor rates from our vendors. Due to aging buildings and mechanical systems, we have also increased the budget line for emergency repairs.

Capital Outlays

Funding used for City Hall interior improvements and demolition costs associated with the surplus property located on W. 3rd Street. No funding changes from 2024.

Goals Detail

Goal 1: Fully Implement New Asset Management and Work Order Software

The Need

- This crucial software manages the daily operations and long-term asset management for Public Works facilities.
- Due to the lack of a comprehensive inventory of assets and systems, we cannot schedule preventative maintenance efficiently, or track maintenance and the replacement of individual structural elements or mechanical systems. The combined efforts of the temporary part-time position and the new asset management software will continue our modernization efforts.

Budget Impact

- **Personnel:** \$20,000
Temporary Part-Time position
- **Supplies:** n/a
- **Outside Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
CityWorks software implementation	<p>More efficient scheduling of preventative maintenance</p> <p>Improved longevity of assets</p> <p>Accurate equipment replacement schedules</p> <p>Easy identification of equipment that generates excessive maintenance costs</p> <p>Ability to track and evaluate staff labor hours on specific building elements and mechanical systems</p> <p>Improved collaboration and sharing of best practices with other departments using CityWorks</p>
uReport interface, created in collaboration with ITS staff	<p>Improved ability for the public to report issues</p> <p>Efficient process to turn reports into work orders and respond</p>

Timeline

- The full implementation of the asset management software will take all of 2025 and may carry over into 2026.

Plans, Partners, Public Input

- We will work closely with ITS for implementation, specifically with the GIS team as we create an asset inventory and map within that system.

Goal 2: Integrate All City Hall HVAC Elements into a Web-Based Digital Control System

The Need

- The current digital control system for the majority of City Hall HVAC elements is antiquated, and the software cannot run on current operating systems. ITS has difficulty in keeping this system running and supporting it. There are constant communication issues between the control software and the units it controls.
- Administering the system remotely is extremely difficult. This increases after hours call outs.
- There are currently two different digital control systems running the City Hall HVAC system, and some elements are not even monitored and/or controlled by them.
- Tracking system usage, and programming the system for the most efficient usage schedules, is difficult for HVAC elements currently connected to one of the two systems, and impossible for system elements not integrated into either of the two existing systems.

Budget Impact

- **Personnel:** n/a
- **Supplies:**
- **Outside Services:**
- **Capital Outlays:** \$42,500

This is the expected cost to contract out the system integration and purchase new software.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Single web-based digital control system that monitors and controls all elements of the City Hall HVAC system	Improved control of HVAC systems Reduced energy usage through efficient programming Reduced maintenance costs Reduced after hours call outs and improved response times to after hours issues

Timeline

- The implementation of these improvements will occur in the first half of 2025.

Goal 3: Improve the Appearance of City Hall

The Need

- Many of the existing surfaces and materials throughout City Hall are original to the 1995 renovation.
- In addition to appearing dated, wallpaper is peeling in many locations.
- The woodwork throughout City Hall is scratched and damaged.
- The parking lot at City Hall is in poor condition. It is not just unsightly, but also unsafe. Since the Farmer’s Market utilizes the City Hall main parking lot, this affects its vendors and patrons. The parking lot on the west side of the Showers complex is in similar condition.
- The brick paved surfaces at City Hall are in need of repairs. Loose paver bricks constantly present trip hazards.
- Some of the concrete walks and curbs at City Hall are in need of repair.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlays:** \$612,500
 - \$547,500 Asphalt overlay and restriping of parking lots
 - \$40,000 Repairs to brick pavers and concrete walks and curbs
 - \$25,000 Remove wall coverings, painting, and woodwork touch up

Outputs and Outcomes

OUTPUTS	OUTCOMES
Interior improvements to City Hall	More welcoming space Improved civic pride in City Hall
Parking lot and grounds improvements at City Hall	More welcoming space Increased safety for users of the parking lots and walks Improved, safer Farmers’ Market Improved civic pride in City Hall

Timeline

- There is a multi-year plan to improve the furniture and appearance of City Hall:
 - Furniture and flooring in Council Chambers replaced in 2024
 - Conference room chairs replaced in 2024
 - Carpets cleaned in 2025 and replaced in 2026
 - Wall surfaces including woodwork repaired in 2025
 - Parking lots and plaza area repaired in 2025

Total Departmental Budget by Fund

Category	General Fund	ED LIT	Total
1	483,231		483,231
2	62,799		62,799
3	568,322	486,000	1,054,322
4	215,000		215,000
Total	1,329,352	486,000	1,815,352

Conclusion

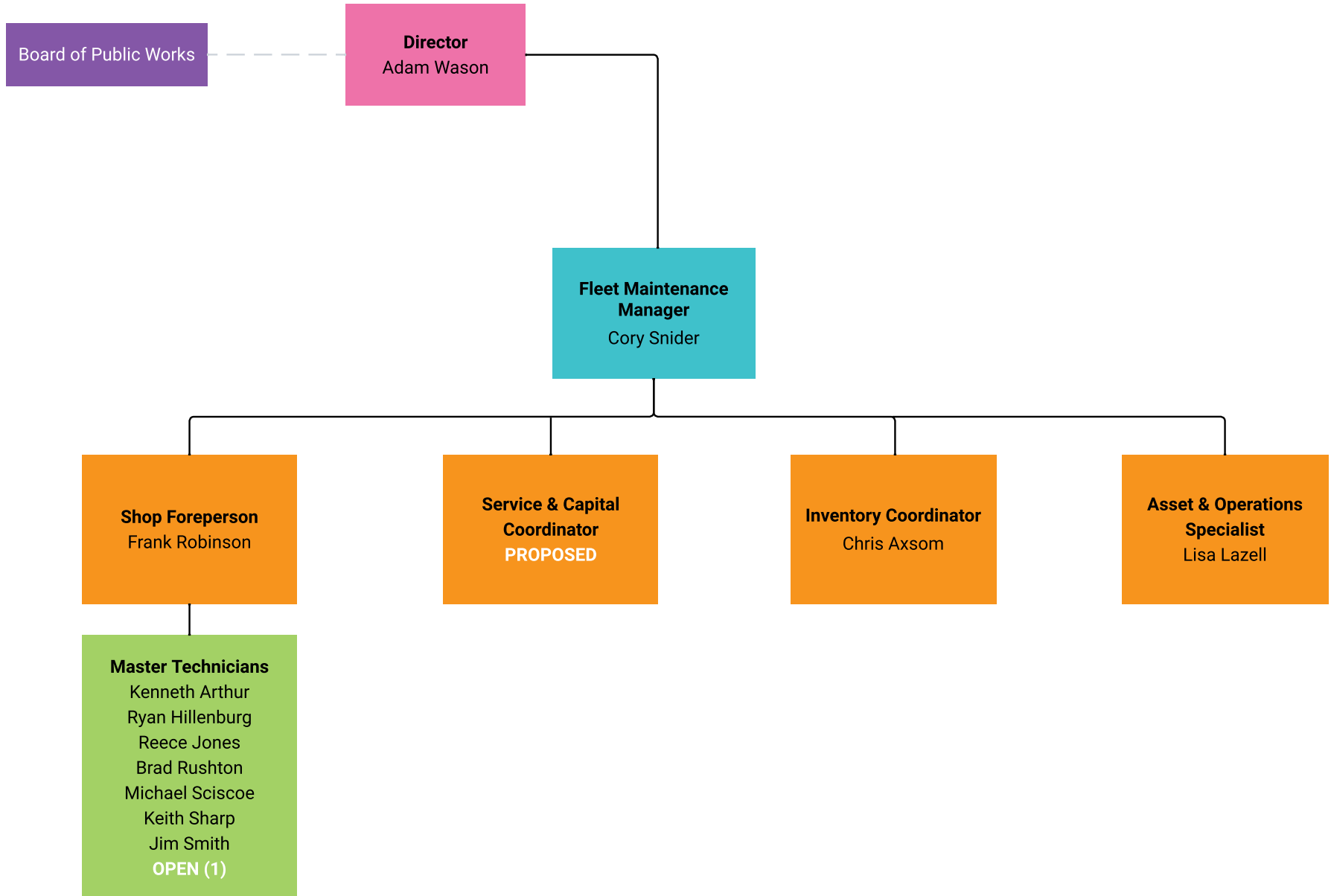
The 2025 Facilities Maintenance budget allows us to maintain facilities at a high standard, modernize antiquated systems, increase energy efficiency, improve appearance and safety, and position us to better anticipate maintenance and capital needs into the future. Thank you for your consideration of the Department of Public Works Facilities Maintenance Division's 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 19 - Facilities Maintenance								
Personnel Services								
	51110	Salaries and Wages - Regular	182,154	192,228	225,112	291,813	66,701	29.63%
	51120	Salaries and Wages - Temporary	-	3,283	20,280	40,280	20,000	98.62%
	51130	Salaries and Wages- Overtime	1,160	940	7,406	7,406	-	0.00%
	51210	FICA	13,483	14,352	19,339	25,972	6,633	34.30%
	51220	PERF	26,031	27,430	33,018	42,489	9,472	28.69%
	51230	Health and Life Insurance	49,960	53,976	53,976	71,370	17,394	32.23%
	51320	Other Personal Services -DC Match	-	2,220	3,120	3,900	780	25.00%
Total: Personnel Services			272,787	294,429	362,251	483,231	120,980	33.40%
Supplies								
	52210	Institutional Supplies	1,107	2,194	2,500	2,500	-	0.00%
	52240	Fuel and Oil	3,170	2,546	4,890	3,799	(1,091)	-22.31%
	52310	Building Materials and Supplies	26,782	32,384	30,000	30,000	-	0.00%
	52340	Other Repairs and Maintenance	3,758	127	4,500	4,500	-	0.00%
	52420	Other Supplies	6,073	6,709	9,000	9,000	-	0.00%
	52430	Uniforms and Tools	3,348	8,598	13,000	13,000	-	0.00%
Total: Supplies			44,239	52,558	63,890	62,799	(1,091)	-1.71%
Other Services and Charges								
	53140	Exterminator Services	675	900	1,000	1,000	-	0.00%
	53160	Instruction	150	2,824	5,000	5,000	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	10,000	10,000	-	0.00%
	53210	Telephone	2,004	2,218	3,240	3,240	-	0.00%
	53230	Travel	-	209	1,000	1,000	-	0.00%
	53510	Electrical Services	161,605	138,256	181,650	181,650	-	0.00%
	53530	Water and Sewer	19,780	20,383	15,000	15,000	-	0.00%
	53610	Building Repairs	390,649	228,283	322,700	322,700	-	0.00%
	53620	Motor Repairs	10,780	7,392	8,281	17,232	8,951	108.09%
	53630	Machinery and Equipment Repairs	1,519	853	10,000	10,000	-	0.00%
	53730	Machinery and Equipment Rental	-	1,400	1,500	1,500	-	0.00%
	53990	Other Services and Charges	12,273	411	-	-	-	N/A
Total: Other Services and Charges			599,436	403,129	559,371	568,322	8,951	1.60%
Capital Outlays								
	54510	Other Capital Outlays	48,961	65,000	215,000	215,000	-	0.00%
Total: Capital Outlays			48,961	65,000	215,000	215,000	-	0.00%
Expenditures Grand Total:			\$ 965,423	\$ 815,115	\$ 1,200,512	\$ 1,329,352	\$ 128,840	10.73%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
Expenditures								
Department: 19 - Facilities Maintenance								
Other Services and Charges								
	53610	Building Repairs	-	93,882	90,000	90,000	-	0.00%
	53990	Other Services and Charges	-	243,222	396,000	396,000	-	0.00%
Total: Other Services and Charges			-	337,104	486,000	486,000	-	0.00%
Expenditures Grand Total:			\$ -	\$ 337,104	\$ 486,000	\$ 486,000	\$ -	0.00%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Cory Snider, Director of Fleet Maintenance;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Fleet Maintenance Division of the Department of Public Works is responsible for maintaining, repairing, acquiring, and disposing of the vehicles and equipment needed for all the services provided by the City of Bloomington.

2025 Goals

These goals align with the administration's Citywide 1-year goal of Internal Processes Modernization.

1. **Complete 50 Preventive Maintenance Events Per Month**

Following the manufacturer's recommended schedule on preventive maintenance will keep the City's vehicles and equipment running at optimal conditions, and make these assets last longer.

2. **Add New Service and Capital Coordinator Position**

We are requesting additional funds to hire a new Service and Capital Coordinator position as the Division's liaison to all departments on service, record keeping and capital purchases.

3. **Build a Temporary Covered Structure at the Fleet Garage**

Even with ongoing discussions regarding the potential for a future Public Works Operations Center, there is a need for more space that is covered and out of the elements. The current

structure no longer adequately serves the needs of the Division and is now very outdated. A new covered structure would allow the Fleet Division to store more tires, parts and equipment for emergency vehicles to ensure as little down time as possible when there is a callout or breakdown.

4. Increase Training for Fire Apparatus and Electric Vehicle Repairs

With more staff members trained in the critical areas for fire apparatus and EV functionality, we can decrease downtimes and outside service fees by performing more of these services in-house.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	781,125	872,122	1,017,425	1,022,081	4,657	0%
200 - Supplies	2,077,666	1,976,594	2,685,104	2,526,655	(158,449)	-6%
300 - Other Services	257,388	256,513	489,786	524,101	34,315	7%
400 - Capital Outlays	51,536	218,039	-	150,000	150,000	+
Total	3,167,715	3,323,268	4,192,315	4,222,837	30,523	1%

Budget Notes

The Fleet budget request for 2025 will include a new employee position and an increase in Category 3 expenses due to more professional training opportunities for Fleet Technicians, higher utility costs, uniform expenses and outside labor.

Personnel

This line includes a new Service and Capital Coordinator position, but unused temporary positions have been eliminated, resulting in a .46% increase (rounded down to 0).

Supplies

This decrease is the result of lower projected fuel costs for 2025 (based on 5-year usage and cost averages).

Other Services

This increase is the result of additional specialized training and instruction opportunities (especially for electric vehicles and fire apparatus) for Fleet Technicians, higher water and sewer costs related to use of the Fleet truck wash facility, and increased costs for uniforms and outside labor costs in 2025.

Capital

This increase will be used to build a new covered facility for the Fleet garage and to replace the current Fleet shop truck, which is now 13 years old and past its expected service life, with over 100,000 miles.

Goals Detail

Goal 1: Complete 50 Preventative Maintenance Events Per Month

In keeping up with the growing number of City assets in the fleet, we need to be able to complete 50 preventative maintenance services per month to keep up with manufacturer recommendations.

The Need

- In the last 12 months, the City fleet pool has grown from 682 numbered assets to a total of 702. This represents a considerable investment that must be protected to ensure vehicle safety, longevity, and readiness.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$950,000
Covers vehicle repair parts, inventory and supply
- **Outside Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Meet manufacturer recommendations on service intervals	Vehicles and equipment are always to provide a wide range of essential municipal services, including public safety, sanitation, streets, utilities and parks Capital vehicle and equipment investments protected Asset life extended Vehicle safety improved

Timeline

- Ongoing.

Goal 2: Add New Service and Capital Coordinator Position

The Need

- With the ever-growing numbers of the City fleet, there is a need for additional staff to assist with service coordination, capital purchasing and surplus vehicle disposal.
- This new position would help with the flow of phone calls inquiring about timelines of vehicle repairs, calls for tows and breakdowns, and would act as a liaison between the Fleet Division and all other City departments to give the most accurate and current information on any asset that the Fleet Division is working on.

Budget Impact

- **Personnel:** \$79,202
New Service and Capital Coordinator
- **Supplies:** n/a
- **Outside Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Service and Capital Coordinator	Improved response times and service coordination on Fleet vehicles Efficient, responsible capital purchasing Efficient disposal of surplus vehicles Efficient record keeping and reporting

Timeline

- To be filled first quarter of 2025 if approved

Goal 3: Build a Temporary Covered Structure at the Fleet Garage

The Need

- Additional storage space for tires, parts and equipment for first responder vehicles is very much needed. Tires are currently stored off-site, and staff spend considerable amounts of time simply transporting them back to the garage for installation.
- Sheltered storage on-site will allow for increased efficiency and turn-around times for vehicles (especially for first responder vehicles).
- There is a paved 20' X 80' area north of the Fleet garage that would be ideal for an added storage space structure.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$100,000 for construction costs
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
New on-site temporary storage	Improved repair times on Fleet vehicles, especially public safety vehicles Increased staff productivity and safety Increased covered storage space

Timeline

- To be completed in the 2nd quarter of 2025

Goal 4: Increase Training for Fire Apparatus and Electric Vehicle Repairs

The Need

- There are an increasing number of fire trucks, fire apparatus and EVs with highly specialized mechanical and electrical systems that require training to be able to safely and effectively repair.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Outside Services:** \$26,600
\$20,000 Instruction for EV and fire apparatus training for Fleet Technicians
\$6,600 Travel for EV and fire apparatus training
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Send 4 Fleet master mechanics to training for Fire apparatus and EV vehicle	Reduced diagnostic time on emergency vehicle breakdowns Reduced reliance on third-party repairs Lower repair costs

Timeline

- To start in 2nd quarter of 2025; will be ongoing through quarter 4 of 2025

Total Departmental Budget by Fund

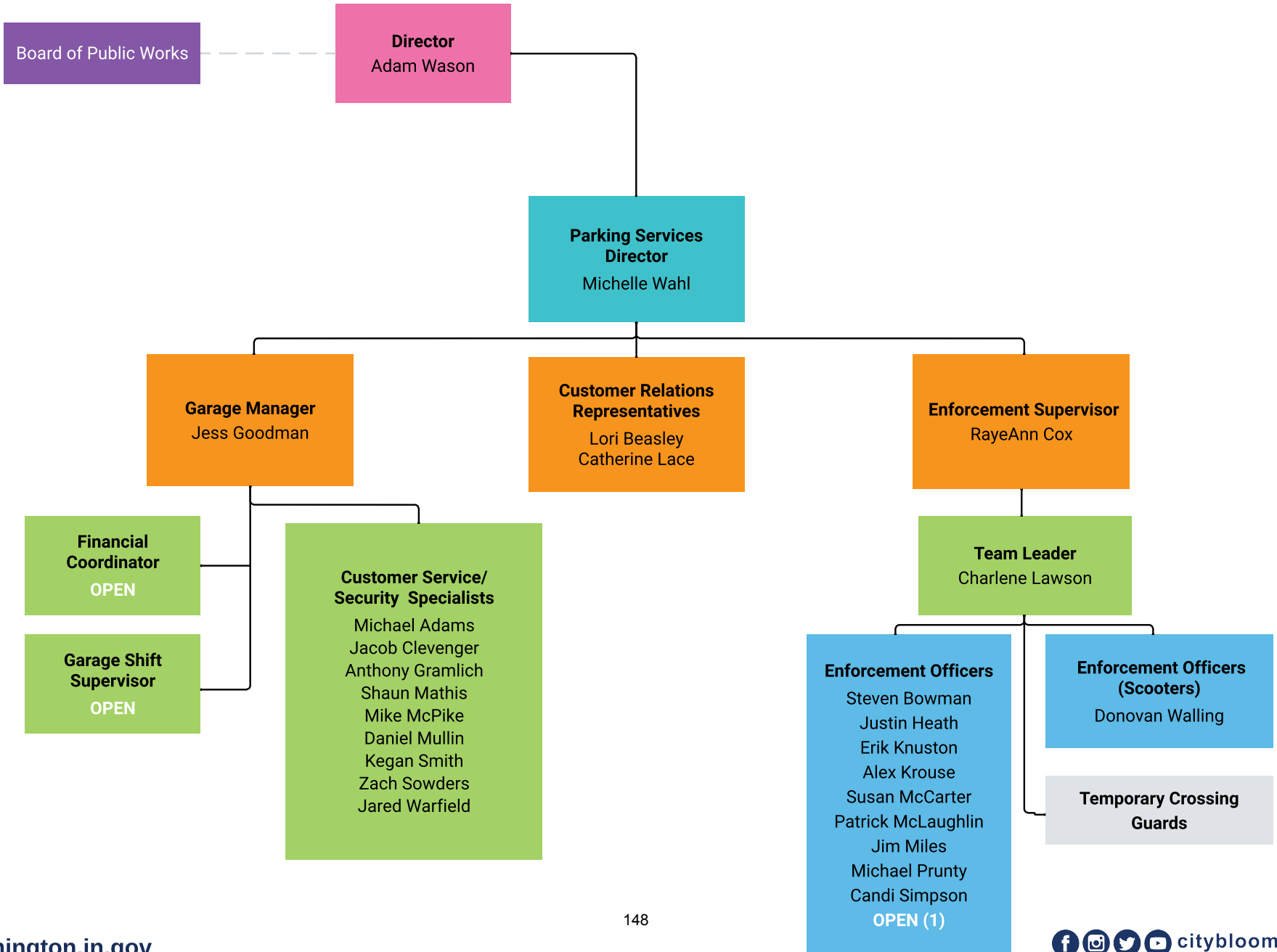
Category	Fleet Maintenance
1	1,022,081
2	2,526,655
3	524,101
4	150,000
Total	4,222,837

Conclusion

This budget request reflects increasing pressures on the Fleet Maintenance Division. As the City Fleet has grown to meet the community’s growing needs, increasing preventative maintenance efforts and professional training opportunities will improve vehicle and equipment availability and reduce the overall lifetime costs of these assets. Further, adding a new position and additional physical space will improve Fleet’s ability to responsibly manage City assets and investments. Thank you for your consideration of the Department of Public Works Fleet Maintenance Division’s 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 802 - Fleet Maintenance(S9500)								
<i>Expenditures</i>								
Department: 17 - Fleet Maintenance								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	504,463	574,391	684,035	684,220	185	0.03%
	51120	Salaries and Wages - Temporary	-	-	25,002	-	-25,002	-100.00%
	51130	Salaries and Wages- Overtime	21,117	17,803	-	25,002	25,002	N/A
	51210	FICA	38,174	43,324	54,241	54,255	14	0.03%
	51220	PERF	74,632	83,971	97,133	93,010	-4,123	-4.24%
	51230	Health and Life Insurance	142,740	148,434	148,434	157,014	8,580	5.78%
	51320	Other Personal Services -DC Match	-	4,200	8,580	8,580	0	0.00%
Total: Personnel Services			781,125	872,122	1,017,425	1,022,081	4,657	0.46%
<i>Supplies</i>								
	52110	Office Supplies	565	3,789	1,000	1,000	0	0.00%
	52210	Institutional Supplies	-	436	600	600	0	0.00%
	52230	Garage and Motor Supplies	202,356	175,541	225,750	250,000	24,250	10.74%
	52240	Fuel and Oil	1,241,476	1,060,475	1,544,204	1,238,445	-305,759	-19.80%
	52310	Building Materials and Supplies	-	67	4,750	4,750	0	0.00%
	52320	Motor Vehicle Repair	568,615	647,752	805,000	928,880	123,880	15.39%
	52420	Other Supplies	51,859	80,541	81,300	92,980	11,680	14.37%
	52430	Uniforms and Tools	12,795	7,993	22,500	10,000	-12,500	-55.56%
Total: Supplies			2,077,666	1,976,594	2,685,104	2,526,655	(158,449)	-5.90%
<i>Other Services and Charges</i>								
	53130	Medical	643	807	715	900	185	25.87%
	53140	Exterminator Services	1,045	570	1,500	1,500	0	0.00%
	53160	Instruction	-	4,485	46,400	13,000	-33,400	-71.98%
	53210	Telephone	642	1,004	1,450	1,450	0	0.00%
	53220	Postage	-	-	45	45	0	0.00%
	53230	Travel	-	-	20,000	5,000	-15,000	-75.00%
	53240	Freight / Other	406	14	1,000	1,000	0	0.00%
	53310	Printing	58	-	-	-	0	N/A
	53410	Liability / Casualty Premiums	6,743	6,727	8,596	12,551	3,955	46.01%
	53420	Worker's Comp & Risk	20,690	16,583	18,905	18,905	0	0.00%
	53510	Electrical Services	1,763	3,706	10,700	6,000	-4,700	-43.93%
	53530	Water and Sewer	6,889	8,115	12,000	10,000	-2,000	-16.67%
	53540	Natural Gas	4,141	4,867	6,000	6,000	0	0.00%
	53610	Building Repairs	95,267	25,451	70,900	70,900	0	0.00%
	53620	Motor Repairs	77,561	144,365	215,625	300,000	84,375	39.13%
	53640	Hardware and Software Maintenance	22,135	13,250	30,000	30,000	0	0.00%
	53650	Other Repairs	13,401	14,647	30,100	31,000	900	2.99%
	53920	Laundry and Other Sanitation Services	4,922	5,714	7,000	7,000	0	0.00%
	53990	Other Services and Charges	1,081	6,209	8,850	8,850	0	0.00%
Total: Other Services and Charges			257,388	256,513	489,786	524,101	34,315	7.01%
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	-	57,089	-	100,000	100,000	N/A
	54420	Purchase of Equipment	51,536	160,950	-	-	0	N/A
	54440	Motor Equipment	-	-	-	50,000	50,000	N/A
Total: Capital Outlays			51,536	218,039	-	150,000	150,000	
Expenditures Grand Total:			\$ 3,167,715	\$ 3,323,268	\$ 4,192,315	\$ 4,222,837	\$ 30,523	0.73%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Michelle Wahl, Director of Parking Services;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Parking Services Division of Public Works Department has the oversight and management of (4) downtown parking garages, on-street and off-street parking meters, kiosks, pay by phone, city special events, citing and towing of illegally parked vehicles, educating the public on parking policies and regulations and lastly the MCCSC elementary school crossing program.

2025 Goals

These goals align with the administration's Citywide 1-year goal of Internal Processes Modernization.

1. **Conduct Parking Rate Study and Comprehensive Review**

Provide and guide the city with a detailed analysis and comprehensive review and comparison of our current rate structures.

2. **Upgrade Downtown Meters**

Current meters have exceeded lifespan and need to be replaced by new technology, kiosks, or pay by phone zones.

3. **Increase Garage Revenue**

Work to acquire new tenants in commercial space and new public facilities opening.

4. Install License Plate Recognition (LPR) at City Public Garages

Install stationary cameras at entries and exits of each garage to scan license plates. This would be a cost-savings initiative (we could eliminate gate equipment), with a potential of additional revenue for garage citations to be mailed.

5. Offer Pay by Phone in City Public Garages

Using the pay-by-phone service in garages will provide more payment options and lower credit card fees. It can be used with current gate equipment.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,613,689	1,602,146	2,238,109	2,371,972	133,862	6%
200 - Supplies	409,131	117,734	210,354	189,452	(20,902)	-10%
300 - Other Services	2,129,869	1,793,987	3,046,185	2,713,549	(332,636)	-11%
400 - Capital Outlays	23,712	-	2,661,230	220,316	(2,440,914)	-92%
Total	4,176,402	3,513,867	8,155,878	5,495,289	(2,660,590)	-33%

Budget Notes

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025.

Supplies

No significant changes.

Other Services

Increases are due to a 12% electrical increase, new Parker Technology maintenance contract, postage rates and cellular data increases, and the parking rate study.

The 455 Parking Meter Fund will be used to increase downtown associated street, sidewalk and alley project improvements and add four message boards.

Goals Detail

Goal 1: Conduct Parking Rate Study and Comprehensive Review

This study will provide the City officials a thorough analysis and comprehensive proposal to make the necessary financial increases/adjustments of all current parking rates, fines and fees for downtown, neighborhoods and garages.

This rate study also will include a proposal of why the Parking Services Division should implement new meter technology, explore pay by phone, LPR, and the possibility of gateless garages.

The Need

- Neighborhood and garage parking rates were reviewed by the Desman Design Management study in 2018. In 2021, all parking operations units were merged into the Parking Services Division, and all fines, fees and rates structures need to be reevaluated as a result.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$150,000
For consultant fees
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Parking Rate Study and recommendation	Defensible, transparent parking fee philosophy Increased public awareness and engagement Sustainable parking policies

Timeline

- RFP review in November, contract awarded by December 2024 with a start date of selected consultant group on January 2, 2025. This will be a one-year process.

Plans, Partners, Public Input

- Focus groups and surveys will be conducted on current parking rates and fines with partners, neighborhoods, downtown businesses, and the public

Goal 2: Upgrade Downtown Meters

Downtown meters have lasted over their lifespan. They were installed in 2013; kiosks in the lots were installed in 2019. Parking Services and the administration will need to work together to determine if and where we will replace meters, place more kiosks or use pay-by-phone parking only areas in the future. This will be guided by the Parking Rate Study and Comprehensive Review.

The Need

- Aging meters run the risk of failing, resulting in a loss of parking revenue and expensive rushed repairs.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlay:** \$250,000
Meter replacement (Parking Meters Fund 455)

Outputs and Outcomes

OUTPUTS	OUTCOMES
Meter replacement	Improved customer experience Efficient collection of fees May lower credit card fees More ways to pay for parking

Timeline

- The project will span 2025-2026.

Plans, Partners, Public Input

- The Parking Rate Study and Comprehensive Review will guide implementation
- Public input by focus groups and surveys

Goal 3: Increase Garage Revenue

In October 2024, the Energy Sciences Network, a high-speed computer network serving the U.S. Department of Energy, will become a tenant in Trades District garage commercial space. Parking Services is working with Economic and Sustainable Development (ESD) to market availability of other commercial spaces in 4th Street and Trades District garages to add additional monthly parkers to our inventory or even bring in more commuters.

The Need

- While some businesses have returned to downtown post COVID, others have closed or continued remote work. This has impacted garages with a revenue shortfall.

Budget Impact

- **None.** Increased revenue for monthly parkers or commuters is a potential if all of the commercial spaces are leased in 4th Street and Trades District garages.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Increased marketing of commercial space	Increased monthly and commuter parking revenue

Timeline

- Ongoing in 2025

Plans, Partners, Public Input

- ESD and new Certified Technology Park project managers

Goal 4: Install License Plate Recognition (LPR) at City Public Garages

LPR technology is used to identify and verify vehicles entering and exiting a parking facility. This type of technology can help garages go gateless and offer users an additional payment option, which is cost saving on hardware and software cost and would allow us to lower our credit card fees.

The Need

- Gate equipment, plus hardware and software expenses that could be eliminated

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$50,000
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Installation of LPR technology	Improved user experience Reduced hardware and software expenses Lower credit card fees Garage citations issued by mail

Timeline

- Early 2025

Goal 5: Offer Pay by Phone in City Public Garages

This service is already widely used throughout the city and university. The public has already embraced pay by phone on the street and is likely to welcome it as an additional way to pay in garages.

The Need

- Convenient payment options increase user satisfaction.

Budget Impact

- **None**

Outputs and Outcomes

OUTPUTS	OUTCOMES
Installation of Pay by Phone	Improved user experience Lower credit card fees Allows garage to go gateless with LPR

Timelines

- This could be done immediately, after testing the use in 4th Street Garage.

Total Departmental Budget by Fund

Category	Parking Facilities	Alternative Transport	Parking Meter Fund	Total
1	1,026,613	222,403	1,122,955	2,371,972
2	60,340	7,903	121,209	189,452
3	1,365,973	38,504	1,309,072	2,713,549
4	0	0	220,316	220,316
Total	2,452,926	268,810	2,773,552	5,495,289

Conclusion

The Parking Services Division of the Public Works Department plans to conduct a Parking Rate Study and Comprehensive Review to evaluate best practices and to have a defensible and transparent parking fee rate structure, fee structure and fines. The Division will be using technology to improve customer experience while continuing to maintain curbs, parking stalls and ADA accessibility. Thank you for your consideration of the Department of Public Works Parking Services Division’s 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 26 - Parking								
<i>Capital Outlays</i>								
	54510	Other Capital Outlays	-	-	2,100,000	-	(2,100,000)	-100.00%
Total: Capital Outlays			-	-	2,100,000	-	(2,100,000)	-100.00%
Expenditures Grand Total:			\$ -	\$ -	\$ 2,100,000	\$ -	\$ (2,100,000)	-100.00%

CITY OF BLOOMINGTON

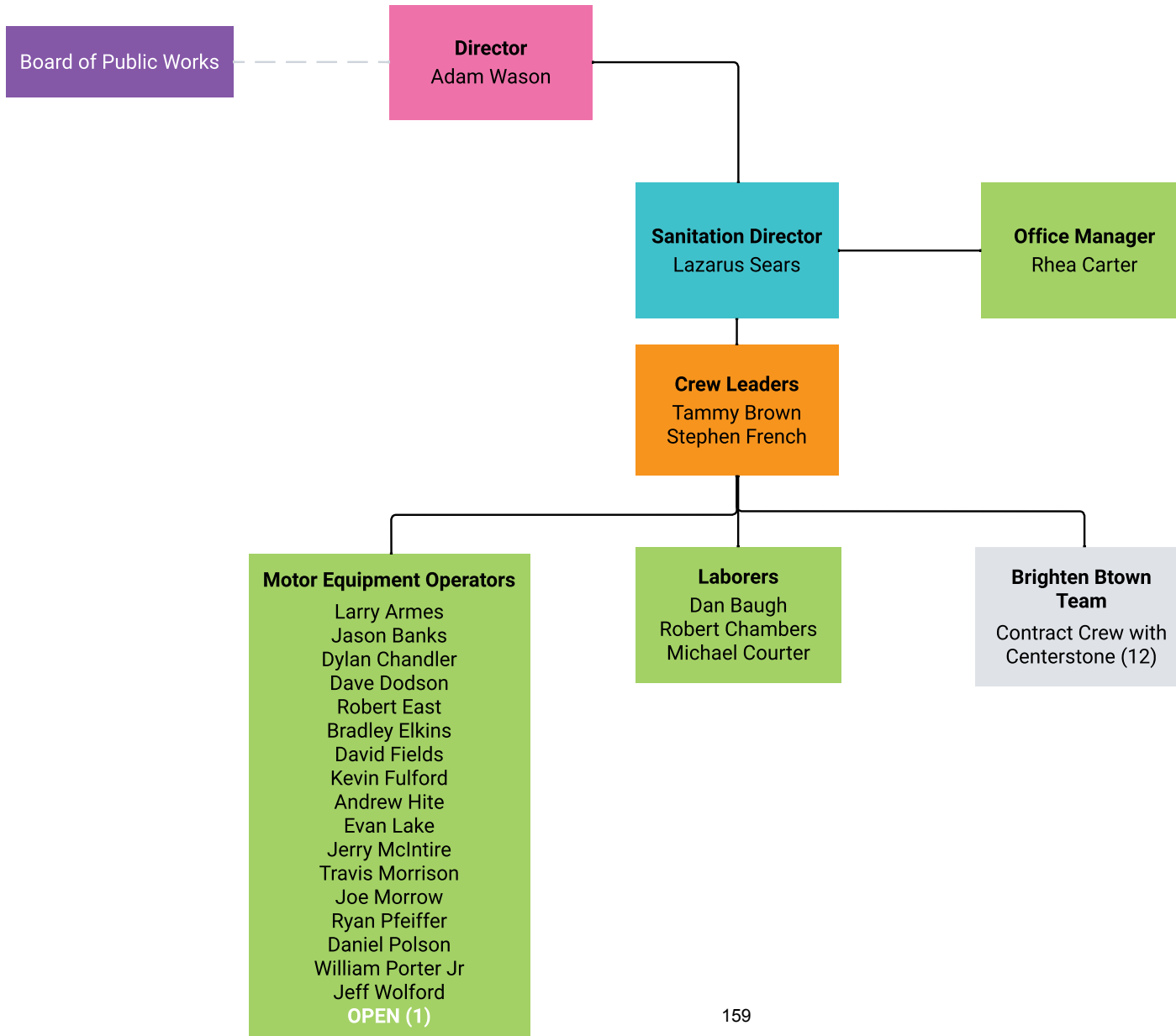
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 454 - Alternative Transport(S6301)								
<i>Expenditures</i>								
Department: 26 - Parking								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	123,693	142,770	137,530	148,309	10,779	7.84%
	51210	FICA	8,669	10,100	10,522	11,347	826	7.85%
	51220	PERF	17,038	20,273	19,529	21,063	1,534	7.85%
	51230	Health and Life Insurance	37,109	45,409	37,783	38,540	757	2.00%
	51320	Other Personal Services -DC Match	-	1,680	2,839	3,143	304	10.71%
Total: Personnel Services			186,509	220,233	208,204	222,403	14,200	6.82%
<i>Supplies</i>								
	52110	Office Supplies	386	100	1,750	500	(1,250)	-71.43%
	52240	Fuel and Oil	3,467	4,512	6,482	4,803	(1,679)	-25.90%
	52340	Other Repairs and Maintenance	37	1,971	-	-	-	N/A
	52420	Other Supplies	2,940	179	976	200	(776)	-79.51%
	52430	Uniforms and Tools	161	945	2,400	2,400	-	0.00%
Total: Supplies			6,991	7,706	11,608	7,903	(3,705)	-31.92%
<i>Other Services and Charges</i>								
	53160	Instruction	-	-	1,000	500	(500)	-50.00%
	53210	Telephone	1,954	900	8,800	2,000	(6,800)	-77.27%
	53310	Printing	10,467	11,305	12,600	12,600	-	0.00%
	53620	Motor Repairs	2,863	4,115	6,280	6,204	(76)	-1.21%
	53640	Hardware and Software Maintenance	2,601	-	2,250	2,000	(250)	-11.11%
	53830	Bank Charges	812	1,440	18,000	3,000	(15,000)	-83.33%
	539010	Inter-Fund Transfers	57,232	15,000	-	-	-	N/A
	53910	Dues and Subscriptions	-	200	200	200	-	0.00%
	53990	Other Services and Charges	10,718	118	129,232	12,000	(117,232)	-90.71%
Total: Other Services and Charges			86,648	33,078	178,362	38,504	(139,858)	-78.41%
Expenditures Grand Total:			\$ 280,148	\$ 261,017	\$ 398,174	\$ 268,810	(129,363)	-32.49%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 455 - Parking Meter Fund(S2141)								
<i>Expenditures</i>								
Department: 26 - Parking								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	481,074	504,275	684,505	631,205	(53,301)	-7.79%
	51120	Salaries and Wages - Temporary	37,324	62,305	148,359	148,359	-	0.00%
	51210	FICA	37,509	41,805	63,713	59,636	(4,077)	-6.40%
	51220	PERF	67,575	71,584	97,199	89,629	(7,570)	-7.79%
	51230	Health and Life Insurance	186,991	150,761	188,916	184,135	(4,781)	-2.53%
	51320	Other Personal Services -DC Match	-	3,462	10,920	9,992	(928)	-8.50%
Total: Personnel Services			810,473	834,193	1,193,613	1,122,955	(70,657)	-5.92%
<i>Supplies</i>								
	52110	Office Supplies	3,128	2,712	3,750	3,750	-	0.00%
	52240	Fuel and Oil	6,757	5,996	20,206	13,565	(6,641)	-32.87%
	52340	Other Repairs and Maintenance	37,271	56,608	71,290	71,894	604	0.85%
	52420	Other Supplies	300,058	11,539	22,000	22,000	-	0.00%
	52430	Uniforms and Tools	1,731	5,542	14,900	10,000	(4,900)	-32.89%
Total: Supplies			348,945	82,396	132,146	121,209	(10,937)	-8.28%
<i>Other Services and Charges</i>								
	53150	Communications Contract	119,347	95,775	333,680	200,000	(133,680)	-40.06%
	53160	Instruction	-	-	2,000	2,000	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	75,000	150,000	75,000	100.00%
	53210	Telephone	9,279	11,651	35,961	45,808	9,847	27.38%
	53220	Postage	-	18,104	10,000	13,000	3,000	30.00%
	53230	Travel	-	-	6,300	6,300	-	0.00%
	53240	Freight / Other	9,715	1,190	41,604	30,000	(11,604)	-27.89%
	53310	Printing	9,631	25,107	40,900	30,000	(10,900)	-26.65%
	53410	Liability / Casualty Premiums	13,826	21,173	11,076	24,000	12,924	116.68%
	53420	Worker's Comp & Risk	17,006	15,937	18,168	18,168	-	0.00%
	53620	Motor Repairs	9,699	9,118	10,247	18,522	8,275	80.76%
	53630	Machinery and Equipment Repairs	-	-	800	800	-	0.00%
	53640	Hardware and Software Maintenance	93,518	102,534	156,382	151,074	(5,308)	-3.39%
	53830	Bank Charges	153,349	207,562	189,000	189,000	-	0.00%
	539010	Inter-Fund Transfers	191,835	-	-	-	-	N/A
	53910	Dues and Subscriptions	725	245	200	400	200	100.00%
	53990	Other Services and Charges	21,263	17,562	598,235	430,000	(168,235)	-28.12%
Total: Other Services and Charges			649,193	525,958	1,529,553	1,309,072	(220,481)	-14.41%
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	23,712	-	500,000	100,000	(400,000)	-80.00%
	54440	Motor Equipment	-	-	-	60,000	60,000	N/A
	54510	Other Capital Outlays	-	-	61,230	60,316	(914)	-1.49%
Total: Capital Outlays			23,712	-	561,230	220,316	(340,914)	-60.74%
Expenditures Grand Total:			\$ 1,832,323	\$ 1,442,547	\$ 3,416,542	\$ 2,773,552	\$ (642,989)	-18.82%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 452 - Parking Facilities(S9502)								
<i>Expenditures</i>								
Department: 26 - Parking								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	385,555	327,273	560,857	665,414	104,557	18.64%
	51130	Salaries and Wages- Overtime	765	1,355	-	-	-	N/A
	51210	FICA	28,505	24,235	42,905	50,903	7,997	18.64%
	51220	PERF	54,858	46,432	73,317	94,486	21,169	28.87%
	51230	Health and Life Insurance	147,024	147,927	151,133	205,546	54,413	36.00%
	51320	Other Personal Services -DC Match	-	498	8,081	10,265	2,184	27.03%
Total: Personnel Services			616,707	547,720	836,293	1,026,613	190,320	22.76%
<i>Supplies</i>								
	52110	Office Supplies	4,102	555	500	500	-	0.00%
	52210	Institutional Supplies	2,802	3,587	6,500	5,000	(1,500)	-23.08%
	52240	Fuel and Oil	1,107	2,313	1,777	2,017	240	13.51%
	52310	Building Materials and Supplies	8,722	4,231	11,500	7,500	(4,000)	-34.78%
	52320	Motor Vehicle Repair	-	711	6,323	6,323	-	0.00%
	52340	Other Repairs and Maintenance	29,170	3,680	25,000	25,000	-	0.00%
	52420	Other Supplies	5,753	9,934	8,500	8,500	-	0.00%
	52430	Uniforms and Tools	1,540	2,622	6,500	5,500	(1,000)	-15.38%
Total: Supplies			53,195	27,632	66,600	60,340	(6,260)	-9.40%
<i>Other Services and Charges</i>								
	53150	Communications Contract	-	2,805	5,000	5,000	-	0.00%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	6,000	75,000	69,000	1150.00%
	53210	Telephone	1,799	3,041	4,500	4,500	-	0.00%
	53220	Postage	-	-	800	800	-	0.00%
	53310	Printing	-	64	500	500	-	0.00%
	53410	Liability / Casualty Premiums	3,706	17,487	33,717	17,000	(16,717)	-49.58%
	53420	Worker's Comp & Risk	16,456	15,937	18,168	18,168	-	0.00%
	53510	Electrical Services	69,649	66,403	128,400	68,000	(60,400)	-47.04%
	53530	Water and Sewer	3,296	3,882	3,600	3,600	-	0.00%
	53540	Natural Gas	1,198	2,207	4,200	4,200	-	0.00%
	53610	Building Repairs	186,845	155,949	104,000	135,000	31,000	29.81%
	53620	Motor Repairs	6,323	5,915	4,783	7,053	2,270	47.46%
	53630	Machinery and Equipment Repairs	9,614	15,546	5,600	5,600	-	0.00%
	53640	Hardware and Software Maintenance	125,740	154,037	206,000	277,800	71,800	34.85%
	53650	Other Repairs	211,765	4,973	25,000	20,750	(4,250)	-17.00%
	53830	Bank Charges	48,304	108,193	75,000	10,000	(65,000)	-86.67%
	53840	Lease Payments	670,328	670,328	681,552	681,552	-	0.00%
	53910	Dues and Subscriptions	-	250	250	250	-	0.00%
	53940	Temporary Contractual Employee	9,566	-	10,000	10,000	-	0.00%
	53990	Other Services and Charges	29,440	7,936	21,200	21,200	-	0.00%
Total: Other Services and Charges			1,394,029	1,234,951	1,338,270	1,365,973	27,703	2.07%
Expenditures Grand Total:			\$ 2,063,931	\$ 1,810,304	\$ 2,241,163	\$ 2,452,926	\$ 211,763	9.45%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Lazarus Sears, Director of Sanitation;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Sanitation Division of the Department of Public Works is responsible for providing weekly collection and disposal of household solid waste, large items and appliances. It also promotes community sustainability through weekly curbside recycling pick-up and seasonal biweekly yard waste from residences inside the corporate City limits.

2025 Goals

These goals align with the administration's Citywide 1-year goal of Internal Processes Modernization and aligns to Common Council's interests in climate action and core services to neighborhoods.

- 1. Improve Route Efficiency**

Utilize the Routeware Software System to collect data for efficient routing options that lower fuel costs and emissions.

2. Improve Truck Efficiency

As aging tandem axle trucks are retired, replace them with lower-maintenance single axle trucks.

3. Maintain a Higher Recycling Diversion Rate Than the Environmental Protection Agency

Conduct educational outreach and information sharing efforts with community and school groups regarding City sanitation services to increase diversion of clean recyclables from landfills.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,706,460	1,878,638	2,066,078	2,047,857	(18,221)	-0.9%
200 - Supplies	188,310	192,823	270,636	227,095	(43,541)	-16.1%
300 - Other Services	2,118,060	2,138,652	2,633,853	2,236,166	(397,687)	-15.1%
400 - Capital Outlays	-	-	-	130,000	130,000	0.0%
Total	4,012,830	4,210,113	4,970,567	4,641,118	(329,449)	-6.6%

Budget Notes

Personnel

Aside from any changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025. Overtime and unused temporary personnel funds have been reduced.

Supplies

Lower-than-expected fuel costs offset most of the impact for increased costs for degreaser supplies and ice machine rental.

Other Services

Increases in this category are due to higher printing costs and United States Postage Service postage rates for the sanitation magnet mailings, additional radio installations on sanitation trucks, utility expenses, extermination expenses and more professional development and travel funds. Reductions were made in professional dues and subscriptions because these are being funded via the Public Works Administrative Division. Telephone expenses were also reduced due to the Sanitation Director cell phone not being used.

Capital

Increase in this category is due to the purchase of new pick-up trucks to replace aging units.

Goals Detail

Goal 1: Improve Route Efficiency

Utilize the Routeware Software System to collect data for efficient routing options.

The Need

- Routing inefficiencies increase fuel usage and carbon emissions. With limited resources, it's essential to maximize the efficiency of the solid waste and recycling collection routes and conserve resources.
- Using the GPS locator also allows for the ability to track speeds, braking, and locations to ensure the safety of employees and residents.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$65,000
Annual software licensing expenses, cellular data packages and on-board hardware support costs expenses.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Utilize the Routeware Software System to collect data and design efficient service routes	Lower fuel costs and reduced emissions Higher productivity and employee safety
Review GPS locator data at regular intervals	Increased employee productivity Improved safety for employees and the public

Timeline

- Throughout 2025

Plans, Partners, Public Input

- Information and Technology Services Department and outside vendors

Goal 2: Improve Truck Efficiency

The Need

- The industry standard for sanitation vehicle replacement is 7-10 years. Many of the current units already exceed this recommended replacement time frame. Tandem axle trucks have more parts to maintain (four more tires and one more axle) than single axle trucks and are thus more expensive. Working vehicles must be available to provide quality service for solid waste, recycling and yard waste collection services.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Outside Services:** n/a
- **Capital Outlays:** \$840,000
Replacement of 3 trucks at approximately \$280,000 per single axle truck (prices subject to change in the future). Several other types of Sanitation trucks are also currently in need of replacement, or soon will be.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Replace tandem axle trucks with single axle trucks	<p>Significant reductions in repair and maintenance costs</p> <p>More efficient sanitation with vehicles in good repair</p>

Timeline

- 2025-2030 rolling replacement

Plans, Partners, Public Input

- Information and Technology Services Department, Fleet Division and outside vendors

Goal 3: Maintain a Higher Recycling Diversion Rate Than the Environmental Protection Agency

Educating the community (especially students) on the importance of keeping recycling items clean and free of contaminants allows materials to be properly collected and reused.

The Need

- Dirty recycling cannot be recycled. As waste increases, so do negative environmental impacts and costs. Correct recycling will also lower the City’s disposal costs and help to keep within the budget for landfill disposal fees.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$300
Small educational and promotional items to have on hand for outreach events.
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Expand educational outreach on recycling	Increased compliance with recycling guidelines Improved recycling diversion rates Reduced carbon footprint for the City Reduced waste sent to landfills and incinerators Reduced greenhouse gasses and carbon emissions Reduced air, water and land pollution Increased conservation of natural resources such as timber, water and minerals Reduced landfill disposal fees

Timeline

- Throughout 2025, with the hope that participation will increase year after year

Plans, Partners, Public Input

- Monroe County Waste Reduction District, Indiana University, Monroe County Community School Corporation, neighborhood associations, home owner associations, apartment owners, business organizations and civic groups
- Work with IU and participate in classrooms to teach the importance of recycling.
- Contact Monroe County Community School Corporation to work with younger students and educate them (and their families) about the need for clean recycling.
- Neighborhood associations, business groups and civic organizations
- Partner with HAND; after 3 recycling collection notices, HAND will begin issuing fines.

Total Departmental Budget by Fund

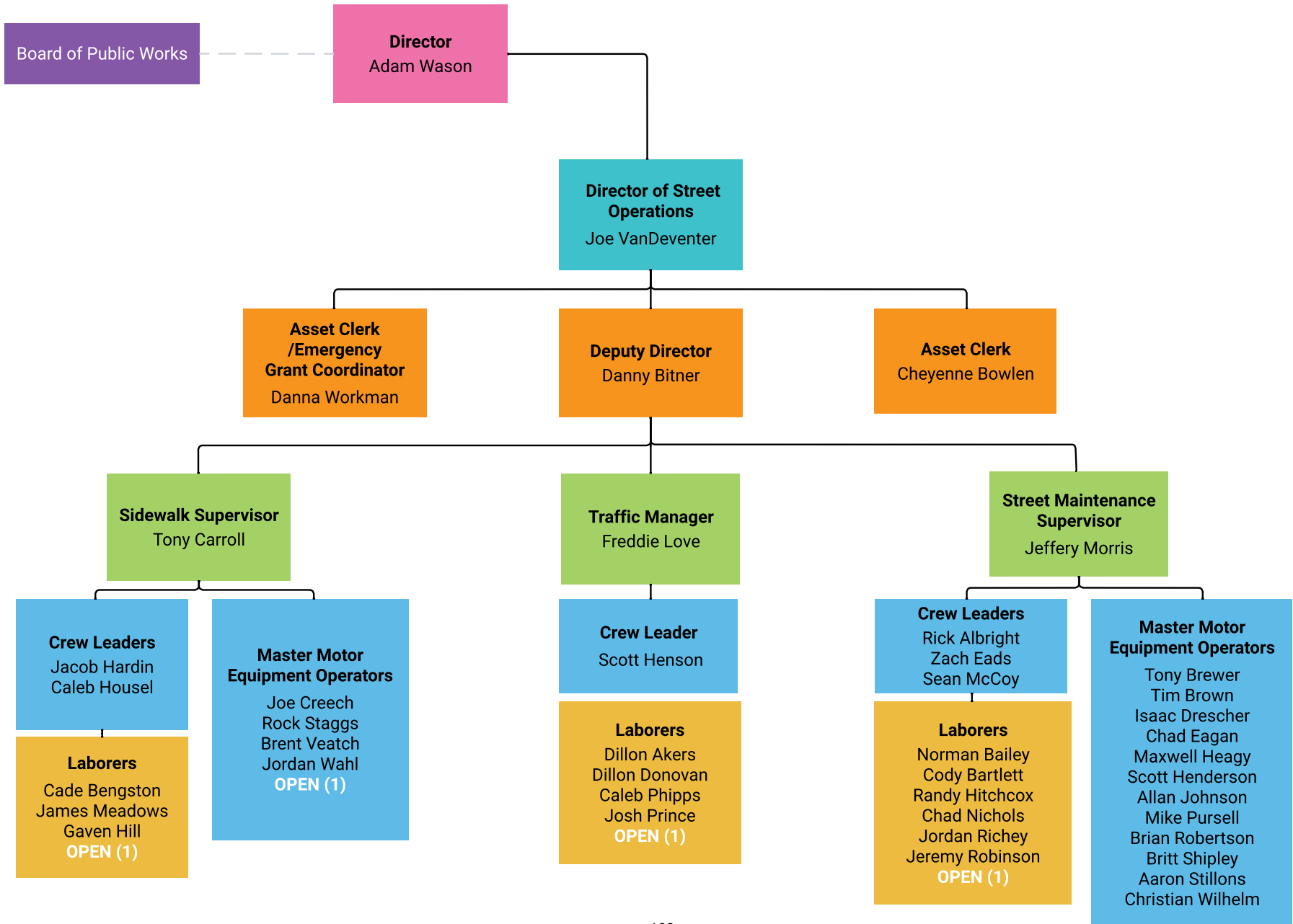
Category	General Fund	Solid Waste	Total
1	0	2,047,857	2,047,857
2		227,095	227,095
3	800,000	1,436,166	2,236,166
4		130,000	130,000
Total	800,000	3,841,118	4,641,118

Conclusion

With this request the Sanitation Division of the Public Works Department will continue to strive to provide the highest levels of Solid Waste, Recycling, Large Item and Appliance, and Yard Waste Collection services to the community. Thank you for your consideration of the Department of Public Works Sanitation Division’s 2025 budget request.

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 16 - Sanitation								
<i>Other Services and Charges</i>								
	539010	Inter-Fund Transfers	1,107,486	1,038,755	1,419,146	800,000	(619,146)	-43.63%
Total: Other Services and Charges			1,107,486	1,038,755	1,419,146	800,000	(619,146)	-43.63%
Expenditures Grand Totals:			\$ 1,107,486	\$ 1,038,755	\$ 1,419,146	\$ 800,000	\$ (619,146)	-43.63%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 730 - Solid Waste (S6401)								
<u>Expenditures</u>								
Department: 16 - Sanitation								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	1,053,997	1,180,478	1,306,217	1,287,615	(18,602)	-1.42%
	51120	Salaries and Wages - Temporary	4,741	20,811	30,000	30,000	-	0.00%
	51130	Salaries and Wages- Overtime	53,071	67,975	70,011	70,011	-	0.00%
	51210	FICA	80,605	92,391	107,576	106,153	(1,423)	-1.32%
	51220	PERF	157,196	177,234	195,424	192,782	(2,641)	-1.35%
	51230	Health and Life Insurance	356,850	337,350	337,350	342,576	5,226	1.55%
	51320	Other Personal Services -DC Match	-	2,400	19,500	18,720	(780)	-4.00%
Total: Personnel Services			1,706,460	1,878,638	2,066,078	2,047,857	(18,221)	-0.88%
<i>Supplies</i>								
	52110	Office Supplies	-	44	400	400	-	0.00%
	52210	Institutional Supplies	-	17	2,100	3,100	1,000	47.62%
	52230	Garage and Motor Supplies	-	258	350	350	-	0.00%
	52240	Fuel and Oil	169,514	167,533	228,876	184,035	(44,841)	-19.59%
	52310	Building Materials and Supplies	5,374	150	2,500	2,500	-	0.00%
	52420	Other Supplies	13,332	16,942	21,850	22,150	300	1.37%
	52430	Uniforms and Tools	91	7,879	14,560	14,560	-	0.00%
Total: Supplies			188,310	192,823	270,636	227,095	(43,541)	-16.09%
<i>Other Services and Charges</i>								
	53130	Medical	535	730	1,000	1,000	-	0.00%
	53140	Exterminator Services	2,750	2,775	3,000	4,000	1,000	33.33%
	53150	Communications Contract	6,925	8,040	13,150	16,550	3,400	25.86%
	53160	Instruction	-	-	500	1,000	500	100.00%
	53210	Telephone	5,640	11,922	17,600	17,000	(600)	-3.41%
	53220	Postage	3,832	4,246	4,600	5,100	500	10.87%
	53230	Travel	-	-	300	1,000	700	233.33%
	53240	Freight / Other	1,131	1,842	3,000	3,000	-	0.00%
	53310	Printing	14,430	16,982	18,000	19,000	1,000	5.56%
	53410	Liability / Casualty Premiums	77,898	77,847	59,174	105,000	45,826	77.44%
	53420	Worker's Comp & Risk	63,321	49,651	56,602	56,602	-	0.00%
	53510	Electrical Services	922	1,063	5,350	6,350	1,000	18.69%
	53530	Water and Sewer	1,631	2,106	2,000	2,000	-	0.00%
	53540	Natural Gas	3,982	3,199	3,500	4,500	1,000	28.57%
	53610	Building Repairs	4,154	77,882	7,000	67,000	60,000	857.14%
	53620	Motor Repairs	359,640	375,324	432,931	540,264	107,333	24.79%
	53640	Hardware and Software Maintenance	5,000	4,808	23,000	23,000	-	0.00%
	53650	Other Repairs	-	-	10,500	10,500	-	0.00%
	53910	Dues and Subscriptions	-	-	200	-	(200)	-100.00%
	53920	Laundry and Other Sanitation Services	1,427	1,638	4,950	4,950	-	0.00%
	53950	Landfill	450,373	459,248	525,000	525,000	-	0.00%
	53990	Other Services and Charges	6,984	594	23,350	23,350	-	0.00%
Total: Other Services and Charges			1,010,574	1,099,897	1,214,707	1,436,166	221,459	18.23%
<i>Capital Outlays</i>								
	54440	Motor Equipment	-	-	-	130,000	130,000	N/A
Total: Capital Outlays			-	-	-	130,000	130,000	
Expenditures Grand Total:			\$ 2,905,344	\$ 3,171,357	\$ 3,551,421	\$ 3,841,118	\$ 289,697	\$ 0





DEPARTMENT OF PUBLIC WORKS • STREET OPERATIONS

2025 BUDGET PROPOSAL

Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Joe VanDeventer, Director of Street Operations;
Adam Wason, Director of Public Works

Date: August 19, 2024

The Street Division of the Department of Public Works is responsible for important public infrastructure throughout the City by providing essential services to enhance the community's public roads, sidepaths and sidewalks.

2025 Goals

These goals align with the administration's Citywide 1-year goals for 1) Action Plans for Community Priorities (Infrastructure) and 2) Internal Processes Modernization, and aligns with Common Council's interest in sidewalks, transportation, infrastructure improvements, and climate.

1. **Improve the City's Pavement Condition Index (PCI) of 52**

Continue to invest in infrastructure improvements in the street network.

2. **Improve Sidewalk Overall Condition Index**

Prioritize resource allocation to those sidewalk segments in most need of repair, as indicated by sidewalk ratings.

3. **Provide Tactical Winter Weather Response**

Ensure safe access by emergency vehicles during inclement weather, and execute departmental operations as efficiently and effectively as possible to ensure safe streets at all times.

4. Improve Care and Maintenance of Trees in Public Right-of-Way

Safeguard against accidents and help keep Bloomington’s trees healthy and to reduce the impacts of climate change in the community.

5. Safe and Compliant Sign Inventory

Place and maintain the City’s inventory of traffic signs in compliance with the U.S. Department of Transportation’s Manual of Uniform Traffic Control Devices (MUTCD) standards.

6. Smart Cities Network of Traffic Signals

Use traffic signals to manage traffic flow with the greatest number of vehicles through the system with the fewest stops in a comfortable and safe manner.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	2,685,149	2,831,840	3,831,618	3,876,938	45,319	1%
200 - Supplies	1,118,666	1,465,197	1,937,701	1,746,884	(190,817)	-10%
300 - Other Services	2,929,145	3,103,972	3,399,350	4,945,401	1,546,051	45%
400 - Capital Outlays	476,880	2,103,501	10,581,326	1,299,750	(9,281,576)	-88%
Total	7,209,839	9,504,511	19,749,995	11,868,973	(7,881,023)	-40%

Budget Notes

Personnel

Aside from any changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025. Turnover has lowered some salaries for new hires with less experience.

Supplies

Supply budget decrease is the result of lower fuel and oil costs projections and decrease in the Cumulative Capital Improvement fund for 2025.

Other Services

Our services budget includes an increase for multiple types of repairs with our contracted Sidewalk Services program for 2025. The budget line is 45% increase from 2024. Additionally, a total of \$1,000,000 will be allocated for street projects via the Parking Meter Fund (455).

Capital

Our 2025 budget reflects a decrease due to expired ARPA and CRED funding. We will continue to maintain our infrastructure but need to look to other sources of funding in the future.

Goals Detail

Goal 1: Improve the City’s Pavement Condition Index (PCI) of 52

Provide maintenance and repair of the City’s 239 lane miles of streets. Produce a data-driven approach to the 2025 paving schedule through the asset management metrics obtained in our last field reconnaissance update project.

The Need

- Investment in our transportation infrastructure is needed to prevent the asset condition and usage functionality of the system from degrading. Delayed maintenance increases future costs dramatically and can lead to safety hazards.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$600,414
The supply cost includes asphalt, tac oil and crack sealing materials.
- **Other Services:** \$550,000
The service cost includes external vendors for repair and maintenance on equipment. This also includes funding from the Parking Meter Fund (455) for outside pavement contracting services.
- **Capital Outlays:** \$1,100,000
INDOT provides funding for cities, towns and counties to make improvements to local roads.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Proactively seal cracks in at least 10 street lane miles.	Lowered future maintenance costs Increased road performance
Mill and prepare at least 10 street lane miles.	Lowered future maintenance costs Increased road performance
Resurface a minimum of at least 12 street lane miles.	Lowered future maintenance costs Increased road performance

Repair potholes within at least 2 business days (weather permitting) of being reported.	Increased community safety and satisfaction
Apply for INDOT Community Crossings Matching Grant 50/50 program for infrastructure projects that sustain economic development and strengthen transportation networks, and receive funding awards in both rounds.	Reduced City financial costs Faster repairs and higher PCI ratings

Timeline

- Crews typically plan to work on infrastructure projects between April and October of 2025.

Plans, Partners, Public Input

- Indiana Department of Transportation (INDOT), City of Bloomington Engineering Department and City of Bloomington Utilities Department, public input (uReports and phone calls)

Goal 2: Improve Sidewalk Overall Condition Index

Prioritize resource allocation to sidewalk segments in most need of repair. Build new sidewalks and construct ADA-compliant accessible sidewalk ramps before resurfacing streets.

The Need

- 6,000 linear feet of residential sidewalks are rated in poor condition, reducing accessibility and increasing the potential for trip hazards
- Some sidewalks lack ADA accessible ramps

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$65,900
The supply includes concrete materials and stone for sidewalk repair projects.
- **Other Services:** \$1,200,000
Costs for external vendor contracts for saw cutting trip hazard repairs, Sidewalk Repair Assistance Program and sidewalk repair services.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Repair at least 6,000 linear feet of sidewalks in most need of repair	Increased mobility and access for all transportation users

	Increased safety Reduced risk
Install at least 100 new or upgraded ADA accessible ramps	Increased access for all transportation users ADA compliance
Remove at least 1,000 trip hazards on sidewalks using saw cutting/grinding solution	Less hazards and chance of injury for users Increased mobility and access for all users
Provide financial assistance to eligible homeowners	Remove equity barriers to sidewalk maintenance

Timeline

- Throughout 2025, as weather permits

Plans, Partners, Public Input

- City of Bloomington Engineering Department, Housing & Neighborhood Development Department, City Council Sidewalk Committee, Historic Preservation Commission (on repair and replacement of historic Works Progress Administration sidewalk sections), contractor vendors, neighborhood associations and individual homeowners.

Goal 3: Provide Tactical Winter Weather Response

Conduct best practices on snow and ice removal to provide safe transportation for all system users, as well as continued access for public safety, transit and other City operations during winter weather events.

The Need

- Winter weather creates hazardous driving conditions.

Budget Impact

- **Personnel:** n/a
Approximately 9 FTE are used seasonally (as necessary) for winter weather response.
- **Supplies:** \$518,046
The supply includes de-icing salt materials for distribution and brine equipment.
- **Other Services:** \$29,945
The service includes external contractors for snow/ice removal from sidepaths.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Plow crews clear all streets within 8 hours after the winter storm event ends (heavier snow or ice accumulations take longer)	Increased safety and mobility Increased public safety, transit and City government operations
Apply salt brine pre-treatment when possible to prevent freezing	Increased safety and mobility Increased public safety, transit and City government operations Reduced financial costs

Timeline

- Winter weather season of 2025

Plans, Partners, Public Input

- City and County public safety agencies, INDOT, Monroe County Emergency Management Agency, Monroe County Highway Department and contract vendors for snow/ice removal on side paths

Goal 4: Improve Care and Maintenance of Trees in Public Right-of-Way

Safeguard against accidents and help keep Bloomington’s trees healthy and to reduce the impacts of climate change in the community.

The Need

- Weakened, dead and storm-damaged trees are a safety hazard to people and property.
- Invasive trees will spread unless removed (Parks & Recreation Department replaces with appropriate street tree species).

Budget Impact

- **Personnel:** n/a
Approximately 7 FTE are working to prune/remove and trim right-of-ways
- **Supplies:** \$5,000
The supply cost is for small equipment and tools needed to complete the job.
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Remove invasive street tree species (at least 100 trees).	Invasive trees negatively affect the local climate
Proactively target trees that need pruning or removal.	Increased safety for people and property
Clear all fallen trees, limbs and associated debris from roadways following storm events.	Increased safety and mobility Increased public safety, transit and City government operations

Timeline

- On-going throughout 2025.

Plans, Partners, Public Input

- Parks & Recreation Department, Duke Energy and individual residents

Goal 5: Implement Safe and Compliant Sign Inventory

Place and maintain the City’s inventory of traffic signs in compliance with the U.S. Department of Transportation’s Manual of Uniform Traffic Control Devices (MUTCD) standards.

The Need

- Many signs show damage or fading due to weather exposure, aging or vandalism.
- Title 15 projects require installation, replacement or removal of signs.

Budget Impact

- **Personnel:** n/a
Approximately 3.5 FTE crews to complete sign repairs and new installations.
- **Supplies:** \$30,000
The supply cost includes sign materials to repair or replace existing, or install new signs.
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Comply with MUTCD code and Title 15	Increased visibility and safety

regarding the installation of appropriate, uniform signage for visibility, traffic control and safety.	Promote roadway safety and usability Compliance with federal and local code
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Timeline

- On-going throughout 2025

Plans, Partners, Public Input

- Engineering Department, Planning & Transportation Department, Parking Services Division, Traffic Commission and City Council

Goal 6: Install Smart Cities Traffic Signals Network

Use technologically advanced traffic signals and related equipment to manage traffic flow with the greatest number of transportation system users with the fewest stops in an efficient, safe and regulatory compliant manner.

The Need

- Maintain safe traffic flow.
- Keep pedestrians, bicyclists and vehicles safe.
- Improve air quality, reduce fuel consumption and vehicle emissions.

Budget Impact

- **Personnel:** n/a
Approximately 2.5 FTE trained technicians to ensure signals are working correctly.
- **Supplies:** \$234,000
This cost includes materials for repairs to keep traffic signals operating accurate.
- **Other Services:** \$145,000
The service cost includes external vendor services for emergency repairs due to accidents or weather.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Test all signal cabinets and related components every year.	Promote roadway safety and usability Compliance with federal regulations
Continue to expand upon the existing Applied Information traffic signal network to replace aging signals and equipment to modern standards.	Increase safety for people and property ReSmart Cities initiative Reduce vehicle emissions

Look to apply for any 2025 Federal Safety Fund grants that could be used to assist with improving local traffic signals.	Increase safety and mobility Reduce City financial costs
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Timeline

- Annual inspection of all signal cabinets is required by MUTCD code.

Plans, Partners, Public Input

- Engineering Department, outside vendors and contractors

Total Departmental Budget by Fund

Category	Local Road & Street	Motor Vehicle Highway	MVH Restricted	Cumulative Cap Improve	Cumulative Cap Dev	Parking Meter	Total
1	0	3,363,740	513,198	0	0	0	3,876,938
2	342,318	146,652	150,250	25,900	1,081,764	0	1,746,884
3	1,157,682	1,422,719	600,000	90,000	675,000	1,000,000	4,945,401
4	0	0	799,750	0	500,000	0	1,299,750
Total	1,500,000	4,933,111	2,063,198	115,900	2,256,764	1,000,000	11,868,973

Conclusion

The Street Division of the Public Works Department plans to maintain city streets in a safe and cost-effective manner within budget resources, despite the rising cost of construction materials. Thank you for your consideration of the Department of Public Works Street Division’s 2025 budget request.

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Capital Outlays</i>								
	54510	Other Capital Outlays	-	-	6,700,000	-	(6,700,000)	-100.00%
Total: Capital Outlays			-	-	6,700,000	-	(6,700,000)	-100.00%
Expenditures Grand Total:			\$ -	\$ -	\$ 6,700,000	\$ -	\$ (6,700,000)	-100.00%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 450 - Local Road and Street(S0706)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Supplies</i>								
	52330	Street , Alley, and Sewer Material	-	-	-	256,318	256,318	N/A
	52420	Other Supplies	-	71,961	-	86,000	86,000	N/A
Total: Supplies			-	71,961	-	342,318	342,318	
<i>Other Services and Charges</i>								
	53520	Street Lights / Traffic Signals	868,665	817,422	997,682	997,682	-	0%
	53990	Other Services and Charges	22,125	6,405	-	160,000	160,000	N/A
Total: Other Services and Charges			890,790	823,827	997,682	1,157,682	160,000	0
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	22,704	16,780	-	-	-	N/A
	54440	Motor Equipment	-	552,695	-	-	-	N/A
	54510	Other Capital Outlays	-	249,179	-	-	-	N/A
Total: Capital Outlays			22,704	818,654	-	-	-	-
Expenditures Grand Total:			\$ 913,494	\$ 1,714,442	\$ 997,682	\$ 1,500,000	\$ 502,318	\$ 1

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 451 - Motor Vehicle Highway(S0708)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	951,962	1,250,224	2,459,172	2,145,369	(313,803)	-12.76%
	51130	Salaries and Wages- Overtime	98,667	40,493	125,525	128,380	2,856	2.28%
	51210	FICA	75,348	93,301	197,729	173,942	(23,787)	-12.03%
	51220	PERF	148,611	182,515	367,023	322,873	(44,150)	-12.03%
	51230	Health and Life Insurance	327,613	318,913	384,331	570,960	186,629	48.56%
	51320	Other Personal Services -DC Match	-	21,870	22,216	22,216	-	0.00%
Total: Personnel Services			1,602,202	1,907,316	3,555,996	3,363,740	(192,256)	-5.41%
<i>Supplies</i>								
	52110	Office Supplies	339	490	600	600	-	0.00%
	52210	Institutional Supplies	5,936	8,677	10,000	14,000	4,000	40.00%
	52240	Fuel and Oil	143,102	131,820	229,665	14,152	(215,513)	-93.84%
	52310	Building Materials and Supplies	2,328	-	5,000	5,000	-	0.00%
	52340	Other Repairs and Maintenance	6,443	65,318	78,000	78,000	-	0.00%
	52420	Other Supplies	11,377	21,248	34,900	34,900	-	0.00%
Total: Supplies			169,524	227,553	358,165	146,652	(211,513)	-59.05%
<i>Other Services and Charges</i>								
	53130	Medical	3,385	2,521	900	1,500	600	66.67%
	53140	Exterminator Services	-	-	500	500	-	0.00%
	53150	Communications Contract	25,534	16,249	28,000	28,000	-	0.00%
	53160	Instruction	2,198	6,949	4,795	5,795	1,000	20.86%
	53210	Telephone	3,652	3,801	4,000	5,500	1,500	37.50%
	53220	Postage	3,305	3,135	3,500	3,500	-	0.00%
	53230	Travel	-	53	1,400	2,400	1,000	71.43%
	53240	Freight / Other	-	280	-	-	-	N/A
	53250	Pagers	1,143	1,130	1,200	1,200	-	0.00%
	53310	Printing	3,429	2,565	4,000	4,000	-	0.00%
	53320	Advertising	452	434	1,500	1,500	-	0.00%
	53410	Liability / Casualty Premiums	57,882	52	115,862	132,660	16,798	14.50%
	53420	Worker's Comp & Risk	51,096	-	57,138	57,138	-	0.00%
	53510	Electrical Services	4,431	4,374	6,955	7,100	145	2.08%
	53520	Street Lights / Traffic Signals	106,565	-	-	-	-	N/A
	53530	Water and Sewer	3,894	4,504	2,500	3,000	500	20.00%
	53540	Natural Gas	4,693	4,536	8,000	8,000	-	0.00%
	53610	Building Repairs	8,396	19,380	37,000	15,000	(22,000)	-59.46%
	53620	Motor Repairs	817,520	-	634,085	802,593	168,508	26.57%
	53630	Machinery and Equipment Repairs	18,692	1,157	3,200	3,200	-	0.00%
	53650	Other Repairs	-	-	10,000	10,000	-	0.00%
	53730	Machinery and Equipment Rental	328	1,375	-	-	-	N/A
	539010	Inter-Fund Transfers	139,154	139,154	-	-	-	N/A
	53910	Dues and Subscriptions	135	-	2,420	2,420	-	0.00%
	53920	Laundry and Other Sanitation Services	2,236	2,536	2,820	2,820	-	0.00%
	53950	Landfill	12,011	28,938	42,424	32,424	(10,000)	-23.57%
	53990	Other Services and Charges	76,124	91,420	282,469	292,469	10,000	3.54%
Total: Other Services and Charges			1,346,254	334,544	1,254,668	1,422,719	168,051	13.39%
<i>Capital Outlays</i>								
	54420	Purchase of Equipment	-	48,369	-	-	-	N/A
	54440	Motor Equipment	-	-	230,000	-	(230,000)	-100.00%
Total: Capital Outlays			-	48,369	230,000	-	(230,000)	-100.00%
Expenditures Grand Total:			\$ 3,117,980	\$ 2,517,781	\$ 5,398,829	\$ 4,933,111	\$ (465,718)	-8.63%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 456 - MVH Restricted								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	694,943	590,649	9,263	327,317	318,054	3433.69%
	51120	Salaries and Wages - Temporary	9,969	-	-	-	-	N/A
	51210	FICA	50,348	42,756	709	25,040	24,331	3432.90%
	51220	PERF	98,614	83,767	1,320	46,479	45,159	3421.78%
	51230	Health and Life Insurance	229,073	207,353	249,887	99,918	(149,969)	-60.01%
	51320	Other Personal Services -DC Match	-	-	14,444	14,444	-	0.00%
Total: Personnel Services			1,082,947	924,525	275,622	513,198	237,576	86.20%
<i>Supplies</i>								
	52240	Fuel and Oil	-	-	-	150,250	150,250	N/A
	52330	Street , Alley, and Sewer Material	97,383	255,743	256,696	-	(256,696)	-100.00%
	52340	Other Repairs and Maintenance	16,818	-	-	-	-	N/A
	52420	Other Supplies	16,160	1,268	-	-	-	N/A
Total: Supplies			130,361	257,011	256,696	150,250	(106,446)	-41.47%
<i>Other Services and Charges</i>								
	53630	Machinery and Equipment Repairs	887	25,410	27,000	-	(27,000)	-100.00%
	53730	Machinery and Equipment Rental	406	6,950	10,000	-	(10,000)	-100.00%
	53990	Other Services and Charges	240,090	186,754	480,000	600,000	120,000	25.00%
Total: Other Services and Charges			241,383	219,113	517,000	600,000	83,000	16.05%
<i>Capital Outlays</i>								
	54510	Other Capital Outlays	-	273,326	700,000	799,750	99,750	14.25%
Total: Capital Outlays			-	273,326	700,000	799,750	99,750	14.25%
Expenditures Grand Total:			\$ 1,454,690	\$ 1,673,975	\$ 1,749,318	\$ 2,063,198	\$ 313,880	17.94%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 600 - Cumulative Cap Imprv(CIG)(S2379)								
Expenditures								
Department: 02 - Public Works								
<i>Supplies</i>								
	52330	Street , Alley, and Sewer Material	57,483	63,570	68,000	25,900	(42,100)	-61.91%
Total: Supplies			57,483	63,570	68,000	25,900	(42,100)	-61.91%
<i>Other Services and Charges</i>								
	53620	Motor Repairs	-	-	150,000	90,000	(60,000)	-40.00%
	539010	Inter-Fund Transfers	95,626	95,626	-	-	-	N/A
Total: Other Services and Charges			95,626	95,626	150,000	90,000	(60,000)	-40.00%
Expenditures Grand Total:			\$ 153,109	\$ 159,196	\$ 218,000	\$ 115,900	\$ (102,100)	-46.83%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 601 - Cumulative Capital Devlp(S2391)								
Expenditures								
Department: 02 - Public Works								
<i>Supplies</i>								
	52330	Street , Alley, and Sewer Material	567,081	556,501	961,764	961,764	-	0%
	52420	Other Supplies	57,767	277,460	100,000	120,000	20,000	20%
Total: Supplies			624,848	833,961	1,061,764	1,081,764	20,000	0
<i>Other Services and Charges</i>								
	539010	Inter-Fund Transfers	300,000	305,000	350,000	350,000	-	0%
	53990	Other Services and Charges	50,012	110,447	120,000	325,000	205,000	171%
Total: Other Services and Charges			350,012	415,447	470,000	675,000	205,000	0
<i>Capital Outlays</i>								
	54310	Improvements Other Than Building	8,172	-	-	-	-	N/A
	54420	Purchase of Equipment	-	11,713	-	-	-	N/A
	54510	Other Capital Outlays	286,587	542,128	500,000	500,000	-	0%
Total: Capital Outlays			294,759	553,840	500,000	500,000	-	-
Expenditures Grand Total:			\$ 1,269,620	\$ 1,803,248	\$ 2,031,764	\$ 2,256,764	\$ 225,000	\$ 0

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 455 - Parking Meter Fund(S2141)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Other Services and Charges</i>								
			-	-	-	1,000,000	1,000,000	N/A
Total: Other Services and Charges			-	-	-	1,000,000	1,000,000	
Expenditures Grand Total:			\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Supplies</i>								
	52330	Street , Alley, and Sewer Material	102,641	-	-	-	-	N/A
	52340	Other Repairs and Maintenance	33,808	-	-	-	-	N/A
	52420	Other Supplies	-	11,141	-	-	-	N/A
Total: Supplies			136,450	11,141	-	-	-	0.00%
<i>Other Services and Charges</i>								
	53150	Communications Contract	-	13,928	-	-	-	N/A
	53410	Liability / Casualty Premiums	-	87,584	-	-	-	N/A
	53420	Worker's Comp & Risk	-	50,121	-	-	-	N/A
	53620	Motor Repairs	-	796,394	-	-	-	N/A
	53630	Machinery and Equipment Repairs	4,630	-	-	-	-	N/A
	53730	Machinery and Equipment Rental	450	-	-	-	-	N/A
	53990	Other Services and Charges	-	267,389	-	-	-	N/A
Total: Other Services and Charges			5,080	1,215,415	-	-	-	0.00%
<i>Capital Outlays</i>								
	54420	Purchase of Equipment	159,417	409,311	-	-	-	N/A
	54510	Other Capital Outlays	-	-	1,000,000	-	(1,000,000)	-100.00%
Total: Capital Outlays			159,417	409,311	1,000,000	-	(1,000,000)	-100.00%
Expenditures Grand Total:			\$ 300,947	\$ 1,635,868	\$ 1,000,000	\$ -	\$ (1,000,000)	-100.00%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 157 - LOIT Special Distribution(S0075)								
<u>Expenditures</u>								
Department: 20 - Street								
<i>Supplies</i>								
	52330	Street , Alley, and Sewer Material	-	-	183,076	-	(183,076)	-100%
	52420	Other Supplies	-	-	10,000	-	(10,000)	-100%
Total: Supplies			-	-	193,076	-	(193,076)	(1)
<i>Other Services and Charges</i>								
	53990	Other Services and Charges	-	-	10,000	-	(10,000)	-100%
Total: Other Services and Charges			-	-	10,000	-	(10,000)	(1)
<i>Capital Outlays</i>								
	54440	Motor Equipment	-	-	1,451,326	-	(1,451,326)	-100%
Total: Capital Outlays			-	-	1,451,326	-	(1,451,326)	(1)
Expenditures Grand Total:			\$ -	\$ -	\$ 1,654,402	\$ -	\$ (1,654,402)	\$ (1)



Wednesday, August 28

**BLOOMINGTON HOUSING AUTHORITY
HAND**

**PLANNING & TRANSPORTATION
ENGINEERING
BLOOMINGTON TRANSIT
CITY OF BLOOMINGTON UTILITIES**

**2025 BUDGET
PROPOSAL**



**Bloomington Housing
Authority**

**2025 BUDGET
PROPOSAL**

Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Kate Gazunis, Executive Director
Date: August 19, 2024

According to HUD federal regulations for housing subsidies, the Bloomington Housing Authority is currently responsible for managing 1394 housing vouchers and 302 units. Programs include the development of housing and community facilities, economic self-sufficiency, housing stability, and an array of programs, including a food pantry, to serve individuals and families receiving federal assistance. The housing authority currently consists of four components: the HUD-funded PHA, Summit Hill Community Development Corporation, and two LLCs now owning the former public housing units.

2025 Goals

1. Advance Housing Access and Choice

Preserve and improve access to quality affordable housing by finalizing the \$73 million RAD conversion (302 units), continue construction of the \$20 million Kohr Community Flats (38 units), continue construction of the Land Trust subdivision (45 houses), and increase the opportunity to issue additional vouchers with HUD funding (currently 1696 vouchers.) Actively seek partnerships with local developers to help support the creation of additional affordable units.

2. Improve Housing Success & Community Outcomes

Continue to use the Summit Hill Community Development Corporation¹, a 501(c)(3) non-profit, to support and revitalize the Bloomington community, primarily serving low-income or struggling households. SHCDC will continue to create or preserve affordable housing and pursue various community services that meet local needs, such as education, job training, healthcare, commercial development, or other social programs.

SHCDC hopes to finish its first community facility, the Rev. Doc Marvin Chandler Early Learning Center, in the fall of 2025. The facility will provide additional childcare services for children ages birth to 3 and have three 2-bedroom affordable housing units on the second floor.

3. Lead With Excellence, Resilience and Community Outcomes

Increase BHA partnerships and communications within the community, increase marketing and outreach for all of our programs, with particular emphasis on homeownership opportunities through the land trust, continue to build coalitions with other community groups, and implement the Affirmative Furthering Fair Housing plan, which focuses on marketing to ethnic minority groups.

4. Build Capacity

Increase staffing from 30 to 33 FTE positions at BHA, hire five (5) interns, and partner to provide employees for Kohr Community Flats. This increase in staff will mean the addition of approximately 2,300 sf of office space on the second floor of the administrative building.

5. Build Housing Leaders of the Future

The BHA has enjoyed years of partnership with IU regarding research and internships. The BHA employs four interns: two BSW students, one journalism major, a Business Administration major, and a Community and Economic Development graduate student. BHA will create a Housing Authority model to employ and train interns for adoption by the National Association of Housing and Redevelopment Officials (NAHRO). The BHA is planning to hire additional interns for the 24/25 school year.

¹ CDCs may work closely with a representative from the local government; they are not a government entity. CDCs are tax-exempt non-profits and may receive funding from private and public sources. CDCs share a mission of creating affordable housing, community facilities, and community facilities for LMI households.

2025 Budget Overview

Admin, Vouchers & SHCDC						
Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change \$	Change %
Personnel Services	950,832	1,009,566	1,097,746	1,278,633	180,887	0.16
Supplies	534,571	773,955	931,047	977,599	46,552	0.05
Client Services	131,508	147,125	267,143	280,500	13,357	0.05
Landlord Payments	10,588,176	13,446,253	~15,000,000	~16,688,945*	156,734	.11
Capital Outlays	-	4,987	-	-	500,000	100.00
	12,205,087	15,381,886	17,295,936	19,725,677		

Property Management – Walnut Wood, Rev. Butler & Crestmont						
Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change \$	Change %
Personnel Services	411,746.00	503,043.00	702,042	723,103	21,061	0.03
Supplies	618,777	1,102,694	1,836,826	1,889,591	52,765	.05
Client Services	-	-	-	-	-	-
Capital Outlays	-	-	-	-	-	-
Insurance	220,282	302,047	775,518	1,527,726	752,208	97
Total	1,250,805	1,907,784	3,314,386	4,104,420	826,079	

Budget Notes

The most significant change is the runaway cost of property and commercial insurance. For internal operations, the BHA is in need of additional office space and personnel. The early childcare budget will not be added until the 2026 fiscal year, and the Kohr project management cost will not be added until the 2027 fiscal year.

Personnel

Our 2025 budget reflects a 10% increase in personnel due to the need to hire three additional staff and expand our internship partnership with IU.

Supplies

BHA does not anticipate significant supply increases for the PHA/SHCDC or the property management department. The 5% increase reflects anticipated inflation.

Capital Outlays

BHA will begin a multi-stage remodel of the existing admin office building, which is budgeted for approximately \$500k. This will include adding three offices and a small meeting space on the second floor. It will also include safety features in its lobby and remodel the conference room on the first floor.

Other Services

Although BHA is using only a 5% increase in the projected budget for 2025, we anticipate a much higher increase once we have updated insurance quotes. The BHA insurance costs increased by 130% in 2024.

Goals Detail

Goal 1: Advance Housing Access and Choice

The Need

Bloomington needs more affordable housing units to support population growth and address the needs of Low to Moderate-income people who are being priced out of the city. The City's 2020 RDG Planning & Design study estimated that Bloomington would need an additional 2,592 housing units over the next decade, including rental and mortgage housing. The 2024 housing study update estimates Bloomington will need 4,155 more units by 2035.

Goal 2: Improve Housing Success & Community Outcomes

The Need

- **Housing:** Creating the Summit Hill Community Development Corporation was necessary for the BHA to sell its public housing and renovate/build 302 units of very and extremely low-income housing. As a result of a series of capacity-building grants from the City of Bloomington, the BHA was able to create a land trust and accept a 45-lot land donation from the developers of the Arlington Park neighborhood.
- **Community Facilities:** According to Care.com, as of August 2024, the average starting rate for childcare providers in Bloomington, IN, is \$16.22 per hour. The weekly cost for childcare providers working a 40-hour week in Bloomington, IN, is \$649, while the monthly cost is approximately \$2,109 for 130 work hours. By partnering with the City and securing financing through the Cinnaire CDFI, SHCDC will be able to build the facility with much lower debt than other entities, and SCAAP will accept child care vouchers that will make care affordable to LMI households. With the CCDF voucher, pay is based on

income, and SCCAP's average with a voucher is \$450 per week or \$11.25 per hour based on a 40-hour week.

- **Community Services:** The SHCDC, with a grant from the IU Health Foundation, provides transportation for LMI households to access healthy food options. The opening of the new Smith Community Center affords the opportunity to provide a wide range of additional community services, including health screenings. The SHCDC also operates a landlord “insurance guarantee” with ARPA money from the city to provide guarantees to landlords who would otherwise not lease to hard-to-house households.

Goal 3: Lead with Excellence, Resilience and Community Outcomes

The Need

BHA must maintain a “High Performer” status with the US Department of Housing and Urban Development in its voucher management division to be more competitive for national grants and innovative programs. It must also maintain financial management excellence, transform the internal Human Resources structure, strive for DEI at an institutional level in program and practice, cultivate innovation, and forge additional collaborations with community partners.

Goal 4: Build Capacity

The Need

The BHA needs to invest in its future sustainability to fulfill its mission effectively now and in the future. BHA's immediate capacity-building need includes the ability to support the Kohr project's cash flow. Distinct capacity-building projects for 2025 include updating its communications strategy, improving internship and volunteer recruitment, ensuring thoughtful leadership succession, updating its technology, and improving how it measures its outcomes. A deliberate capacity-building strategy will strengthen the BHA's ability to deliver on its mission over time, enhancing its ability to impact lives and communities positively.

At the city's suggestion, SHCDC will explore the possibility of becoming a Community Housing Development Organization (CHDO) and partnering with the City to allocate HOME funds.

Goal 5: Build Housing Leaders of the Future

The Need

The affordable housing crisis in Bloomington and throughout the US will require a systematic and strategic approach, and deliberate recruitment of the next generation of affordable housing providers is needed to address this need. In partnership with NAHRO, the BHA will design a model internship program to illustrate that the housing industry offers some of the most in-demand career paths: finance, investing, capital markets, data analytics, software development, marketing, and social work.

The BHA plans to hire additional interns for the 24/25 school year. Current internships include working with landlords and hard-to-house residents to ensure housing stability, working with youth to provide programs that include school success strategies and positive social activities, a

marketing and media campaign, and creating a housing internship program template. Additional internships are needed for the administration of the Community Land Trust, data analytics, and IT support.

Total Departmental Budget by Fund

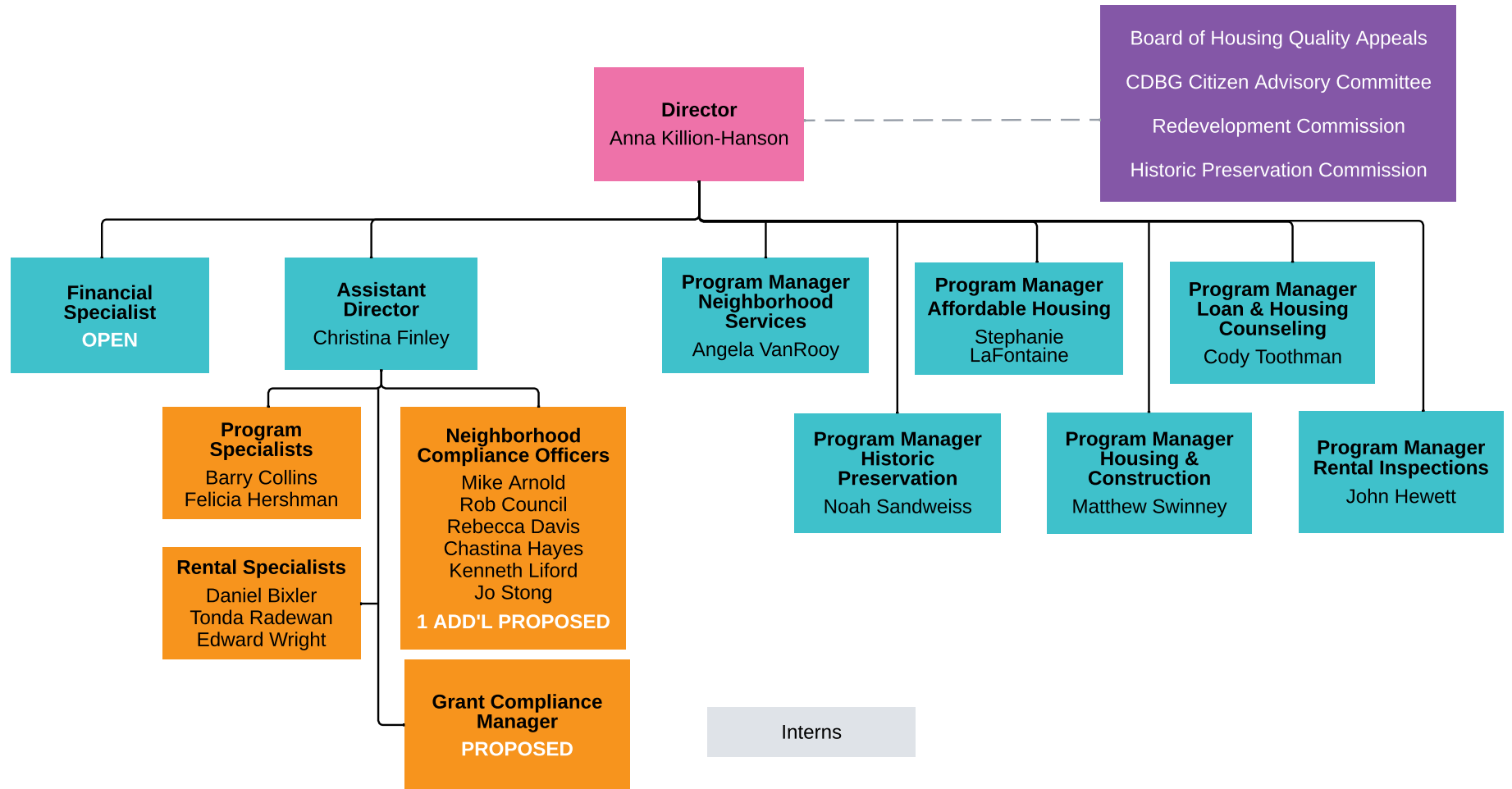
N/A – While the BHA enjoys the benefits of many partnerships with the City of Bloomington, there is no budgeted line item for BHA in the City’s budget.

Conclusion

In closing, the BHA 2025 proposed budget effectively allocates resources to achieve the outlined objectives of the BHA’s mission of “Strengthening Opportunity – Beginning but not Ending with Housing.” It delivers tangible benefits for LMI residents of Bloomington and Monroe County. By investing in housing access, community services, leadership, capacity building, and future leaders, we will achieve additional affordable housing units, housing stability, and affordable childcare, ultimately contributing to the quality of life in Bloomington.

We are confident that this budget is realistic and achievable. Our commitment to responsible financial management is a testament to our dedication to fiscal responsibility. To ensure transparency and accountability, we provide the BHA Board of Commissioners, HUD, and our property owners with regular progress reports and updates on expenditures.

Thank you for your time and consideration. We are available to answer any questions you may have.



**HOUSING AND
NEIGHBORHOOD
DEVELOPMENT****2025 BUDGET
PROPOSAL**

Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Anna Killion-Hanson, HAND Director
Date: August 19, 2024

The Housing & Neighborhood Development Department (HAND) enhances the quality of life for Bloomington residents by developing programs, services, and partnerships to promote affordable housing, encourage neighborhood vitality and preserve community character.

2025 Goals

1. **Improve Access to Affordable Housing**

Execute on the Housing Action Plan that will be completed in 2024, according to its timelines and benchmarks, with steps and sub-goals based on the 2020 Housing Study, ROI Housing Study, and additional research, to ensure safe housing and further improve access to affordable housing. Examine the areas in UDO that create obstacles to housing, such as main-level commercial space requirements in multifamily buildings and developer incentives that are not benefitting populations as intended. Use a multipronged approach to influence market conditions. This goal aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Housing) as well as Common Council priorities for affordable housing.

2. **Reduce Unsheltered Homelessness**

Provide resources for programs, projects, care providers and social service agencies to address our homeless housing needs and initiatives. Support the Heading Home

Housing Action Plan. This goal aligns with the administration’s Citywide 1-year goal for Action Plans for Community Priorities (Street Homelessness) as well as Common Council priorities for creating solutions for the unhoused.

3. Increase Capacity and Efficiency

Ensure HAND staff can meet increasing needs efficiently. Implement new grant software and inspection report writing software, and add two positions to ensure statutory compliance, reduce liability and secure future funding. This goal aligns with the administration’s Citywide 1-year goal for Internal Processes Modernization.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,191,429	1,250,570	1,382,972	1,725,332	342,361	25%
200 - Supplies	7,887	16,784	27,335	18,656	(8,679)	-32%
300 - Other Services	2,665,144	1,019,976	6,501,683	2,652,159	(3,849,524)	-59%
400 - Capital Outlays	-	-	-	-	-	100%
Total	3,864,459	2,287,329	7,911,990	4,396,147	(3,515,842)	-44%

Budget Notes

The largest change to our budget is the \$674,000 increase in the Housing Development Fund request for 2025, which is offset by the loss of CRED funding and one-time ARPA funds from 2024. The City of Bloomington’s Housing Development Fund (HDF) was created in 2017 to provide solutions for both affordable rental and home ownership - promoting long-term affordability. The Housing Development Fund represents a flexible, nimble and local funding source to give grants and loans. In 2024, HAND was provided with only \$95,000 in grants and \$381,000 in loans from the Housing Development Fund.

In 2024 Housing Development funds are being used to:

- Rescue an affordable rental complex for veterans that receive VASH vouchers.
- Develop an affordable housing project using a group-equity cooperative rental housing model.
- Activate 15 bedrooms for a vulnerable population at risk of homelessness
- Support the development of affordable housing units

Historically, HAND has received multiple funding sources for housing needs, including ARPA and CRED. These funds will no longer be available in 2025 to address housing needs.

In 2025, HAND would like to use Housing Development funds to:

- Pilot an interest rate buy-down program to incentivize housing market turnover.
- Pilot a flexible tenant-based rental assistance program that will subsidize housing costs including rent, security deposits, and utility deposits. This will also support initiatives to address housing and street homelessness.
- Support the development of access to affordable housing.
- Provide a more flexible fund that can be used to address housing emergencies that our federal funds are too slow to address.

ED LIT funding requests are not changing significantly in 2025. Funding from ED LIT will also assist in our efforts to address housing and street homelessness.

2025 ED LIT funds will be used to address housing by:

- Provide down payment and closing cost assistance
- Pilot an eviction prevention fund that will allow us to work upstream and keep households at risk of eviction housed.
- Provide funding to bolster security in permanent supportive housing to reduce exits to homelessness.

Personnel

Our 2025 budget shows significant increases to personnel because we are requesting 2 new positions to increase capacity and efficiency (Goal 3, discussed in detail below). Other increases are related to cost of living and benefit adjustments.

Supplies

In 2024, the budget included a required, one-time allocation to upgrade ipads for compliance officers. 2025 supplies have decreased, primarily, due to the elimination of this allocation.

Other Services

Increases in other services are mostly related to a \$674,000 increase in the Housing Development Fund. This fund would increase access to affordable housing, which also assists in the support of street homelessness initiatives. Additional increases are primarily due to increases in the cost of memberships, neighborhood cleanups, workshops and landlord/tenant education

Capital Costs

No capital costs are requested.

Goals Detail

Goal 1: Improve Access to Affordable Housing

Bloomington, like much of the nation, is experiencing a housing crisis. We must leverage resources and implement a data-driven, strategic, long-range plan to improve access to affordable housing. This plan is already in development in 2024, drawing on the Housing Study of 2020, the Indiana Uplands Housing Study Addendum- Monroe County, the 2020-2024 Consolidated Plan, the Comprehensive Plan and public input from HAND's development of the Consolidated Plan 2025-2029 as required by HUD.

The plan will attack housing deficits from multiple angles.

For example, we will work to increase supply and support new unit production. We will also work to preserve existing affordable units to the extent possible. For renters, we will create a tenant-based rental assistance program to supplement unaffordable market rate rents and create an eviction prevention fund to work upstream and keep at-risk populations housed. For homebuyers, we will continue to work with our down payment and closing cost programs that help increase access to owner-occupied housing.

The Need

- High housing costs reduce economic opportunities and access to prosperity, as prices in the sales and rental markets are outpacing wage growth.
- A household is cost burdened if it spends more than 30% of its income on housing and severely cost burdened if it spends more than 50% of its income. Severe cost burden is most common in Bloomington.
- Due to numerous complications, including land scarcity and the impacts of the COVID pandemic, the demand for housing has outpaced the growth of housing development. This has caused prices to rise out of reach for lower income families. Additionally, the housing stock is missing quality housing stock for middle-income households. As a result, these households are forced either to occupy lower quality housing that would traditionally be available for low-income households, or become cost burdened in upper income housing.
- New unit production would help alleviate cost burden by increasing housing supply. Additional units would also mitigate competition between the city's student population and low- and moderate-income households.
- Subsidized units from various funding sources typically have an affordability covenant attached to the property. For instance, HOME projects that receive \$40,000 or more in funding have a 20-year affordability requirement. As these affordability covenants roll off, we must work to preserve this housing stock for low- and moderate-income households.
- Maintenance and operation of housing are major factors contributing to cost burden that can be mitigated through rehabilitation and preservation activities.

- The for-sale housing market has been further exacerbated with high market prices and high interest rates. The combination of limited housing supply, higher prices and higher interest rates are yielding limited buying power for homebuyers. Limited buying power is yielding a lack of opportunity for step-up housing and burdening most all price ranges in the market.
- The ROI Housing Study Update says that “based on the declining number of for-sale homes and the continued demand for those homes, more ownership options should be constructed than have occurred in the last five years. Thousands of housing units need to be created to meet this need. These units need to have a greater variety than what has been previously developed.”
- Per the Housing Study of 2020, current lot development costs—which include installation of water, sewer, storm water, and streets at a minimum—make it difficult to produce lots on which affordable housing can be built. These costs have to be recouped in the final sale of the home for private developers. To hit a lower price point in owner-occupied housing, densities will have to be increased and/or lot costs will have to be shared or mitigated.

FIGURE H.13: Housing Development Program

Total Owner-Occupied	2023-2030	2030-2035	Total
Affordable Low: <\$125k	738	492	1,230
Affordable Moderate: \$125-\$200k	621	414	1,035
Moderate Market: \$200-\$250k	416	278	694
Market: \$250-350k	504	336	840
High Market: Over \$350k	389	259	648
	2,668	1,779	4,447
Total Renter-Occupied	2023-2030	2030-2035	Total
Low: Less than \$500	615	410	1,025
Affordable: \$500-\$1,000	484	323	806
Market: \$1,000-\$1,500	407	271	679
High Market: \$1,500+	273	182	455
	1,779	1,186	2,965
Total Need	4,446	2,964	7,412

Source: BDC Planning & Design

We need to examine the UDO and ensure that it aligns with our housing goals. Workforce housing developer incentives in the UDO target 80-120% AMI, but more often than not these agreements are executed at 100-120% AMI. These AMIs may be too high for our current rental workforce. As commercial property vacancy rates increase, we should also examine if vacant spaces can be utilized for housing units.

2023 Workforce Housing Calculations

AMI	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON
80%	\$50,600	\$57,800	\$65,050	\$72,250	\$78,050	\$83,850
90%	\$56,970	\$65,070	\$73,170	\$81,270	\$87,840	\$94,320
100%	\$63,300	\$72,300	\$81,300	\$90,300	\$97,600	\$104,800
120%	\$75,960	\$86,760	\$97,560	\$108,360	\$117,120	\$125,760

- Due to land scarcity, increased density is needed to increase the supply of housing.
- Per the Housing Study of 2020, the developer approval process has historically contained a number of review steps that add costs to developers. When the new UDO was adopted, the intent was to streamline processes. The Housing Study of 2020 also indicates that after the UDO was adopted, a periodic review should take place to confirm it is achieving the goal.
- Per the ROI Housing Study update, “good, quality development should always be a top priority for a community, but streamlining the processes and relying on well qualified staff should lower soft costs, especially for housing that is focused on price points affordable to those making less than \$100,000 a year.” (ROI, 2024)

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** See chart below
- **Capital Costs:** n/a

PROGRAM	GOAL 1	GOAL 2	FUNDING SOURCE	FUNDING REQUEST	INCREASED FROM 2024?
Closing Cost & Down Payment Assistance	Yes	Indirectly	ED LIT	\$500,000	No
Eviction Prevention	Yes	Yes	ED LIT	\$50,000	No
PSH Security	No	Yes	ED LIT	\$150,000	No
Tenant-Based Rental Assistance	Yes	Yes	HDF	\$450,000	Yes

Interest Rate Buy Down	Yes	Indirectly	HDF	\$150,000	Yes
Support Development of Additional Units	Yes	Indirectly	HDF	\$500,000	Yes
Emergency Preservation	Yes	Indirectly	HDF	\$50,000	Yes

**We are increasing our request for HDF by \$674,000 to address Goals 1 & 2.

Outputs and Outcomes

Note: The Housing Action Plan will include many more action steps and outcomes than can be listed here.

OUTPUTS	OUTCOMES
Execute on Housing Action Plan (2024)	Creation of additional housing units Preservation of existing units Increased access to safe, affordable housing
Support affordable housing developers such as BHA and Habitat	Increased production of affordable housing units
Evaluate effectiveness of incentives to create affordable housing in past projects	Improved incentives that attract new development Improved compliance and outcomes from previous developments
Continue Down Payment and Closing Cost Programs	Increased access to owner-occupied housing
Create Tenant-Based Rental Assistance Program to supplement unaffordable market rate rents	Increased access to safe, affordable housing
Remove housing barriers in the UDO	Increased access to safe, affordable housing
Relaunch R101 Program for tenants	Improved tenant-landlord relationships

	Preservation of affordable rental stock
Pilot an Interest Rate Buy Down Program	Increased access to owner-occupied housing
Pilot an Eviction Prevention Fund	Decreased at risk populations from becoming unhoused
Emergency Preservation	Preserved existing housing stock
Support Development of Additional Housing Units	Increased access to affordable housing

Timeline

- The Housing Action Plan will be developed in 2024. Review of efficacy will take place in 2026.
- Tenant-Based Rental Assistance Program, Eviction Prevention, Interest Rate Buy Down will be launched in 2025. A review of the efficacy of this program will take place in 2026 to confirm if we want to continue.
- Efforts to resurrect the R101 Program are ongoing, with an implementation date targeted for early 2025. A review of the efficacy of this program will take place in 2025.
- Down Payment and Closing Cost Programs are ongoing.
- UDO amendments will be suggested in 2025.

Plans, Partners, Public Input

- The Housing Action Plan will incorporate feedback received from Consolidated Plan outreach sessions occurring from August 21- September 3, 2024. There are a series of workshops for community stakeholders from a variety of community partners including Heading Home, South Central Housing Network, BEDC, the Chamber, BBOR, BASCI, MCAA, nonprofit organizations, shelters, care providers, the Community Foundation of Bloomington/Monroe County, ROI, CFRD, ESD, the general public and more. A community survey is underway as well.
- Heading Home will be a continued partner on implementing the Heading Home Housing Action Plan.
- HAND, Planning & ESD will work together to review the UDO for optimization.
- HAND will continue to work with Habitat for Humanity, Summit Hill Community Development Corporation, Bloomington Housing Authority and other affordable housing partners.

Goal 2: Reduce Unsheltered Homelessness

Unsheltered homelessness rates are at an all-time high in our community. This very complicated public health and safety crisis requires our time, attention and resources.

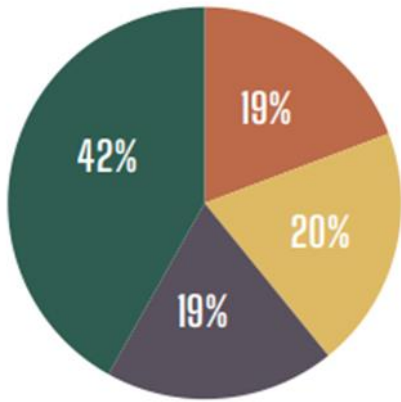
The City can support these efforts by funding organizations providing services lifting individuals out of poverty, including shelter, financial assistance, food assistance, education, and more. Further, the actions in Goal 1 to preserve and create access to affordable housing provide upstream solutions to reduce the number of individuals experiencing homelessness.

The Need

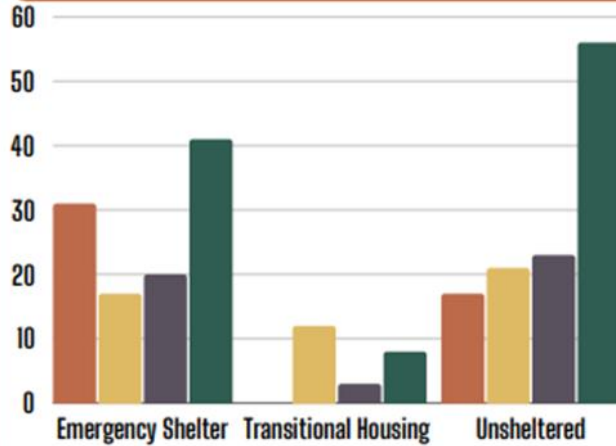
- The Heading Home Housing Action Plan includes data on the recent spike in street homelessness, but Bloomington's crisis is evident to residents, businesses, and guests. The City regularly receives calls, emails, and visits from community members who are concerned about those living in crisis and the impact of street homelessness on neighborhoods, economic vitality, and public safety.
- In May 2024, SCHN surveyed 249 households experiencing homelessness in Monroe County. (Heading Home of South Central Indiana, 2024)
- There is an abundance of severely cost burdened households in Bloomington who spend more than 50% of their monthly income on rent or mortgages. This is due, in part, to the significant lack of affordable housing options available.
- According to the ROI Housing study update there is a shortage of more than 9,000 units for residents in Monroe County who can only afford \$500/month or less.
- The only homeless shelter dedicated to women in Bloomington closed in 2023.
- There are limited family shelter options available.
- If a tenant gets behind on rent, there are very few resources that can aid in catching up. Township trustees can provide a small amount of funding, but it is usually not enough to eliminate eviction. Approximately 70% of evictions are fee related.

A total of 249 heads of households were interviewed. Of those surveyed, 23 reported sleeping in transitional housing, 109 reported sleeping in shelter, and 117 reported sleeping outdoors (including sleeping in vehicles).

Length of time in Monroe County



Where did you sleep last night?



The results of the survey were organized based on length of time in Bloomington.

- Less than 6 months
- 6 months to 2 years
- 2 to 10 years
- 10+ years

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** Please see chart below
- **Capital Costs:** n/a

PROGRAM	GOAL 1	GOAL 2	FUNDING SOURCE	FUNDING REQUEST	INCREASED FROM 2024?
Closing Cost & Down Payment Assistance	Yes	Indirectly	ED LIT	\$500,000	No
Eviction Prevention	Yes	Yes	ED LIT	\$50,000	No
PSH Security	No	Yes	ED LIT	\$150,000	No
Tenant-Based Rental Assistance	Yes	Yes	HDF	\$450,000	Yes

Interest Rate Buy Down	Yes	Indirectly	HDF	\$150,000	Yes
Support Development of Additional Units	Yes	Indirectly	HDF	\$500,000	Yes
Emergency Preservation	Yes	Indirectly	HDF	\$50,000	Yes

**We are increasing our request for HDF by \$674,000 to address Goals 1 & 2.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Support the Heading Home Housing Action Plan	Measurable reduction in street homelessness
Create Eviction Prevention Fund Program	Keep at-risk populations housed
Create Tenant Based Rental Assistance Program	Increase the number of affordable housing units to keep at-risk populations housed
Increase Housing Security for PSH	Reduce exists to homelessness

Timeline

- Community work to implement the Heading Home Housing Action Plan is already underway in 2024 and will continue.
- The Eviction Prevention Fund Program will be implemented in 2025. A review of the efficacy of this program will take place in 2026 to confirm if we want to continue.
- Tenant-Based Rental Assistance program will be implemented in 2025.
- Support for security for permanent supportive housing will be implemented in 2025.

Plans, Partners, Public Input

- Heading Home, Beacon, New Hope for Families, Centerstone, Middle Way House, Wheeler Mission, United Way, Bloomington Housing Authority, Stride and many other providers

Goal 3: Increase Capacity and Efficiency

With the increase in new rental units, high need for affordable housing, and the rise in street homelessness, HAND’s workload has also escalated. In response, we will modernize internal

processes and implement new tools to improve efficiency. Even with improved efficiency, to achieve our goals, we must also increase staff capacity in Title 16 Rental Inspections and HUD Compliance.

The Need

- Inspection reports without photos of conditions are difficult for the community to translate and make verifying repairs inefficient, since only the original inspector understands the original violation. Lack of photo documentation also makes it difficult to navigate appeals or enforcement. Currently, inspectors write their reports in Microsoft Word in the office following an inspection. This delays report writing, report release and thus compliance.
- With the growing number of rental inspections needed, inspections are currently scheduled months in advance, which does not allow a nimble response to rental complaint inspections and neighborhood code compliance.
- HAND has been through 4 HUD audits in the last 12 months. Federal regulations change over time, but HAND has failed to change processes to adapt to these regulatory changes. Over the years HAND has received many additional funding sources for grant administration, but has failed to increase capacity to adapt to program additions and regulatory changes. A grant compliance monitor is needed to reduce liability and secure future funding for our community.
- HAND has been in the process of implementing new software for grant administration to increase efficiencies and transparency for applicants. To date only HOME, Housing Development Fund and CDBG have been implemented. We need to further adapt this software to also include HOME ARP and workforce housing.
- Moisture intrusion is one of the most destructive conditions for buildings. We are asking for additional funding to purchase additional tools such as moisture meters for the inspectors.
- As the need for moisture meters indicates, rental inspection requires highly specialized training. We have added funding to ensure that staff can efficiently and effectively perform high-quality work to preserve housing stock.

Budget Impact

- **Personnel:** \$164,253.75
HAND has requested new positions:
 - 1) An additional Neighborhood Compliance Officer/Rental Inspector, to keep up with Title 16 rental inspections in the expanded rental market. This position performs on-site inspections of new and existing rental projects to ascertain compliance with Bloomington codes and regulations.
 - 2) Grant Compliance Specialist to ensure HUD compliance and protect the City's eligibility for future federal funding. This position would be responsible for subrecipient monitoring with a variety of funding sources including ARPA, HOME, CDBG, CDBG CV, HOME ARP, HDF, Workforce Housing and any other grant administered. The federal

government requires subrecipient monitoring for up to 20 years depending on funding source.

- **Supplies:** \$7,923
Supply increases are related to the replacement of tools and the addition of computers for new positions.
- **Outside Services:** \$3,650
Increases in training for staff
- **Capital Costs:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
New report writing software	Increased efficiency and transparency
Additional Neighbor Compliance Officer/Rental Inspector	Reduced wait times Preservation of safe housing stock
New Grant Compliance Manager	Increased compliance with state and federal funding requirements Reduced liability Preservation of the City's eligibility for additional funding

Timeline

- Improved department efficiencies are targeted for a tiered implementation beginning Fall 2024 and continued into early 2025. Software implementations will be reviewed but are expected to continue on until obsolete.

Total Departmental Budget by Fund

Category	General Fund	ED-LIT	Housing Development	Total
1	1,650,217	75,115	0	1,725,332
2	18,656			18,656
3	652,159	850,000	1,150,000	2,652,159
4	0			0
Total	2,321,032	925,115	1,150,000	4,396,147

Conclusion

The 2025 HAND budget allows us to increase access to safe and affordable housing and support community work to reduce street homelessness, thus furthering quality of life for all residents. The budget also allows us to improve efficiency, capacity and compliance with numerous funding sources to ensure continued eligibility. We look forward to making short and long-term progress on the challenges that face our community. Thank you for your consideration of HAND's 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 15 - HAND								
Personnel Services								
	51110	Salaries and Wages - Regular	774,035	777,731	817,717	1,060,543	242,826	29.70%
	51120	Salaries and Wages - Temporary	7,250	30,625	38,834	38,834	-	0.00%
	51210	FICA	57,558	59,544	65,527	84,105	18,577	28.35%
	51220	PERF	109,928	110,333	116,113	150,602	34,489	29.70%
	51230	Health and Life Insurance	242,658	229,386	256,386	299,754	43,368	16.92%
	51320	Other Personal Services -DC Match	-	8,020	13,995	16,380	2,385	17.04%
Total: Personnel Services			1,191,429	1,215,638	1,308,572	1,650,217	341,645	0.261082
Supplies								
	52110	Office Supplies	1,495	1,919	2,550	2,500	(50)	-1.96%
	52240	Fuel and Oil	5,375	5,235	8,135	5,906	(2,229)	-27.40%
	52410	Books	123	243	650	650	-	0.00%
	52420	Other Supplies	894	9,387	16,000	9,600	(6,400)	-40.00%
Total: Supplies			7,887	16,784	27,335	18,656	(8,679)	-0.317505
Other Services and Charges								
	53160	Instruction	2,274	1,665	4,650	4,900	250	5.38%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	1,600	2,500	900	56.25%
	53210	Telephone	2,456	2,797	3,000	3,000	-	0.00%
	53220	Postage	-	-	530	530	-	0.00%
	53230	Travel	2,221	1,984	5,150	8,650	3,500	67.96%
	53310	Printing	1,364	2,717	3,800	5,300	1,500	39.47%
	53320	Advertising	1,413	805	3,200	3,625	425	13.28%
	53620	Motor Repairs	16,513	9,964	9,802	12,186	2,384	24.32%
	53830	Bank Charges	1,259	1,102	1,100	1,100	-	0.00%
	539010	Inter-Fund Transfers	296,000	296,000	350,000	500,000	150,000	42.86%
	53910	Dues and Subscriptions	3,099	4,125	3,651	5,168	1,517	41.55%
	53960	Grants	34,806	49,376	1,050,700	51,700	(999,000)	-95.08%
	53990	Other Services and Charges	10,188	25,516	53,500	53,500	-	0.00%
Total: Other Services and Charges			371,594	396,051	1,490,683	652,159	(838,524)	-0.56251
Expenditures Grand Total:			\$ 1,570,909	\$ 1,628,473	\$ 2,826,590	\$ 2,321,032	\$ (505,558)	-17.89%

CITY OF BLOOMINGTON

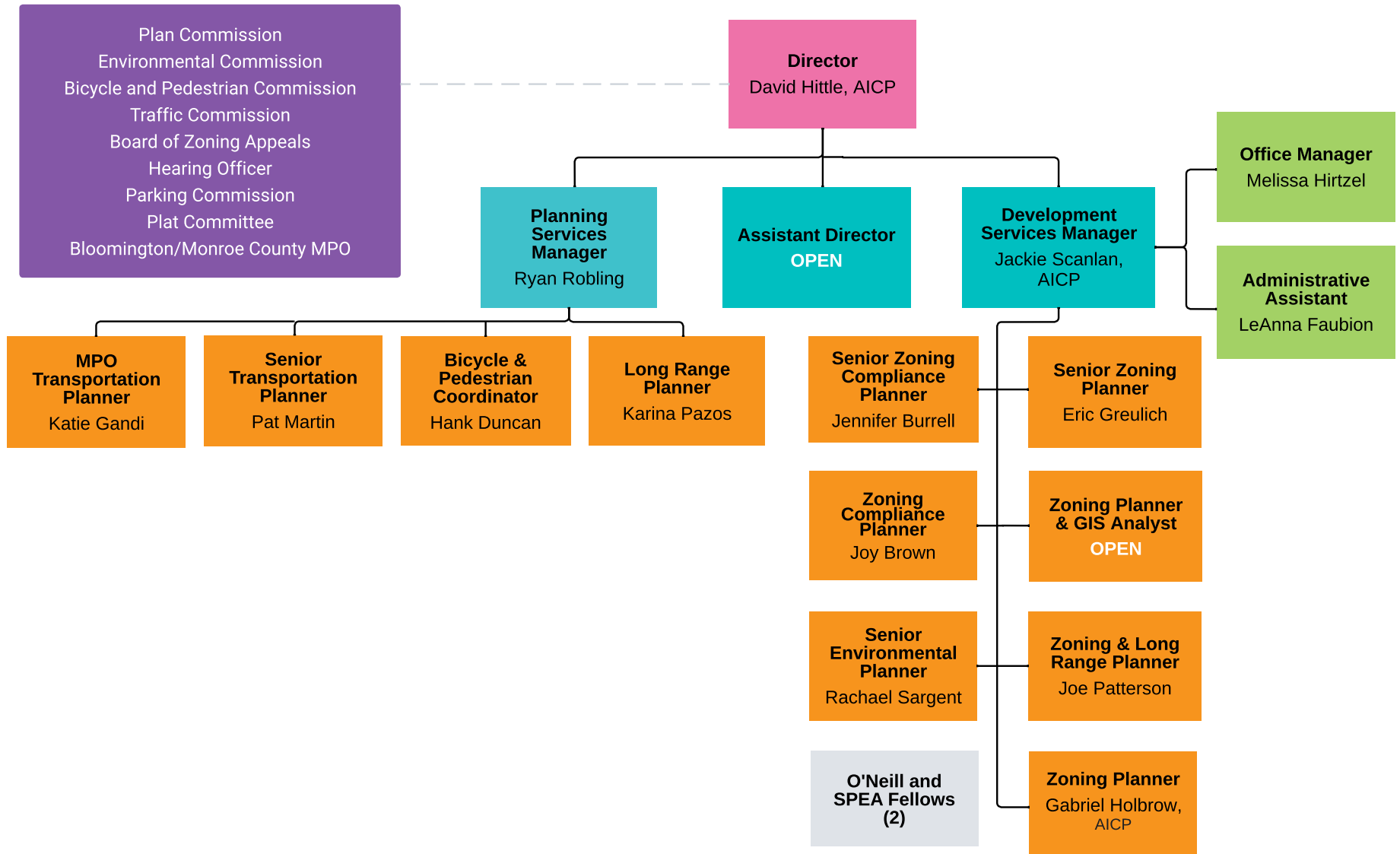
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 15 - HAND								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	-	17,367	60,379	61,645	1,267	2.10%
	51210	FICA	-	1,323	4,618	4,716	98	2.12%
	51220	PERF	-	2,466	8,578	8,754	176	2.05%
	51230	Health and Life Insurance	-	13,506	-	-	-	N/A
	51320	Other Personal Services -DC Match	-	270	825	-	(825)	-100.00%
Total: Personnel Services			-	34,932	74,399	75,115	716	0.009618
<i>Other Services and Charges</i>								
	53160	Instruction	-	940	10,000	10,000	-	0.00%
	53230	Travel	-	1,045	10,000	10,000	-	0.00%
	53310	Printing	-	63	-	-	-	N/A
	53960	Grants	-	5,313	715,000	715,000	-	0.00%
	53990	Other Services and Charges	-	3,667	100,000	115,000	15,000	15.00%
Total: Other Services and Charges			-	11,028	835,000	850,000	15,000	0.017964
Expenditures Grand Total:			\$ -	\$ 45,960	\$ 909,399	\$ 925,115	\$ 15,716	1.73%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 905 - Housing Develp (Ord16-41)(S9506)								
<u>EXPENDITURES</u>								
Department: 15 - HAND								
Other Services and Charges								
	53960	Grants	-	10,000	95,000	650,000	555,000	584.21%
	53990	Other Services and Charges	352,156	218,308	381,000	500,000	119,000	31.23%
Total: Other Services and Charges			352,156	228,308	476,000	1,150,000	674,000	1.415966
Expenditures Grand Total:			\$ 352,156	\$ 228,308	\$ 476,000	\$ 1,150,000	\$ 674,000	141.60%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>EXPENDITURES</u>								
Department: 15 - HAND								
Other Services and Charges								
	53960	Grants	1,805,000	129,368	3,700,000	-	(3,700,000)	-100.00%
	53990	Other Services and Charges	136,394	255,220	-	-	-	N/A
Total: Other Services and Charges			1,941,394	384,588	3,700,000	-	(3,700,000)	-1
Expenditures Grand Total:			\$ 1,941,394	\$ 384,588	\$ 3,700,000	\$ -	\$ (3,700,000)	-100.00%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: David Hittle, Director of Planning & Transportation

Date: August 19, 2024

The Department of Planning & Transportation guides the form and function of Bloomington's built environment by regulating land use and development, managing long-term planning and visioning initiatives, and coordinating regional transportation planning efforts.

2025 Goals

1. **Optimize Work Processes**

Streamline process of applying for a permit, filing a land use petition, requesting and receiving planning/zoning information, enforcing UDO requirements. Bolster customer service standards attendant to each of these processes. Concurrently, provide staff with full complement of tools and training necessary to efficiently manage applications, permits and cases, and to grow professionally. This goal aligns with the city administration's Citywide 1-year goals for 1) Internal Processes Modernization, 2) Transparency and Public Engagement, and 3) Overhaul HR Strategy.

2. **Begin Implementation of Safe Streets For All (SS4A) Plan**

The SS4A Action Plan, to be adopted in 2024, will establish policies and priorities for systematically making the City's transportation network safer for all users, with a goal of realizing zero fatal crashes by 2039. This goal aligns with the administration's Citywide 1-year goal for Major Project Execution and aligns with

multiple Common Council goals pertaining to the accommodation and safety of all roadway users, especially pedestrians and bicyclists.

3. Adapt UDO to Accommodate Evolving Housing Needs

Make certain amendments to the UDO to allow for by-right development of more affordable housing types. Commission linkage fee study, as called for by the UDO, to address affordable housing demand induced by large-scale market-rate projects. Initiate longer-term conversation about comprehensive plan, its strengths and weaknesses, and potential amendments. This goal aligns with the administration’s Citywide 1-year goal for Action Plans for Community Priorities (Housing) and aligns with multiple Common Council goals advocating for an increase in affordable housing.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,183,548	1,346,028	1,546,598	1,570,255	23,657	2%
200 - Supplies	8,774	6,065	13,838	12,336	(1,502)	-11%
300 - Other Services	107,899	432,341	291,567	877,658	586,091	201%
400 - Capital Outlays	162,494	22,101	1,248,000	-	(1,248,000)	-100%
Total	1,462,714	1,806,535	3,100,003	2,460,249	(639,754)	-21%

Budget Notes

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025. We may seek to replace our Assistant Director position (vacant since the beginning of April 2024) with an additional front-line planner position to better align available personnel with current needs.

It is hoped that changes put in place as a result of the Classification and Compensation Study will significantly increase staff retention. Since 2020, our department’s front-line planning corps (those staff principally responsible for fielding inquiries, reviewing permit applications, managing land use petitions, and enforcing the UDO) have averaged a tenure of less than two years. As it takes a new planner roughly 18-24 months to become adequately proficient in utilizing the UDO and other similar tools, the department has yet to reach a point of relative staffing stasis, where we’re operating optimally and providing services at a consistently high level.

Supplies

No significant changes.

Other Services

Department staff will engage in more training and instructional opportunities, and will pursue and obtain more professional certifications and credentials in 2025. This is partly in response to new requirements (the Indiana Department of Natural Resources is requiring new training in 2025 for floodplain managers and their supervisors, and the American Planning Association is expanding requirements for their primary professional certification), but also, thankfully, to genuine staff ambition, interest and demand.

We also plan to engage external consultants to move forward with planning and implementation projects stemming from the Safe Streets For All Action Plan, to create a linkage fee and nexus study to better align our UDO's housing affordability goals with Bloomington's real-world numbers, and to initiate, in collaboration with ITS, development of a digital twin model for the downtown area.

Capital Outlays

Though the Department's 2024 budget indicated ample capital outlays for the purchase of a new field vehicle and the utilization of substantial ARPA funds, no such outlays are anticipated for 2025.

Goals Detail

Goal 1: Optimize Work Processes

The Need

- Delays in permit processing and case finalization decrease predictability and increase development costs, which are transferred ultimately to the end-user.
- Inefficient work tools burden staff, hamper staff development, lower morale, increase staff turnover, and prolong processing times.
- Slow response times to queries erode public trust and credibility and inhibit economic development.
- Inefficient zoning enforcement measures result in longstanding, long-unresolved zoning violations... which, in turn, embolden repeat violators.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$36,400
This cost covers anticipated increased instruction and travel expenses for 2025, to support bolstered employee development opportunities. Otherwise, Goal 1 is largely budget-independent as it involves the refinement of existing internal processes.
- **Capital Outlays:** n/a

Outputs and Outcomes

This goal will produce no new outputs, per se... rather, it will yield the usual established outputs (issued permits, decided land use petitions, answered questions, resolved zoning enforcement actions) more efficiently and fully.

Specific metrics for measuring the optimization of work processes will be put in place once department staff have gained proficiency with EPL, the department's workflow and case processing platform. (We're currently working weekly with ITS staff to rebuild from the ground-up our many permit and petition processes in EPL.) Though subject to change in final form, those metrics will likely resemble the following:

- Identify 30% of incoming complete permit applications as "Expedited". Process these "Expedited" permit applications within two business days.
- Process other, standard complete permit applications (those that are non-expediteable) within ten business days.
- Respond to all general inquiries within 24 hours of receipt, even if only to acknowledge and clarify the question.
- Investigate potential zoning violations within 48 hours of receipt of complaint. Issue violation (or close case) within 48 hours of investigation.
- Institute expanded SOP for managing submitted land use petitions.

Timeline

- Immediate and ongoing.

Plans, Partners, Public Input

- Partners: City departments including Engineering, Utilities, Public Works, HAND, ITS; also Monroe County Building Department, general public, neighborhood associations, and the development community

Goal 2: Implement Safe Streets For All Action Plan

The Need

- From 2018-2022, in Monroe County, there were:
 - 13,626 total automobile crashes
 - 14 fatal crashes
 - 742 additional serious injury (life-altering) crashes
- Even beyond the Fatal and Serious Injury (FIS) crash numbers, automobile accidents exact a massive economic toll on the place where they occur, considering medical costs, lost productivity, legal costs, emergency services costs, insurance administration costs, congestion costs, property damage and workplace losses.

Budget Impact

SS4A Plan implementation will largely be the responsibility of Planning Services staff, though other P&T Department staff and staff of other City departments will play important roles as partners.

- **Personnel:** n/a
- **Supplies:** \$5,000
- Approximate costs for meeting, promotional and exhibition materials.
- **Other Services:** \$490,000
- This cost covers external consultants’ fees for continuing work on SS4A and other transportation initiatives.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Safe Streets for All Action Plan (to be adopted in 2024)	A blueprint for identifying and prioritizing specific transportation improvement projects and policies, with interim benchmarks Zero crashes resulting in a fatality or serious injury by 2039 and to maintain that standard thereafter

Timeline

- In the Plan’s initial years, there will be a focus on quick-build, low-cost, big “bang-for-your-buck” projects. Over time, larger, higher-cost projects, often in collaboration with the Indiana Department of Transportation, will become the focus.

Plans, Partners, Public Input

- Partners: City departments including Engineering, Utilities, Public Works, ITS, Bloomington Transit, as well as the general public

Goal 3: Adapt UDO to Respond to Evolving Housing Needs

The Need

- The local housing crisis is well-documented:
 - 60% of renters pay over 30% of income on housing
 - 58% of new dwelling units are multifamily, which are mostly student-oriented
 - median single-family dwelling sale price is up 90+% since 2012
 - Monroe County’s Value-to-Income Ratio of 3.74 is disproportionately high among counties with peer university cities

- The UDO maintains certain relic requirements typical of Euclidean (use-segregated) zoning ordinances, such as required parking minimums and ample minimum lot sizes. These requirements unnecessarily inhibit the development of affordable housing.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$250,000
 - Approximate cost to commission a consultant to develop a linkage fee study. A linkage fee, which our UDO obliquely references but does not further define, is essentially an impact fee applied to major market-rate development projects to account for affordable housing demand reasonably presumed to be induced by those projects. The fee feeds a fund supporting affordable housing within the city.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Barriers to affordable housing removed from UDO	Increased affordable housing development
Dialogue on potential for future transition from current hybrid Euclidean zoning model to a predominantly form-based or pattern book model	Modernized zoning model
Linkage fee study completed	Growth in affordable housing fund

Timeline

- Linkage fee study anticipated to take six months and be completed in Q4 2025. UDO amendments to occur, likely, in Q2 and Q4 2025.

Plans, Partners, Public Input

- Partners: City departments, especially including HAND; Common Council, general public, development community

Total Departmental Budget by Fund

Category	General Fund	Alternative Transport	Total
1	1,570,255		1,570,255
2	12,336		12,336
3	877,658	0	877,658
4	0	0	0
Total	2,460,249	0	2,460,249

Conclusion

The Planning & Transportation Department's work is guided foundationally by two ever-evolving documents: the Unified Development Ordinance, and the Comprehensive Plan. Both are relatively "fresh," in that both have been overhauled within the past six years. Though omnibus UDO amendments occur annually, and new components of the Comprehensive Plan (such as the SS4A Plan) are adopted regularly, neither document is due for a major update in 2025.

The 2025 budget request from the Planning & Transportation Department, therefore, shows the department in a refining mode, and is intended to allow us not only to continue to perform current planning, comprehensive planning, and transportation planning functions, but to do so more efficiently. Thank you for your consideration of the Planning & Transportation Department's 2025 budget request.

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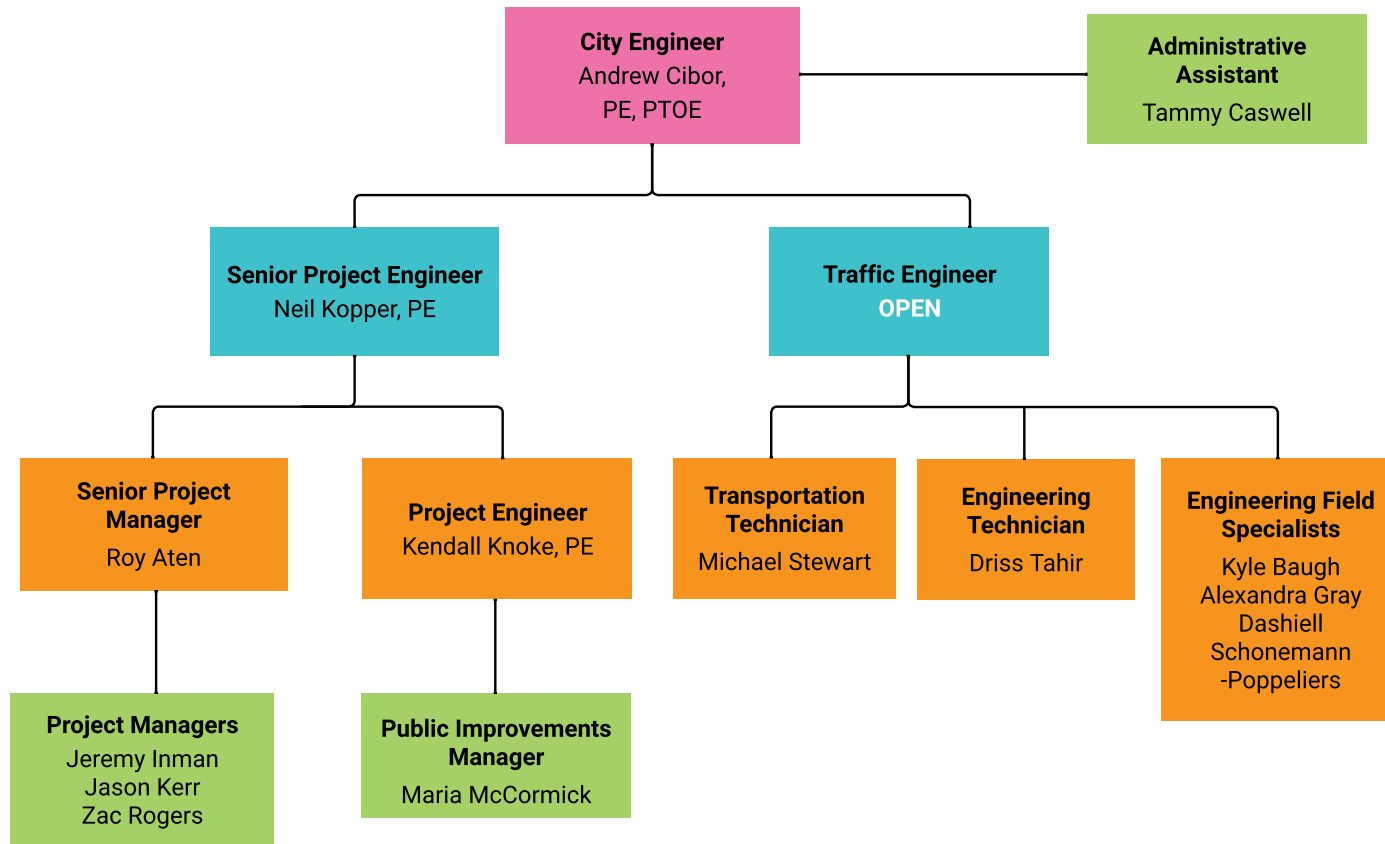
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 13 - Planning								
Personnel Services								
	51110	Salaries and Wages - Regular	797,060	911,192	1,062,168	1,070,701	8,533	0.8%
	51120	Salaries and Wages - Temporary	-	-	9,000	9,000	-	0.0%
	51210	FICA	59,455	67,805	81,944	82,597	653	0.8%
	51220	PERF	112,923	128,843	150,828	152,039	1,211	0.8%
	51230	Health and Life Insurance	214,110	229,398	229,398	242,658	13,260	5.8%
	51320	Other Personal Services -DC Match	-	8,790	13,260	13,260	-	0.0%
Total: Personnel Services			1,183,548	1,346,028	1,546,598	1,570,255	23,657	0.015296
Supplies								
	52110	Office Supplies	841	1,820	2,150	2,425	275	12.8%
	52240	Fuel and Oil	552	1,336	4,488	2,731	-	-39.2%
	52410	Books	410	100	500	500	-	0.0%
	52420	Other Supplies	6,239	2,809	6,300	6,200	(100)	-1.6%
	52430	Uniforms and Tools	732	-	400	480	80	20.0%
Total: Supplies			8,774	6,065	13,838	12,336	255	-0.108542
Other Services and Charges								
	53160	Instruction	3,435	5,661	11,610	17,600	5,990	51.6%
	53170	Mgt. Fee, Consultants, and Workshops	2,709	11,750	-	200,000	200,000	N/A
	53210	Telephone	5,881	4,414	6,850	6,850	-	0.0%
	53220	Postage	-	-	50	-	(50)	-100.0%
	53230	Travel	5,214	4,581	12,700	18,800	6,100	48.0%
	53240	Freight / Other	-	-	75	75	-	0.0%
	53310	Printing	1,288	2,655	1,500	2,000	500	33.3%
	53320	Advertising	1,619	1,694	1,725	5,825	4,100	237.7%
	53620	Motor Repairs	1,668	1,293	1,407	1,933	4,513	37.4%
	53630	Machinery and Equipment Repairs	-	-	2,500	2,500	-	0.0%
	53830	Bank Charges	1,403	2,337	5,000	5,000	-	0.0%
	53910	Dues and Subscriptions	4,513	3,496	6,030	7,050	1,020	16.9%
	53940	Temporary Contractual Employee	4,625	-	3,000	1,625	-	-45.8%
	53960	Grants	2,400	-	2,400	2,400	-	0.0%
	53990	Other Services and Charges	73,145	394,459	236,720	606,000	369,280	156.0%
Total: Other Services and Charges			107,899	432,341	291,567	877,658	591,453	2.010142
Capital Outlays								
	54310	Improvements Other Than Building	10,936	-	-	-	-	N/A
	54440	Motor Equipment	-	-	48,000	-	(48,000)	-100.0%
	54510	Other Capital Outlays	-	-	1,200,000	-	(1,200,000)	-100.0%
Total: Capital Outlays			10,936	-	1,248,000	-	(1,248,000)	-1
Expenditures Grand Total:			\$ 1,311,156	\$ 1,784,434	\$ 3,100,003	\$ 2,460,249	\$ (632,635)	-20.64%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 454 - Alternative Transport(S6301)								
<u>EXPENDITURES</u>								
Department: 13 - Planning								
Capital Outlays								
	54310	Improvements Other Than Building	87,647	12,466	-	-	-	N/A
Total: Capital Outlays			87,647	12,466	-	-	-	0
Expenditures Grand Total:			\$ 87,647	\$ 12,466	\$ -	\$ -	\$ -	0.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 601 - Cumulative Capital Devlp(S2391)								
<u>EXPENDITURES</u>								
Department: 13 - Planning								
Capital Outlays								
	54310	Improvements Other Than Building	63,911	9,635	-	-	-	N/A
Total: Capital Outlays			63,911	9,635	-	-	-	0
Expenditures Grand Total:			\$ 63,911	\$ 9,635	\$ -	\$ -	\$ -	0.00%



Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Andrew Cibor, City Engineer
Date: August 19, 2024

The Engineering Department oversees use of the public right-of-way through permitting work done by other entities, managing capital infrastructure projects, and making data-driven decisions regarding transportation operations. The Department improves the safety, mobility, and accessibility of the multimodal transportation system by requiring high-quality work supporting the vision and goals of the City's adopted plans.

2025 Goals

1. **Build a Strong Staff Team**

Effectively work together to achieve the City's goals. Successful management of the right-of-way is not possible without the work of staff, and recent structural changes and turnover/vacancies within the Engineering Department provide an opportunity to enhance how this work is accomplished. This goal aligns with the administration's Citywide 1-year goals for 1) HR Strategy Overhaul and 2) Internal Processes Modernization, and aligns with Common Council goals pertaining to staff retention and morale.

2. **Enhance Relationships With Stakeholders**

Improve understanding and find ways to help all succeed. Improved communication and transparency with the public, policy makers, contractors, developers, city departments, and partner organizations will enable improved understanding leading to additional

opportunities for success. This goal aligns with the administration’s Citywide 1-year goal for Transparency and Engagement.

3. Effectively Use Resources

Make progress on the City’s goals for a safe, accessible, and efficient multimodal transportation system through successful execution on everything from major projects to short-term temporary uses of the right-of-way. Leverage funding sources, ongoing initiatives, and external investments to make progress on the City's vision. This goal aligns with the administration’s Citywide 1-year goal for Major Project Execution and aligns with Common Council goals pertaining to infrastructure.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	982,823	1,042,165	1,345,899	1,573,401	227,502	16.9%
200 - Supplies	12,564	30,178	29,253	16,526	(12,727)	-43.5%
300 - Other Services	66,580	119,663	88,284	141,797	53,513	61%
400 - Capital Outlays	1,429,127	636,097	1,626,700	1,176,000	(450,700)	-28%
Total	2,491,095	1,828,102	3,090,136	2,907,724	(182,412)	-6%

Budget Notes

The Department’s 2025 budget proposal reflects an overall 6% decrease compared to 2024 with the biggest value change occurring within the capital outlays allocation which reflects at 28% decrease compared to 2024. In addition to the Department’s annual budget, the Department utilizes other funding sources to carry forward capital projects (e.g., general obligation bonds, federal funding awarded through the Bloomington-Monroe County Metropolitan Planning Organization, a Regional Economic Acceleration & Development Initiative grant, Tax Increment Financing overseen by the City’s Redevelopment Commission, etc.).

Personnel

Specific to the Engineering Department’s personnel budget proposal, the 2025 increase reflects transitioning the Long-Term Temporary Full-Time Engineering Field Specialist position to a permanent position and an updated base salary for the vacant Traffic Engineer position to more accurately reflect market conditions within the 2024 pay grade system.

Supplies

The Engineering Department supply budget was greater in 2023 and 2024 due to some items that will not be necessary in 2025 (e.g., material testing equipment, radar speed trailer, office equipment for new positions) resulting in a reduction in this funding category.

Other Services

The other services budget reflects a 61% increase compared to 2024 in large part due to a pair of \$15,000 requests for on-call geotechnical services and on-call traffic engineering services. Past practice for these contracts was to seek larger contracts that lasted multiple years but starting in 2025, the intention is to have a more consistent yearly fee within each annual budget.

Capital Outlays

The last few years provided unique short-term funding opportunities for additional capital investment (e.g., American Rescue Plan Act [ARPA] and Community Revitalization Enhancement Districts [CRED]) that will not be present in 2025 contributing to a \$450,700 decrease in the Engineering Department's annual capital outlay budget. That being said, the capital outlay budget request will enable Engineering to leverage federal funding for a pair of downtown curb ramp projects and a crosswalk safety enhancement project. Additionally, the request provides funding for the community-led traffic calming process, project coordination opportunities and change orders, and the replacement of what will be 15- and 17-year-old vehicles in the Department's fleet.

Goals Detail

Goal 1: Build a Strong Staff Team

The Engineering Department remains the newest City Department and since being established in 2021, the Department has experienced significant growth, turnover, and restructuring. No significant changes to the Department's structure and capacity are planned in 2025, which provides an opportunity for the Department to evaluate and improve standards, processes, and policies while growing together as a collaborative team dedicated to fostering a welcoming and positive work environment.

The Need

The Department has yet to operate to its full potential due to vacancies, prior capacity constraints, and an inefficient structure prior to 2024.

- Since 2021 the Department's staffing level has grown by 48%.
- In one year the Department experienced 58% turnover, and only three current team members were in the Department when it was established just a few years ago.
- Vacant positions routinely require multiple job postings, which results in significant periods of time with inadequate staffing. One position has never been filled.
- In 2024 the Department established a new organizational structure.
- Reorganization, restructuring, new technology, evolving industry standards, etc. result in a need to update and create new processes, policies, etc.

Budget Impact

- **Personnel:** \$227,502
Converting temporary Engineering Field Specialist position to a permanent position

Updating Traffic Engineer position’s salary within 2024 pay grade structure

- **Supplies:** \$2,500
Employee protective equipment and apparel
Office equipment and furniture
- **Other Services:** \$17,000
Technical training, professional organization memberships, and an annual department strategic retreat
- **Capital Outlays:** \$86,000
Department fleet replacement

Insufficient staff capacity and/or staff turnover can limit ability to effectively use programmed funds and make progress on City initiatives, and it can necessitate additional reliance on consultant contracts for support.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Hold departmental strategic retreat.	Increased staff retention
Develop/update standard drawings, standard specifications, standard operating procedures, and policies including City Code.	Improved consistency and efficiency

Timeline

- 2025 will be focused on building the team and enhancing processes and tools within the current structure. As a part of these exercises, the Department will evaluate if additional structural changes should be pursued in future years.

Plans, Partners, Public Input

- Human Resources Department & Crowe
- Board of Public Works
- City Council

Goal 2: Enhance Relationships With Stakeholders

The Engineering Department is community service-focused and reliant on internal and external partners. While being understaffed in recent years, the Department has worked to maintain existing and create new relationships, but there are opportunities to improve public transparency and better coordinate with stakeholders.

The Need

Everyone is impacted by the work of the Engineering Department, and community members have practical input that helps inform decision making. Partnership with other departments and

organizations is critical, because nothing that the Department does happens in isolation. Effective coordination and collaboration with users like emergency responders, owners like utilities, and applicants like developers is necessary to maximize potential success.

- Community service requires effectively communicating, making information available, and providing meaningful opportunities for engagement.
- Stakeholders like developers and utility companies are investing in the community and want to do things right but need a clear understanding of expectations to succeed.
- The City’s transportation network is not entirely under the City’s authority and connects to a larger regional system with multiple organizations making investments to the network.
- City departments need open lines of communication with each other, and shared objectives with understood roles and responsibilities.
- Organizations like the Indiana Finance Authority can have financial resources available to partners with whom they coordinate.

Budget Impact

- **Personnel:** n/a
Strong relationships and open communication support a positive work environment attractive to employees that ultimately leads to efficient shared success.
- **Supplies:** n/a
- **Other Services:** \$17,000
Cell phones, printing, advertising, and shipping budget lines provide resources that support the Department’s ability to communicate with others.
- **Capital Outlays:** \$0
Effective coordination with partners is expected to result in time and cost saving opportunities.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Up-to-date information shared with the public	Public satisfaction increases due to expectations and processes being straightforward, accessible, and clearly communicated on a timely basis.
Increased opportunities for engagement about projects and processes	Stakeholders are satisfied that streamlined and coordinated City processes and policies meet their needs.

	The City successfully executes all phases of projects (e.g., planning, implementation, and operation/maintenance).
Increased dialogue with partner agencies and departments	Partnership opportunities are identified. Projects and systems are coordinated to reflect shared values and priorities.

Timeline

- This is an ongoing initiative with intentional focus through 2025 as the Department’s structure and capacity fills out.

Plans, Partners, Public Input

- Community members
- Contractors, utilities, developers
- Monroe County, Indiana University, Indiana Department of Transportation
- Agencies and organizations like the Indiana Finance Authority that have funding resources
- City departments, City Council, and City Board & Commissions

Goal 3: Effectively Use Resources

Limited time and funding necessitate using those resources as effectively as possible. It is critical to leverage and seek new funding sources, maximize the potential of ongoing initiatives like major road and utility maintenance projects, and to effectively guide external investments for the community's benefit.

The Need

There are more needs and opportunities to enhance the transportation system than there are resources available. Poor execution can result in unacceptable impacts to accessibility and/or unnecessary costs, and implementation delay can result in families going years without having access to a safe and accessible multimodal transportation network.

- Transportation is a significant proportion of family expenditures (community affordability) that can create barriers to opportunities.
- The City is behind the implementation timeline for priority projects identified in the 2019 Transportation Plan.
- The City adopted a goal of zero deaths and serious injuries as a result of crashes on the City’s roadways by the year 2039 and anticipates forthcoming updates to the Comprehensive Plan to incorporate a Safe Streets and Roads for All Action Plan.
- Limited resources and a desire to limit negative impacts requires leveraging opportunities to the maximum extent possible while seeking additional funding sources.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$10,500
Hardware, equipment, and professional references that aid in the collection and analysis of data that contributes to informed decision making
- **Other Services:** \$60,000
Software, and license fees that enable efficient use of time and help inform decisions.

Professional service contracts assist in assuring facilities are built to last, and operate in a safe and efficient manner.
- **Capital Outlays:** \$1,090,000
The city funding on three projects included in the 2025 annual budget proposal will help leverage the use of at least \$940,000 in federal safety improvement funding to primarily improve pedestrian safety and accessibility.

The public benefit (cost savings) associated with a safe, accessible, and efficient transportation system is primarily born by the public and does not directly impact the City’s budget.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Funding sources are identified and leveraged to maximum extent possible	<p>Additional funding sources are identified and applications for funding submitted</p> <p>Successful construction completion of major projects including West 2nd Street Modernization and Safety Improvements and Phase 1 of Hopewell West</p>
Projects are effectively prioritized and coordinated	<p>Projects are combined into larger coordinated efforts where possible to increase efficiency and reduce public impacts.</p> <p>Maintenance-focused initiatives incorporate multimodal safety and accessibility improvements</p> <p>The City successfully executes all phases of projects (e.g., planning, implementation, and operation/maintenance) to make progress on achieving the City’s adopted goals.</p>

Timely and thorough review and coordination of permitted projects	Private investments in public infrastructure reflect city priorities and are constructed to last
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Timeline

- This is an ongoing goal with special focus in 2025 given limited capital funding in the annual budget and anticipated updates to the Transportation Plan that may provide updated priorities and guidance.

Plans, Partners, Public Input

- Bloomington’s Comprehensive Plan, Transportation Plan, and Climate Action Plan
- The Redevelopment Commission’s Bloomington Hospital Site Redevelopment Master Plan Report
- The Bloomington-Monroe County Metropolitan Planning Organization’s Transportation Improvement Program
- Nearly all City departments including but not limited to Planning & Transportation, Public Works, Parks and Recreation, Utilities, and Controller
- Developers, landowners, businesses, and utilities that physically impact the public right-of-way

Total Departmental Budget by Fund

Category	General Fund	Alternative Transport	Cumulative Capital Dev	Total
1	1,573,401			1,573,401
2	16,526			16,526
3	141,797	0	0	141,797
4	536,000	190,000	450,000	1,176,000
Total	2,267,724	190,000	450,000	2,907,724

Conclusion

The budget presented will support the Engineering Department’s 2025 goals to build a strong staff team, enhance relationships with stakeholders, and effectively use resources. Accomplishment of these goals will result in serving the community by improving the multimodal transportation network’s safety, mobility, and accessibility in a collaborative and efficient manner. Thank you for your consideration of the Engineering Department’s 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 07 - Engineering								
Personnel Services								
	51110	Salaries and Wages - Regular	701,658	697,089	903,676	1,069,707	92,683	18.37%
	51120	Salaries and Wages - Temporary	4,335	37,384	55,000	55,000	-	0.00%
	51210	FICA	50,398	52,838	73,339	86,040	7,090	17.32%
	51220	PERF	99,468	98,272	128,322	151,898	13,161	18.37%
	51230	Health and Life Insurance	171,288	161,928	175,422	199,836	24,414	13.92%
	51320	Other Personal Services -DC Match	-	5,610	10,140	10,920	780	7.69%
Total: Personnel Services			1,027,147	1,053,120	1,345,899	1,573,401	138,129	16.90%
Supplies								
	52110	Office Supplies	521	1,584	1,660	1,826	166	10.00%
	52240	Fuel and Oil	1,301	1,460	1,918	1,525	2	-20.49%
	52410	Books	-	634	1,075	1,075	-	0.00%
	52420	Other Supplies	10,090	25,447	22,600	10,100	(12,500)	-55.31%
	52430	Uniforms and Tools	652	1,053	2,000	2,000	-	0.00%
Total: Supplies			12,564	30,178	29,253	16,526	(12,332)	-43.51%
Other Services and Charges								
	53160	Instruction	878	5,756	6,100	6,100	-	0.00%
	53210	Telephone	4,236	6,621	9,330	11,870	2,540	27.22%
	53220	Postage	-	-	200	200	-	0.00%
	53230	Travel	1,849	1,566	3,750	3,750	-	0.00%
	53240	Freight / Other	125	1,208	195	400	205	105.13%
	53310	Printing	175	806	500	500	-	0.00%
	53320	Advertising	1,977	1,325	2,500	4,000	1,500	60.00%
	53620	Motor Repairs	11,452	10,571	12,219	30,097	5	146.31%
	53830	Bank Charges	1,043	1,299	1,440	1,680	240	16.67%
	53910	Dues and Subscriptions	1,349	1,433	2,540	2,190	(350)	-13.78%
	53990	Other Services and Charges	43,497	50,067	49,510	81,010	31,500	63.62%
Total: Other Services and Charges			66,580	80,652	88,284	141,797	35,640	60.61%
Capital Outlays								
	54110	Land Purchase	636,422	61,970	-	-	-	N/A
	54310	Improvements Other Than Building	319,018	40,675	432,700	450,000	17,300	4.00%
	54440	Motor Equipment	-	-	43,000	86,000	43,000	100.00%
Total: Capital Outlays			955,440	102,645	475,700	536,000	60,300	12.68%
Expenditures Grand Total:			\$ 2,061,732	\$ 1,266,595	\$ 1,939,136	\$ 2,267,724	\$ 221,737	16.95%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 454 - Alternative Transport(S6301)								
Expenditures								
Department: 07 - Engineering								
Other Services and Charges								
	53110	Engineering and Architectural	-	39,011	-	-	-	N/A
Total: Other Services and Charges			-	39,011	-	-	-	0.00%
Capital Outlays								
	54310	Improvements Other Than Building	259,862	-	157,000	190,000	33,000	21.02%
Total: Capital Outlays			259,862	-	157,000	190,000	33,000	21.02%
Expenditures Grand Total:			\$ 259,862	\$ 39,011	\$ 157,000	\$ 190,000	\$ 33,000	21.02%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 601 - Cumulative Capital Devlp(S2391)								
Expenditures								
Department: 07 - Engineering								
Capital Outlays								
	54110	Land Purchase	-	21,550	10,000	-	(10,000)	-100.00%
	54310	Improvements Other Than Building	145,439	79,889	984,000	450,000	(534,000)	-54.27%
Total: Capital Outlays			145,439	101,439	994,000	450,000	(544,000)	-54.73%
Expenditures Grand Total:			\$ 145,439	\$ 101,439	\$ 994,000	\$ 450,000	(544,000)	-54.73%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
Expenditures								
Department: 07 - Engineering								
Capital Outlays								
	54310	Improvements Other Than Building	68,387	432,012	-	-	-	N/A
Total: Capital Outlays			68,387	432,012	-	-	-	0.00%
Expenditures Grand Total:			\$ 68,387	\$ 432,012	\$ -	\$ -	\$ -	0.00%

2025 Proposed Budget

Bloomington Public Transportation Corporation
130 West Grimes Lane
Bloomington, IN 47403



Bloomington Transit



Memorandum

TO: Members of the City of Bloomington Common Council
FROM: John Connell, General Manager
Date: August 19, 2024

I'm pleased to submit the Bloomington Public Transportation Corporation proposed 2025 budget. The budget has been reviewed and endorsed by Bloomington Public Transportation Corporation (BPTC) Board of Directors.

2025 Goals

1. **Acquire land for the site of a new BPTC Administration, Operations, and Maintenance Complex.**
2. **Secure federal funding for design and construction of a new Administration, Operations, and Maintenance Complex.**
3. **Procure two new articulated buses to satisfy passenger capacity issues and reduce operating expenses.**
4. **Implement year two of the passenger stop and shelter improvement plan.**
5. **Expand BLink, micro-transit services to provide access to transit service to a larger population of residents.**

2025 Budget Overview

Budget Class	Proposed 2025 Budget	Approved 2024 Budget	Percent Change
Class I – Personnel	\$8,732,900	\$7,897,266	10.58%
Class II – Materials & Supplies	\$1,790,000	\$1,777,744	0.69%
Class III – Professional Services	\$2,811,575	\$3,413,967	(17.68%)
Class IV – Capital	\$19,298,159	\$13,518,417	42.75%
Total	\$32,632,634	\$26,607,394	22.64%

The primary factors driving the expense side of the preliminary 2025 budget include the following:

- The projects resulting from the City appropriation of Economic Development Local Income Tax (ED LIT)
 - **Land Acquisition** — \$2,494,746 local match for Federal 5307 Grant Funds, total project cost \$12,473,729 (re-appropriation from 2024 for 2025)
 - **Local Matching Funds** for buses and other support vehicles — \$1,020,000
 - Hybrid Micro Transit/Same Day Paratransit Service — \$500,000
 - Sunday Service — \$300,000
 - Staff Positions — \$200,000 (Marketing & Development) (Grant & Procurement)
 - Bus Stop Shelters and electronic signage — \$288,000
 - Fare Subsidy Program — \$75,000
- Wage increases are budgeted in the range of 6.0 percent.
- This budget includes \$167,356 for “contingency service” to be used for new service opportunities that might develop in 2025.
- Employee insurance programs are budgeted at an increase of 19.77% percent, primarily driven by the anticipation of additional employees and anticipated increase in health (medical) insurance.
- Diesel Fuel prices have been budgeted at \$3.50 per gallon.

- Outside legal services are budgeted \$80,000, roughly 200 hours.

The assumptions we made with regard to revenues for the preliminary 2025 budget are summarized as follows:

- Property tax increases are governed by the local growth quotient which has been set at 4 percent. This will allow for an increase of 4 percent for 2025. As such, we have budgeted a 4% increase in property tax revenues. Total projected property tax revenue is set at \$1,674,828.
- BPTC Local option income taxes are budgeted at \$626,676 for 2025, however, this amount is subject to change based on final direction from DLGF.
- Passenger fares are budgeted to increase 22.95 percent in 2025. These revenues include general public fare revenues, employer pass program revenues, BLink/ACCESS fare revenues, and mobile pass revenues. These revenues also include all partnership fares from the three service contracts, Verve, Muller Park and Atlas.
- Advertising revenues are projected to increase to \$175,000 based on current trends. Mesmerize has done an excellent job in generating advertising revenues.
- The 2025 budget includes Federal Flex and 5307 Funds of \$14,606,763 which will be used for land acquisition, transit buses, support vehicles, wayside signage integrated with the CAD/AVL, and capitalized preventative maintenance.
- Federal 5307 funds in the amount of \$2,346,000 will be used in the 2025 budget for operating assistance.
- State PMTF operating assistance funds are budgeted to remain the same as 2024 at \$2,607,880.
- State PMTF capital assistance funds are budgeted at \$522,499 for vehicles.
- IU contract revenue is budgeted at \$1,245,590 — a 3% increase over 2024.
- \$ 3,174,095 in reserves are proposed to be used for budget balancing purposes. Accordingly, the Reserves balance will be roughly \$13 million.

So overall, the preliminary 2025 budget totals \$32,632,634 which is 22.64% higher compared to \$26,607,394 in 2024. A copy of the preliminary budget is attached.

I look forward to our budget discussion on August 28. The 2025 budget is the 3rd budget that includes City ED-LIT funding for projects and activities that will position Bloomington Transit to continue the transformation of mobility in our community. Thank you for your support and continued advocacy.

OPERATING EXPENSES

Budget Class I	2025 <u>Proposed</u>	2024 <u>Approved</u>	Percent Change
Salaries (Operators)	3,985,378	3,599,028 *	10.73%
Fixed and BT Access full and part time operators			
* This includes the equivalent of three full time operators (6,240 hours). Which will be used for contingency service increases.			
Salaries (Other Operating)	692,576	661,513	4.70%
Operations manager and supervisors, Chief safety officer road supervisors, and BT Access F/T dispatchers			
Salaries (Maintenance)	981,180	974,305	0.71%
Maintenance manager, mechanics, service attendants, bldg and grounds tech, and parts specialist			
Salaries (Other)	793,648	653,955	21.36%
Administrative staff			
FICA	493,638	450,493	9.58%
PERF	708,165	649,193	9.08%
Health/Dental/Disability/Life/Vision Insurance	1,023,385	854,479	19.77%
Unemployment	10,000	10,000	0.00%
Employee Uniforms	26,880	26,250	2.40%
Tool and CDL Allowance	<u>18,050</u>	<u>18,050</u>	0.00%
Subtotal Budget Class I	<u>\$ 8,732,900</u>	<u>\$ 7,897,266</u>	10.58%

Budget Class II

	2025 <u>Proposed</u>	2024 <u>Approved</u>	<u>Percent Change</u>
Office Supplies	25,000	19,095	30.92%
Garage Uniforms/Drug Testing	40,000	45,060	-11.23%
Fuel/Oil/Grease/Fluids	1,075,000	1,086,250	-1.04%
Parts	525,000	500,000	5.00%
Other Supplies	<u>125,000</u>	<u>127,339</u>	-1.84%
Subtotal Budget Class II	<u><u>\$1,790,000</u></u>	<u><u>\$1,777,744</u></u>	0.69%

Budget Class III

Professional Services	1,971,299	2,610,125	-24.47%
<p>Expenses include contracted transit management services, software support, Microtransit, legal, employee counseling, various professional support services/contracts, information technology, payroll processing, and auditing services</p>			
Telephone	37,300	18,845	97.93%
Postage	4,780	4,553	4.99%
Travel	20,000	15,000	33.33%
Printing	26,250	25,000	5.00%
Advertising	50,000	50,000	0.00%
Insurance/Risk Management	277,105	265,828	4.24%
Electricity	79,310	77,000	3.00%

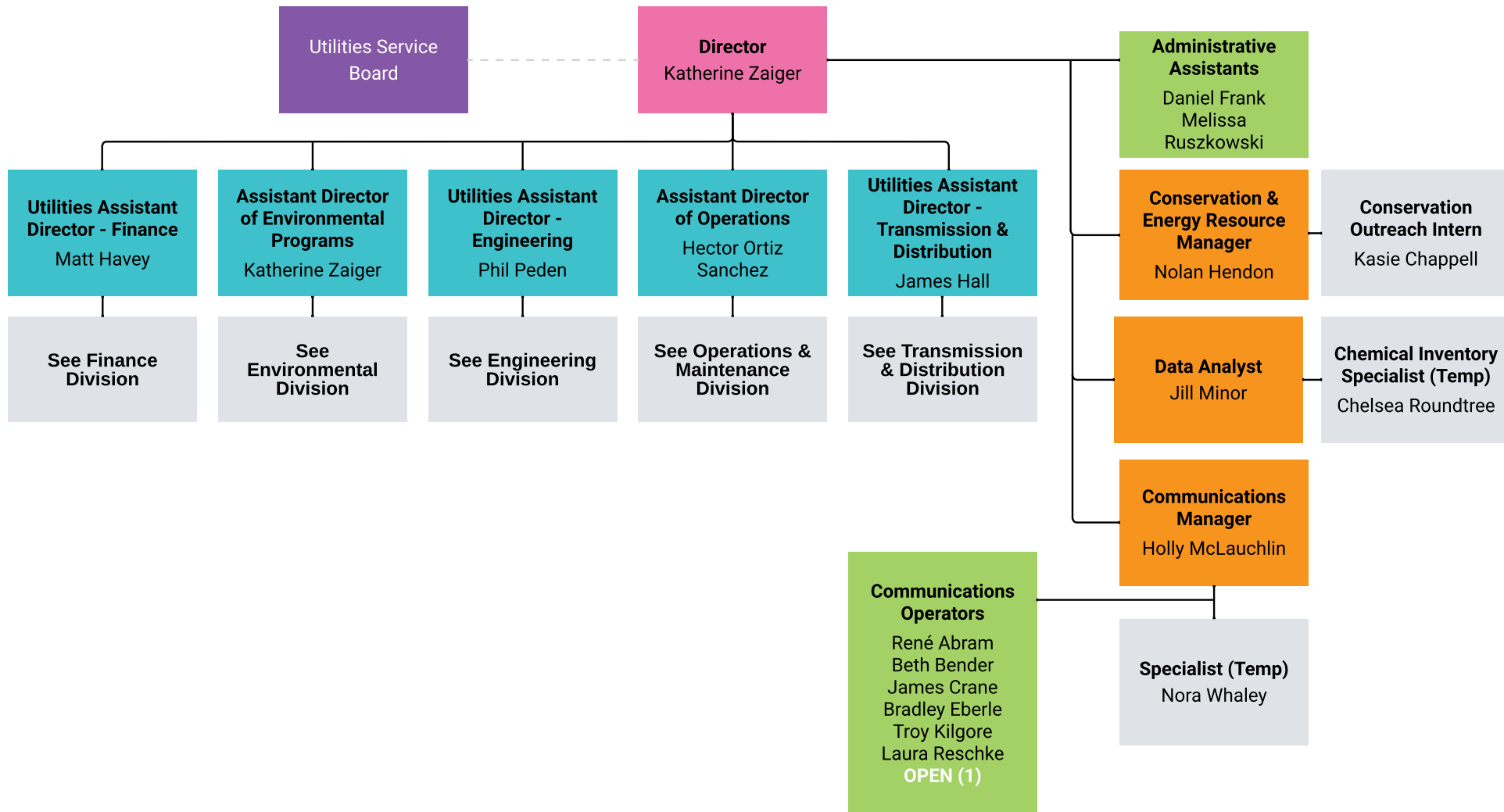
Budget Class III (continued)

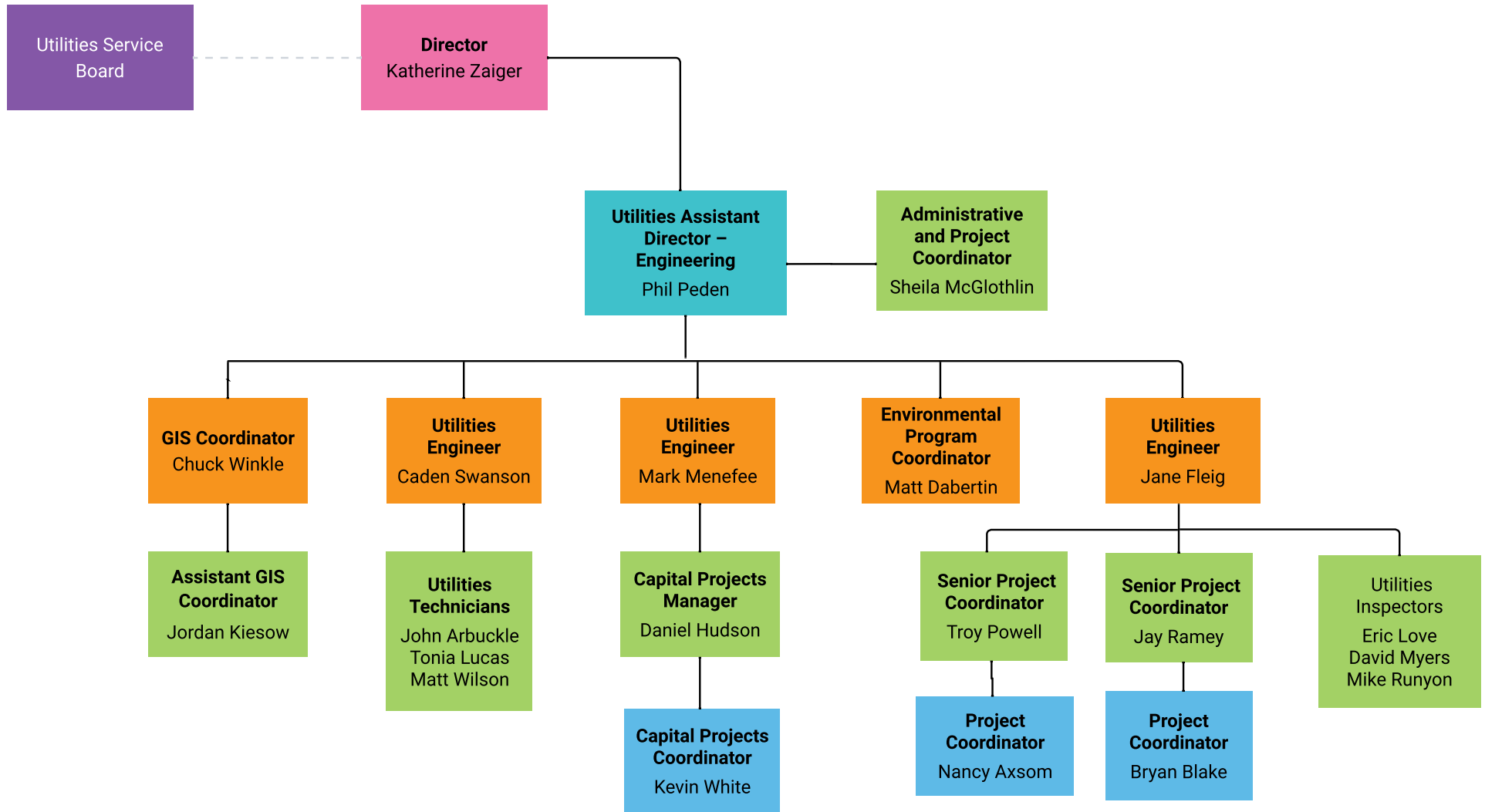
	2025 <u>Proposed</u>	2024 <u>Approved</u>	<u>Percent Change</u>
Water	16,570	15,781	5.00%
Gas	12,000	16,095	-25.44%
IU Shared Expenses	70,000	70,000	0.00%
Safety/Promotional	25,000	25,000	0.00%
Building Maintenance	50,000	50,000	0.00%
Repairs and Labor	77,372	73,688	5.00%
Training, Dues, and Subscriptions	<u>94,589</u>	<u>97,052</u>	-2.54%
Subtotal Budget Class III	<u>\$2,811,575</u>	<u>\$3,413,967</u>	-17.64%
Total Operating Expenses	<u>\$13,334,475</u>	<u>\$13,088,977</u>	1.88%

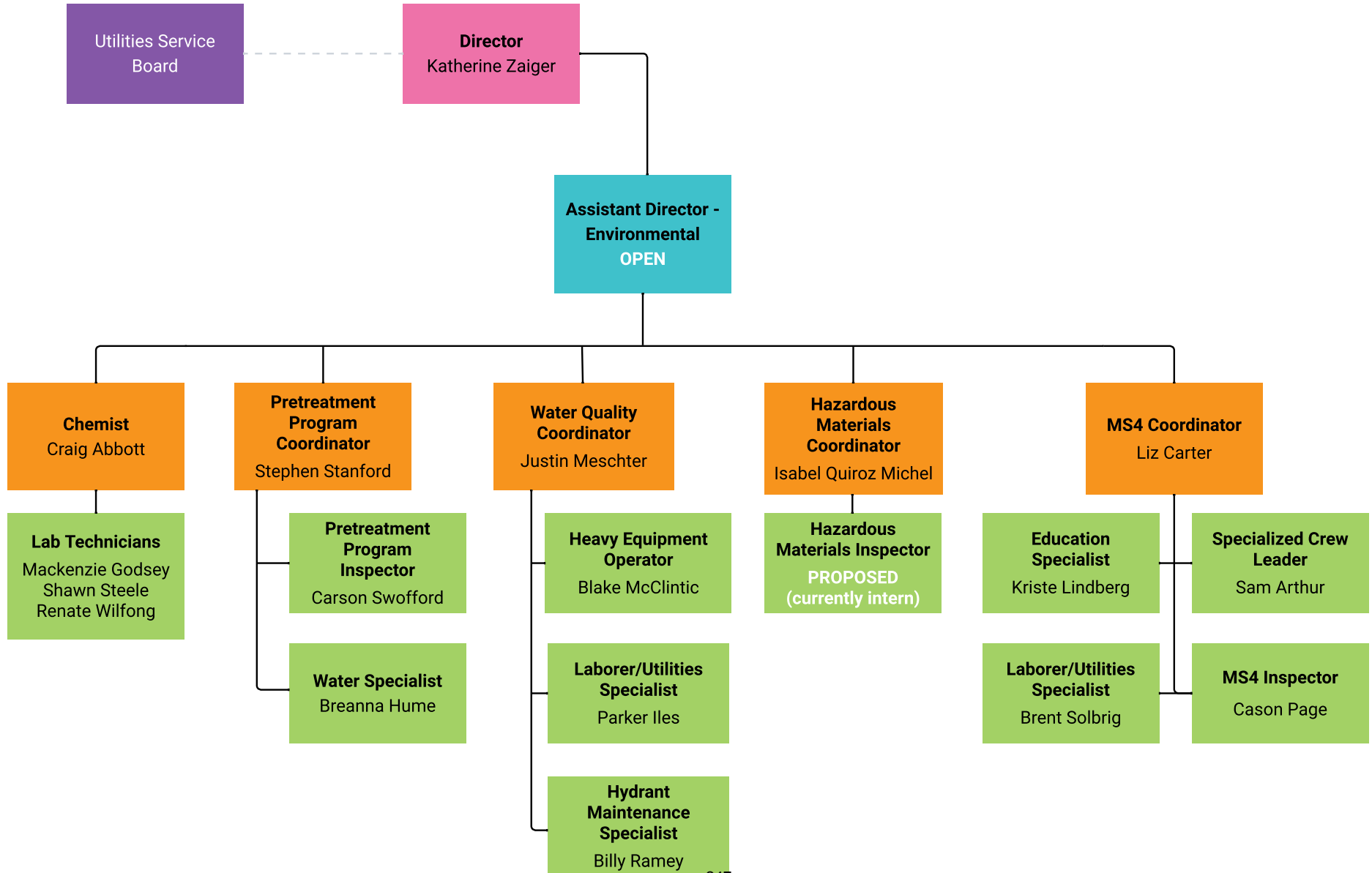
Budget Class IV - Capital

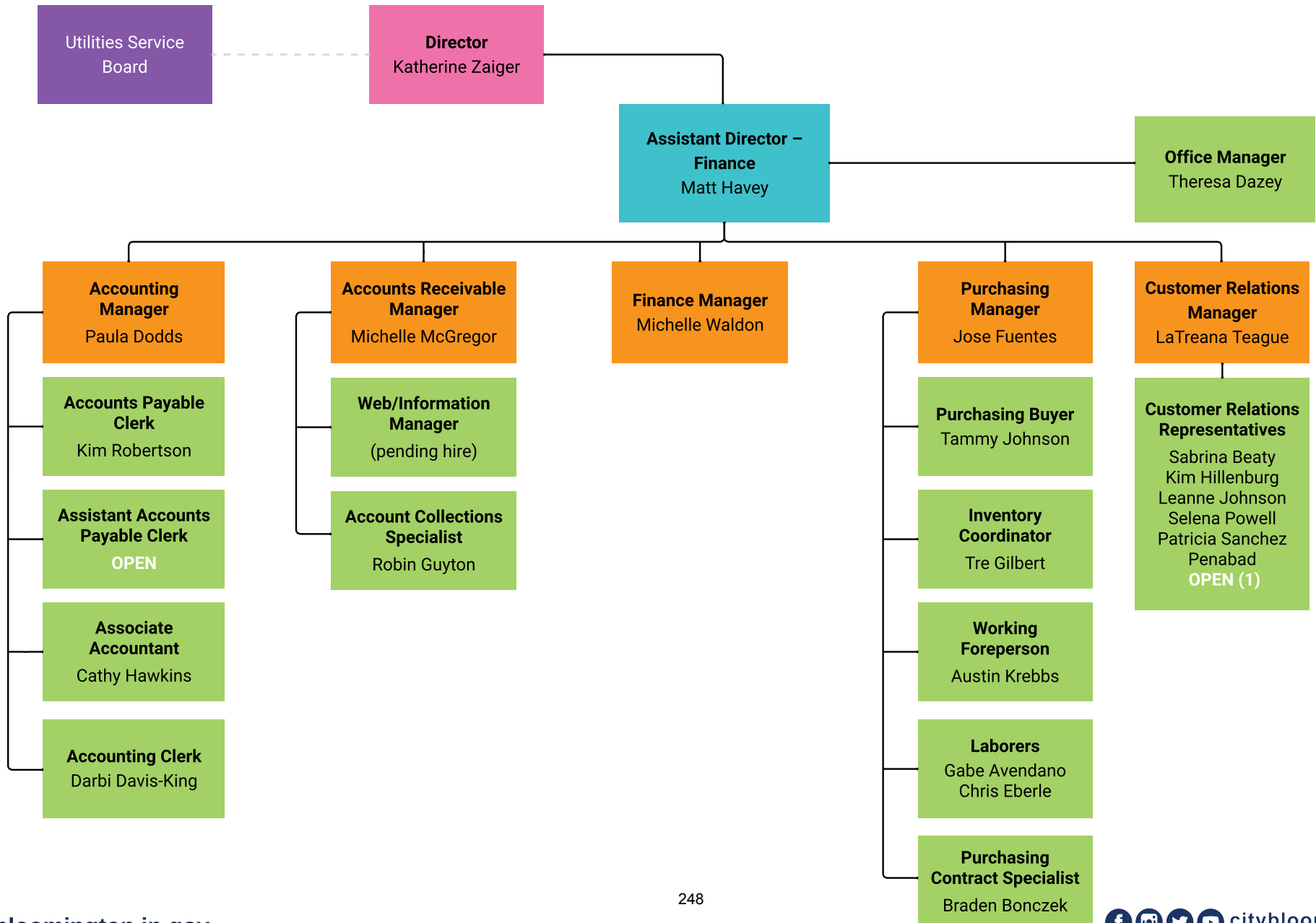
Tires and Engine/Transmission Rebuilds	204,725	194,688	5.16%
Facility Improvements	50,000	-	100.00%
Passenger Amenities/Bus Stops Improvements	500,000	240,000	108.33%
Equipment	135,000	610,000	-77.87%
Includes computer hardware, shop and office equipment, radios and cameras			
Motor Equipment	5,934,705	-	100.00%
Land Acquisition	<u>12,473,729</u>	<u>12,473,729</u>	100.00%
Subtotal Budget Class IV	<u>\$19,298,159</u>	<u>\$13,518,417</u>	42.75%
TOTAL EXPENDITURES	<u>\$32,632,634</u>	<u>\$26,607,394</u>	22.64%

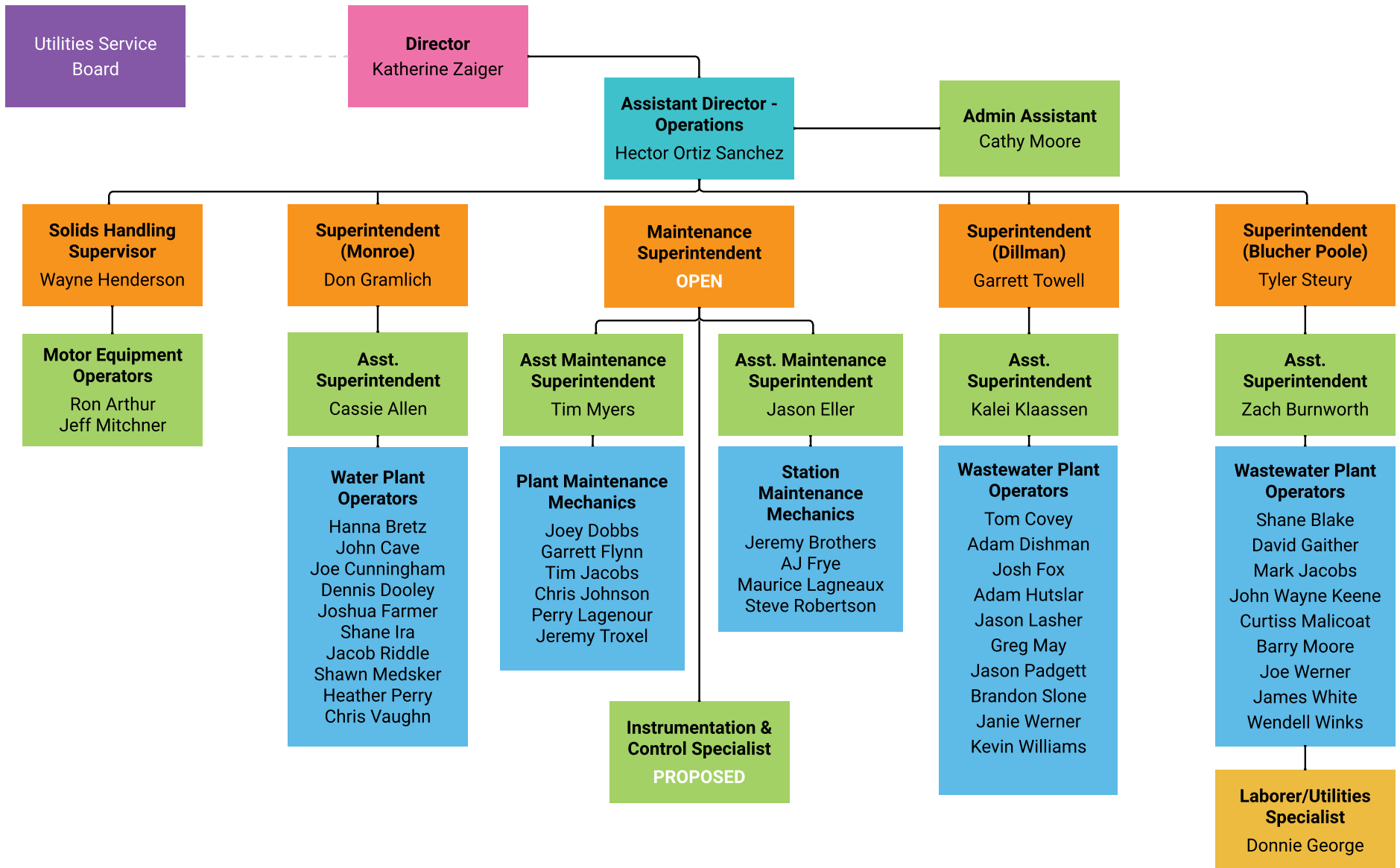
Revenues	<u>2025 Proposed</u>	<u>2024 Approved</u>	<u>Percent Change</u>
Property Tax Levy	\$1,674,828	\$1,610,412	4.00%
Financial Institution Tax	24,989	18,900	32.22%
License Excise Tax	72,627	61,570	17.96%
Local Income Tax	626,676	608,074	3.06%
Commercial Vehicle Excise Tax	6,192	4,500	37.60%
City of Bloomington -EDIT	3,806,100	3,806,100	0.00%
Passenger Fares	350,000	375,000	-6.67%
Partnership Fares	749,414	519,164	44.35%
Advertising Sales	175,000	155,000	12.90%
State PMTF	2,607,880	2,607,880	0.00%
Federal - Operating and Capital	17,519,243	12,672,956	38.24%
IU Contract Revenue	1,245,590	1,197,653	4.00%
IU Reimbursements	70,000	70,000	0.00%
Transfer from Reserve	3,174,095	2,440,185	30.08%
Miscellaneous	<u>530,000</u>	<u>460,000</u>	15.22%
TOTAL REVENUE	<u>\$32,632,634</u>	<u>\$26,607,394</u>	22.64%

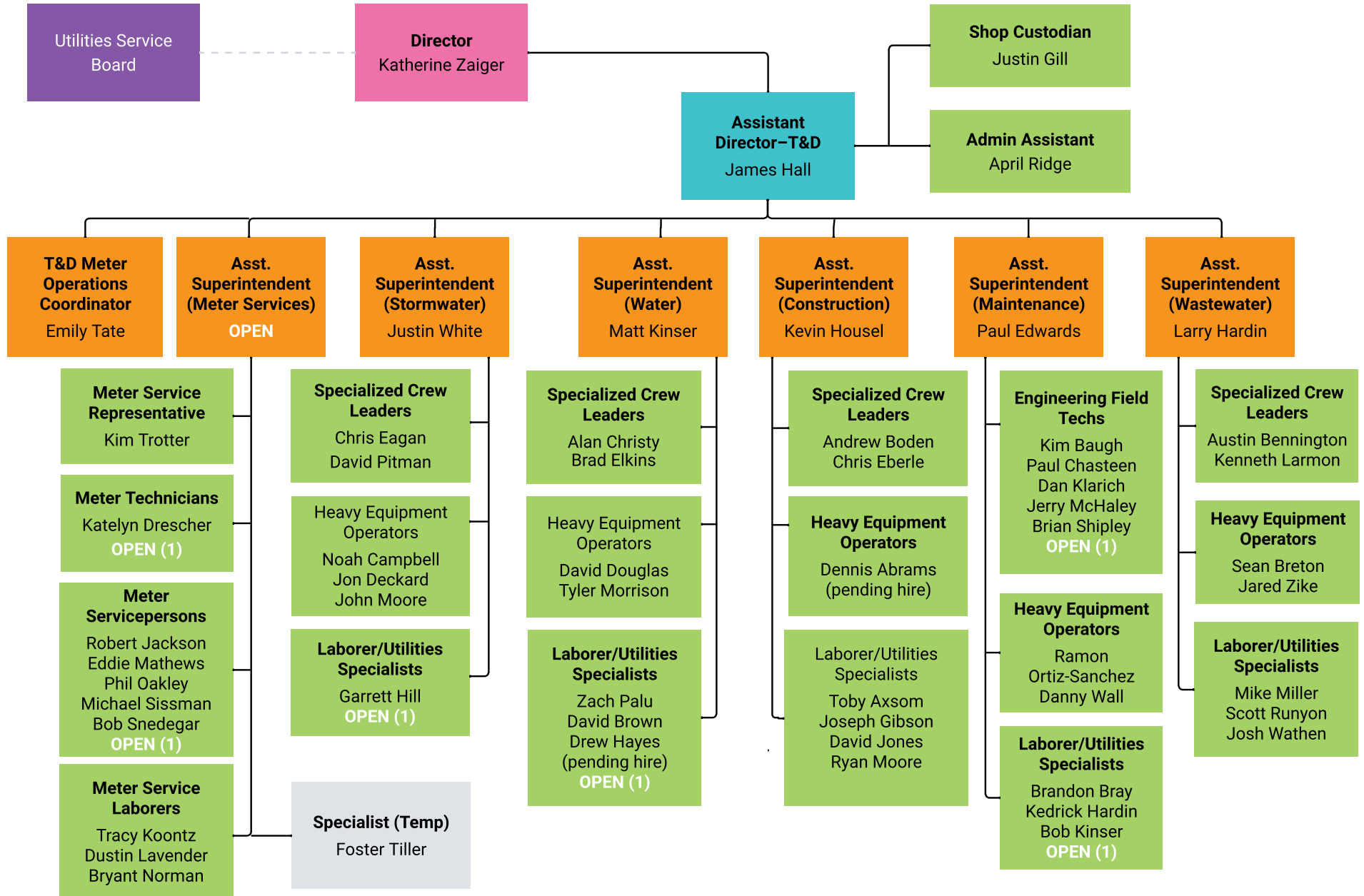












Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Katherine Zaiger, Utilities Interim Director
Matt Havey, Utilities Assistant Director - Finance

DATE: August 19, 2024

City of Bloomington Utilities (CBU) enhances the quality of life in our community by providing safe, sustainable, and high-quality drinking water, wastewater, and stormwater services in a cost-effective manner, promoting public health, economic vitality, and environmental stewardship. CBU is funded entirely by its customers, with rates and fees established by the Utilities Service Board, Bloomington Common Council, and the Indiana Utilities Regulatory Commission. Although a department of the City of Bloomington, CBU does not receive funding from the City's General Fund.

2025 Goals

1. **Water Works: Upgrade and Replace Critical Water Infrastructure**

Finish the design and start construction on booster station upgrades, improving the distribution system. Also, replace and upgrade tanks and chemical feedlines at Monroe Water Treatment Plant (WTP). This aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Infrastructure).

2. **Water Works: Keep Up With the Costs of Operating and Maintaining Excellent Water Service**

Implement a rate case for water. This continues the goal of a four-year cycle for rate cases to match the rising costs of projects, supplies, and labor. This aligns with the administration's Citywide 1-year goal for Long-Term Budgeting and Financial Strategies.

3. **Stormwater Utility: Increase Resiliency to Large Storm Events and Improve Stormwater Quality Through Nature-Based Solutions**

¹ This budgetary memo is pending USB approval on Monday August 26, 2024.

Construct regional green detention facilities in regions that currently lack detention, fund green infrastructure in greenway right-of-way (ROW) projects, and begin preliminary designs and concept renderings for a bioretention/ wetland complex at the southern end of the underground portion of Clear Creek. This aligns with the administration's Citywide 1-year goal for Internal Processes Modernization and Common Council's interest in climate resiliency and mediation.

4. Sewer Works: Improve Wastewater Services at Dillman Road WWTP

Begin the construction of capacity improvements to achieve 19 MGD rating to accommodate growth in the city. Design includes safety improvements at the plant. This aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Infrastructure).

5. Sewer Works: Improve the Capacity and Efficiency of the Wastewater Collection System

Continue sewer lining projects and begin construction of relief sewer capacity improvements from Dillman Road Wastewater Treatment Plant (WWTP) to Rogers Street. This aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Infrastructure).

6. Stormwater Utility: Inventory, Assess, and Rehabilitate Existing Critical Stormwater Infrastructure

Develop a jurisdiction-wide stormwater system management and maintenance plan that will include a watershed master plan and climate adaptation analysis. This plan will lead to additional targeted stormwater Capital Improvement Projects (CIP) and system maintenance upgrades. CBU will also be rehabilitating limestone arches on Spanker's Branch and west fork of Spanker's branch. This aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Infrastructure).

7. Sewer Works: Upgrade Instrumentation and Replace Essential Equipment at Blucher Poole WWTP.

SCADA and HMI upgrades are currently in design and will be implemented in 2025. Other plans include capacity and process evaluations, increased reliability and resilience, and a variety of plant improvements. This aligns with the administration's Citywide 1-year goal for Action Plans for Community Priorities (Infrastructure).

8. Customer Service/Outreach: Improve and Reimagine the Customer Assistance Program

Researching how to remove barriers in the current customer assistance program with the goal of uninterrupted water service for all. The redesign will increase the amount of customers and situations eligible for assistance and reduce shutoffs. This aligns with the administration's Citywide 1-year goal for Internal Processes Modernization.

¹ This budgetary memo is pending USB approval on Monday August 26, 2024.

9. Customer Service/Outreach: Contribute to Local Nonprofits That Protect and Preserve Critical Water Resources

Continue to contribute to Friends of Lake Monroe and Lake Monroe Water Fund. This aligns with the administration’s Citywide 1-year goal for Transparency and Engagement.

2025 Budget Overview

For the Water Works and Sewer Works, CBU’s revenues are based upon the anticipated water sales in each customer class. Stormwater Utility revenues are based on a fixed amount for single-family residential properties and an amount based on the number of square feet of impervious surface for other properties.

Revenue	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
Water	\$17,761,000	\$20,270,000	\$20,545,000	\$22,420,000	\$22,656,000	\$236,000	1.1%
Sewer	\$25,219,000	\$25,759,000	\$28,694,000	\$24,426,000	\$29,220,000	\$4,794,000	19.6%
Stormwater	\$3,265,000	\$3,564,000	\$4,639,000	\$3,219,000	\$4,600,000	\$1,381,000	42.9%
Total Funds	\$46,245,000	\$49,593,000	\$53,878,000	\$50,065,000	\$56,476,000	\$6,411,000	12.8%

Revenue Notes

Water Revenue - No major changes included. Updated rate case is currently in progress; planned submission late 2024 new rates effective January 1, 2026.

Sewer Revenue - Based on the last sewer rate case, there will be a 6% rate increase January 1, 2025. CBU is also taking a more realistic approach that trends towards actuals while still maintaining possible upside.

Stormwater Revenue - CBU is expecting additional revenues for permit fees and taking a more realistic approach, similar to sewer, due to the stormwater rate being a flat and more predictable source of revenue.

Water Utility

Water Works Budget Allocation	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed	Change (\$)	Change (%)
100 - Personnel Services	\$4,434,000	\$4,876,000	\$5,495,000	\$5,510,000	\$7,003,000	\$1,493,000	27.1%

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

200 - Supplies	\$2,491,000	\$3,504,000	\$3,860,000	\$3,000,000	\$4,238,000	\$1,238,000	41.3%
300 - Other Services	\$9,070,000	\$9,160,000	\$12,287,000	\$5,653,000	\$4,646,000	-\$1,007,000	-17.8%
300 - Extensions & Replacements	\$0	\$0	\$2,000	\$1,670,000	\$98,000	-\$1,572,000	-94.1%
400 - Capital Outlays (Depreciation)	\$3,408,000	\$3,483,000	\$3,480,000	\$0	\$0	\$0	0%
400 - Water Sinking (Principle & Interest)	\$1,094,000	\$1,113,000	\$1,952,000	\$6,587,000	\$6,671,000	\$84,000	1.3%
Total	\$20,497,000	\$22,136,000	\$27,076,000	\$22,420,000	\$22,656,000	\$236,000	1.1%

Water Budget Notes

Personnel Services

\$545k included for compensation study impact on wages; estimates for overtime included in 2025 budget (not included in previous years); some expenses historically captured by water moved to stormwater.

Supplies

Using estimates based on actual 2024 spend for chemicals; they may come in cheaper. Using current trends for predicting main break costs.

Other Services

Only 1 year of interdepartmental included in 2025; 2 years were in the 2024 budget.

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Sewer Utility

Sewer Works Budget Allocation	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed	Change (\$)	Change (%)
100 - Personnel Services	\$7,297,000	\$7,668,000	\$9,049,000	\$7,707,000	\$11,534,000	\$3,827,000	49.7%
200 - Supplies	\$1,383,000	\$2,737,000	\$2,440,000	\$1,821,000	\$2,576,000	\$755,000	41.5%
300 - Other Services	\$3,817,000	\$4,285,000	\$8,806,000	\$7,972,000	\$6,402,000	-\$1,570,000	-19.7%
300 - Extensions & Replacements	\$0	\$0	\$0	\$1,877,000	\$689,000	-\$1,188,000	-63.3%
400 - Capital Outlays (Depreciation)	\$3,802,000	\$3,807,000	\$3,999,000	\$0	\$0	\$0	0%
400 - Wastewater Sinking (P&I)	\$1,454,000	\$1,212,000	\$812,000	\$5,049,000	\$8,019,000	\$2,970,000	58.8%
Total	\$17,753,000	\$19,709,000	\$25,106,000	\$24,426,000	\$29,220,000	\$4,794,000	19.6%

Sewer Budget Notes

Personnel Services

\$918k included for compensation study impact on wages; estimates for overtime included in 2025 budget (not included in previous years).

Supplies

Using estimates based on actual 2024 spend for chemicals; they may come in cheaper. Using current trends for predicting maintenance and repair costs.

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Other Services

Only 1 year of interdepartmental included in 2025; 2 years were in the 2024 budget.

Extensions and Replacement

Lower due to increased sinking fund requirements for 2024 Sewer Bond Issuance.

Stormwater Utility

Stormwater Utility Budget Allocation	2021 Actual	2022 Actual	2023 Actual	2024 Budget	2025 Proposed	Change (\$)	Change (%)
100 - Personnel Services	\$826,000	\$785,000	\$753,000	\$954,000	\$1,362,000	\$408,000	42.8%
200 - Supplies	\$84,000	\$154,000	\$110,000	\$103,000	\$243,000	\$140,000	135.9%
300 - Other Services	\$90,000	\$161,000	\$266,000	\$182,000	\$786,000	\$604,000	331.9%
300 - Extensions & Replacements	\$0	\$0	\$0	\$1,980,000	\$2,209,000	\$229,000	11.6%
400 - Capital Outlays (Depreciation)	\$281,000	\$283,000	\$400,000	\$0	\$0	\$0	0%
Total	\$1,281,000	\$1,383,000	\$1,529,000	\$3,219,000	\$4,600,000	\$1,381,000	42.9%

Stormwater Budget Notes

Personnel Services

\$67k included for compensation study impact on wages and increased staffing; some expenses historically captured by water moved to stormwater.

Supplies

This funds some of the smaller stormwater projects such as ROW green infrastructure projects.

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Other Services

Transfer of 5% of interdepartmental expenses to stormwater from water, street sweeper waste hauling.

Extensions and Replacements

Funds moved from here to cover the interdepartmental expenses and to cover larger projects.

Goal Detail

Goal 1. Water Works: Upgrade and Replace Critical Water Infrastructure

Finish the design and start construction on booster station upgrades, improving the distribution system. Also, replace and upgrade tanks and chemical feedlines at Monroe WTP.

The Need

Aging, damaged infrastructure necessitates large projects at two of CBU's booster stations as well as replacing a chemical feedline and tank upgrades at Monroe WTP.

- The chemical feedline project will create necessary redundancies in the chemical delivery system to ensure continued ability to treat water if there is a failure in one of the lines. A lack of sufficient redundancy was discovered early 2024 when one of the chemical lines broke and a temporary line was installed.
- Booster station rehabilitation is needed due to multiple failures of the pumping stations. Current equipment is beyond anticipated life expectancy.

Budget Impact

- West Booster Station upgrades: \$2.2 million
- South Central Booster Station upgrades: \$5.4 million
- Chemical feedline replacement and tank upgrades: \$3 million

Outputs and Outcomes

OUTPUTS	OUTCOMES
Booster station rehab	Improved safety for operators and staff
Replace chemical feedlines and design for better access	Improved safety for operators and staff Easier regular maintenance and repairs
Install redundant lines at Monroe WTP in case the primary line malfunctions	Ensured continuous water supply to CBU customer

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Timeline

- The designs for improvements and rehabilitation at both booster stations will be done early 2025 with the construction of the West booster station starting mid 2025.
- Chemical feedline replacement and tank upgrades construction bids anticipated November 2024; work to start early 2025.

Plans, Partners, Public Input

- For the booster station work, CBU is partnering with Commonwealth Engineering for design and Kokosing Contractors for construction.
- For the chemical feedline and tank upgrades, CBU is partnering with Donohue Engineering for design and FA Wilhelm for construction.

Goal 2. Water Works: Keep Up With the Costs of Operating and Maintaining Excellent Water Service

Implement a rate case for water. This continues the goal of a four-year cycle for rate cases to match the rising costs of projects, supplies, and labor. While this rate case is pending, CBU will temporarily transfer money from the sewer utility to fund critical projects that must be completed in 2025. When the new rate is in place and bonds are issued, these finances will be transferred back to sewer operations.

The Need

Increasing costs of projects and infrastructure maintenance necessitate a regular assessment of rates. CBU can avoid a bad financial situation by keeping up with the costs of equipment replacement, maintenance, and operation.

- CBU did not get approval for the full increase requested in the 2021 water rate case, so some projects in the CIP were not completed.
- There are several critical projects that are slated in the coming years for Monroe WTP that will not be possible without a rate increase.

Budget Impact

- Legal and accounting costs: \$489,000

Outputs and Outcomes

OUTPUTS	OUTCOMES
Comprehensive water CIP based on a system-wide asset inventory	Clear plan with maintenance schedules

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New rate	Sustainable revenue to fund projects, operations, and maintenance
Sewer loan to water	Provide funds for critical water infrastructure while the rate case is pending

Timeline

- CBU is currently working on the rate case and will submit a request to the Indiana Utilities Regulatory Commission (IURC) late 2024. Ideally, IURC approval will happen mid 2025 and any approved bonds will be secured late 2025. The rate would potentially go into effect January 1, 2026.

Plans, Partners, Public Input

- CBU is partnering with Crowe to determine how anticipated costs would impact the future rate and Stantec to assess the cost of current operations.
- Discussions will be ongoing with IU and other wholesale customers.
- Public input opportunities and outreach is anticipated this late 2024.

Goal 3. Stormwater Utility: Increase Resiliency to Large Storm Events and Improve Stormwater Quality Through Nature-Based Solutions

Construct regional green detention facilities in regions that currently lack detention, fund green infrastructure in greenway ROW projects, and begin preliminary designs and concept renderings for a bioretention/ wetland complex at the southern end of the underground portion of Clear Creek.

The Need

Large storm events continue to increase in frequency and intensity in this region. CBU completed projects designed to convey stormwater away from key flooding areas; next is to address detention of stormwater to mitigate flash floods. Additionally, CBU houses the Municipal Separate Storm Sewer System (MS4) program tasked to implement projects, programs, and policies that improve the water quality of runoff generated within Bloomington’s MS4 boundary. (Some cities combine stormwater and wastewater into the same pipes. In Bloomington, there are two different pipe systems.)

- Bloomington experienced massive flooding events in 2019 and 2021; the latter resulted in a loss of life.

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- Older development was not built with detention; this is a relatively recent requirement. Projects near these areas will help mitigate the impacts large storms have on lower-laying and flood prone areas.
- According to the Indiana Department of Environmental Management (IDEM), Clear Creek is a 303(d) impacted stream, indicating a higher level of pollution. Treating runoff through green infrastructure is a method of controlling pollutants that reach the stream.

Budget Impact

- Clear Creek bioretention facility preliminary designs: Not to exceed \$500,000
- Regional detention facilities detention: \$310,000
- Greenway/ROW Green Infrastructure: \$60,000

Outputs and Outcomes

OUTPUTS	OUTCOMES
Construct two bioretention facilities that will detain up to 71,874 cubic feet (539,055 gallons) of runoff in a 25-year storm. Both of these planned facilities are located in the Clear Creek watershed.	Improved public safety during flooding
Continue to work with City Engineering to implement green infrastructure in ROW greenway projects.	Improved water quality of runoff
Issue Request for Qualifications (RFQ) for designs and renderings of a large bioretention/wetland complex near Clear Creek.	Action plan for further improving safety and water quality

Timeline

- One project is currently in the public feedback phase with the goal of starting construction early 2025. The second project has a goal of starting construction mid 2025, pending a positive project status letter from the Indiana Finance Authority (IFA) Indiana Brownfields Program due to the proximity of this project to other brownfield parcels.
- Green infrastructure improvements in collaboration with City Engineering are done on an annual basis.
- RFQ for Clear Creek bioretention/wetland complex design published early 2025; deliverables late 2025.

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Plans, Partners, Public Input

- Facilitating ROW Low Impact Development/Green Infrastructure projects is in the Stormwater Master Plan in partnership with City Engineering.
- Public outreach and regularly scheduled Utilities Service Board meetings continue regarding plans for bioretention facilities.
- CBU will partner with other departments including Planning and Engineering to ensure that this design meets the broader goals of the city.

Goal 4. Sewer Works: Improve Wastewater Services at Dillman Road WWTP

Begin the construction of capacity improvements to achieve 19 MGD (Million Gallons per Day) rating to accommodate growth in the city. Design includes safety improvements at the plant.

The Need

Acknowledging the need to accommodate growth in the city, the goal of the capacity and safety improvement project is to increase the capacity of the Dillman Road WWTP. This project will install a new blower and replace the influent pump suction piping to address recent failure, correct safety concerns by replacing the deteriorated basin walkway and handrails, and the addition of safety showers.

- Capacity at Dillman Road WWTP impacts the city’s ability to provide additional housing and development. The plant is currently rated at 15 MGD and has an average flow of 12 MGD.
- Safety improvements were added after the plant staff reviewed the project and identified needs and opportunities.
- In addition to the necessary blower, improvements include gate and headworks piping replacement.

Budget Impact

- Capacity and safety improvements: \$6 million

Outputs and Outcomes

OUTPUTS	OUTCOMES
Capacity improvements to achieve 19 MGD Safety and other improvements	Opportunity to reach 20 MGD through data collection and reporting as suggested by IDEM Safer, more reliable infrastructure

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Timeline

- Completion of the designs for capacity and safety improvements is anticipated to be at the end of 2024 with construction beginning in 2025.

Plans, Partners, Public Input

- CBU is currently working with Greely and Hansen on the engineering component of the capacity and safety project designs.

Goal 5. Sewer Works: Improve the Capacity and Efficiency of the Wastewater Collection System

Continue sewer lining projects and begin construction of relief sewer capacity improvements from Dillman Road WWTP to Rogers Street.

The Need

Sewer lining will help provide capacity for the Westgate on Third Development. Sewer lining project continues with sewer rehabilitation in the west sewer basin (Highland Village neighborhood). Dillman Road WWTP relief sewer capacity improvements involve approximately 3,300 ft of 54” diameter pipe from the plant to Rogers Street to eliminate Sanitary Sewer Overflows (SSOs) and provide additional capacity for future development.

- The sewer relief project is necessary to improve capacity in the system near the Dillman Road WWTP, reduce SSOs, and increase capacity for future developments in the sewer basin.
- The Summit Development is adding over 4,000 units to this sewer system; capacity needs to be improved to handle this proposed flow.
- Reducing inflow and infiltration of stormwater into sanitary sewer continues to be a goal to reduce costs at the plant, reduce the likelihood of SSOs, reduce backups into homes, and improve capacity for future development.

Budget Impact

- Sewer lining: \$500,000
- Relief Sewer Project: \$2.9 million design and \$15.1 million for construction

Outputs and Outcomes

OUTPUTS	OUTCOMES
Replace sewer lining Execute Relief Sewer Project	Reduced or eliminated Sanitary Sewer Overflow Reduced or eliminated backups

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Timeline

- Design for the relief sewer is slated to begin late 2024 with a goal of construction beginning in late 2025.
- Design for the sewer lining project is ongoing with expected completion and construction start anticipated mid 2025.

Plans, Partners, Public Input

- CBU is working with Commonwealth Engineers for the modeling and design of the relief sewer project.

Goal 6. Stormwater Utility: Inventory, Assess, and Rehabilitate Existing Critical Stormwater Infrastructure

Develop a jurisdiction-wide stormwater system management and maintenance plan, including a watershed master plan and climate adaptation analysis. CBU will also rehabilitate limestone arches on Spanker’s Branch and its west fork.

The Need

The Stormwater Master Plan identified the need for a technical analysis to develop a proactive stormwater system maintenance program. This will include a system condition assessment and prioritization plan, a watershed master planning document, and a plan for system maintenance upgrades and future capital improvement projects. CBU has already identified limestone arches on Spanker’s Branch and the west fork of Spanker’s branch that need to be rehabilitated. These arches not only provide stormwater conveyance, but also are structural support for the aboveground road infrastructure.

- CBU has hydrological modeling for portions of the Clear Creek watershed only; it needs hydrological models for all of the watersheds and subwatershed in the MS4.
- This type of modeling is crucial for developing capital improvement projects that have the greatest impact on mitigating flooding and improving water quality.
- Repairs at the arches are needed because failure at the identified arches would be disastrous to surrounding infrastructure.

Budget Impact

- System-wide management and maintenance plan: \$185,000
- Limestone arch repairs: \$400,000

Outputs and Outcomes

OUTPUTS	OUTCOMES
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1 This budgetary memo is pending USB approval on Monday August 26, 2024.

<p>System-wide assessment that will guide future master plans, analyses, CIP projects and system upgrades</p>	<p>Proactive maintenance and management plan for the storm system</p> <p>Future watershed master plans and climate adaptation analysis</p> <p>Improved storm system performance</p> <p>Improved water quality</p>
<p>Limestone arch repairs: Engineering assessments performed on arches will indicate severity of deterioration. The highest risk arches will be rehabilitated first.</p>	<p>Preservation of surrounding infrastructure</p>

Timeline

- An RFQ for the assessment will be released early 2025. This is the first step in a multi-year process.
- Design for the rehabilitation will be completed in 2025 with the goal of beginning construction in late 2025.

Plans, Partners, Public Input

- The system-wide assessment and prioritization plan is a specific implementation item from the Stormwater Master Plan that was finalized in 2022.
- In areas impacted by the rehabilitation of the arches, public notices will be sent out ahead of time notifying residents of any inconvenience this may cause.

Goal 7. Sewer Works: Upgrade Instrumentation and Replace Essential Equipment at Blucher Poole WWTP

Supervisory Control and Data Acquisition (SCADA) and Human Machine Interface (HMI) upgrades are currently in design and will be implemented in 2025. Other plans include capacity and process evaluations, increased reliability and resilience, and a variety of plant improvements.

The Need

The current SCADA and HMI systems at Blucher Poole WWTP are obsolete. Replacement parts and software updates are unavailable for purchase due to its age. These SCADA improvements will also increase cybersecurity at the plant, which has been a larger concern in recent years as water treatment plants are increasingly the target of cyber attacks.

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The design of plant hydraulic expansion and improvements are for the determination of plant needs to upgrade current equipment and processes in anticipation of higher flows to the plant.

- The SCADA logic control panels are beyond their useful life and parts (input/output) boards are no longer available. Further failures will force manual overrides to be implemented.
- The process and capacity evaluations are needed to ensure that Blucher Poole WWTP is in a position to grow with the city.

Budget Impact

- SCADA and HMI upgrades: \$560,000
- Process and capacity improvements: \$1.1 million

Outputs and Outcomes

OUTPUTS	OUTCOMES
SCADA and HMI systems that control the plant processes will be renewed	<p>Increased 20-year lifespan of systems</p> <p>Increased productivity, increased automation and more efficient labor</p> <p>Stronger cybersecurity</p>
Process and capacity improvements at Blucher Poole WWTP	<p>Greater efficiency to accommodate future Bloomington growth</p> <p>Increased reliability and resilience</p>

Timeline

- Design for the SCADA and HMI upgrades are 90% complete with project bids scheduled for late 2024.
 - The goal for project completion is late 2025.
- The current capacity study will be completed late 2024. This study will inform the design of the process and capacity improvements.
 - CBU currently anticipates that any construction would begin in 2026.

Plans, Partners, Public Input

- Partners for the SCADA upgrades are City ITS and Wessler Engineering.
- Partners for the process and capacity evaluations study are Black and Veatch and Commonwealth Engineering for the sewer capacity study.

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Goal 8. Customer Service/Outreach: Improve and Reimagine the Customer Assistance Program

Research how to remove barriers in the current program with the goal of uninterrupted water service for all. The redesign will increase the amount of customers and situations eligible for assistance and reduce shutoffs.

The Need

The current assistance program has never spent the \$50k that is budgeted each year despite having an average of over 9,000 shutoffs each year, indicating that the need is there.

- Current financial assistance program has barriers that prevent access to assistance, such as the requirement to be exactly two months behind and the requirement to speak or email a Customer Relations Representative prior to shutoff.

Budget Impact

- \$100,000 - an increase of \$50,000 from the 2024 budget

Outputs and Outcomes

OUTPUTS	OUTCOMES
<p>Research assistance programs in similarly situated utilities to see what is possible.</p> <p>Move from a one-time assistance payment to a model that both provides one-time payment and a sustainable monthly credit system.</p>	<p>Increased usage of customer assistance funds</p> <p>Decreased shut offs and delinquencies</p> <p>More equitable service</p>

Timeline

- In this first year of reimagining the program, a substantial amount of time will go towards research and development of a program that meets the goals of keeping customers' water on while remaining fiscally feasible.
- After monitoring the impact of expanding the eligibility for the current program, CBU will be able to understand how much of the additional funds could be available for research and development.

Plans, Partners, Public Input

- CBU will continue to partner with South Central Community Action Program on this program; improvement discussions are already underway.

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Goal 9. Customer Service/Outreach: Contribute to Local Nonprofits That Protect and Preserve Critical Water Resources

Continue to contribute \$25,000 each to Friends of Lake Monroe and Lake Monroe Water Fund annually.

The Need

Both of these organizations’ missions involve protecting and preserving the watershed of Bloomington’s sole drinking water source. Treating highly polluted water comes at higher costs, so this helps CBU meet its goals as well.

- Friends of Lake Monroe implements and supports projects aimed at reducing pollutants in the watershed such as their septic tank replacement program.
- Lake Monroe Water Fund leverages contributions and secures additional donations to help fund shovel-ready conservation projects within the watershed.

Budget Impact

- \$50,000

Outputs and Outcomes

OUTPUTS	OUTCOMES
\$25,000 contribution to Friends of Lake Monroe	Funding toward a Watershed Coordinator
\$25,000 contribution to Lake Monroe Water Fund	Leverage to provide assistance to shovel ready projects in the Lake Monroe Watershed

Timeline

- Each contribution will happen annually.

Plans, Partners, Public Input

- Both organizations offer opportunities for public engagement; CBU is involved in activities such as tours of Monroe WTP and trash pick-up days.
- CBU will also collaborate with the Department of Economic and Sustainable Development on program and project specifics.

1 This budgetary memo is pending USB approval on Monday August 26, 2024.

Conclusion

The 2025 budget request from the City of Bloomington Utilities allows us to provide safe, sustainable, and high-quality drinking water, wastewater, and stormwater services in a cost-effective manner, promoting public health, economic vitality, and environmental stewardship. Thank you for your consideration.

¹ This budgetary memo is pending USB approval on Monday August 26, 2024.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 009 - Water								
EXPENSES								
Department: 00 - Utilities								
<i>Other Services and Charges</i>								
	U26000	Interfund Transfer OUT	5,680,000	5,990,300	-	-	-	N/A
	U40900	Taxes State Income	105,639	583	-	-	-	N/A
	U42705	Interest Expense Capital Lease	99,042	86,768	456,052	456,928	876	0.19%
	U42720	Extensions & Replacements	-	2,000	1,670,312	98,180	190,680	-94.12%
Total: Other Services and Charges			5,884,681	6,079,651	2,126,364	555,108	191,556	-0.73894
<i>Capital Outlays</i>								
	U40300	Depreciation	3,482,819	3,479,519	-	-	-	N/A
Total: Capital Outlays			3,482,819	3,479,519	-	-	-	0
Department Total: 00 - Utilities			9,367,500	9,559,170	2,126,364	555,108	191,556	-73.89%
Department: 51 - Utilities Director								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	13,660	17,738	20,188	26,082	2,903	29.20%
	U60100	Salaries & Wages Employees	185,427	246,572	261,663	872,931	39,670	233.61%
	U60200	OT Salary & Wages	-	42	-	541	541	N/A
	U60400	Employee Pensions & Benefits	69,401	110,314	106,200	129,196	12,973	21.65%
Total: Personnel Services			268,488	374,667	388,051	1,028,751	56,086	1.651071
<i>Supplies</i>								
	U62001	Materials & Supplies General	2,942	14,337	500	400	(100)	-20.00%
	U62042	Materials & Supplies Computer	-	-	2,100	2,625	525	25.00%
	U62044	Materials & Supplies Office Supplies	3,756	1,943	2,000	4,000	2,000	100.00%
	U62142	Furniture & Fixtures Computer	5,883	9,337	2,000	1,200	(800)	-40.00%
	U62143	Furniture & Fixtures Other Furniture	-	3,578	300	1,500	1,200	400.00%
	U62147	Material & Supplies - Personal Protective Equipment	280	778	200	140	(60)	-30.00%
	U62148	Material & Supplies - Personal Protective Equipment	-	475	200	-	(200)	-100.00%
Total: Supplies			12,862	30,447	7,300	9,865	2,565	0.35137
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	818	1,056	400	1,068	668	167.00%
	U61733	Telephone - Other Charges	325	-	-	-	-	N/A
	U62200	Training	5,839	9,091	6,000	6,000	-	0.00%
	U63100	Contract Services Engineering	2,000	11,462	-	3,000	3,000	N/A
	U63200	Contract Services Accounting	45,000	2,613	-	-	-	N/A
	U63202	Assistance Program	47,353	43,391	30,000	60,000	-	100.00%
	U63300	Contract Services Legal	24,449	22,509	50,000	-	(50,000)	-100.00%
	U63532	Contract Services Testing	24,045	24,045	25,000	-	(25,000)	-100.00%
	U63600	Contracted Services - Other	-	-	-	8,000	8,000	N/A
	U64005	Bond Issuance Cost 05	(10,250)	-	-	-	-	N/A
	U65000	Transportation	11,236	12,983	14,000	17,500	(1,482)	25.00%
	U66000	Advertising	681	804	750	1,000	250	33.33%
	U67501	Miscellaneous Expense	16	2,021	100	1,000	900	900.00%
	U67510	Miscellaneous Expense - membership Dues, license/Fees	467	1,678	1,500	600	(900)	-60.00%
	U67536	Miscellaneous Expense Shipping	67	49	50	50	-	0.00%
	U67547	Miscellaneous Expense Software	1,231	34,921	20,000	1,000	(19,000)	-95.00%
Total: Other Services and Charges			153,277	166,623	147,800	99,218	(83,564)	-0.328701
Department Total: 51 - Utilities Director			434,626	571,737	543,151	1,137,834	(24,913)	109.49%
Department: 52 - Utilities USB								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	917	907	1,917	917	(1,917)	-52.19%
	U60100	Salaries & Wages Employees	11,981	11,849	23,982	11,981	(23,982)	-50.04%
	U60400	Employee Pensions & Benefits	(77,048)	982	-	-	-	N/A
Total: Personnel Services			(64,150)	13,738	25,899	12,898	(25,899)	-0.502002
<i>Supplies</i>								
	U62001	Materials & Supplies General	16,811	52,135	20,000	20,000	-	0.00%
	U62042	Materials & Supplies Computer	-	-	3,000	3,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	7,329	3,744	7,000	6,000	(1,000)	-14.29%
	U62046	Materials & Supplies Maintenance	-	2,218	-	600	600	N/A

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Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
U62142	Furniture & Fixtures Computer	568	1,982	500	600	100	20.00%
U62143	Furniture & Fixtures Other Furniture	20,134	3,536	5,000	5,000	-	0.00%
U62146	Furniture & Fixtures Maintenance	4,488	4,983	7,500	6,000	(1,500)	-20.00%
U62147	Material & Supplies - Personal Protective Equipment	133	3,803	200	150	(50)	-25.00%
U62148	Materials & Supplies - worksite Safety Equipment	1,113	542	500	3,000	2,500	500.00%
Total: Supplies		50,577	72,941	43,700	44,350	650	0.014874
<i>Other Services and Charges</i>							
U61530	Purchased Power	7,034	3,714	6,000	5,000	(1,000)	-16.67%
U61700	Utilities General	7,073	8,551	7,500	6,480	(1,020)	-13.60%
U61720	Natural Gas	2,490	3,784	5,600	3,395	(2,205)	-39.38%
U61730	Telephone - Land Line & Long Distance	430	259	500	350	(150)	-30.00%
U61732	Cell Phone Charges	-	-	-	10,500	10,500	N/A
U61733	Telephone - Other Charges	22,886	21,728	20,000	8,800	(11,200)	-56.00%
U62200	Training	-	1,140	-	200	200	N/A
U63600	Contracted Services - Other	81,965	112,903	20,000	75,000	55,000	275.00%
U63701	Contract Services Interdepartmental	90,143	2,076,773	1,535,684	851,000	(685,087)	-44.58%
U63702	Contract Services In Lieu of Taxes	-	945,322	688,000	304,095	(383,905)	-55.80%
U65000	Transportation	251	1,115	300	1,000	213	233.33%
U65024	Transportation Structures	1,418	1,933	1,000	2,000	509	100.00%
U65700	Liability Insurance	127,766	156,087	200,000	213,191	13,191	6.60%
U65900	Insurance Other Deductibles	8,091	4,000	12,000	5,000	(7,000)	-58.33%
U66000	Advertising	-	48	-	50	50	N/A
U67501	Miscellaneous Expense	8,519	17,471	10,000	12,000	2,000	20.00%
U67510	Miscellaneous Expense - membership Dues/License/Fees	7,922	10,077	10,000	400	(9,600)	-96.00%
U67536	Miscellaneous Expense Shipping	-	44	-	50	50	N/A
U67547	Miscellaneous Expense Software	55,271	78,169	30,000	75,000	45,000	150.00%
Total: Other Services and Charges		421,260	3,443,117	2,546,584	1,573,511	(974,454)	-0.382109
Department Total: 52 - Utilities USB		407,687	3,529,797	2,616,183	1,630,759	(999,703)	-37.67%
Department: 53 - Utilities Accounting							
<i>Personnel Services</i>							
U40800	Taxes - FICA	12,233	15,372	15,535	16,481	946	6.09%
U60100	Salaries & Wages Employees	162,495	207,879	196,984	215,473	18,489	9.39%
U60200	OT Salary & Wages	60	-	-	-	-	N/A
U60400	Employee Pensions & Benefits	68,101	73,508	80,992	66,727	(8,243)	-17.61%
Total: Personnel Services		242,889	296,759	293,511	298,681	11,192	0.017615
<i>Supplies</i>							
U62001	Materials & Supplies General	64	46	150	50	(100)	-66.67%
U62042	Materials & Supplies Computer	-	-	1,000	875	(125)	-12.50%
U62043	Materials & Supplies Office Furniture	-	153	100	-	(100)	-100.00%
U62044	Materials & Supplies Office Supplies	2,281	3,151	2,000	2,000	-	0.00%
U62142	Furniture & Fixtures Computer	5,102	647	250	200	(50)	-20.00%
U62146	Furniture & Fixtures Maintenance	996	1,299	1,200	600	(600)	-50.00%
U62147	Material & Supplies - Personal Protective Equipment	-	-	150	140	(10)	-6.67%
Total: Supplies		8,443	5,296	4,850	3,865	(985)	-0.203093
<i>Other Services and Charges</i>							
U62200	Training	2,093	1,384	2,000	2,000	-	0.00%
U63200	Contract Services Accounting	79,111	30,457	100,000	264,500	164,500	164.50%
U66000	Advertising	70	-	100	40	(60)	-60.00%
U67501	Miscellaneous Expense	-	135	-	-	-	N/A
U67510	Miscellaneous Expense - membership Dues/License/Fees	-	-	100	-	(100)	-100.00%
U67536	Miscellaneous Expense Shipping	133	155	150	300	150	100.00%
U67547	Miscellaneous Expense Software	-	(20)	200	1,200	1,000	500.00%
Total: Other Services and Charges		81,408	32,111	102,550	268,040	165,490	1.613749
Department Total: 53 - Utilities Accounting		332,741	334,166	400,911	570,586	175,697	42.32%
Department: 54 - Utilities Billings & Collections							
<i>Personnel Services</i>							
U40800	Taxes - FICA	4,898	4,188	5,236	5,998	763	14.57%
U60100	Salaries & Wages Employees	66,066	56,693	73,067	78,416	5,349	7.32%
U60400	Employee Pensions & Benefits	32,452	30,178	33,436	35,221	1,785	5.34%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Total: Personnel Services			103,416	91,059	111,738	119,635	7,897	0.070677
<i>Supplies</i>								
	U62001	Materials & Supplies General	61	4,309	50	-	(50)	-100.00%
	U62040	Materials & Supplies Statements	70,201	78,316	65,000	78,000	13,000	20.00%
	U62042	Materials & Supplies Computer	-	196	-	88	88	N/A
	U62044	Materials & Supplies Office Supplies	9,007	361	6,000	6,000	-	0.00%
	U62142	Furniture & Fixtures Computer	-	35	100	100	-	0.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	-	100	80	(20)	-20.00%
Total: Supplies			79,270	83,217	71,250	84,268	13,018	0.182709
<i>Other Services and Charges</i>								
	U67000	Bad Debt	17,617	10,133	40,000	5,000	(35,000)	-87.50%
	U67501	Miscellaneous Expense	210,380	242,956	200,000	249,795	49,795	24.90%
	U67536	Miscellaneous Expense Shipping	4,620	5,182	5,000	3,500	(1,500)	-30.00%
Total: Other Services and Charges			232,616	258,271	245,000	258,295	13,295	0.054265
Department Total: 54 - Utilities Billings & Collections			415,302	432,547	427,988	462,198	34,210	7.99%
Department: 55 - Utilities Customer Relations								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	5,563	5,717	5,860	7,131	1,271	21.69%
	U60100	Salaries & Wages Employees	75,838	78,131	84,671	93,222	8,551	10.10%
	U60200	OT Salary & Wages	164	-	-	-	-	N/A
	U60400	Employee Pensions & Benefits	38,962	39,170	40,664	55,387	14,723	36.21%
Total: Personnel Services			120,527	123,018	131,195	155,740	24,545	0.187087
<i>Supplies</i>								
	U62001	Materials & Supplies General	658	82	200	120	(80)	-40.00%
	U62042	Materials & Supplies Computer	196	35	1,000	1,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	7,179	1,405	5,000	1,000	(4,000)	-80.00%
	U62142	Furniture & Fixtures Computer	4,062	2,997	500	160	(340)	-68.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	18	150	140	(10)	-6.67%
Total: Supplies			12,095	4,536	6,850	2,420	(4,430)	-0.646715
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	551	545	200	525	325	162.50%
	U62200	Training	-	4,816	200	200	-	0.00%
	U66000	Advertising	57	-	50	20	(30)	-60.00%
	U67000	Bad Debt	-	4	20	-	(20)	-100.00%
	U67501	Miscellaneous Expense	20	-	-	20	20	N/A
	U67536	Miscellaneous Expense Shipping	321	102	200	100	(100)	-50.00%
Total: Other Services and Charges			949	5,467	670	865	195	0.291045
Department Total: 55 - Utilities Customer Relations			133,571	133,021	138,715	159,025	20,310	14.64%
Department: 56 - Utilities Purchasing								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	8,520	8,607	10,534	10,505	(28)	-0.27%
	U60100	Salaries & Wages Employees	108,072	111,282	133,040	133,173	133	0.10%
	U60200	OT Salary & Wages	5,810	11,134	-	4,160	4,160	N/A
	U60400	Employee Pensions & Benefits	50,186	48,469	51,247	61,653	10,406	20.31%
Total: Personnel Services			172,588	179,493	194,821	209,491	14,670	0.075301
<i>Supplies</i>								
	U62001	Materials & Supplies General	1,650	6,210	2,500	8,000	5,500	220.00%
	U62042	Materials & Supplies Computer	-	-	2,000	875	(1,125)	-56.25%
	U62044	Materials & Supplies Office Supplies	1,441	680	600	1,000	400	66.67%
	U62142	Furniture & Fixtures Computer	364	1,870	200	320	120	60.00%
	U62143	Furniture & Fixtures Other Furniture	-	19	-	20	20	N/A
	U62147	Material & Supplies - Personal Protective Equipment	438	492	500	600	100	20.00%
	U62148	Material & Supplies - Portable Safety Equipment	-	-	-	200	200	N/A
Total: Supplies			3,894	9,270	5,800	11,015	5,215	0.899138
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	709	1,118	600	1,200	600	100.00%
	U61734	Pager Expenses	14	14	-	-	-	N/A
	U62200	Training	7,200	14	4,000	2,000	(2,000)	-50.00%
	U65000	Transportation	2,801	3,153	3,000	4,000	(51)	33.33%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U66000	Advertising	125	-	150	50	(100)	-66.67%
	U67501	Miscellaneous Expense	20	44	50	50	-	0.00%
	U67510	Miscellaneous Expense - membership	-	-	100	400	300	300.00%
	U67536	Miscellaneous Expense Shipping	515	960	750	700	(50)	-6.67%
	U67547	Miscellaneous Expense Software	742	196	750	1,600	850	113.33%
	U67550	Inventory Cycle Count Adj	9,844	212,850	-	-	-	N/A
Total: Other Services and Charges			21,971	218,349	9,400	10,000	(451)	0.06383
	Department Total: 56 - Utilities Purchasing		198,452	407,112	210,021	230,506	19,434	9.75%
Department: 57 - Utilities Environmental Services								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	15,941	10,497	14,238	10,622	(5,159)	-25.40%
	U60100	Salaries & Wages Employees	208,626	143,103	204,284	138,845	(85,607)	-32.03%
	U60200	OT Salary & Wages	260	-	-	-	-	N/A
	U60400	Employee Pensions & Benefits	66,009	75,509	55,347	36,018	(23,447)	-34.92%
Total: Personnel Services			290,836	229,109	273,869	185,484	(114,213)	-0.322727
<i>Supplies</i>								
	U62001	Materials & Supplies General	5,085	2,861	5,000	3,000	(2,000)	-40.00%
	U62042	Materials & Supplies Computer	-	-	-	2,000	2,000	N/A
	U62044	Materials & Supplies Office Supplies	608	181	750	600	(150)	-20.00%
	U62142	Furniture & Fixtures Computer	11,460	2,126	1,000	1,000	-	0.00%
	U62147	Material & Supplies - Personal Protective Equipment	3,468	631	750	600	(150)	-20.00%
	U62148	Material & Supplies - worksite safety equipment	383	-	250	400	150	60.00%
Total: Supplies			21,005	5,799	7,750	7,600	(150)	-0.019355
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	1,511	2,184	1,200	2,000	800	66.67%
	U62200	Training	6,844	1,863	2,000	3,000	1,000	50.00%
	U63532	Contract Services Testing	44,219	77,638	25,000	102,000	77,000	308.00%
	U65000	Transportation	3,013	4,375	3,000	5,000	48	66.67%
	U66000	Advertising	1,054	32	300	50	(250)	-83.33%
	U67501	Miscellaneous Expense	254	17,551	500	1,000	500	100.00%
	U67510	Miscellaneous Expense - membership	414	445	750	500	(250)	-33.33%
	U67536	Miscellaneous Expense Shipping	924	1,360	750	1,000	250	33.33%
	U67547	Miscellaneous Expense Software	2,797	3,177	2,500	3,200	700	28.00%
Total: Other Services and Charges			61,031	108,625	36,000	117,750	79,798	2.270833
	Department Total: 57 - Utilities Environmental Services		372,871	343,533	317,619	310,834	(34,565)	-2.14%
Department: 58 - Utilities Communications								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	7,368	7,021	8,529	9,733	1,204	14.12%
	U60100	Salaries & Wages Employees	97,192	93,342	106,898	127,226	20,328	19.02%
	U60200	OT Salary & Wages	5,857	7,360	-	-	-	N/A
	U60400	Employee Pensions & Benefits	42,951	14,404	53,834	59,904	(5,505)	11.28%
Total: Personnel Services			153,368	122,127	169,261	196,863	16,027	0.163075
<i>Supplies</i>								
	U62001	Materials & Supplies General	19	27	50	50	-	0.00%
	U62042	Materials & Supplies Computer	-	-	-	437	437	N/A
	U62044	Materials & Supplies Office Supplies	210	-	100	50	(50)	-50.00%
	U62142	Furniture & Fixtures Computer	1,097	-	500	-	(500)	-100.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	-	150	140	(10)	-6.67%
Total: Supplies			1,326	27	800	677	(123)	-0.15375
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	150	194	250	175	(75)	-30.00%
	U66000	Advertising	45	26	100	15	(85)	-85.00%
	U67501	Miscellaneous Expense	74	39	100	-	(100)	-100.00%
Total: Other Services and Charges			268	259	450	190	(260)	-0.577778
	Department Total: 58 - Utilities Communications		154,962	122,413	170,511	197,730	15,644	15.96%
Department: 61 - Utilities Monroe WTP								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	67,136	72,718	70,205	76,616	6,411	9.13%
	U60100	Salaries & Wages Employees	794,201	856,410	902,669	928,711	26,042	2.88%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U60200	OT Salary & Wages	129,453	134,854	-	72,800	72,800	N/A
	U60400	Employee Pensions & Benefits	324,028	341,593	360,379	352,971	(7,408)	-2.06%
Total: Personnel Services			1,314,817	1,405,574	1,333,253	1,431,097	97,844	0.073388
<i>Supplies</i>								
	U61000	Purchased Water	179,976	177,626	180,000	185,000	5,000	2.78%
	U61812	Chemicals Carbon	201,680	105,959	175,000	200,000	25,000	14.29%
	U61813	Copper Sulfate	67,275	975	50,000	120,000	70,000	140.00%
	U61814	Chemicals Miscellaneous	192,658	165,533	20,000	15,000	(5,000)	-25.00%
	U61815	Chemicals Alum	340,500	353,654	280,000	450,000	170,000	60.71%
	U61816	Chemicals Fluoride HFS	-	19,825	125,000	15,000	(110,000)	-88.00%
	U61817	Chemicals Polymer	169,098	177,196	175,000	150,000	(25,000)	-14.29%
	U61818	Chemicals Potassium Permanganate	31,280	-	-	-	-	N/A
	U61822	Chemicals Aqua Ammonia	38,483	41,087	35,000	25,000	(10,000)	-28.57%
	U61823	Chemicals Sodium Hypochlorite	411,901	427,459	300,000	400,000	100,000	33.33%
	U61824	Chemicals Sodium Hydroxide	201,324	232,168	200,000	150,000	(50,000)	-25.00%
	U61828	Sodium Permanganate	-	40,392	100,000	75,000	(25,000)	-25.00%
	U61831	Chemicals Lab Reagents	-	-	30,000	20,000	(10,000)	-33.33%
	U61834	Chemicals Sodium Thiosulfate	-	-	50,000	60,000	10,000	20.00%
	U62001	Materials & Supplies General	94,763	73,171	70,000	40,000	(30,000)	-42.86%
	U62024	Materials & Supplies Structures	74,112	102,742	80,000	100,000	20,000	25.00%
	U62026	Materials & Supplies Pumps	64,258	79,637	67,000	95,000	28,000	41.79%
	U62032	Materials & Supplies Treatment	113,127	143,088	110,000	100,000	(10,000)	-9.09%
	U62042	Materials & Supplies Computer	350	-	3,000	3,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	4,461	1,457	4,500	5,000	500	11.11%
	U62045	Materials & Supplies Tanks	115,378	9,615	10,000	75,000	65,000	650.00%
	U62142	Furniture & Fixtures Computer	289	9,603	6,000	2,500	(3,500)	-58.33%
	U62143	Furniture & Fixtures Other Furniture	1,560	292	1,200	1,000	(200)	-16.67%
	U62146	Furniture & Fixtures Maintenance	1,529	1,230	2,000	1,500	(500)	-25.00%
	U62147	Material & Supplies - Personal Protective Equipment	6,311	6,582	5,500	5,000	(500)	-9.09%
	U62148	Material & Supplies - worksite Safety Equipment	10,263	52,493	5,000	10,000	5,000	100.00%
Total: Supplies			2,320,576	2,221,784	2,084,200	2,303,000	218,800	0.10498
<i>Other Services and Charges</i>								
	U61125	Transportation Sludge Removal	-	-	-	50,000	50,000	N/A
	U61531	Purchased Power Pumping	921,179	724,644	800,000	812,300	12,300	1.54%
	U61532	Purchased Power Treatment	288,090	239,684	275,000	262,750	(12,250)	-4.45%
	U61700	Utilities General	78	98	80	150	70	87.50%
	U61720	Natural Gas	10,881	9,467	12,000	10,800	(1,200)	-10.00%
	U61732	Cell Phone Charges	1,660	1,942	1,700	2,000	300	17.65%
	U61733	Telephone - Other Charges	3,343	3,481	3,200	3,500	300	9.38%
	U61734	Pager Expenses	18	18	-	-	-	N/A
	U62200	Training	10,158	8,797	11,000	15,000	4,000	36.36%
	U63100	Contract Services Engineering	-	1,126	-	450	450	N/A
	U63532	Contract Services Testing	8,228	8,725	12,000	6,000	(6,000)	-50.00%
	U63600	Contracted Services - Other	29,800	37,069	40,000	42,000	2,000	5.00%
	U65000	Transportation	38,476	38,485	35,000	51,000	9,100	45.71%
	U65024	Transportation Structures	2,303	-	100	-	(100)	-100.00%
	U66000	Advertising	417	297	400	500	100	25.00%
	U67501	Miscellaneous Expense	10,206	27,145	7,500	20,000	12,500	166.67%
	U67510	Miscellaneous Expense - membership Dues, License/Fees	175	175	250	200	(50)	-20.00%
	U67536	Miscellaneous Expense Shipping	346	176	350	500	150	42.86%
	U67547	Miscellaneous Expense Software	-	768	3,000	2,200	(800)	-26.67%
Total: Other Services and Charges			1,325,358	1,102,098	1,201,580	1,279,350	70,870	0.064723
Department Total: 61 - Utilities Monroe WTP			4,960,751	4,729,457	4,619,033	5,013,447	387,514	8.54%
<i>Supplies</i>								
	U62024	Materials & Supplies Structures	73	-	-	-	-	N/A
Total: Supplies			73	-	-	-	-	0
<i>Other Services and Charges</i>								
	U61532	Purchased Power Treatment	414	389	400	450	50	12.50%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U63100	Contract Services Engineering	-	-	5,000	10,000	5,000	100.00%
Total: Other Services and Charges			414	389	5,400	10,450	5,050	0.935185
		Department Total: 62 - Utilities Griffy Lake	486	389	5,400	10,450	5,050	93.52%
Department: 66 - Utilities Laboratory								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	5,095	5,464	5,616	6,564	948	16.88%
	U60100	Salaries & Wages Employees	72,035	76,945	76,487	85,758	9,271	12.12%
	U60200	OT Salary & Wages	1,406	1,556	-	-	-	N/A
	U60400	Employee Pensions & Benefits	10,478	11,778	37,118	61,103	21,978	64.62%
Total: Personnel Services			89,015	95,744	119,221	153,424	32,197	0.286889
<i>Supplies</i>								
	U61814	Chemicals Miscellaneous	-	1,313	-	400	400	N/A
	U62001	Materials & Supplies General	16,027	33,185	20,000	20,000	-	0.00%
	U62024	Materials & Supplies Structures	90	-	-	-	-	N/A
	U62025	Materials & Supplies Equipment	-	1,285	-	2,000	2,000	N/A
	U62042	Materials & Supplies Computer	-	-	550	525	(25)	-4.55%
	U62147	Materials & Supplies - Personal Protective	393	-	300	300	-	0.00%
	U62148	Materials & Supplies - worksite safety Equipment	30	-	100	200	100	100.00%
Total: Supplies			16,539	35,783	20,950	23,425	2,475	0.118138
<i>Other Services and Charges</i>								
	U62200	Training	-	-	-	300	300	N/A
	U63532	Contract Services Testing	48,195	34,765	45,000	30,000	(15,000)	-33.33%
Total: Other Services and Charges			48,195	34,765	45,000	30,300	(14,700)	-0.326667
		Department Total: 66 - Utilities Laboratory	153,749	166,291	185,171	207,149	19,972	11.87%
Department: 71 - Utilities Transmission & Distrib								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	58,996	79,147	76,882	105,902	29,943	37.75%
	U60100	Salaries & Wages Employees	780,000	1,033,230	931,091	1,355,439	436,408	45.58%
	U60200	OT Salary & Wages	37,678	59,827	-	29,120	29,120	N/A
	U60400	Employee Pensions & Benefits	356,655	387,994	390,953	536,432	145,479	37.21%
Total: Personnel Services			1,233,330	1,560,199	1,398,926	2,026,893	640,950	0.448892
<i>Supplies</i>								
	U62001	Materials & Supplies General	49,789	77,441	60,000	70,000	10,000	16.67%
	U62020	Materials & Supplies Lines	237,868	352,556	210,000	350,000	140,000	66.67%
	U62021	Materials & Supplies Services	321,228	702,419	300,000	600,000	300,000	100.00%
	U62022	Materials & Supplies Meters	-	24,331	-	90,000	90,000	N/A
	U62023	Materials & Supplies Hydrants	51,629	23,249	40,000	96,000	56,000	140.00%
	U62026	Materials & Supplies Pumps	75	4,504	400	1,500	1,100	275.00%
	U62042	Materials & Supplies Computer	-	-	7,000	7,000	-	0.00%
	U62044	Materials & Supplies Office Supplies	1,116	440	750	800	50	6.67%
	U62046	Materials & Supplies Maintenance	127,755	8,557	-	1,000	1,000	N/A
	U62142	Furniture & Fixtures Computer	5,609	2,974	750	600	(150)	-20.00%
	U62143	Furniture & Fixtures Other Furniture	938	-	100	-	(100)	-100.00%
	U62147	Materials & Supplies - Personal Protective	12,188	9,643	7,500	4,760	(2,740)	-36.53%
	U62148	Materials & Supplies - worksite safety Equipment	666	27,571	2,000	6,000	4,000	200.00%
Total: Supplies			808,861	1,233,685	628,500	1,227,660	599,160	0.953317
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	4,639	6,921	4,000	7,600	3,600	90.00%
	U61734	Pager Expenses	78	77	-	-	-	N/A
	U62200	Training	9,453	21,339	10,100	16,000	5,900	58.42%
	U65000	Transportation	2,156	5,641	1,000	6,000	2,943	500.00%
	U65020	Transportation Lines	166,159	173,280	200,000	220,000	(10,887)	10.00%
	U66000	Advertising	689	63	250	500	250	100.00%
	U67501	Miscellaneous Expense	6,295	1,496	2,500	2,000	(500)	-20.00%
	U67510	Miscellaneous Expense - membership Dues/licenses/Fees	133	175	350	400	50	14.29%
	U67536	Miscellaneous Expense Shipping	1,455	30	1,000	500	(500)	-50.00%
	U67545	Miscellaneous Expense Tanks	6,864	13,439	12,000	12,000	-	0.00%
	U67547	Miscellaneous Expense Software	13,800	196	12,000	7,000	(5,000)	-41.67%
Total: Other Services and Charges			211,721	222,657	243,200	272,000	(4,144)	0.118421

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CITY OF BLOOMINGTON

		Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
		Department Total: 71 - Utilities Transmission & Distrib		2,253,912	3,016,541	2,270,626	3,526,553	1,235,966	55.31%
Department:	73 - Utilities Booster & Lift Station								
<i>Supplies</i>		U62001	Materials & Supplies General	206	506	200	2,500	2,300	1150.00%
		U62024	Materials & Supplies Structures	-	141	500	1,000	500	100.00%
		U62026	Materials & Supplies Pumps	14,804	10,184	11,000	30,000	19,000	172.73%
		U62046	Materials & Supplies Maintenance	2,150	-	1,000	700	(300)	-30.00%
		U62147	Material & Supplies - Personal Protective Equipment	-	-	-	540	540	N/A
Total: Supplies				17,160	10,831	12,700	34,740	22,040	1.735433
<i>Other Services and Charges</i>		U61530	Purchased Power	647,908	538,207	550,000	593,000	43,000	7.82%
		U61720	Natural Gas	312	290	500	400	(100)	-20.00%
		U61732	Cell Phone Charges	-	-	-	750	750	N/A
		U61733	Telephone - Other Charges	1,159	968	1,000	1,000	-	0.00%
		U67501	Miscellaneous Expense	-	-	-	10,100	10,100	N/A
		U67531	Miscellaneous Expense Pumping	-	2,310	-	2,000	2,000	N/A
Total: Other Services and Charges				649,380	541,775	551,500	607,250	55,750	0.101088
		Department Total: 73 - Utilities Booster & Lift Station		666,539	552,606	564,200	641,990	77,790	13.79%
Department:	75 - Utilities Meters								
<i>Personnel Services</i>		U40800	Taxes - FICA	17,412	17,944	20,020	21,092	1,071	5.35%
		U60100	Salaries & Wages Employees	230,583	232,536	250,252	270,671	20,419	8.16%
		U60200	OT Salary & Wages	9,097	8,522	-	4,992	4,992	N/A
		U60400	Employee Pensions & Benefits	119,482	116,524	120,037	117,424	(2,613)	-2.18%
Total: Personnel Services				376,574	375,527	390,309	414,178	23,869	0.061155
<i>Supplies</i>		U62001	Materials & Supplies General	109,184	56,413	40,000	70,000	30,000	75.00%
		U62022	Materials & Supplies Meters	27,979	66,453	40,000	60,000	20,000	50.00%
		U62042	Materials & Supplies Computer	-	1,306	2,000	2,000	-	0.00%
		U62044	Materials & Supplies Office Supplies	2,114	174	500	500	-	0.00%
		U62046	Materials & Supplies Maintenance	-	6,830	-	-	-	N/A
		U62142	Furniture & Fixtures Computer	-	2,236	250	160	(90)	-36.00%
		U62147	Material & Supplies - Personal Protective Equipment	892	462	1,750	2,000	250	14.29%
		U62148	Material & Supplies - worksite Safety Equipment	107	-	150	400	250	166.67%
Total: Supplies				140,276	133,874	84,650	135,060	50,410	0.595511
<i>Other Services and Charges</i>		U61732	Cell Phone Charges	3,694	4,747	3,000	5,000	2,000	66.67%
		U62200	Training	3,379	1,030	1,500	5,000	3,500	233.33%
		U65022	Transportation Meter	22,390	17,344	20,000	30,000	6,272	50.00%
		U66000	Advertising	23	-	25	25	-	0.00%
		U67510	Miscellaneous Expense - membership Dues, license/Fees	133	-	-	-	-	N/A
		U67536	Miscellaneous Expense Shipping	-	-	25	-	(25)	-100.00%
		U67547	Miscellaneous Expense Software	-	-	-	3,000	3,000	N/A
Total: Other Services and Charges				29,619	23,121	24,550	43,025	14,747	0.752546
		Department Total: 75 - Utilities Meters		546,469	532,521	499,509	592,263	89,026	18.57%
Department:	92 - Utilities Engineering								
<i>Personnel Services</i>		U40800	Taxes - FICA	28,304	31,132	33,450	40,967	7,517	22.47%
		U60100	Salaries & Wages Employees	382,743	431,101	468,969	533,547	64,578	13.77%
		U60200	OT Salary & Wages	304	244	-	1,997	1,997	N/A
		U60400	Employee Pensions & Benefits	163,446	165,931	177,694	193,376	15,681	8.82%
Total: Personnel Services				574,797	628,409	680,113	769,887	89,773	0.131998
<i>Supplies</i>		U62001	Materials & Supplies General	617	296	500	600	100	20.00%
		U62025	Materials & Supplies Equipment	567	679	600	1,200	600	100.00%
		U62042	Materials & Supplies Computer	-	-	6,500	5,100	(1,400)	-21.54%
		U62043	Materials & Supplies Office Furniture	806	-	-	40	40	N/A
		U62044	Materials & Supplies Office Supplies	2,360	2,145	1,500	500	(1,000)	-66.67%
		U62142	Furniture & Fixtures Computer	4,855	8,298	500	-	(500)	-100.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U62147	Material & Supplies - Personal Protective Equipment	1,522	743	1,000	940	(60)	-6.00%
	U62148	Material & Supplies - worksite Safety Equipment	18	-	-	-	-	N/A
Total: Supplies			10,745	12,161	10,600	8,380	(2,220)	-0.209434
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	2,695	3,301	2,500	2,900	400	16.00%
	U62200	Training	2,206	8,845	4,500	5,000	500	11.11%
	U63100	Contract Services Engineering	-	10,550	4,000	-	(4,000)	-100.00%
	U63600	Contracted Services - Other	1,900	3,000	1,500	-	(1,500)	-100.00%
	U65000	Transportation	17,657	20,120	18,000	24,600	660	36.67%
	U66000	Advertising	356	283	300	250	(50)	-16.67%
	U67501	Miscellaneous Expense	67	65	75	50	(25)	-33.33%
	U67510	Miscellaneous Expense - membership	903	669	1,200	1,000	(200)	-16.67%
	U67536	Miscellaneous Expense Shipping	175	27	200	875	675	337.50%
	U67547	Miscellaneous Expense Software	12,022	5,327	15,000	5,100	(9,900)	-66.00%
Total: Other Services and Charges			37,981	52,187	47,275	39,775	(13,440)	-0.158646
Expenditures Grand Total:			\$ 21,023,141	\$ 25,124,057	\$ 15,833,390	\$ 16,064,475	\$ 1,287,102	1.46%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 010 - Wastewater								
<u>EXPENDITURES</u>								
Department: 00 - Utilities								
<i>Other Services and Charges</i>								
	U42705	Interest Expense Capital Lease	148,563	130,152	684,078	685,392	1,314	0.19%
	U42709	Interest Expense Bond Issue 03	85,404	170,808	125,000	-	(125,000)	-100.00%
	U42720	Extensions & Replacements	-	-	1,877,480	689,148	(1,877,250)	-63.29%
Total: Other Services and Charges			233,967	300,960	2,686,558	1,374,540	(2,000,936)	-0.488364
<i>Capital Outlays</i>								
	U40300	Depreciation	3,807,176	3,998,841	-	-	-	N/A
Total: Capital Outlays			3,807,176	3,998,841	-	-	-	0
Department Total: 00 - Utilities			4,041,143	4,299,802	2,686,558	1,374,540	(2,000,936)	-48.84%
Department: 51 - Utilities Director								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	20,491	26,607	29,780	39,130	4,862	31.40%
	U60100	Salaries & Wages Employees	278,141	369,858	392,495	1,309,397	59,504	233.61%
	U60200	OT Salary & Wages	-	64	-	811	811	N/A
	U60400	Employee Pensions & Benefits	104,102	165,470	155,298	210,923	39,161	35.82%
Total: Personnel Services			402,734	561,999	577,573	1,560,260	104,339	1.701407
<i>Supplies</i>								
	U62001	Materials & Supplies General	4,413	566	750	600	(150)	-20.00%
	U62042	Materials & Supplies Computer	-	-	3,100	4,500	1,400	45.16%
	U62044	Materials & Supplies Office Supplies	5,165	4,151	4,000	4,500	500	12.50%
	U62142	Furniture & Fixtures Computer	8,825	14,005	4,000	1,800	(2,200)	-55.00%
	U62143	Furniture & Fixtures Other Furniture	-	18,536	200	2,000	1,800	900.00%
	U62147	Material & Supplies - Personal Protective Equipment	420	1,166	500	210	(290)	-58.00%
Total: Supplies			18,822	38,425	12,550	13,610	1,060	0.084462
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	1,227	1,584	1,000	1,830	830	83.00%
	U61733	Telephone - Other Charges	488	-	-	-	-	N/A
	U62200	Training	4,186	10,682	6,000	9,000	3,000	50.00%
	U63100	Contract Services Engineering	-	-	-	4,500	4,500	N/A
	U63200	Contract Services Accounting	-	3,920	-	-	-	N/A
	U63202	Assistance Program	17,473	14,371	20,000	40,000	-	100.00%
	U63300	Contract Services Legal	165	2,274	2,500	2,500	-	0.00%
	U63600	Contracted Services - Other	339,880	333,902	-	-	-	N/A
	U64005	Bond Issuance Cost 05	(30,866)	-	-	-	-	N/A
	U65000	Transportation	16,853	19,475	18,000	25,000	3,460	38.89%
	U66000	Advertising	1,078	1,088	1,000	2,000	1,000	100.00%
	U67501	Miscellaneous Expense	24	3,031	25	1,500	1,475	5900.00%
	U67510	Miscellaneous Expense - membership	272	146	500	900	400	80.00%
	U67536	Miscellaneous Expense Shipping	101	73	150	50	(100)	-66.67%
	U67547	Miscellaneous Expense Software	1,846	52,382	27,000	5,000	(22,000)	-81.48%
Total: Other Services and Charges			352,727	442,927	76,175	92,280	(7,435)	0.211421
Department Total: 51 - Utilities Director			774,283	1,043,352	666,298	1,666,150	97,964	150.06%
Department: 52 - Utilities USB								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	1,375	1,360	2,775	1,375	(2,775)	-50.46%
	U60100	Salaries & Wages Employees	17,971	17,773	35,971	17,971	(35,971)	-50.04%
	U60400	Employee Pensions & Benefits	(283,432)	1,786	-	-	-	N/A
Total: Personnel Services			(264,087)	20,918	38,745	19,345	(38,745)	-0.500704
<i>Supplies</i>								
	U62001	Materials & Supplies General	25,267	108,401	25,000	26,000	1,000	4.00%
	U62042	Materials & Supplies Computer	-	-	4,500	4,500	-	0.00%
	U62044	Materials & Supplies Office Supplies	2,951	5,616	3,000	11,000	8,000	266.67%
	U62046	Materials & Supplies Maintenance	-	3,326	-	900	900	N/A
	U62142	Furniture & Fixtures Computer	852	2,891	1,000	900	(100)	-10.00%
	U62143	Furniture & Fixtures Other Furniture	30,201	5,303	-	1,500	1,500	N/A
	U62146	Furniture & Fixtures Maintenance	6,732	7,418	12,000	10,000	(2,000)	-16.67%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U62147	Material & Supplies - Personal Protective Equipment	200	4,770	250	300	50	20.00%
	U62148	Material & Supplies - worksite Safety Equipment	1,670	813	1,000	4,200	3,200	320.00%
Total: Supplies			67,872	138,538	46,750	59,300	12,550	0.268449
<i>Other Services and Charges</i>								
	U61530	Purchased Power	9,365	4,823	10,000	8,400	(1,600)	-16.00%
	U61700	Utilities General	6,550	7,590	7,000	9,750	2,750	39.29%
	U61720	Natural Gas	7,514	5,156	10,000	5,820	(4,180)	-41.80%
	U61730	Telephone - Land Line & Long Distance	645	388	650	500	(150)	-23.08%
	U61732	Cell Phone Charges	-	-	30,000	18,000	(12,000)	-40.00%
	U61733	Telephone - Other Charges	34,329	32,592	2,000	15,000	13,000	650.00%
	U62200	Training	-	1,710	-	400	400	N/A
	U63600	Contracted Services - Other	23,620	42,805	25,000	100,000	75,000	300.00%
	U63701	Contract Services Interdepartmental	361,738	3,367,819	2,581,351	1,458,167	(1,123,184)	-43.51%
	U63702	Contract Services In Lieu of Taxes	-	1,323,234	1,016,000	521,306	(494,694)	-48.69%
	U65000	Transportation	377	1,672	400	2,000	474	400.00%
	U65024	Transportation Structures	2,127	2,899	1,500	3,000	1,087	100.00%
	U65700	Liability Insurance	178,489	214,647	220,000	319,786	99,786	45.36%
	U65900	Insurance Other Deductibles	14,797	11,000	12,000	14,150	2,150	17.92%
	U66000	Advertising	-	72	-	75	75	N/A
	U67501	Miscellaneous Expense	17,565	31,184	22,000	20,000	(2,000)	-9.09%
	U67510	Miscellaneous Expense - membership Dues/Innoc/Etc	-	360	-	600	600	N/A
	U67536	Miscellaneous Expense Shipping	-	-	-	65	65	N/A
	U67547	Miscellaneous Expense Software	82,907	104,033	85,000	150,000	65,000	76.47%
Total: Other Services and Charges			740,023	5,151,984	4,022,901	2,647,019	(1,377,421)	-0.342012
Department Total: 52 - Utilities USB			543,808	5,311,441	4,108,396	2,725,664	(1,403,616)	-33.66%
Department: 53 - Utilities Accounting								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	18,349	23,058	22,802	24,728	1,926	8.45%
	U60100	Salaries & Wages Employees	243,742	311,819	285,476	323,210	37,734	13.22%
	U60200	OT Salary & Wages	90	-	-	-	-	N/A
	U60400	Employee Pensions & Benefits	102,152	110,262	111,487	100,090	(2,364)	-10.22%
Total: Personnel Services			364,333	445,138	419,765	448,028	37,296	0.067331
<i>Supplies</i>								
	U62001	Materials & Supplies General	76	70	-	90	90	N/A
	U62042	Materials & Supplies Computer	-	-	1,500	1,500	-	0.00%
	U62043	Materials & Supplies Office Furniture	-	230	-	-	-	N/A
	U62044	Materials & Supplies Office Supplies	3,405	3,198	4,000	3,300	(700)	-17.50%
	U62142	Furniture & Fixtures Computer	7,654	971	500	300	(200)	-40.00%
	U62146	Furniture & Fixtures Maintenance	1,494	2,698	2,500	900	(1,600)	-64.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	-	225	210	(15)	-6.67%
Total: Supplies			12,629	7,165	8,725	6,300	(2,425)	-0.277937
<i>Other Services and Charges</i>								
	U62200	Training	-	1,972	-	3,000	3,000	N/A
	U63200	Contract Services Accounting	33,567	40,497	25,000	60,000	35,000	140.00%
	U66000	Advertising	106	-	50	60	10	20.00%
	U67501	Miscellaneous Expense	-	202	-	-	-	N/A
	U67536	Miscellaneous Expense Shipping	200	982	200	600	400	200.00%
	U67547	Miscellaneous Expense Software	-	1,470	300	1,800	1,500	500.00%
Total: Other Services and Charges			33,872	45,123	25,550	65,460	39,910	1.562035
Department Total: 53 - Utilities Accounting			410,834	497,427	454,040	519,788	74,781	14.48%
Department: 54 - Utilities Billings & Collections								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	7,347	6,282	7,945	8,999	1,054	13.26%
	U60100	Salaries & Wages Employees	99,099	85,039	105,841	117,625	11,784	11.13%
	U60400	Employee Pensions & Benefits	48,678	45,267	50,829	52,833	2,003	3.94%
Total: Personnel Services			155,125	136,588	164,616	179,456	14,840	0.090151
<i>Supplies</i>								
	U62001	Materials & Supplies General	92	6,463	50	-	(50)	-100.00%
	U62040	Materials & Supplies Statements	105,302	117,474	100,000	110,000	10,000	10.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U62042	Materials & Supplies Computer	-	294	-	150	150	N/A
	U62044	Materials & Supplies Office Supplies	13,601	542	5,000	9,000	4,000	80.00%
	U62142	Furniture & Fixtures Computer	-	53	200	150	(50)	-25.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	-	150	120	(30)	-20.00%
Total: Supplies			118,994	124,826	105,400	119,420	14,020	0.133017
<i>Other Services and Charges</i>								
	U66900	Cash Over Short	-	0	-	-	-	N/A
	U67000	Bad Debt	28,992	8,549	60,000	9,000	(51,000)	-85.00%
	U67501	Miscellaneous Expense	320,095	369,002	300,000	400,000	100,000	33.33%
	U67536	Miscellaneous Expense Shipping	6,929	7,774	7,800	6,000	(1,800)	-23.08%
Total: Other Services and Charges			356,017	385,324	367,800	415,000	47,200	0.128331
Department Total: 54 - Utilities Billings & Collections			630,136	646,738	637,816	713,876	76,060	11.93%
Department: 55 - Utilities Customer Relations								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	8,344	8,574	9,439	10,698	1,259	13.34%
	U60100	Salaries & Wages Employees	113,757	117,197	125,763	139,833	14,070	11.19%
	U60200	OT Salary & Wages	246	-	-	-	-	N/A
	U60400	Employee Pensions & Benefits	58,442	58,754	62,817	83,084	20,267	32.26%
Total: Personnel Services			180,790	184,525	198,019	233,615	35,596	0.17976
<i>Supplies</i>								
	U62001	Materials & Supplies General	987	124	200	180	(20)	-10.00%
	U62042	Materials & Supplies Computer	294	52	1,500	1,500	-	0.00%
	U62044	Materials & Supplies Office Supplies	15,990	2,777	5,000	4,500	(500)	-10.00%
	U62142	Furniture & Fixtures Computer	6,092	4,495	1,000	240	(760)	-76.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	26	225	210	(15)	-6.67%
Total: Supplies			23,363	7,474	7,925	6,630	(1,295)	-0.163407
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	826	818	750	900	150	20.00%
	U62200	Training	-	2,124	750	300	(450)	-60.00%
	U66000	Advertising	86	-	75	30	(45)	-60.00%
	U67501	Miscellaneous Expense	30	-	100	30	(70)	-70.00%
	U67536	Miscellaneous Expense Shipping	482	154	250	150	(100)	-40.00%
Total: Other Services and Charges			1,424	3,095	1,925	1,410	(515)	-0.267532
Department Total: 55 - Utilities Customer Relations			205,577	195,094	207,869	241,655	33,786	16.25%
Department: 56 - Utilities Purchasing								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	12,711	12,912	15,799	15,760	(39)	-0.25%
	U60100	Salaries & Wages Employees	161,217	166,923	200,060	199,759	(301)	-0.15%
	U60200	OT Salary & Wages	8,716	16,701	-	6,240	6,240	N/A
	U60400	Employee Pensions & Benefits	75,279	72,703	80,370	92,478	12,108	15.07%
Total: Personnel Services			257,923	269,239	296,229	314,237	18,008	0.060789
<i>Supplies</i>								
	U62001	Materials & Supplies General	2,475	8,407	5,000	12,000	7,000	140.00%
	U62042	Materials & Supplies Computer	-	-	2,700	1,500	(1,200)	-44.44%
	U62044	Materials & Supplies Office Supplies	2,162	1,027	1,200	1,800	600	50.00%
	U62142	Furniture & Fixtures Computer	546	2,805	1,000	480	(520)	-52.00%
	U62143	Furniture & Fixtures Other Furniture	-	28	50	30	(20)	-40.00%
	U62147	Material & Supplies - Personal Protective Equipment	657	738	700	900	200	28.57%
	U62148	Material & Supplies - worksite Safety Equipment	-	-	100	300	200	200.00%
Total: Supplies			5,841	13,005	10,750	17,010	6,260	0.582326
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	1,063	1,677	1,000	1,800	800	80.00%
	U61734	Pager Expenses	21	21	-	-	-	N/A
	U62200	Training	630	(40)	1,000	3,000	2,000	200.00%
	U65000	Transportation	4,202	4,730	6,000	6,400	(944)	6.67%
	U66000	Advertising	187	-	100	75	(25)	-25.00%
	U67501	Miscellaneous Expense	30	67	200	75	(125)	-62.50%
	U67510	Miscellaneous Expense - membership Dues/Fees	-	-	-	600	600	N/A
	U67536	Miscellaneous Expense Shipping	773	981	800	1,000	200	25.00%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U67547	Miscellaneous Expense Software	1,113	294	1,125	2,400	1,275	113.33%
Total: Other Services and Charges			8,020	7,730	10,225	15,350	3,781	0.501222
		Department Total: 56 - Utilities Purchasing	271,783	289,974	317,204	346,597	28,049	9.27%
Department: 57 - Utilities Environmental Services								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	10,951	11,596	18,406	18,568	(3,630)	0.88%
	U60100	Salaries & Wages Employees	140,987	158,672	224,528	242,730	(31,373)	8.11%
	U60400	Employee Pensions & Benefits	109,642	104,080	109,892	81,263	(37,302)	-26.05%
Total: Personnel Services			261,579	274,348	352,826	342,560	(72,304)	-0.029097
<i>Supplies</i>								
	U62001	Materials & Supplies General	(2,047)	3,790	2,500	5,000	2,500	100.00%
	U62042	Materials & Supplies Computer	-	-	-	3,000	3,000	N/A
	U62044	Materials & Supplies Office Supplies	153	708	250	900	650	260.00%
	U62142	Furniture & Fixtures Computer	4,607	3,189	750	1,500	750	100.00%
	U62147	Material & Supplies - Personal Protective Equipment	2,526	614	500	500	-	0.00%
	U62148	Material & Supplies - worksite Safety Equipment	60	3,165	250	1,500	1,250	500.00%
Total: Supplies			5,299	11,467	4,250	12,400	8,150	1.917647
<i>Other Services and Charges</i>								
	U61532	Purchased Power Treatment	287	236	250	300	50	20.00%
	U61732	Cell Phone Charges	2,266	2,977	1,800	3,500	1,700	94.44%
	U62200	Training	1,285	10,450	4,000	7,000	3,000	75.00%
	U63532	Contract Services Testing	39,901	98,677	34,500	95,000	60,500	175.36%
	U65000	Transportation	4,520	4,260	5,000	5,000	(1,272)	0.00%
	U66000	Advertising	110	47	150	75	(75)	-50.00%
	U67501	Miscellaneous Expense	79	74	-	100	100	N/A
	U67510	Miscellaneous Expense - membership	196	33,533	250	1,000	750	300.00%
	U67536	Miscellaneous Expense Shipping	915	372	500	1,200	700	140.00%
	U67547	Miscellaneous Expense Software	15,195	25,859	18,000	35,000	17,000	94.44%
Total: Other Services and Charges			64,753	176,485	64,450	148,175	82,453	1.299069
		Department Total: 57 - Utilities Environmental Services	331,632	462,299	421,526	503,135	18,299	19.36%
Department: 58 - Utilities Communications								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	11,052	10,531	11,790	14,599	2,809	23.82%
	U60100	Salaries & Wages Employees	145,788	140,013	160,347	190,838	30,491	19.02%
	U60200	OT Salary & Wages	8,785	11,040	-	-	-	N/A
	U60400	Employee Pensions & Benefits	64,427	21,607	80,752	89,859	(8,256)	11.28%
Total: Personnel Services			230,052	183,190	252,890	295,296	25,043	0.167686
<i>Supplies</i>								
	U62001	Materials & Supplies General	29	40	75	75	-	0.00%
	U62042	Materials & Supplies Computer	-	-	-	750	750	N/A
	U62044	Materials & Supplies Office Supplies	315	7	100	100	-	0.00%
	U62142	Furniture & Fixtures Computer	1,646	-	200	-	(200)	-100.00%
	U62147	Material & Supplies - Personal Protective Equipment	-	-	225	210	(15)	-6.67%
Total: Supplies			1,989	47	600	1,135	535	0.891667
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	225	291	250	300	50	20.00%
	U66000	Advertising	67	39	100	25	(75)	-75.00%
	U67501	Miscellaneous Expense	110	59	100	-	(100)	-100.00%
Total: Other Services and Charges			402	389	450	325	(125)	-0.277778
		Department Total: 58 - Utilities Communications	232,444	183,626	253,940	296,756	25,453	16.86%
Department: 64 - Utilities Blucher Poole WWTP								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	53,865	58,933	60,408	66,496	6,088	10.08%
	U60100	Salaries & Wages Employees	621,223	689,734	705,339	791,233	85,894	12.18%
	U60200	OT Salary & Wages	117,629	141,191	-	78,000	78,000	N/A
	U60400	Employee Pensions & Benefits	291,001	308,499	300,759	311,862	11,103	3.69%
Total: Personnel Services			280 1,083,719	1,198,358	1,066,507	1,247,591	181,084	0.169792
<i>Supplies</i>								
	U61809	Chemicals Lime	-	851	-	-	-	N/A

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Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
U61814	Chemicals Miscellaneous	14,369	117,785	5,000	8,500	3,500	70.00%
U61817	Chemicals Polymer	16,353	21,542	17,000	46,000	29,000	170.59%
U61827	Chemicals Sodium Bicarbonate	-	3,408	-	20,000	20,000	N/A
U61831	Chemicals Lab Reagents	-	-	20,000	10,000	(10,000)	-50.00%
U61832	Chemicals HyperION	-	13,820	100,000	111,300	11,300	11.30%
U62001	Materials & Supplies General	45,452	80,625	40,000	60,000	20,000	50.00%
U62024	Materials & Supplies Structures	88,912	68,658	75,000	100,000	25,000	33.33%
U62026	Materials & Supplies Pumps	21,684	49,409	15,000	60,000	45,000	300.00%
U62032	Materials & Supplies Treatment	37,493	93,395	76,100	120,000	43,900	57.69%
U62042	Materials & Supplies Computer	-	-	6,500	8,000	1,500	23.08%
U62044	Materials & Supplies Office Supplies	400	9,181	750	5,000	4,250	566.67%
U62046	Materials & Supplies Maintenance	15,735	2,286	3,000	75,000	72,000	2400.00%
U62142	Furniture & Fixtures Computer	28,515	7,268	5,000	2,000	(3,000)	-60.00%
U62143	Furniture & Fixtures Other Furniture	-	6,592	500	1,000	500	100.00%
U62146	Furniture & Fixtures Maintenance	221	18	300	50	(250)	-83.33%
U62147	Material & Supplies - Personal Protective Equipment	6,436	3,294	3,500	5,000	1,500	42.86%
U62148	Material & Supplies - worksite safety Equipment	3,446	8,038	3,000	4,000	1,000	33.33%
Total: Supplies		279,016	486,170	370,650	635,850	265,200	0.7155
<i>Other Services and Charges</i>							
U61125	Transportation Sludge Removal	68,691	77,352	75,000	80,000	5,000	6.67%
U61132	Sludge Treatment Removal	1,600	-	500	-	(500)	-100.00%
U61531	Purchased Power Pumping	24,633	17,439	25,000	25,200	200	0.80%
U61532	Purchased Power Treatment	167,178	156,947	170,000	204,850	34,850	20.50%
U61700	Utilities General	20,276	25,430	35,080	26,250	(8,830)	-25.17%
U61720	Natural Gas	17,149	9,507	24,000	9,550	(14,450)	-60.21%
U61732	Cell Phone Charges	819	935	1,000	1,000	-	0.00%
U61733	Telephone - Other Charges	3,402	9,115	4,500	9,150	4,650	103.33%
U62200	Training	1,690	7,823	2,000	10,000	8,000	400.00%
U63532	Contract Services Testing	12,445	4,041	15,000	5,000	(10,000)	-66.67%
U63600	Contracted Services - Other	11,534	7,801	3,000	15,000	12,000	400.00%
U65000	Transportation	56,452	63,415	65,000	84,200	6,700	29.54%
U66000	Advertising	72	-	100	100	-	0.00%
U67501	Miscellaneous Expense	5,413	15,596	3,000	20,000	17,000	566.67%
U67536	Miscellaneous Expense Shipping	90	1,155	100	100	-	0.00%
U67547	Miscellaneous Expense Software	-	980	-	2,500	2,500	N/A
Total: Other Services and Charges		391,445	397,535	423,280	492,900	57,120	0.164477
Department Total: 64 - Utilities Blucher Poole WWTP		1,754,180	2,082,063	1,860,437	2,376,341	503,404	27.73%
Department: 65 - Utilities Dillman Road WWTP							
<i>Personnel Services</i>							
U40800	Taxes - FICA	78,627	91,036	90,651	97,990	7,339	8.10%
U60100	Salaries & Wages Employees	915,103	1,050,217	1,048,505	1,187,311	138,805	13.24%
U60200	OT Salary & Wages	169,445	197,350	-	93,600	93,600	N/A
U60400	Employee Pensions & Benefits	422,454	446,075	441,208	467,917	26,708	6.05%
Total: Personnel Services		1,585,629	1,784,679	1,580,364	1,846,817	266,452	0.168602
<i>Supplies</i>							
U61805	Chemicals Calcium Hypochlorite	-	-	5,000	5,000	-	0.00%
U61814	Chemicals Miscellaneous	74,555	91,030	15,000	15,000	-	0.00%
U61817	Chemicals Polymer	79,872	66,383	100,000	122,000	22,000	22.00%
U61820	Chemicals Sodium Bisulfite	8,314	25,473	15,000	31,500	16,500	110.00%
U61823	Chemicals Sodium Hypochlorite	73,141	135,969	90,000	118,650	28,650	31.83%
U61827	Chemicals Sodium Bicarbonate	-	-	-	3,000	3,000	N/A
U61830	Chemicals - Sodium Aluminate	309,946	420,817	300,000	349,800	49,800	16.60%
U61833	Chemicals Defoamer	-	-	100,000	72,810	(27,190)	-27.19%
U62001	Materials & Supplies General	59,368	60,913	43,100	72,500	29,400	68.21%
U62024	Materials & Supplies Structures	965,340	60,915	66,500	162,000	95,500	143.61%
U62026	Materials & Supplies Pumps	30,292	74,108	50,000	60,000	10,000	20.00%
U62032	Materials & Supplies Treatment	64,394	83,988	65,500	96,000	30,500	46.56%
U62042	Materials & Supplies Computer	-	-	2,700	3,000	300	11.11%
U62044	Materials & Supplies Office Supplies	5,770	7,086	3,550	5,000	1,450	40.85%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U62045	Materials & Supplies Tanks	3,039	8,125	2,500	7,000	4,500	180.00%
	U62046	Materials & Supplies Maintenance	7,127	16,617	-	12,000	12,000	N/A
	U62142	Furniture & Fixtures Computer	4,071	5,977	8,000	2,000	(6,000)	-75.00%
	U62143	Furniture & Fixtures Other Furniture	-	1,627	-	600	600	N/A
	U62146	Furniture & Fixtures Maintenance	1,090	1,388	2,000	4,000	2,000	100.00%
	U62147	Material & Supplies - Personal Protective Equipment	15,302	7,809	7,000	6,500	(500)	-7.14%
	U62148	Material & Supplies - worksite safety Equipment	9,046	7,870	4,000	4,500	500	12.50%
Total: Supplies			1,710,666	1,076,094	879,850	1,152,860	273,010	0.310292
<i>Other Services and Charges</i>								
	U61125	Transportation Sludge Removal	297,463	253,585	325,000	275,000	(50,000)	-15.38%
	U61132	Sludge Treatment Removal	4,791	12,523	12,000	10,000	(2,000)	-16.67%
	U61531	Purchased Power Pumping	135,654	82,934	110,000	104,150	(5,850)	-5.32%
	U61532	Purchased Power Treatment	889,457	746,406	900,000	835,900	(64,100)	-7.12%
	U61700	Utilities General	22,393	20,038	24,100	22,250	(1,850)	-7.68%
	U61720	Natural Gas	26,089	21,634	40,000	21,650	(18,350)	-45.88%
	U61732	Cell Phone Charges	2,253	2,337	2,000	2,350	350	17.50%
	U61733	Telephone - Other Charges	3,194	3,550	3,000	3,600	600	20.00%
	U61734	Pager Expenses	18	18	-	-	-	N/A
	U62200	Training	3,475	9,922	6,000	13,000	7,000	116.67%
	U63100	Contract Services Engineering	850	2,299	-	3,000	3,000	N/A
	U63532	Contract Services Testing	24,105	6,339	25,000	25,000	-	0.00%
	U63600	Contracted Services - Other	3,375	5,709	6,000	11,000	5,000	83.33%
	U65000	Transportation	97,220	112,707	115,000	145,000	8,401	26.09%
	U65024	Transportation Structures	-	303	500	840	265	68.00%
	U66000	Advertising	833	217	500	500	-	0.00%
	U67501	Miscellaneous Expense	30,898	29,456	20,750	30,000	9,250	44.58%
	U67510	Miscellaneous Expense - membership	26,530	-	250	500	250	100.00%
	U67536	Miscellaneous Expense Shipping	55	20	75	50	(25)	-33.33%
	U67547	Miscellaneous Expense Software	8,435	980	3,500	7,500	4,000	114.29%
Total: Other Services and Charges			1,577,088	1,310,976	1,593,675	1,511,290	(104,059)	-0.051695
Department Total: 65 - Utilities Dillman Road WWTP			4,873,383	4,171,749	4,053,889	4,510,967	435,403	11.28%
Department: 66 - Utilities Laboratory								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	7,642	8,196	8,172	9,846	1,675	20.49%
	U60100	Salaries & Wages Employees	108,053	115,418	112,236	128,636	16,400	14.61%
	U60200	OT Salary & Wages	2,109	2,335	-	-	-	N/A
	U60400	Employee Pensions & Benefits	15,718	17,667	53,174	91,665	35,479	72.38%
Total: Personnel Services			133,522	143,615	173,582	230,147	53,554	0.325868
<i>Supplies</i>								
	U61814	Chemicals Miscellaneous	-	2,951	-	600	600	N/A
	U61831	Chemicals Lab Reagents	-	-	-	5,000	5,000	N/A
	U62001	Materials & Supplies General	73,484	48,962	50,000	65,000	15,000	30.00%
	U62024	Materials & Supplies Structures	135	-	-	-	-	N/A
	U62025	Materials & Supplies Equipment	-	1,927	-	2,000	2,000	N/A
	U62032	Materials & Supplies Treatment	350	-	500	200	(300)	-60.00%
	U62042	Materials & Supplies Computer	-	-	1,000	900	(100)	-10.00%
	U62147	Material & Supplies - Personal Protective Equipment	867	552	600	500	(100)	-16.67%
	U62148	Material & Supplies - worksite safety Equipment	44	-	250	300	50	20.00%
Total: Supplies			74,880	54,392	52,350	74,500	22,150	0.423114
<i>Other Services and Charges</i>								
	U62200	Training	185	-	250	500	250	100.00%
	U63532	Contract Services Testing	5,242	4,183	4,500	8,000	3,500	77.78%
	U67536	Miscellaneous Expense Shipping	38	-	50	-	(50)	-100.00%
Total: Other Services and Charges			5,465	4,183	4,800	8,500	3,700	0.770833
Department Total: 66 - Utilities Laboratory			213,868	202,191	230,732	313,147	79,404	35.72%
Department: 71 - Utilities Transmission & Distrib								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	88,494	118,721	120,311	158,895	39,968	32.07%
	U60100	Salaries & Wages Employees	1,170,001	1,549,845	299,132	2,033,162	1,752,120	579.69%

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	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U60200	OT Salary & Wages	56,516	89,741	-	43,680	43,680	N/A
	U60400	Employee Pensions & Benefits	534,983	581,990	586,425	804,648	218,223	37.21%
Total: Personnel Services			1,849,995	2,340,297	1,005,868	3,040,385	2,053,990	2.022647
<i>Supplies</i>								
	U62001	Materials & Supplies General	113,150	79,541	65,000	80,000	15,000	23.08%
	U62020	Materials & Supplies Lines	59,536	93,078	65,000	100,000	35,000	53.85%
	U62042	Materials & Supplies Computer	-	-	10,500	10,500	-	0.00%
	U62044	Materials & Supplies Office Supplies	1,569	637	1,500	1,200	(300)	-20.00%
	U62046	Materials & Supplies Maintenance	990	157	-	1,500	1,500	N/A
	U62142	Furniture & Fixtures Computer	8,412	4,933	2,000	900	(1,100)	-55.00%
	U62143	Furniture & Fixtures Other Furniture	1,290	-	-	-	-	N/A
	U62147	Material & Supplies - Personal Protective Equipment	17,747	14,399	8,000	8,000	-	0.00%
	U62148	Material & Supplies - worksite Safety Equipment	1,000	32,690	5,000	9,000	4,000	80.00%
Total: Supplies			203,695	225,435	157,000	211,100	54,100	0.344586
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	6,959	10,142	7,500	7,500	-	0.00%
	U61734	Pager Expenses	117	116	-	-	-	N/A
	U62200	Training	9,914	13,922	4,575	24,000	19,425	424.59%
	U65000	Transportation	7,046	14,288	1,000	12,500	8,245	1150.00%
	U65020	Transportation Lines	299,310	313,400	280,500	392,000	61,321	39.75%
	U65024	Transportation Structures	-	250	-	-	-	N/A
	U66000	Advertising	429	95	400	750	350	87.50%
	U67501	Miscellaneous Expense	2,512	19,625	1,550	5,000	3,450	222.58%
	U67510	Miscellaneous Expense - membership Dues, License/Fees	-	-	-	600	600	N/A
	U67536	Miscellaneous Expense Shipping	154	44	250	500	250	100.00%
	U67547	Miscellaneous Expense Software	6,900	294	7,500	10,000	2,500	33.33%
Total: Other Services and Charges			333,341	372,175	303,275	452,850	96,141	0.493199
Department Total: 71 - Utilities Transmission & Distrib			2,387,030	2,937,908	1,466,143	3,704,335	2,204,231	152.66%
<i>Department: 73 - Utilities Booster & Lift Station</i>								
<i>Supplies</i>								
	U62001	Materials & Supplies General	2,887	6,031	4,000	9,500	5,500	137.50%
	U62024	Materials & Supplies Structures	-	639	1,000	2,000	1,000	100.00%
	U62026	Materials & Supplies Pumps	45,860	55,885	49,500	60,000	10,500	21.21%
	U62044	Materials & Supplies Office Supplies	-	80	-	-	-	N/A
	U62046	Materials & Supplies Maintenance	-	220	-	7,000	7,000	N/A
	U62147	Material & Supplies - Personal Protective Equipment	-	227	-	1,000	1,000	N/A
	U62148	Material & Supplies - worksite Safety Equipment	-	-	-	200	200	N/A
Total: Supplies			48,747	63,081	54,500	79,700	25,200	0.462385
<i>Other Services and Charges</i>								
	U61531	Purchased Power Pumping	92,445	91,219	100,000	92,700	(7,300)	-7.30%
	U61700	Utilities General	302	319	300	700	400	133.33%
	U61720	Natural Gas	593	496	800	600	(200)	-25.00%
	U61732	Cell Phone Charges	742	292	1,000	1,250	250	25.00%
	U61733	Telephone - Other Charges	-	-	-	1,500	1,500	N/A
	U67501	Miscellaneous Expense	-	20,926	-	15,000	15,000	N/A
	U67510	Miscellaneous Expense - membership Dues, License/Fees	-	102	-	-	-	N/A
	U67531	Miscellaneous Expense Pumping	-	-	-	4,000	4,000	N/A
	U67536	Miscellaneous Expense Shipping	-	19	-	150	150	N/A
Total: Other Services and Charges			94,081	113,374	102,100	115,900	13,800	0.135162
Department Total: 73 - Utilities Booster & Lift Station			142,828	176,455	156,600	195,600	39,000	24.90%
<i>Department: 75 - Utilities Meters</i>								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	26,119	26,916	30,028	31,638	1,610	5.36%
	U60100	Salaries & Wages Employees	345,874	348,805	375,376	406,005	30,629	8.16%
	U60200	OT Salary & Wages	13,646	12,783	-	7,488	7,488	N/A
	U60400	Employee Pensions & Benefits	179,223	174,787	190,053	176,137	(13,916)	-7.32%
Total: Personnel Services			564,861	563,291	595,457	621,268	25,812	0.043348
<i>Supplies</i>								
	U62001	Materials & Supplies General	102,772	60,004	65,000	80,000	15,000	23.08%

CITY OF BLOOMINGTON

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
U62022	Materials & Supplies Meters	31,364	95,743	65,000	90,000	25,000	38.46%
U62042	Materials & Supplies Computer	-	1,959	2,700	3,000	300	11.11%
U62044	Materials & Supplies Office Supplies	877	253	400	800	400	100.00%
U62142	Furniture & Fixtures Computer	-	3,354	750	340	(410)	-54.67%
U62147	Material & Supplies - Personal Protective Equipment	1,338	589	2,500	3,000	500	20.00%
U62148	Material & Supplies - worksite Safety Equipment	161	-	-	600	600	N/A
Total: Supplies		136,512	161,901	136,350	177,740	41,390	0.303557
<i>Other Services and Charges</i>							
U61732	Cell Phone Charges	5,541	7,120	5,000	7,500	2,500	50.00%
U62200	Training	-	1,297	1,000	6,500	5,500	550.00%
U65000	Transportation	-	564	-	-	-	N/A
U65022	Transportation Meter	33,584	25,452	40,000	45,000	(847)	12.50%
U66000	Advertising	34	-	50	40	(10)	-20.00%
U67547	Miscellaneous Expense Software	-	-	-	4,500	4,500	N/A
Total: Other Services and Charges		39,160	34,434	46,050	63,540	11,643	0.379805
Department Total: 75 - Utilities Meters		740,533	759,626	777,857	862,548	78,845	10.89%
Department: 92 - Utilities Engineering							
<i>Personnel Services</i>							
U40800	Taxes - FICA	42,457	46,698	52,177	61,456	9,278	17.78%
U60100	Salaries & Wages Employees	574,114	646,652	678,451	800,318	121,867	17.96%
U60200	OT Salary & Wages	456	366	-	2,995	2,995	N/A
U60400	Employee Pensions & Benefits	245,168	248,897	254,040	290,065	36,025	14.18%
Total: Personnel Services		862,195	942,613	984,668	1,154,835	170,166	0.172816
<i>Supplies</i>							
U62001	Materials & Supplies General	475	598	750	900	150	20.00%
U62025	Materials & Supplies Equipment	851	2,146	1,000	1,800	800	80.00%
U62042	Materials & Supplies Computer	-	-	10,000	3,000	(7,000)	-70.00%
U62044	Materials & Supplies Office Supplies	16,728	18,430	16,500	1,200	(15,300)	-92.73%
U62142	Furniture & Fixtures Computer	7,282	12,447	2,000	-	(2,000)	-100.00%
U62143	Furniture & Fixtures Other Furniture	1,210	-	-	-	-	N/A
U62147	Material & Supplies - Personal Protective Equipment	2,210	1,069	1,500	1,410	(90)	-6.00%
U62148	Material & Supplies - worksite Safety Equipment	28	631	250	-	(250)	-100.00%
Total: Supplies		28,784	35,321	32,000	8,310	(23,690)	-0.740313
<i>Other Services and Charges</i>							
U61732	Cell Phone Charges	4,043	4,952	4,500	5,000	500	11.11%
U62200	Training	1,189	8,880	2,500	7,500	5,000	200.00%
U63100	Contract Services Engineering	-	2,749	250	100	(150)	-60.00%
U63600	Contracted Services - Other	413	4,500	500	-	(500)	-100.00%
U65000	Transportation	26,485	30,180	27,000	35,000	4,988	29.63%
U66000	Advertising	218	333	200	400	200	100.00%
U67501	Miscellaneous Expense	1,725	33	200	135	(65)	-32.50%
U67510	Miscellaneous Expense - membership	567	206	500	1,500	1,000	200.00%
U67536	Miscellaneous Expense Shipping	262	41	300	1,500	1,200	400.00%
U67547	Miscellaneous Expense Software	18,033	7,990	25,000	9,000	(16,000)	-64.00%
Total: Other Services and Charges		52,934	59,863	60,950	60,135	(3,827)	-0.013372
Expenditures Grand Total:		\$ 18,497,375	\$ 24,297,540	\$ 19,376,924	\$ 21,574,379	\$ 432,776	11.34%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 011 - Stormwater								
<u>EXPENDITURES</u>								
Department: 51 - Utilities Director								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	375	375	N/A
Total: Supplies			-	-	-	375	375	
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	-	-	-	152	152	N/A
	U65000	Transportation	-	-	-	1,788	1,788	N/A
Total: Other Services and Charges			-	-	-	1,940	1,940	
Department Total: 51 - Utilities Director			-	-	-	2,315	2,315	
Department: 52 - Utilities USB								
<i>Supplies</i>								
	U62001	Materials & Supplies General	-	-	-	2,000	2,000	N/A
	U62042	Materials & Supplies Computer	-	-	-	500	500	N/A
	U62044	Materials & Supplies Office Supplies	-	-	-	1,000	1,000	N/A
	U62046	Materials & Supplies Maintenance	-	-	-	250	250	N/A
	U62142	Furniture & Fixtures Computer	-	-	-	250	250	N/A
	U62143	Furniture & Fixtures Other Furniture	-	-	-	75	75	N/A
	U62148	Materials & Supplies - worksite safety Equipment	-	-	-	300	300	N/A
Total: Supplies			-	-	-	4,375	4,375	
<i>Other Services and Charges</i>								
	U61530	Purchased Power	-	-	-	800	800	N/A
	U61700	Utilities General	-	-	-	1,000	1,000	N/A
	U61720	Natural Gas	-	-	-	485	485	N/A
	U61732	Cell Phone Charges	-	-	-	1,500	1,500	N/A
	U61733	Telephone - Other Charges	-	-	-	1,200	1,200	N/A
	U62200	Training	-	-	-	50	50	N/A
	U63600	Contracted Services - Other	-	-	-	9,000	9,000	N/A
	U63701	Contract Services Interdepartmental	-	-	-	121,514	121,514	N/A
	U63702	Contract Services In Lieu of Taxes	-	-	-	43,442	43,442	N/A
	U65000	Transportation	-	-	-	73	73	N/A
	U67501	Miscellaneous Expense	-	-	-	3,216	3,216	N/A
	U67510	Miscellaneous Expense - membership	-	-	-	50	50	N/A
	U67547	Miscellaneous Expense Software	-	-	-	5,000	5,000	N/A
Total: Other Services and Charges			-	-	-	187,330	187,330	
Department Total: 52 - Utilities USB			-	-	-	191,705	191,705	
Department: 53 - Utilities Accounting								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	125	125	N/A
Total: Supplies			-	-	-	125	125	
Department Total: 53 - Utilities Accounting			-	-	-	125	125	
Department: 54 - Utilities Billings & Collections								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	12	12	N/A
Total: Supplies			-	-	-	12	12	
<i>Other Services and Charges</i>								
	U67501	Miscellaneous Expense	-	-	-	44,685	44,685	N/A
	U67536	Miscellaneous Expense Shipping	-	-	-	500	500	N/A
Total: Other Services and Charges			-	-	-	45,185	45,185	
Department Total: 54 - Utilities Billings & Collections			-	-	-	45,197	45,197	
Department: 55 - Utilities Customer Relations								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	75	75	N/A
Total: Supplies			-	-	-	75	75	
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	285	-	-	75	75	N/A
Total: Other Services and Charges			-	-	-	75	75	
Department Total: 55 - Utilities Customer Relations			-	-	-	150	150	

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Department: 56 - Utilities Purchasing								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	125	125	N/A
Total: Supplies			-	-	-	125	125	
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	-	-	-	150	150	N/A
	U65000	Transportation	-	-	-	421	421	N/A
Total: Other Services and Charges			-	-	-	571	571	
Department Total: 56 - Utilities Purchasing			-	-	-	696	696	
Department: 57 - Utilities Environmental Services								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	12,979	19,235	20,378	26,069	5,469	27.93%
	U60100	Salaries & Wages Employees	179,448	255,011	244,937	340,754	92,936	39.12%
	U60200	OT Salary & Wages	187	3,614	-	-	-	N/A
	U60400	Employee Pensions & Benefits	53,703	92,432	51,884	64,709	11,161	24.72%
Total: Personnel Services			246,318	370,291	317,199	431,532	109,566	0.360448
<i>Supplies</i>								
	U62001	Materials & Supplies General	17,252	5,284	7,500	10,000	2,500	33.33%
	U62042	Materials & Supplies Computer	-	-	-	3,000	3,000	N/A
	U62044	Materials & Supplies Office Supplies	71	301	150	200	50	33.33%
	U62142	Furniture & Fixtures Computer	123	-	100	100	-	0.00%
	U62147	Material & Supplies - Personal Protective Equipment	1,204	587	1,000	1,000	-	0.00%
	U62148	Equipment & Supplies - Various Safety Equipment	-	-	-	1,500	1,500	N/A
Total: Supplies			18,649	6,172	8,750	15,800	7,050	0.805714
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	-	-	-	2,500	2,500	N/A
	U62200	Training	3,072	2,498	1,500	5,000	3,500	233.33%
	U63532	Contract Services Testing	-	7,786	10,000	25,000	15,000	150.00%
	U63600	Contracted Services - Other	2,859	31,754	1,000	50,000	49,000	4900.00%
	U65000	Transportation	3,068	2,984	-	3,100	2,298	N/A
	U66000	Advertising	65	361	-	400	400	N/A
	U67501	Miscellaneous Expense	200	25	-	300	300	N/A
	U67510	Miscellaneous Expense - Membership Dues/Fees	529	435	400	1,000	600	150.00%
	U67536	Miscellaneous Expense Shipping	-	112	100	1,000	900	900.00%
	U67547	Miscellaneous Expense Software	-	29,719	30,000	35,000	5,000	16.67%
Total: Other Services and Charges			9,793	75,673	43,000	123,300	79,498	1.867442
Department Total: 57 - Utilities Environmental Services			274,760	452,136	368,949	570,632	196,114	54.66%
Department: 58 - Utilities Communications								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	63	63	N/A
Total: Supplies			-	-	-	63	63	
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	-	-	-	25	25	N/A
Total: Other Services and Charges			-	-	-	25	25	
Department Total: 58 - Utilities Communications			-	-	-	88	88	
Department: 81 - Utilities Stormwater								
<i>Personnel Services</i>								
	U40800	Taxes - FICA	21,954	14,434	34,555	47,107	12,552	36.32%
	U60100	Salaries & Wages Employees	291,804	177,820	373,038	599,141	226,103	60.61%
	U60200	OT Salary & Wages	10,533	12,721	-	16,640	16,640	N/A
	U60400	Employee Pensions & Benefits	214,513	177,635	229,235	268,089	38,854	16.95%
Total: Personnel Services			538,804	382,610	636,828	930,977	294,149	0.461896
<i>Supplies</i>								
	U62001	Materials & Supplies General	67,718	66,684	25,750	115,000	89,250	346.60%
	U62024	Materials & Supplies Structures	62,103	24,461	60,000	85,000	25,000	41.67%
	U62042	Materials & Supplies Computer	-	-	3,000	5,000	2,000	66.67%
	U62044	Materials & Supplies Office Supplies	256	49	250	1,000	750	300.00%
	U62046	Materials & Supplies Maintenance	592	1,210	600	10,000	9,400	1566.67%
	U62142	Furniture & Fixtures Computer	1	-	-	-	-	N/A

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
	U62143	Furniture & Fixtures Other Furniture	117	-	-	50	50	N/A
	U62147	Material & Supplies - Personal Protective Equipment	4,105	2,302	4,000	3,000	(1,000)	-25.00%
	U62148	Material & Supplies - Workplace Safety Equipment	474	8,708	1,000	2,000	1,000	100.00%
Total: Supplies			135,367	103,414	94,600	221,050	126,450	1.336681
<i>Other Services and Charges</i>								
	U42720	Extensions & Replacements	-	-	1,979,887	2,208,878	(635,201)	11.57%
	U61732	Cell Phone Charges	-	-	1,000	10,000	9,000	900.00%
	U62200	Training	1,017	5,247	2,000	7,500	5,500	275.00%
	U63100	Contract Services Engineering	-	250	-	-	-	N/A
	U63200	Contract Services Accounting	15,006	17,397	17,500	25,000	7,500	42.86%
	U63202	Assistance Program	1,908	1,351	2,000	2,500	500	25.00%
	U63203	Assistance Program - Residential Stormwater Grant Program	62,475	28,037	75,000	150,000	75,000	100.00%
	U63300	Contract Services Legal	-	207	-	-	-	N/A
	U63532	Contract Services Testing	-	-	-	10,000	10,000	N/A
	U63600	Contracted Services - Other	38,014	110,166	-	125,000	125,000	N/A
	U65000	Transportation	284	2,045	450	5,300	986	1077.78%
	U65700	Liability Insurance	15,963	19,484	30,000	25,000	(5,000)	-16.67%
	U66000	Advertising	-	-	-	50	50	N/A
	U67000	Bad Debt	8,740	5,994	10,000	10,000	-	0.00%
	U67501	Miscellaneous Expense	7,193	193	750	5,000	4,250	566.67%
	U67510	Miscellaneous Expense - membership	133	-	150	500	350	233.33%
	U67536	Miscellaneous Expense Shipping	826	-	250	500	250	100.00%
	U67547	Miscellaneous Expense Software	-	-	-	20,000	20,000	N/A
Total: Other Services and Charges			151,558	190,371	2,118,987	2,605,228	(381,815)	0.229469
<i>Capital Outlays</i>								
	U40300	Depreciation	282,769	400,103	-	-	-	N/A
Total: Capital Outlays			282,769	400,103	-	-	-	0
Department Total: 81 - Utilities Stormwater			1,108,499	1,076,499	2,850,415	3,757,255	38,784	31.81%
Department: 92 - Utilities Engineering								
<i>Supplies</i>								
	U62042	Materials & Supplies Computer	-	-	-	750	750	N/A
Total: Supplies			-	-	-	750	750	
<i>Other Services and Charges</i>								
	U61732	Cell Phone Charges	-	-	-	420	420	N/A
	U63100	Contract Services Engineering	-	-	-	10,000	10,000	N/A
	U63600	Contracted Services - Other	-	-	-	15,000	15,000	N/A
	U65000	Transportation	-	-	-	2,666	2,666	N/A
	U67536	Miscellaneous Expense Shipping	-	-	-	500	500	N/A
	U67547	Miscellaneous Expense Software	-	-	-	2,500	2,500	N/A
Total: Other Services and Charges			-	-	-	31,086	31,086	
Expenditures Grand Total:			\$ 1,383,259	\$ 1,528,635	\$ 3,219,364	\$ 4,600,000	\$ 507,010	42.89%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 029 - Water Sinking								
<u>EXPENDITURES</u>								
Department: 00 - Utilities								
Other Services and Charges								
	U42600	Bond Fees	2,100	1,924	-	-	-	N/A
	U42711	Interest Expense Bond Issue 2011	(78,566)	78,566	-	-	-	N/A
	U42715	Interest Expense 2015 Refunding	83,493	69,228	374,100	376,744	2,644	0.71%
	U42717	Interest Expense Bond Issue 2017	478,449	103,851	299,693	299,244	(449)	-0.15%
	U42722	Interest Expense - 2022 Water Bond	-	788,644	1,309,750	1,312,125	2,375	0.18%
	U42820	Interest Expense 2020 Bond	553,206	909,497	4,603,338	4,603,413	75	0.00%
Total: Other Services and Charges			1,038,682	1,951,711	6,586,881	6,591,526	4,645	0.00705
Department Total: 00 - Utilities			1,038,682	1,951,711	6,586,881	6,591,526	4,645	0.07%
Department: 51 - Utilities Director								
Other Services and Charges								
	U65910	Insurance - Bond	74,275	-	-	-	-	N/A
Total: Other Services and Charges			74,275	-	-	-	-	0
Expenditures Grand Total:			\$ 1,112,957	\$ 1,951,711	\$ 6,586,881	\$ 6,591,526	\$ 4,645	0.07%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 020 - Wastewater Sinking								
<u>EXPENDITURES</u>								
Department: 00 - Utilities								
Other Services and Charges								
	U42600	Bond Fees	3,050	2,886	-	-	-	N/A
	U42712	Interest Expense Bond Issue 2012	(19,360)	19,360	-	-	-	N/A
	U42713	Interest Expense Bond Issue 2013	70,978	51,264	1,190,826	-	(1,190,826)	-100.00%
	U42715	Interest Expense 2015 Refunding	129,044	108,086	626,315	564,971	(61,344)	-9.79%
	U42717	Interest Expense Bond Issue 2017	204,152	133,719	460,100	463,800	3,700	0.80%
	U42719	Interest Expense 2019 Refunding	108,344	34,090	1,022,200	1,022,000	(200)	-0.02%
	U42724	Interest Expense - 2024 Bond	-	-	-	3,840,000	3,840,000	N/A
	U42820	Interest Expense 2020 Bond	675,816	391,110	969,800	969,800	-	0.00%
	U42821	Interest Expense 2021 Refunding	39,764	71,380	779,400	785,050	5,650	0.72%
Total: Other Services and Charges			1,211,787	811,895	5,048,641	7,645,621	2,596,980	0.514392
Expenditures Grand Total:			\$ 1,211,787	\$ 811,895	\$ 5,048,641	\$ 7,645,621	\$ 2,596,980	51.44%



Thursday, August 29

OFFICE OF THE CITY CLERK
COMMON COUNCIL

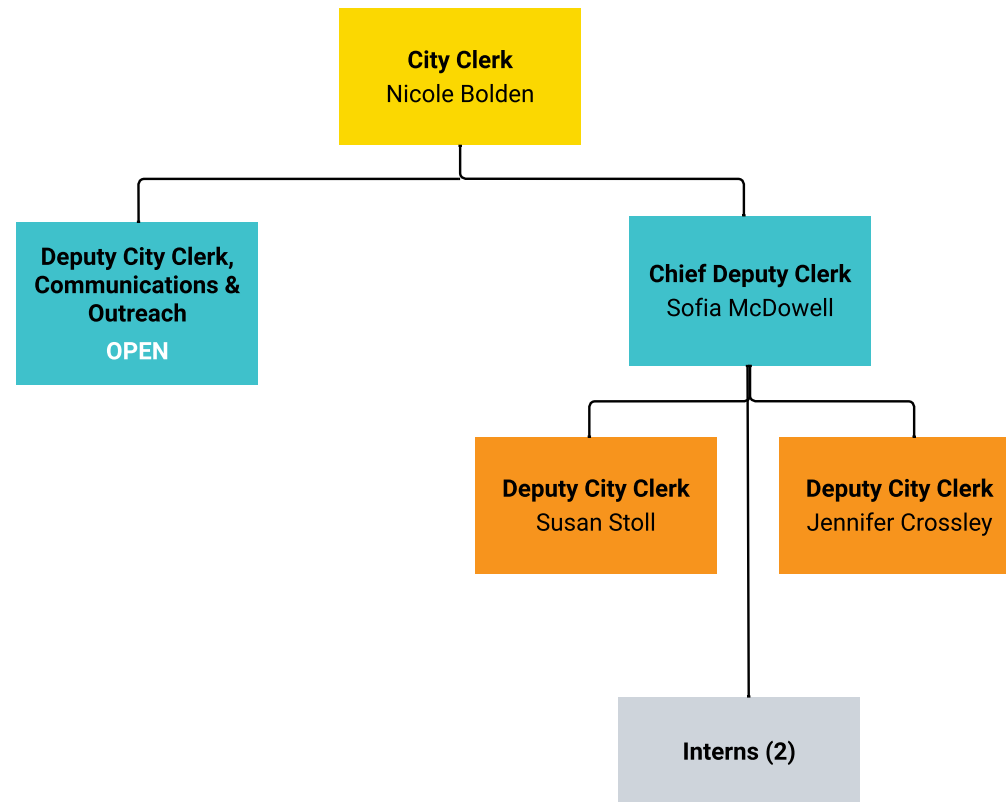
OFFICE OF THE MAYOR
INFORMATION & TECHNOLOGY SERVICES
HUMAN RESOURCES

LEGAL

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OFFICE OF THE CONTROLLER

**2025 BUDGET
PROPOSAL**



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Clerk Nicole Bolden

Date: August 19, 2024

The Office of the City Clerk is defined both in statute and in practice. Duties are statutory in nature, those granted to the Clerk by virtue of the office – serving as the official record keeper for the council, officiating at marriages, attesting to signatures, administering oaths, certifying documents, signing official deeds and documents, preparing and arranging for public notices to be published, and serving as a satellite Voter Registration Office. We also update and maintain the Bloomington Municipal Code, coordinate recruitment for City boards and commissions, and preserve the records of the council. Our office has been charged by judicial order to hear and adjudicate parking ticket appeals for the City of Bloomington. In addition, we collaborate with many entities within and outside the City to provide opportunities to introduce and discuss local government, encourage civic engagement, and give residents the opportunity to actually participate in some area of civic life.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Budget	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	316,147	336,745	388,672	499,032	110,360	28%
200 - Supplies	2,716	5,597	6,000	7,500	1,500	25%
300 - Other Services	27,582	29,695	40,385	46,435	6,050	15%
400 - Capital Outlays	-	-	-	-	-	0%
Total	346,446	372,036	435,057	552,967	117,910	27%

Budget Notes

The Clerk's total budget request is \$552,967, an increase of \$117,910 or 27%. The increase is almost entirely in the Personnel Services category, and is primarily related to the Council request to add one FTE position to the Clerk's office. The budget also includes increased costs related to supply and service price increases.

Total Departmental Budget by Fund

Category	General Fund
1	499,032
2	7,500
3	46,435
4	
Total	552,967

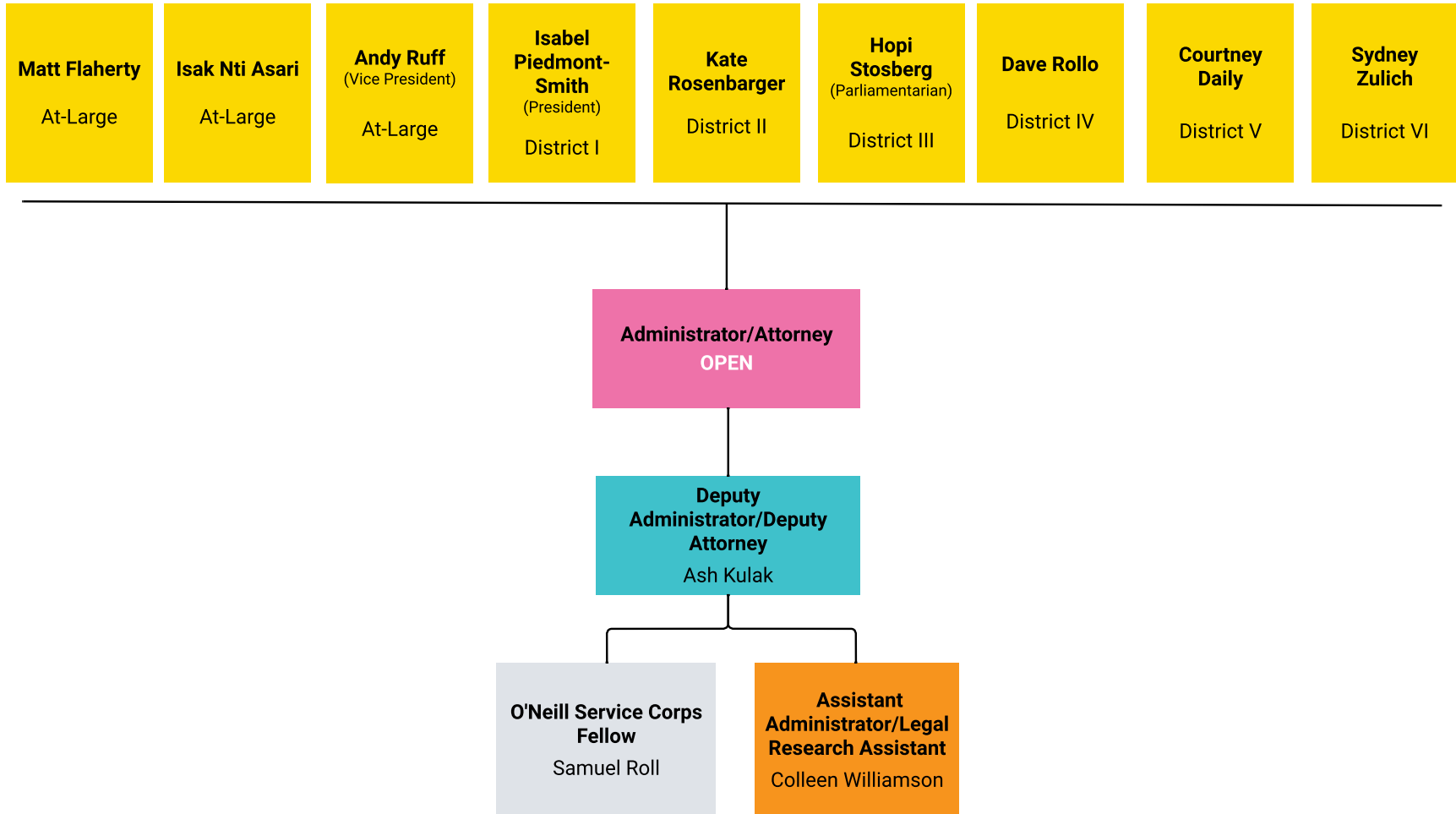
Conclusion

The Clerk's office continually looks for ways to increase its efficiency for the Council and the public. We look forward to continuing to be a part of our active and vibrant community.

Thank you for your consideration of the Clerk department budget request! I would be happy to answer any questions.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 03 - City Clerk								
Personnel Services								
	51110	Salaries and Wages - Regular	209,637	229,880	258,867	334,521	75,655	29.23%
	51120	Salaries and Wages - Temporary	4,270	1,126	15,000	15,000	-	0.00%
	51210	FICA	15,375	16,780	20,951	26,738	5,788	27.62%
	51220	PERF	29,769	32,643	36,759	47,502	10,743	29.23%
	51230	Health and Life Insurance	57,096	53,976	53,976	71,370	17,394	32.23%
	51320	Other Personal Services -DC Match	-	2,340	3,120	3,900	780	25.00%
Total: Personnel Services			316,147	336,745	388,672	499,032	110,360	28.39%
Supplies								
	52110	Office Supplies	989	1,416	1,500	1,800	300	20.00%
	52410	Books	194	50	1,200	2,400	1,200	100.00%
	52420	Other Supplies	1,534	4,130	3,300	3,300	-	0.00%
Total: Supplies			2,716	5,597	6,000	7,500	1,500	25.00%
Other Services and Charges								
	53120	Special Legal Services	-	-	5,000	5,000	-	0.00%
	53160	Instruction	2,074	3,680	3,000	5,000	2,000	66.67%
	53170	Mgt. Fee, Consultants, and Workshops	689	166	1,000	1,000	-	0.00%
	53210	Telephone	1,914	1,885	1,557	1,900	343	22.03%
	53220	Postage	136	-	25	25	-	0.00%
	53230	Travel	7,395	9,793	6,500	9,500	3,000	46.15%
	53310	Printing	10,808	9,818	18,000	18,000	-	0.00%
	53320	Advertising	1,104	3,500	4,000	4,000	-	0.00%
	53910	Dues and Subscriptions	997	853	1,203	1,910	707	58.77%
	53990	Other Services and Charges	2,465	-	100	100	-	0.00%
Total: Other Services and Charges			27,582	29,695	40,385	46,435	6,050	14.98%
Expenditures Grand Total:			346,446	372,036	435,057	552,967	117,910	27.10%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Ash Kulak, Interim Council Administrator/Attorney
Isabel Piedmont-Smith, Council President

Date: August 19, 2024

The Common Council is the legislative and fiscal body of the City responsible for exercising “all powers and duties of a city that are legislative in nature” and managing the finances of the city, to the extent that those powers are not vested in the executive branch. (I.C. § 36-4-4-4). The Council’s work can be divided into legislative duties, policy development, constituent services, legal counsel, and administrative services.

2025 Goals

In 2025, the City Council members and Council staff plan to work toward achieving the following goals. This is not an exclusive list and reflects priorities mentioned by Council Members in public settings through the course of the past eight months. It does not reflect a robust, inclusive discussion among all nine Council Members and the two existing Council employees, as there was unfortunately insufficient time set aside for that discussion.

General Fund Goals

1. Communication and Engagement With the Public

Provide additional, meaningful opportunities for public engagement and collaborative, respectful dialogue between council members and the public, including during regular sessions, special sessions, consensus-building activities, council committees, constituent meetings, and other public information gathering sessions.

1. Public Education and Outreach

Provide educational opportunities so the public can better understand the role of the Council in municipal government and how it differs and is influenced by the roles of county, state, and federal governmental bodies.

2. Internal Communications and Staff Roles

Clarify roles of Council staff and best practices for communications between staff and Council Members.

3. Professional Development

Encourage and expand professional development opportunities and training for Council staff.

4. Social Media

Utilize social media and better utilize the Council website to increase public awareness of Council activities and meetings. (This goal is related to goals 1 and 2.)

5. Coordination and Collaboration With the Mayor

Increase and improve coordination and collaboration with the Mayor's administration on legislative and budgetary matters.

Jack Hopkins Social Service Fund Goals

Due to the increased needs in our community regarding homelessness, healthcare, food security, and other social services, we seek to increase substantially the grant funds available through the Jack Hopkins Social Service Fund program.

Alternative Transportation Fund (ATF) Goals

As shown by our support of a Safe Streets and Roads for All action plan (see [Res. 2024-07](#)), the Council seeks to increase investment in the safety of residents in all transportation modes, especially pedestrians, who are one of the most vulnerable road users. Sidewalks and neighborhood traffic calming projects have increased pedestrian safety in recent years through funding from the Council Sidewalk Fund, but the amount in the fund (which comes from the Alternative Transportation Fund of the City) has never been on par with the needs of our community. Given the long-term imbalance between sidewalk needs and funds available, the Council seeks to increase substantially the funding from ATF.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	563,037	607,984	664,050	676,699	12,649	2%
200 - Supplies	3,692	4,308	4,950	2,150	(2,800)	-57%
300 - Other Services	387,766	380,478	442,288	590,568	148,280	34%
400 - Capital Outlays*	52,425	364,331	350,000	350,000	-	0%
Total	1,006,921	1,357,101	1,461,288	1,619,417	158,129	11%

*NOTE: The Council requested \$500,000 in Capital Outlays, all in the ATF, for sidewalk and traffic calming projects as determined by the Council Sidewalk Committee, but the mayor's administration has thus far declined this request.

Budget Notes

Personnel

There are no new positions reflected in this budget. The numbers reflect an increase for inflation.

Supplies

This category was reduced in a few areas. Office supplies were reduced by \$325, as that cost was for the 2024 name plates for incoming Councilmembers. Books were reduced by \$25, as \$525 was removed for the 2019-2023 Westlaw contract but \$500 was then added for additional books and written materials for the CAPS Commission. Other supplies were reduced by \$2,450 to remove Adobe Pro licenses for the incoming 2024 Councilmembers.

Other Services

Category 3 is seeing the highest increase this year due to an increase in the Jack Hopkins fund from \$350,000 to \$500,000 at the request of Councilmembers. Instruction was reduced by \$1,600 to remove newly elected officials training for new councilmembers in 2024. Dues and subscriptions increased by \$115 to account for the yearly increase in the cost of the legal research engine Westlaw per the contract for Westlaw licenses.

Capital Outlays

Despite the Council's request for an increase of \$150,000 in ATF funds for the Council Sidewalk Committee, the mayor's administration has only proposed \$350,000 for this purpose (same funding level as the base budget for 2024).

Goals Detail

General Fund Goals

Note on budget impact: We do not expect a budget impact for the pursuit of these goals in 2025.

Goal 1: Communication and Engagement With the Public

The Need

Councilmembers (CMs) have repeatedly heard from the public that they want to engage in dialogue with their representatives on the Council and not be restricted to only the public comment periods during council meetings. The Council initiated a major shift in this direction by planning three consensus-building activities (CBAs) for the period August-November 2024. Meanwhile, the Special Committee on Council Processes continues to evaluate the structure of regular sessions of the Council and plans to make recommendations before the end of the year on changes that will foster greater public engagement. We plan to continue these efforts into the new budget year.

Outputs and Outcomes

OUTPUTS	OUTCOMES
More meaningful interaction between CMs and constituents	More and better ideas to address the challenges in our community More public buy-in to legislation and other processes

Goal 2: Public Education and Outreach

The Need

Councilmembers have repeatedly heard from the public that they want the Council to do things that the Council either has no control over, or actions that we cannot take due to state preemption. For example, some constituents want us to stop the plan to build a new jail (which is the domain of county government), and others want us to ban weapons from public parks (which we are not allowed by the State to do). On the other hand, several public participants in our recent CBA session were surprised to learn that the Council can initiate an increase in the local income tax — one of the biggest financial tools in our toolbox.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Constituents have a better understanding of whom to contact for what community issue	Less disappointment among constituents when CMs cannot do something about an issue Time saved by CMs due to fewer resident contacts about policies and processes the Council does not control or influence

Goal 3: Internal Communications and Staff Roles

The Need

Councilmembers don't know how the tasks of the Council office are divided among its three employees, and so all requests tend to go to the Council Attorney/Administrator (or the interim appointee), thus overloading that individual and causing inefficiencies. As we are in a point of transition with that position (which serves as our de facto "department head"), it is a good time to clarify employee roles, reporting, and oversight, as well as best methods of communication between CMs and staff.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Staff and CMs know the roles and responsibilities of Council staff.	More efficient workflows when CMs go directly to the responsible staff member
Lines and modes of communication are clearer within the Council Office.	Greater clarity of roles and responsibilities among staff can lead to greater job satisfaction.
Implement a process for CMs to share their biggest priorities with staff for use of staff time.	Staff has more direction on what tasks and projects need prioritized, and staff feels comfortable sharing which tasks may need to be readjusted to fit expectations.

Goal 4: Professional Development

The Need

While the Council Attorney/Administrator and the Deputy Council Attorney/Administrator attend conferences and trainings related to municipal law, there has been less focus on professional development of our three staff members as supervisors, managers, and team players. Annual staff reviews are currently not performed. We see the need for new enrichment opportunities and continual professional education and development of the staff as professionals within the municipal framework.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Staff attend more professional development trainings, workshops, conferences.	Staff knowledge and skills increase
Implement processes for annual work reviews.	Greater staff satisfaction as they continually learn more Paths to staff advancement become clearer.

Goal 5: Social Media

The Need

With the decline of the local newspaper and a systemic change in the way people get their news, many constituents do not know what the City Council is doing, nor how to be involved in

the decisions their elected representatives make. We need to go to where people are — on digital formats.

Outputs and Outcomes

OUTPUTS	OUTCOMES
One or more active social media accounts	<p>More constituents interact with CMs in and outside of meetings</p> <p>Council gets more public input into possible legislation (see Goal 1)</p>

Goal 6: Coordination and Collaboration With the Mayor

The Need

Legislation proposed by Councilmembers is sometimes not discussed with the Mayor's administration in the early stages of development, and this has, at times, led to lack of buy-in from the very people who are expected to enact the policies being adopted. CMs also don't have the full picture of financial and staffing implications and boots-on-the-ground implementation of new practices that are expected to follow from some of their legislative proposals. Likewise, we aim to have clear and open channels for the Mayor's team to bring legislative proposals to us early in the process.

The Council would, in particular, like to see improved coordination on building the City budget using an outcomes-based approach (as reflected in [Resolution 2024-12](#), adopted unanimously by the Council on June 5, 2024). The budget process needs to begin earlier; we suggest it start in January of the previous year with conversations between the Mayor's administration and the Council (or an appropriate Council committee). Without early engagement, the Council's influence on the budget proposal (which we can only vote up or down) can only be minimal.

Outputs and Outcomes

OUTPUTS	OUTCOMES
CMs and Council staff begin communications with affected Departments sooner (legislation)	Better legislation through collaboration
CMs and Mayor's administration begin process of building next year's budget in Jan/Feb	<p>Improved chance of successful implementation of legislation</p> <p>A City budget that better reflects the priorities of CMs as well as the Mayor</p>

Jack Hopkins Social Service Fund Goals

The Need

In 2024, the Jack Hopkins Committee received almost \$650,000 in grant requests but had a budget of only \$350,000. The disparity between the dollar amount total of qualified grant proposals and the amount of funds available has been significant for many years, as the needs in our community have grown and the availability of some other funds (such as CDBG) has decreased. The recent Heading Home Housing Action Plan, developed by a team of social service professionals with buy-in from the Mayor's office, provides a blueprint for targeted spending to reduce street homelessness significantly over the next few years. The Jack Hopkins fund is one avenue to fund the increased number of caseworkers and outreach personnel needed to fulfill the vision of this plan.

Outputs and Outcomes

OUTPUTS	OUTCOMES
More funding for social service grants	Social service agencies can better address the needs of our community.

Budget Impact

- **Other Services:** an increase in \$150,000 for more grants from the Jack Hopkins fund

Alternative Transportation Fund Goals

The Need

The City of Bloomington, like most cities in the US, has long spent much more money on transportation infrastructure for cars than for other modes of transportation such as sidewalks and sidepaths. There are dangerous sections of roadway throughout the city that don't have sidewalks, as seen on the [Sidewalk Prioritization Viewer](#). Earlier this year, the City [embraced Vision Zero](#) with the aim of reducing traffic deaths and serious injuries on the city's roadways to zero by the year 2039. This vision can only be implemented with more funding for pedestrian infrastructure. The Council Sidewalk Committee's use of ATF funds is a good way to enact this spending. City staff developed a data- and equity-based rating scale for sidewalk projects that has worked very well for the Committee the last few years, and the Council would like to apply this effective system to more projects through greater funding.

Outputs and Outcomes

OUTPUTS	OUTCOMES
More funding for the Council Sidewalk Committee	Increased safety of pedestrians

Budget Impact

- **Capital Outlays:** An increase of \$150,000 for more Council Sidewalk Committee projects was requested, but this request was denied by the administration.

Timeline

The Jack Hopkins Social Service Funding Committee has a timeline of February - June, while the Council Sidewalk Committee generally has a timeline of November - January. The other goals listed will have an indefinite timeline.

Total Departmental Budget by Fund

Category	General Fund	CC Jack Hopkins NR17-42	Alternative Transport	Total
1	676,699			676,699
2	2,150			2,150
3	90,568	500,000		590,568
4	0		350,000	350,000
Total	769,417	500,000	350,000	1,619,417

Conclusion

The Common Council aims to serve the residents of Bloomington through an inclusive, transparent, data-based approach as the branch of city government responsible for legislation and the passage of a responsible annual budget. We feel that the requested 2025 budget for the City Council will allow us to better serve the community through substantially increased funding for the Jack Hopkins Social Services fund and for the Council Sidewalk Fund.

We thank the Mayor’s administration and the public for your consideration of the Common Council’s 2025 budget request.

CITY OF BLOOMINGTON

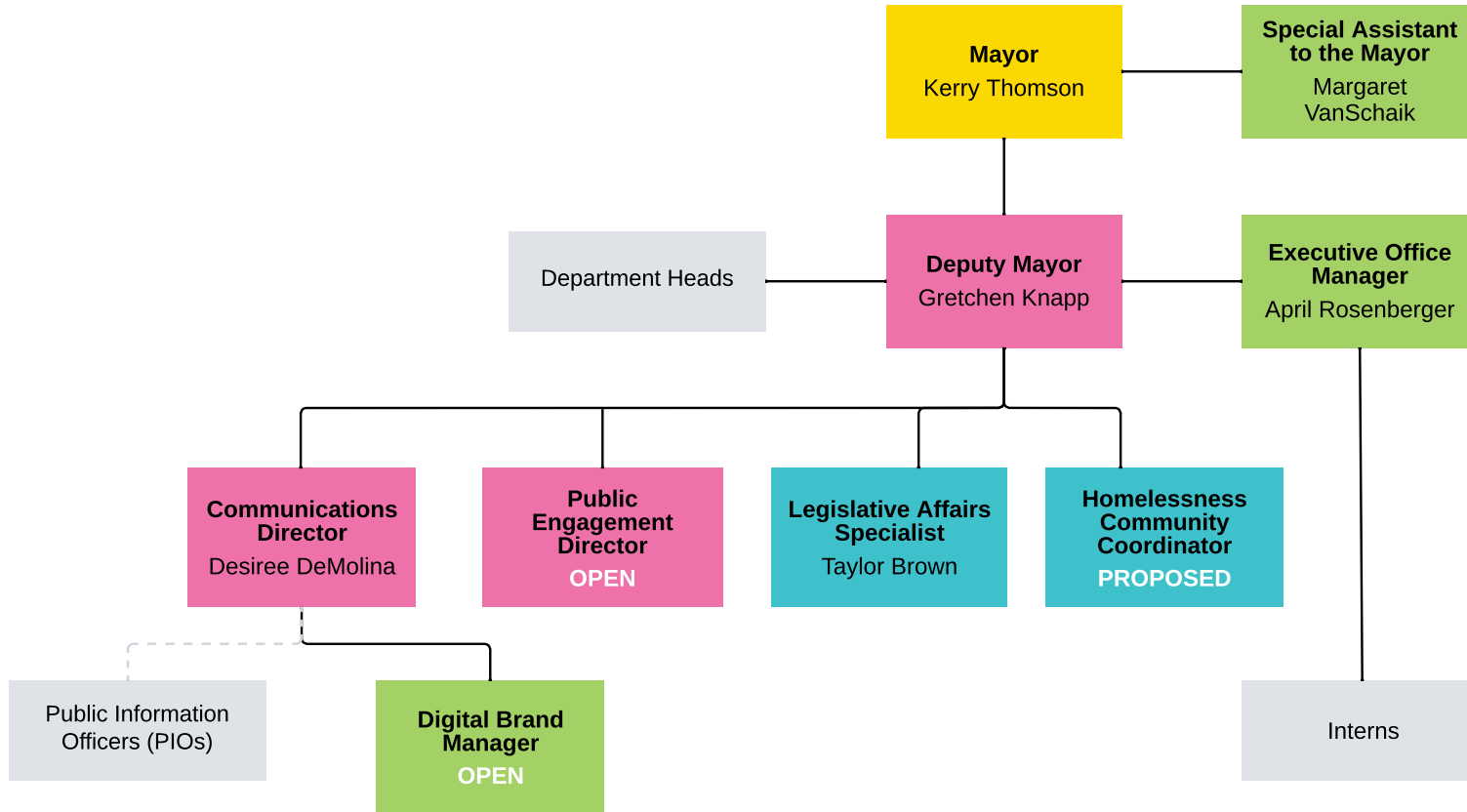
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 05 - Common Council								
Personnel Services								
	51110	Salaries and Wages - Regular	342,804	385,880	425,217	434,039	8,822	2.07%
	51120	Salaries and Wages - Temporary	-	-	1,800	1,800	-	0.00%
	51210	FICA	25,043	28,433	32,667	33,342	675	2.07%
	51220	PERF	23,901	28,803	33,078	33,890	812	2.45%
	51230	Health and Life Insurance	171,288	161,928	161,928	171,288	9,360	5.78%
	51320	Other Personal Services -DC Match	-	2,940	9,360	2,340	(7,020)	-75.00%
Total: Personnel Services			563,037	607,984	664,050	676,699	12,649	1.90%
Supplies								
	52110	Office Supplies	979	1,637	1,775	1,450	(325)	-18.31%
	52410	Books	2,593	2,671	725	700	(25)	-3.45%
	52420	Other Supplies	120	-	2,450	-	(2,450)	-100.00%
Total: Supplies			3,692	4,308	4,950	2,150	(2,800)	-56.57%
Other Services and Charges								
	53160	Instruction	25	1,976	4,450	2,850	(1,600)	-35.96%
	53170	Mgt. Fee, Consultants, and Workshops	415	795	2,250	2,250	-	0.00%
	53210	Telephone	490	490	692	692	-	0.00%
	53220	Postage	-	-	120	120	-	0.00%
	53230	Travel	-	2,319	5,100	5,100	-	0.00%
	53630	Machinery and Equipment Repairs	-	-	250	250	-	0.00%
	53910	Dues and Subscriptions	4,796	5,032	6,561	6,676	115	1.75%
	53940	Temporary Contractual Employee	3,000	34	1,860	1,625	(235)	-12.63%
	53960	Grants	55,000	55,000	55,000	55,000	-	0.00%
	53990	Other Services and Charges	-	502	16,005	16,005	-	0.00%
Total: Other Services and Charges			63,727	66,149	92,288	90,568	(1,720)	-1.86%
Expenditures Grand Total:			630,455	678,441	761,288	769,417	8,129	1.07%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 454 - Alternative Transport(S6301)								
Expenditures								
Department: 05 - Common Council								
Capital Outlays								
	54310	Improvements Other Than Building	52,425	364,331	350,000	350,000	-	0.00%
Total: Capital Outlays			52,425	364,331	350,000	350,000	-	0.00%
Expenditures Grand Total:			\$ 52,425	\$ 364,331	\$ 350,000	\$ 350,000	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 270 - CC Jack Hopkins NR17-42 (S0011)								
Expenditures								
Department: 05 - Common Council								
Other Services and Charges								
	53960	Grants	324,040	314,330	350,000	500,000	150,000	42.86%
Total: Other Services and Charges			324,040	314,330	350,000	500,000	150,000	42.86%
Expenditures Grand Total:			\$ 324,040	\$ 314,330	\$ 350,000	\$ 500,000	\$ 150,000	42.86%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Gretchen Knapp, Deputy Mayor

Date: August 19, 2024

The Office of the Mayor (OOTM) sets the strategic direction and priorities for the City of Bloomington, in collaboration with constituents and City Council, and ensures that City operations are transparent, sustainable, efficient, effective, and accountable.

2025 Goals

1. **Ensure Execution on Action Plans**

The Cabinet has been charged with developing and/or executing action plans for key community priorities (housing, homelessness, public safety, infrastructure, and economic development) and major projects (Hopewell, the Trades District, fiber and data projects, park renovations, public safety facilities, and so on). The Office of the Mayor provides direction and accountability on this work and ensures collaboration with the public, nonprofit and private sector partners, and Common Council. This goal aligns with the administration's Citywide 1-year goals for 1) Action Plans for Community Priorities, 2) Major Project Execution and 3) Transparency and Engagement. OOTM leadership is critical to making progress on many areas that align with Common Council's interests, such as housing, climate action, equity, infrastructure, and more.

2. **Improve Transparency and Engagement**

The existing tools and methods for informing and engaging the public (online, in person, and in print) can all be improved, as can our collaborations with local businesses, nonprofits, and Common Council. This goal impacts every department and is a Citywide 1-year goal.

3. Support HR Strategy Overhaul, Internal Processes Modernization, Long-Term Budgeting and Financial Strategies, and Annexation Planning

The City’s success depends on building a strong foundation of people, processes, and planning that prepares us to deliver excellent service, meet unexpected challenges, and seize every opportunity to make Bloomington shine. Efficient, smooth operations increase productivity, reduce turnover, and improve the public’s experience interacting with the City. The OOTM provides leadership and support for these operational and cultural shifts, which align with the administration’s Citywide 1-year goals for 1) HR Strategy Overhaul, 2) Long-Term Budgeting and Financial Strategies, 3) Internal Processes Modernization, and 4) Annexation Planning.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	899,678	995,440	1,014,444	985,924	(28,520)	-3%
200 - Supplies	7,388	7,109	7,800	7,980	180	2%
300 - Other Services	132,185	110,840	114,240	247,243	133,003	116%
400 - Capital Outlays	-	-	-	-	-	0%
Total	1,039,251	1,113,389	1,136,484	1,241,147	104,663	9%

Budget Notes

The OOTM’s 2025 budget reflects additional investments in priority areas: homelessness, public engagement and transparency, and economic development.

Personnel

The Office of the Mayor proposes adding one new position for 2024: a City Homelessness Coordinator. The position of Innovation Director has been eliminated. There are no other changes aside from those effected by the Classification and Compensation Study and annual cost of living adjustments.

Supplies

Supplies will decrease as the Office of the Mayor will transfer responsibility for processing name tags for all City employees to HR in 2025. That decrease will be partially offset by a slight increase in office supplies to supplement letterhead costs for the change in administration.

Other Services

The change in Other Services is attributable to work related to transparency, public engagement, and economic development and includes:

- \$110,000 to engage CivicBrand in a community visioning process to define Bloomington’s identity and develop compelling messaging and visual assets, as recommended in the 2016 Wage Growth Task Force report. This brand identity will be

implemented in an update of the City of Bloomington website, new economic development and community promotion tools, HR recruiting materials, and more.

- \$40,000 for the annual city survey of residents to evaluate community priorities. Survey costs have typically been spread over two years. With the change in administration, total billing will occur in the year of the next survey: 2025.

Goals Detail

Goal 1: Ensure Execution on Action Plans

The City has created, or is in the process of creating, multiple action plans on community priorities. These include street homelessness, housing, community safety including emergency management, economic development, and infrastructure and facilities needs. Action plans are executed and led by multiple departments, often in collaboration with service providers, the County, Council, the public, and local nonprofits, businesses, and stakeholders. The OOTM provides support to all of these efforts.

In particular, the OOTM directly leads the collaborative work within the City around long-term solutions for street homelessness and short-term solutions to mediate its impacts. Our budget request includes additional resources to support this effort, namely a new position, tentatively titled City Homelessness Coordinator. This role would serve as the central person within the City to: lead the internal cross-departmental team working on homelessness; engage with the public and share strategies and information; serve as the City's representative on collaborative teams with service providers; monitor and lead for results in agreed-upon action plans; research and recommend additional solutions (with the support of those providers and other City staff across multiple departments); and more.

The Need

- Street homelessness has increased 400% from 2019 to 2024, per the *Housing Action Plan for Unsheltered Homeless in Bloomington/Monroe County* developed in summer of 2024 by Bloomington's homeless service providing agencies and Heading Home of South Central Indiana. Our community has a dedicated, expert network of service providers, but the crisis is bigger than our regional resources. We do not yet have enough of the right mix of emergency shelter beds (for women, families, and so on), supportive services, outreach workers, or transitional housing to help those living in crisis, and we must do better. The Housing Action Plan will guide our work on the long-term solutions, and we will work with providers on short-term measures to bridge the gap.
- The OOTM (and many other offices throughout the City) receives uReports, emails, calls, and visits regarding street homelessness every week and often daily. These messages convey both deep compassion for the people living in crisis and deep concern for the impact on our city. Neighborhoods report needles, fire, theft, and other public safety hazards and serious quality of life impacts. Businesses report increased vandalism, trash, and mental health and substance abuse-related incidents; rising costs from daily clean up and security measures, declines in patronage; and decisions to close shop or relocate out of Bloomington. As public servants and stewards of Bloomington's future, the City must

address these impacts while we also work on long-term solutions for the core problem of homelessness. In 2024 we will finalize a Downtown and Neighborhood Safety and Vitality Plan to guide this work.

- Service providers and City staff are expending enormous resources, and they're overwhelmed. From Public Works, to Parks, to CFRD, to HAND, to ESD, to BPD and BFD, nearly every department is deeply impacted by the crisis: financially, operationally, and emotionally.

Budget Impact

Additional funding may be needed to support the implementation of the Housing Action Plan and to meet short-term needs. Given that the plan was released the week of August 5, those costs could not be included here yet. We may approach Council for additional appropriations as the partners outline next steps and what each agency can contribute.

- **Personnel:** \$93,447
To hire a City Homelessness Coordinator
- **Supplies:** n/a
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Collaborate on implementation of the Housing Action Plan	Decreased street homelessness Increased community resources
Implement Downtown and Neighborhood Safety and Vitality Plan (to be developed in 2024)	Improved safety (and perceived safety) downtown and in neighborhoods Increased resident and business satisfaction
Hire Homelessness Community Coordinator	Improved internal coordination Increased collaboration with service providers Improved response rate and satisfaction to the public Additional resources for public information and engagement

Timeline

- With approval, the Homelessness Community Coordinator will be hired in January.

- All other support activities for action plans are ongoing.

Plans, Partners, Public Input

- Many community partners, including the coalition of service providers behind the Housing Action Plan; Cabinet heads; residents, businesses.

Goal 2: Improve Transparency and Engagement

As public servants, the OOTM is accountable for being transparent with those we serve and fully engaging them in co-creation of our community as a vibrant, dynamic, inclusive, caring place to live, work and play. This accountability begins with the work of the Communications Director and the Public Engagement Director in the Office of the Mayor, but extends through every department in infrastructure projects from Engineering, CBU, Parks, and Planning and Transportation; Economic and Sustainable Development work to support small business, the arts, and climate resilience; our public safety officers; and the diversity, equity, and inclusion work of the Community and Family Resources Department.

The Need

- Although the City has established many methods and channels for communicating with the public over the years, including dozens of social media accounts, it is still difficult, even for internal City staff, to locate basic information. The website lacks a site map and adequate navigation tools; City directories and webpages online are out of date; some social accounts have been inactive for years.
- While the City has the technical elements of a brand—a logo, a palette, and so on—it does not have the most important piece: an identity and core messaging that resonates with our community, with visitors, with businesses looking for a place to locate. Branding is not merely window dressing. It is a key piece of economic development efforts. The 2016 Wage Growth Task Force report recommended the creation of strong messaging around Bloomington’s unique assets and identity, which could be used not just by the City but by regional partners promoting Bloomington as a great place to live, work and play. This identity should be co-created with our residents and businesses through a robust public engagement process.
- The City’s many newsletters run on multiple platforms, making it difficult for the public to see all that is available and to subscribe easily. Multiple social accounts for different departments require following or checking many accounts to understand what is happening in the City and to be involved.
- The news industry has changed dramatically, as have the methods by which people seek information. Press releases alone are no longer sufficient to get the word out.
- Diverse voices in our community are not well-represented in important conversations and must be actively sought out and included.
- While departments respect and follow formal processes for seeking public input on projects and issues, the end goal of such processes—public awareness, engagement, and

satisfaction—is not assured. For example, complex materials may be presented in ways that are not accessible or understandable to the general public, or the standard process does not allow enough time or flexibility to respond to public input. The public has been clear with the OOTM that the City’s public engagement processes have not built trust.

- The tools and processes for boards and commissions, such as Onboard, are difficult to use. The onboarding and training process for new board members is inconsistent, expectations for service may be unclear, and some commissions see regular turnover.
- The City’s most important internal tool for sharing operational information, the Knowledge Base (KB), is out of date, inconsistent, and not user-friendly.
- Proactive transparency would reduce time-consuming, contentious Freedom of Information Act queries.

Budget Impact

- **None.** This is the core work of existing personnel.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Comprehensive communications plan	Clear, consistent strategies and tactics for communicating with the public to share information and to respond to crises Improved public satisfaction with the ease of finding information Accurate, timely, pertinent information in all City communications
Comprehensive public engagement plan	Clear, consistent strategies and tactics for engaging with the public Improved outreach to diverse groups Improved public satisfaction with public input processes
Co-created vision for Bloomington’s brand identity	Increased civic pride Unified, powerful messaging across all channels Increased economic investment

Revised website	Increased user satisfaction Reduced FOIA requests
Onboard improvements	Increased user satisfaction Increased engagement with and applications to boards and commissions More accurate information
KB improvements	Easy access to accurate, helpful information to guide daily work at the City Increased employee productivity and satisfaction Elimination of outdated and incorrect material
Proactive data release	Reduced FOIA requests More informed and engaged public
Revised FOIA process	Reduced user complaints Reduced staff stress

Timeline

- Communications Plan will start development in 2024, to be finished Q1 2025
- Public engagement director role will be filled in fall 2024, public engagement plan to be finished Q2 2025
- CivicBrand will be engaged in January 2025.
- Website improvements will begin in 2024 and continue throughout 2025.
- Onboard improvements will begin in 2024 and be evaluated and refined throughout 2025.
- KB improvements will be ongoing throughout 2025.
- Data release and FOIA process will be revised by Q2 2025.

Plans, Partners, Public Input

- For our communications and public engagement work: the public, including neighborhood associations and community centers; local businesses, nonprofits, and higher education; ITS; CivicBrand
- For boards and commissions work, our partners are boards and commissions members; staff liaisons; the new Deputy Clerk for boards and commissions in the Office of the City Clerk; Common Council; and ITS

- For KB and other internal work, all City departments

Goal 3: Support HR Strategy Overhaul, Internal Processes Modernization, Long-Term Budgeting and Financial Strategies, and Annexation Planning

Municipalities are tasked with a wide range of work and limited resources. To make the most of those resources, and to achieve the outstanding results we strive for, the City must build a strong foundation of people, processes, plans, and guiding philosophies. With clearly defined roles and expectations, well-qualified and loyal staff, sensible reporting structures, adequate administrative support, strong leadership, and effective collaboration, it becomes possible to do more than the basics. It becomes possible to tackle serious issues and to build toward our most inspiring visions of Bloomington.

This work also requires clear, modern, time-saving processes and procedures that reflect the City's values and priorities, and a plan for financing the work over time, and over expanding areas. The OOTM is actively involved in HR's work to overhaul HR strategy, and will engage with all departments, particularly ITS, Legal, and the Office of the Controller to examine how we can improve and clarify processes and policies around contracting, procurement, Standard Operating Procedures (SOPs), cybersecurity, project management, property management, asset management, and more.

The Need

- The Classification and Compensation Study, and the OOTM's departmental town halls and feedback forms, have revealed problems such as compressed pay grades, inadequate pay, lack of job families and classifications, inequities in position grading, lack of tenure or merit pay, confusing benefits, poor retention rates, and more. Public safety officers have lagged so far behind neighboring jurisdictions that they have been unable to recruit and retain staff, requiring extensive overtime to cover escalating calls for service. City employees are dedicated and mission-driven. We must start catching up on salary and HR practices now, to close the gap between the City and others vying for talent and ensure that the City of Bloomington is an employer of choice.
- The City's internal processes have also fallen behind. For example, while the City has technically shifted many processes from paper to electronic, they are not truly modernized. Many processes, such as contract approval, procurement, even requesting time off, rely on email chains and PDFs that are printed, filled out by hand, scanned, and emailed. Documents such as contracts are not stored in standardized, easy-to-find ways, making monitoring and compliance difficult. It's unnecessarily time-consuming to onboard new employees due to outdated, missing, or hard-to-find documentation on basic policies and procedures, particularly those related to accounting processes.
- Finally, the City's long-term future cannot be planned in a one-year budget. Long-term financial strategies for funding recurring expenses, capital expenditures, and major projects are needed. While much work has been done to prepare for annexation impacts, more work is likely needed to ensure a smooth transition for future Bloomingtonians.

Budget Impact

- **None.** This is the core work of existing personnel.

Outputs and Outcomes

OUTPUTS	OUTCOMES
HR Strategy Overhaul (see HR memo for details on elements and timelines)	Improved attraction, retention, and growth of City employees Reduced turnover and increased productivity Increased employee satisfaction Lower costs from turnover and benefits administration errors
Internal processes modernization	Improved productivity Reduced frustration Improved access to instructions, documentation, and records Faster training and onboarding Improved compliance with core philosophies and policies
Long-term budgeting and financial strategies (see Controller's memo for more information)	More informed, comprehensive planning
Annexation planning	Improved readiness

Timeline

- Ongoing throughout 2025.

Plans, Partners, Public Input

- All City departments, but especially HR, the Office of the Controller, Legal, and ITS.

Total Departmental Budget by Fund

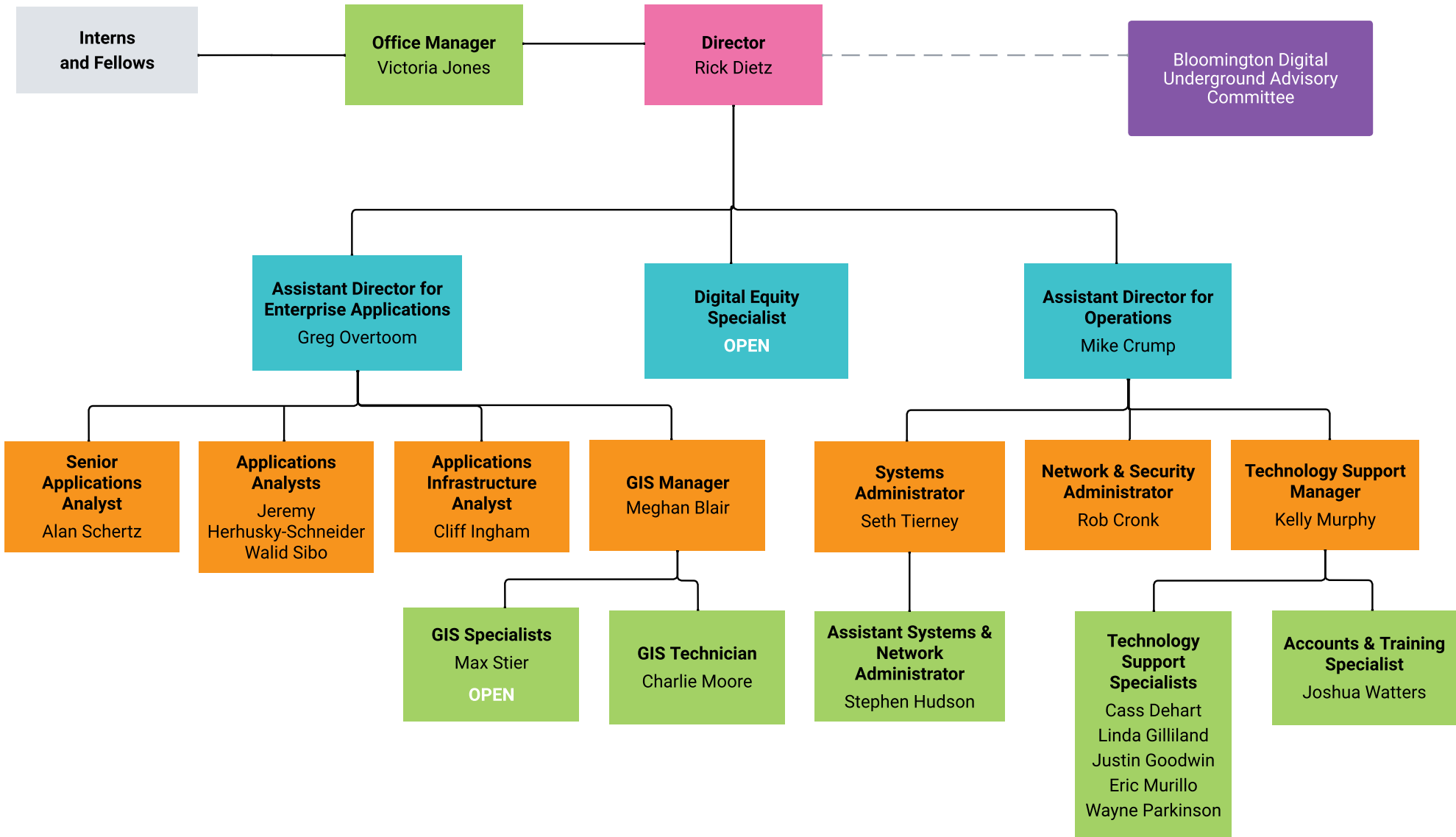
Category	General Fund
1	985,924
2	7,980
3	247,243

4	0
Total	1,241,147

Conclusion

The 2025 budget request from the Office of the Mayor empowers us to lead City departments to execute on our administration’s Citywide 1-year goals: 1) HR Strategy Overhaul, 2) Action Plans for Community Priorities, 3) Transparency and Engagement, 4) Long-Term Budgeting and Financial Strategies, 5) Major Project Execution, 6) Annexation Planning, and 7) Internal Processes Modernization. Thank you for your consideration of the Office of the Mayor’s 2025 budget request.

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 11 - Mayor's Office								
Personnel Services								
	51110	Salaries and Wages - Regular	615,066	707,787	696,633	668,105	(28,527)	-4.10%
	51120	Salaries and Wages - Temporary	35,495	29,810	47,752	47,752	-	0.00%
	51210	FICA	47,586	53,653	56,945	54,763	(2,182)	-3.83%
	51220	PERF	87,339	93,799	98,921	94,871	(4,050)	-4.09%
	51230	Health and Life Insurance	114,192	107,952	107,952	114,192	6,240	5.78%
	51320	Other Personal Services -DC Match	-	2,438	6,240	6,240	-	0.00%
Account Classification Total: Personnel Serv - Personnel Services			899,678	995,440	1,014,444	985,924	(28,520)	-0.028114
Supplies								
	52110	Office Supplies	1,245	1,447	1,200	2,000	800	66.67%
	52420	Other Supplies	6,142	5,662	6,600	5,980	(620)	-9.39%
Account Classification Total: Supplies - Supplies			7,388	7,109	7,800	7,980	180	0.023077
Other Services and Charges								
	53160	Instruction	10,795	4,689	7,000	5,000	(2,000)	-28.57%
	53170	Mgt. Fee, Consultants, and Workshops	25,350	18,050	25,000	162,000	137,000	548.00%
	53210	Telephone	1,419	1,498	1,570	1,170	(400)	-25.48%
	53220	Postage	99	-	200	200	-	0.00%
	53230	Travel	12,707	11,922	12,500	20,000	7,500	60.00%
	53310	Printing	3,691	1,408	1,350	3,700	2,350	174.07%
	53320	Advertising	11,861	8,870	9,375	6,700	(2,675)	-28.53%
	53620	Motor Repairs	-	-	-	848	848	N/A
	53640	Hardware and Software Maintenance	10	2,645	-	-	-	N/A
	53910	Dues and Subscriptions	13,026	12,266	11,570	18,000	6,430	55.57%
	53940	Temporary Contractual Employee	2,150	-	1,375	1,625	250	18.18%
	53960	Grants	18,204	5,588	31,000	20,000	(11,000)	-35.48%
	53970	Mayor's Promotion of Business	-	5,276	-	-	-	N/A
	53990	Other Services and Charges	32,874	38,629	13,300	8,000	(5,300)	-0.3985
Expenditures Grand Total:			\$ 1,039,251	\$ 1,113,389	\$ 1,136,484	\$ 1,241,147	\$ 104,663	9.21%



Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Rick Dietz, Director
Date: August 19, 2024

The Information & Technology Services (ITS) Department is responsible for enterprise-wide (Civil City, Utilities, Police, Fire, Joint Dispatch and Bloomington Transit) information, communication and audio/visual technology support. ITS manages the City of Bloomington's core IT systems, including computer hardware, software and networks, and provides a broad range of services including technology support, IT training, cybersecurity, digital communications, and more. The objective of this work is to provide the IT services, tools, training and resources necessary to maintain mission-critical City systems; empower City staff to excel in their work; to electronically engage residents in their own governance; and to advance digital equity in our community.

2025 Goals

1. **Improve Transparency, Public Information Access, and Accessibility**

Update the City's website and navigation to be more user-friendly and intuitive; meet ADA Accessibility requirements for all city websites, apps and digital services; increase proactive communications and release of data to reduce FOIA requests; and streamline the FOIA process. This goal aligns with the administration's Citywide 1-year goals for 1) Transparency and Public Engagement and 2) Internal Processes Modernization.

2. **Expand Open Access Fiber Broadband and Improve Digital Equity (DE)**

Monitor and support the Bloomington/Meridiam fiber buildout and coordinate the City’s Digital Equity program, including pursuing and awarding Digital Equity grants, co-coordinating local DE coalition efforts, and executing on the 2024 DE plan revisions (to be completed in 2024). This goal aligns with the administration’s Citywide 1-year goal for Major Project Execution

3. Responsibly Invest in Infrastructure and Cybersecurity

Support operational needs and digital security throughout City operations. Maintain critical infrastructure systems through the ITS Capital plan, including planned investments at the IU Data Center and in storage expansion, structured cabling, and various cyber security investments. This goal aligns with the administration’s Citywide 1-year goal for Internal Processes Modernization.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,792,552	1,993,688	2,271,104	2,368,446	97,342	4%
200 - Supplies	20,552	52,299	55,636	50,501	(5,135)	-9.2%
300 - Other Services	1,236,571	1,630,926	1,745,150	2,239,432	494,282	28%
400 - Capital Outlays	729,164	1,154,353	710,386	971,070	260,684	37%
Total	3,778,840	4,831,266	4,782,276	5,629,449	847,173	18%

Budget Notes

Information & Technology Services (ITS) operations and expenses are funded through the City General Fund, Economic Development Local Income Tax (ED-LIT), Telecommunications Non-reverting Fund, and Digital Equity Fund. In 2025 we have no proposed expenses from the smaller Electronic Map Generation and Enhanced Access funds. ITS has six primary activity groups: Administration; Innovation, Process Improvement and Data Services; Applications Support; Geographic Information Systems and Geospatial Services; IT Infrastructure; and Technology Support and Training. Other cross-cutting activity areas for ITS include digital equity, cybersecurity and IT procurement.

Personnel

ITS houses 21.5 full-time equivalent staff members largely based at City Hall, but also present at the CBU Utility Service Center, BPD, and other facilities as needed. Personnel costs are funded from the ITS General Fund and the Digital Equity Fund. Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025.

Supplies

Our 2025 budget proposal includes a modest decrease in supplies. While we have an increase largely for multi-factor authentication hardware tokens, we also have a large decrease due to non-recurring ED-LIT expenses from 2024.

Other Services

In Other Services we have a number of decreases and increases relative to 2024 resulting in a net increase in Other Services of \$494,282, although much of this increase is in support of one-time projects. Total proposed spending in Other Services for 2025 is \$2,239,432, including:

- \$149,900 in one-time consulting and service projects for digital accessibility/ADA compliance, website design/development, street homelessness data systems, “Digital Twin” development, and planimetric map updates (for building footprints, parking lots).
- \$107,882 in new systems in the ITS enterprise applications portfolio including NextRequest (FOIA management), OpenGov (purchasing module), multi-factor authentication platform, SMS gateway, SaaS (Software as a Service) management, and enterprise password management tools.
- Increased software maintenance and staff usage increases for Cityworks (asset management), Tyler EPL Enterprise Permitting and Licensing, and ESRI ArcGIS GIS platform, and many others. Notably, we are transitioning to an ESRI enterprise license with increased costs within ITS that are offset by reductions in other Departments. In terms of infrastructure, we have increases for VMWare licenses, firewall maintenance at the IU Datacenter, and one time increase for Microsoft server datacenter licenses. We also have an increase in fiber line-location services for our BDU fiber, which will be significantly reduced in 2026 once the Meridiam project buildout is complete.
- Lateral transfers across Category 3, shifting CATS expenses back into the General Fund from ED LIT (which is used for ITS capital expenses).
- Decreases from 2024 include one-time ARPA projects, ED-LIT ITS Capital Plan expenses, antivirus software (State of Indiana is now partially supporting this for local governments), and aerial photography expenses.

Capital Outlays

In Capital Outlays we have a number of decreases and increases relative to 2024 resulting in a net increase in Capital Outlays of \$260,684 from 2024 and a total of \$971,070 in 2025.

Proposed 2025 ITS Capital Plan investments include copier replacement (\$100k), increased data storage (\$25k), virtual server and equipment to support our new presence in the IU Datacenter (\$250k), structured cabling replacement at small-medium City buildings (\$87k), and Council Chambers monitors (\$170k). We are also proposing a modest increase in our 4-year capital replacement cycle for City workstations, monitors and supporting gear. Decreases in Capital Outlays from 2024 come from non-recurring 2024 ITS Capital Plan items, and 2024 ARPA projects being removed from our budget.

Goals Detail

Although ITS has many goals across our broad areas of operations, we are focusing here on the more substantial projects that address the Mayor’s priorities, execute on ITS strategic plans (Capital, Digital Equity, Accessibility), and have the greatest impact and engagement with Bloomington residents. In our 2025 budget, ITS is focusing on fewer projects, but diving more deeply, to drive successful execution and positive outcomes.

Goal 1: Improve Transparency, Public Information Access, and Accessibility

The Need

- Design, accessibility requirements, and government website best practices have evolved since the last design iteration of the City website in 2017.
- The bi-annual Community Survey shows increasing perception of the City’s website as a valuable tool for understanding City government and its activities—and declining satisfaction with the website’s effectiveness. 90% of respondents believe the website is an important resource, but less than half rated it as “excellent/good.”
- Requirements of the US Department of Justice’s Title II of the Americans with Disabilities Act (ADA) *Accessibility of Web Content and Mobile Apps Provided by State and Local Governments* need to be incorporated into all city websites and apps, including 3rd party systems.
- Transparency and access to data are fundamental to democracy and a constituent right. Currently, basic information can be hard to find for both City staff and residents.
- Public records requests are often time consuming, stressful for staff, and the subject of complaints by media and residents.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services: \$79,875**
Consulting: Website \$35k, Accessibility \$30k
Systems: NextRequest \$9,250, Equidox \$5,625
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Improved website navigation	Improved user experience, resulting in a more informed and engaged public, and higher satisfaction ratings on the Community Survey

Fully accessible (per ADA requirements) website, apps, and digital services	Equitable access to City data and services. Improved public engagement
Streamlined public information (FOIA) process	Shorter timelines to access information Improved user satisfaction Reduced strain on staff

Timeline

- Website improvements will begin in 2024 and continue through 2025.
- Accessibility plan will be complete in Q4 2024. Work on Accessibility remediation will extend through 2026.

Plans, Partners, Public Input

- Connected Plans: City 1-year and 3-year plans, 2024 Digital Accessibility Strategic Plan (under development)
- ITS, OOTM, Legal, other departments, internal Accessibility Working Group, Council on Community Accessibility
- IU: User Experience Office, Assistive Technology & Accessibility Center
- Public feedback: analysis of public website feedback, web survey and feedback on public alpha/beta sites

Goal 2: Expand Open Access Fiber Broadband and Improve Digital Equity

The Need

- Accessible high-speed broadband and digital equity provide broad benefits in education, healthcare, employment, education, and civic participation.
- Ongoing fiber builds can be disruptive to City rights-of-way, adjacent properties and utilities.
- Improving Digital Equity is critical to economic development and quality of life in our community.
- The City’s 2020 Digital Equity Survey found gaps in broadband utilization in low income, student, and senior populations.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$5k
Increase in City Digital Equity Grants program from \$50k to \$55k
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Keep marked utility strikes below 1 per 4 fiber miles. (Currently 1 per 5 fiber miles)	Minimize adverse impacts of community-wide fiber project construction.
Meridian Fiber available at all BHA apartments (Crestmont, Walnut Woods, Rev. Butler)	High speed broadband available at minimal cost to low-income households
Co-lead local DE equity coalition with stakeholder partners	Institutionalize improving DE as an important area of community collaboration and investment.
Administer City Digital Equity Grants to local Nonprofits	Close DE gaps, particularly in device access, skills training and technical support.
Begin execution of 2024 DE strategic Plan (under development in 2024) and execute on federal, state, regional DE grants received.	Continued progress improving DE in Bloomington and greater Bloomington area

Timeline

- City 2025 Digital Equity Grants awarded in late summer/fall of 2025
- Meridian Fiber network substantial completion by end of 2025
- Execution on federal, state, and regional DE grants ongoing in 2025

Plans, Partners, Public Input

- Digital Equity Strategic Plan (2020 and 2024 under development)
- City: CFRD, Bloomington Housing Authority, BDU Advisory Committee
- DE Coalition: including City, Monroe County, MCPL, MCCSC, IU and more.
- Meridian, Hoosier Fiber Networks, GigabitNow, other providers
- Local NFPs, Digital Equity Grants recipients
- Public will be involved in refreshed Community DE Survey, stakeholder sessions, and as recipients of direct Digital Equity initiative services and benefits

Goal 3: Responsibly Invest in Infrastructure and Cybersecurity

The Need

- The City is a large, complicated organization providing a broad range of services including critical services from Police, Fire, Dispatch, Utilities and more, where life, limb and property are on the line. Our IT infrastructure and cybersecurity systems all need to work reliably to ensure public safety, and continuous operations of the City.

- Cybersecurity is essential to reliable operations, and outside threats continue to increase.
- Timely capital replacement of aging and insecure hardware is critical to maintain smooth business operations and system security.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$2,000
Multi-factor authentication hardware tokens
- **Other Services:** \$59,600
Multi-factor authentication service, enterprise password manager, SMS gateway, SaaS management
- **Capital Outlays:** \$362,500
Virtual server/storage infrastructures at IU datacenter, overall increase in storage, structured cabling

Outputs and Outcomes

OUTPUTS	OUTCOMES
Fully establish a City server presence at the world-class IU Datacenter.	Expanded and improved local cloud resiliency More robust and reliable location for City’s core IT infrastructure, particularly for virtual servers and archives Additional opportunities for partnership with IU/UITs
Increase enterprise data storage capacity	Sufficient data storage capacity for next several years
Deploy structured cabling into remote facilities providing reliable internal wiring for smaller City work sites	Improved reliability of facility networks, better support for expanded uses of the network such as voice over IP, security cameras, etc.
Deploy multi-factor authentication enterprise wide to meet operational needs and forthcoming insurance requirements.	More secure account authentication Increased cybersecurity protection for City accounts, data, systems, and operations

Timeline

- Infrastructure activities will be conducted throughout 2025.
- Cybersecurity and IU Data Center projects to begin as early in 2025 as possible.

Plans, Partners, Public Input

- ITS Capital Plan
- State of Indiana (IOT Indiana Office of Technology, ISAC Information Sharing and Analysis Center)
- US (CISA Cybersecurity & Infrastructure Security Agency, FBI)
- Indiana University IU (UITS University Information Technology Services, CACR Center for Applied Cybersecurity Research, GlobalNOC, Ostrom Institute)

Total Departmental Budget by Fund

Category	General Fund	ED-LIT	Digital Equity	Non-Reverting Telecom	Elec Map Generation	Enhanced Access	Total
1	2,291,916	0	76,530	0	0	0	2,368,446
2	27,541	0	10,000	12,960			50,501
3	1,815,416	0	10,000	414,016	0	0	2,239,432
4	70,000	632,500	0	268,570			971,070
Total	4,204,873	632,500	96,530	695,546	0	0	5,629,449

Conclusion

We have many projects planned for 2025 and are especially excited to make headway on the following high-priority initiatives, with your support for this budget:

- Improve Transparency, Public Information Access, and Accessibility,
- Expand Open Access Fiber Broadband and Improve Digital Equity, and
- Responsibly Invest in Infrastructure and Cybersecurity.

Beyond these specific projects, ITS is eager to meet the continuing demand for IT services from City residents, and we look forward to helping all City staff meet their goals and potential with technology tools and support in 2025. Thank you for your consideration of the 2025 ITS Department budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 28 - ITS								
Personnel Services								
	51110	Salaries and Wages - Regular	1,219,665	1,355,271	1,531,050	1,595,246	64,196	4.19%
	51120	Salaries and Wages - Temporary	10,831	16,622	15,000	15,000	-	0.00%
	51210	FICA	89,891	99,414	118,277	123,184	4,907	4.15%
	51220	PERF	172,412	192,449	217,405	226,524	9,119	4.19%
	51230	Health and Life Insurance	299,754	283,392	295,556	314,022	18,466	6.25%
	51320	Other Personal Services -DC Match	-	10,080	17,085	17,940	855	5.01%
Total: Personnel Services			1,792,552	1,957,227	2,194,372	2,291,916	97,544	0.044452
Supplies								
	52110	Office Supplies	4,787	6,743	7,500	7,500	-	0.00%
	52240	Fuel and Oil	223	149	436	241	(195)	-44.72%
	52420	Other Supplies	13,999	42,823	19,800	19,800	-	0.00%
Total: Supplies			19,009	49,715	27,736	27,541	(195)	-0.007031
Other Services and Charges								
	53160	Instruction	4,876	9,032	10,000	12,000	2,000	20.00%
	53170	Mgt. Fee, Consultants, and Workshops	116,298	165,205	90,000	135,000	45,000	50.00%
	53210	Telephone	96,524	112,138	107,250	101,420	(5,830)	-5.44%
	53220	Postage	68	107	150	150	-	0.00%
	53230	Travel	1,952	3,180	17,000	17,000	-	0.00%
	53310	Printing	190	123	200	200	-	0.00%
	53320	Advertising	495	-	500	500	-	0.00%
	53620	Motor Repairs	3,544	3,041	2,627	1,978	(649)	-24.70%
	53640	Hardware and Software Maintenance	122,685	347,938	415,302	674,170	258,868	62.33%
	53910	Dues and Subscriptions	212,650	250,800	250,489	333,579	83,090	33.17%
	53940	Temporary Contractual Employee	-	-	9,200	4,600	(4,600)	-50.00%
	53950	Landfill	35	35	200	200	-	0.00%
	53960	Grants	50,000	50,000	50,000	55,000	5,000	10.00%
	53980	Community Access TV/Radio	455,807	-	-	469,619	469,619	N/A
	53990	Other Services and Charges	-	52,190	10,000	10,000	-	0.00%
Total: Other Services and Charges			1,065,124	993,789	962,918	1,815,416	852,498	0.885328
Capital Outlays								
	54420	Purchase of Equipment	219,460	683,802	50,000	50,000	-	0.00%
	54450	Equipment	-	750	-	-	-	N/A
	54510	Other Capital Outlays	-	-	20,000	20,000	-	0.00%
Total: Capital Outlays			219,460	684,552	70,000	70,000	-	0
Expenditures Grand Total:			\$ 3,096,144	\$ 3,685,283	\$ 3,255,026	\$ 4,204,873	\$ 949,847	29.18%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 28 - ITS								
Supplies								
	52420	Other Supplies	-	-	5,000	-	(5,000)	-100.00%
Total: Supplies			-	-	5,000	-	(5,000)	-1
Other Services and Charges								
	53980	Community Access TV/Radio	-	460,365	464,969	-	(464,969)	-100.00%
Total: Other Services and Charges			-	460,365	464,969	-	(464,969)	-1
Capital Outlays								
	54420	Purchase of Equipment	-	-	65,000	632,500	567,500	873.08%
Total: Capital Outlays			-	-	65,000	632,500	567,500	8.730769
Expenditures Grand Total:			\$ -	\$ 460,365	\$ 534,969	\$ 632,500	\$ 97,531	18.23%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 457 - Digital Equity Fund								
<u>EXPENDITURES</u>								
Department: 28 - ITS								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	-	18,996	50,119	51,087	968	1.93%
	51210	FICA	-	1,291	3,830	3,908	78	2.04%
	51220	PERF	-	2,697	7,121	7,255	134	1.88%
	51230	Health and Life Insurance	-	13,476	14,806	14,280	(526)	-3.55%
	51320	Other Personal Services -DC Match	-	-	855	-	(855)	-100.00%
Total: Personnel Services			-	36,461	76,732	76,530	(202)	-0.002633
<i>Supplies</i>								
	52420	Other Supplies	-	-	13,000	10,000	(3,000)	-23.08%
Total: Supplies			-	-	13,000	10,000	(3,000)	-0.230769
<i>Other Services and Charges</i>								
	53990	Other Services and Charges	-	-	13,363	10,000	(3,363)	-25.17%
Total: Other Services and Charges			-	-	13,363	10,000	(3,363)	-0.251665
Expenditures Grand Total:			\$ -	\$ 36,461	\$ 103,095	\$ 96,530	\$ (6,565)	-6.37%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 409 - Electronic Map Generation(S9504)								
<u>EXPENDITURES</u>								
Department: 28 - ITS								
Other Services and Charges								
	53990	Other Services and Charges	-	-	6,000	-	(6,000)	-100.00%
Total: Other Services and Charges			-	-	6,000	-	(6,000)	-1
Expenditures Grand Total:			\$ -	\$ -	\$ 6,000	\$ -	\$ (6,000)	-100.00%

CITY OF BLOOMINGTON

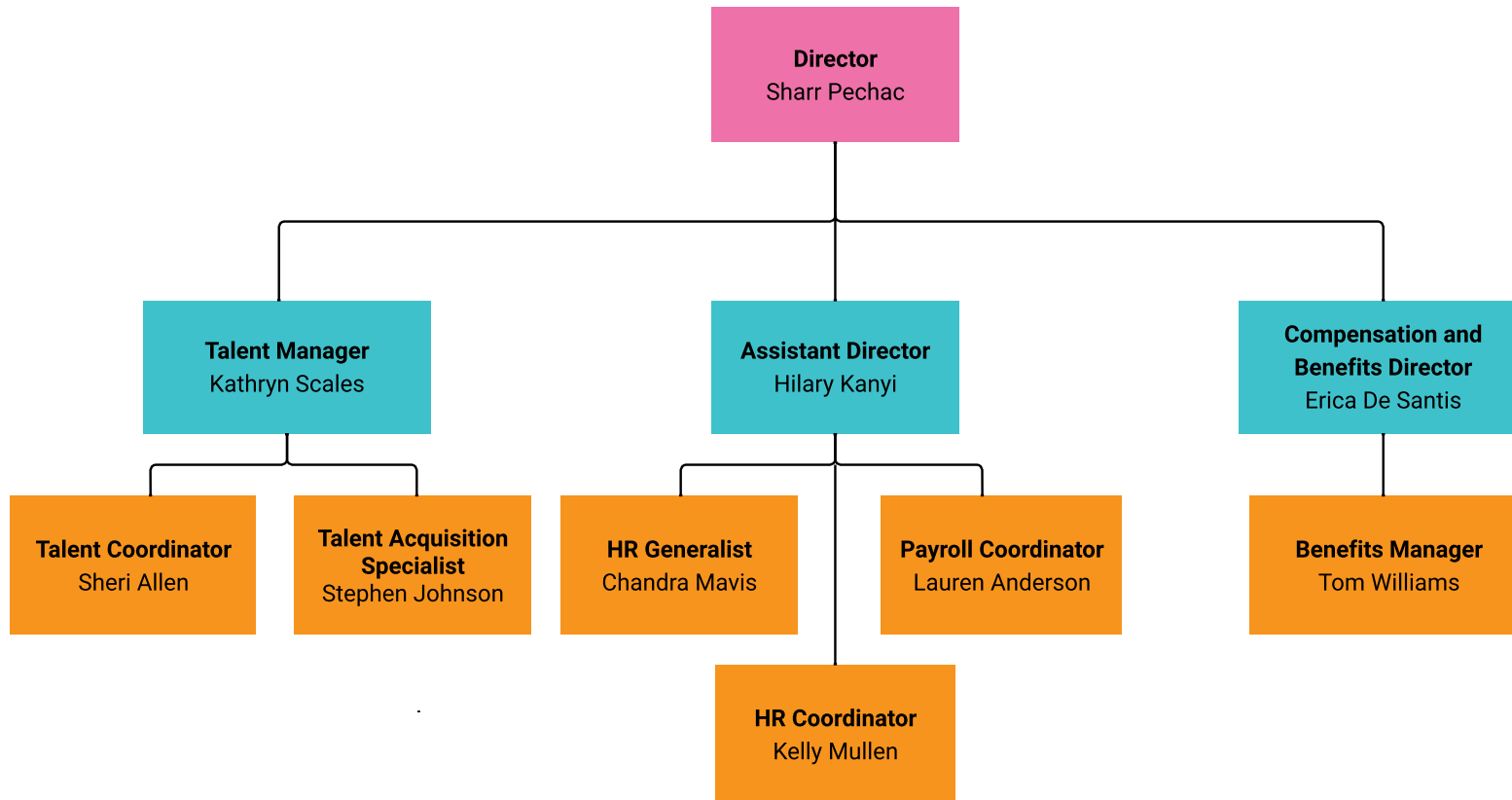
	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 401 - Non-Reverting Telecom (S1146)								
<u>Expenditures</u>								
Department: 25 - Telecommunications								
Supplies								
	52420	Other Supplies	1,543	2,583	9,900	12,960	3,060	30.91%
Total: Supplies			1,543	2,583	9,900	12,960	3,060	30.91%
Other Services and Charges								
	53150	Communications Contract	23,523	44,814	34,420	44,836	10,416	30.26%
	53170	Mgt. Fee, Consultants, and Workshops	12,500	1,705	45,000	84,900	39,900	88.67%
	53640	Hardware and Software Maintenance	59,706	55,361	156,400	220,900	64,500	41.24%
	53650	Other Repairs	6,300	-	8,000	8,000	-	0.00%
	53750	Rentals - Other	22,571	19,800	51,580	51,380	(200)	-0.39%
	53910	Dues and Subscriptions	-	-	-	4,000	4,000	N/A
Total: Other Services and Charges			124,601	121,680	295,400	414,016	118,616	40.15%
Capital Outlays								
	54310	Improvements Other Than Building	-	3,938	10,000	10,000	-	0.00%
	54420	Purchase of Equipment	142,804	-	-	-	-	N/A
	54450	Equipment	363,836	62,378	215,386	258,570	43,184	20.05%
Total: Capital Outlays			506,640	66,315	225,386	268,570	43,184	19.16%
Expenditures Grand Total:			\$ 632,784	\$ 190,578	\$ 530,686	\$ 695,546	\$ 164,860	31.07%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 405 - Non-Reverting Improve I(S0113)								
Expenditures								
Department: 06 - Controller's Office								
Other Services and Charges								
	53120	Special Legal Services	-	138,341	3,000	-	(3,000)	-100.00%
	53910	Dues and Subscriptions	6,750	-	-	-	-	N/A
Total: Other Services and Charges			6,750	138,341	3,000	-	(3,000)	-100.00%
Expenditures Grand Total:			\$ 6,750	\$ 138,341	\$ 3,000	\$ -	\$ (3,000)	-100.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (\$9512)								
<u>EXPENDITURES</u>								
Department: 28 - ITS								
Other Services and Charges								
	53960	Grants	19,939	-	-	-	-	N/A
	53990	Other Services and Charges	19,908	55,092	-	-	-	N/A
Total: Other Services and Charges			39,847	55,092	-	-	-	0
Capital Outlays								
	54420	Purchase of Equipment	3,065	403,486	350,000	-	(350,000)	-100.00%
Total: Capital Outlays			3,065	403,486	350,000	-	(350,000)	-1
Expenditures Grand Total:			\$ 42,912	\$ 458,579	\$ 350,000	\$ -	\$ (350,000)	-100.00%



Memorandum

TO: Members of the City of Bloomington Common Council
FROM: Sharr Pechac, Director of Human Resources
Date: August 19, 2024

The Human Resources Department supports the Mayor's strategic vision by handling talent acquisition, compensation and benefits, employee relations, and training. Our key responsibilities include recruiting top talent, developing competitive compensation packages, resolving employee issues, and delivering training to improve employee skills and performance.

2025 Goals

1. **Enhance Talent Management**

Improve HR practices to effectively attract and retain employees, including establishing a comprehensive onboarding and fully staffing departments. This goal aligns with the administration's Citywide 1-year goal for HR Strategy Overhaul and aligns with Common Council interests in equitable pay structures, improved retention, and increased transparency.

2. **Optimize Compensation and Pay Practices**

Conduct a salary study, update pay practices, and create a transparent classification system for competitive compensation. Increase awareness of benefits to boost utilization, promote employee wellbeing, and strengthen the City's reputation as an employer of choice. This goal aligns with the administration's Citywide 1-year goals for 1) HR Strategy Overhaul and 2) Internal Processes Modernization, and aligns with Common Council goals for equitable pay structures, improved retention, and increased transparency.

3. Enrich Workforce Culture

Enhance workforce culture through targeted training and development programs that support employee success, improve supervisor skills, and promote equity and inclusion. This goal aligns with the administration’s Citywide 1-year goal for HR Strategy Overhaul and aligns with Common Council goals for improved retention and equity.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	630,016	820,065	1,795,099	7,022,972	5,227,873	291%
200 - Supplies	807	12,876	3,950	32,150	28,200	714%
300 - Other Services	211,186	166,924	376,937	1,009,602	632,665	168%
400 - Capital Outlays	-	-	-	-	0	0%
Total	842,009	999,865	2,175,986	8,064,724	5,888,738	271%

Budget Notes

Personnel

The budget increase accounts for 1) personnel costs to implement the Classification and Compensation Study for non-union positions across the entire City (detail by department and position will be finalized by the time of the salary ordinance) and 2) reflects a fully staffed HR department.

Supplies

The increase in supplies aims to enhance recruitment and onboarding efforts. This includes \$5,000 for onboarding swag to improve new hire experiences, \$15,000 for diversity job boards to attract a wider range of candidates, and \$15,000 for recruitment branding to strengthen the organization’s image. An additional \$40,000 will be invested in recruitment and promotion videos to effectively showcase roles, especially for challenging positions like public safety. These investments also support improved education and awareness of employee benefits and relations.

Other Services

The increase in budget covers several key areas: \$40,000 for recruitment and promotion videos, \$24,000 for recruitment travel, \$10,000 for recruitment event registrations, and \$15,000 for an HR website makeover. Additionally, it supports ongoing employee incentives, enhances recognition events, funds equity training, and covers background checks, salary surveys, and talent marketing. It also includes funds for renovating the HR suite to accommodate the expanded staff, including three new members in 2024.

Goals Detail

Goal 1: Enhance Talent Management

Improve HR practices to effectively attract and retain employees, including establishing a comprehensive onboarding and fully staffing departments.

The Need

The onboarding process requires enhancement to better support workplace culture and inclusion from the start. Additionally, improved marketing and outreach are necessary to attract diverse talent and address recruitment challenges. To address understaffing and streamline HR processes, more effective HR practices and better utilization of technology are needed.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$56,200
Expenses include various recruitment and onboarding materials, such as name badges, onboarding swag, and recruitment materials for fire, general, and police departments. Additional costs cover the cleaning of HR tablecloths, talent brochures, and investments in diversity job boards, LinkedIn advertising, local community and building signs, and social media and streaming recruitment efforts. Recruitment branding efforts are also included.
- **Other Services:** \$103,000
Expenses include funds allocated for background check services, covering both in-state and out-of-state fees. It also includes expenses for recruitment travel and registrations for recruitment fairs. Additionally, there is a significant investment in a website makeover and production of recruitment and promotion videos.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Enhance job descriptions.	Clearer, more accurate job descriptions attract well-matched candidates and reduce turnover.
Utilize recruitment technology.	Streamlined hiring processes increase efficiency, reduce time-to-fill positions, and improve candidate experience.

Design an engaging onboarding program.	Accelerated integration of new hires leads to higher retention rates and increased employee satisfaction.
Provide resources and support.	Improved new hire success and productivity through accessible onboarding materials and ongoing assistance.
Develop targeted recruitment campaigns.	Expanded reach to diverse talent pools results in a more varied and qualified applicant pool.
Optimize interview and selection processes.	More consistent and effective hiring decisions lead to better job fit and enhanced team performance.

Timeline

- **January - March**
 - Ensure job postings are clear, engaging, and inclusive, emphasizing growth opportunities.
 - Fully implement NEOGOV Onboarding to streamline recruitment and manage workflows.
 - Coordinate a structured onboarding program for the first 30, 60, and 90 days.
 - Collect feedback and evaluate data to assess the effectiveness and equity of recruitment practices.
 - Track key HR metrics (time-to-fill, turnover rates, onboarding satisfaction) to make data-driven improvements.
- **April - June**
 - Develop resources like an onboarding portal, checklists, and regular check-ins to support new employees during their first few months.
 - Implement a structured onboarding program for the first 4 to 6 months.
 - Collect feedback and evaluate data to assess the effectiveness and equity of these practices.
- **July - September**
 - Standardize and streamline interview and selection processes to ensure consistency, efficiency, and a better candidate experience.
 - Review and standardize interview questions and evaluation criteria.
 - Train hiring managers on the updated processes.

- Launch recruitment campaigns with a focus on equity in recruitment and selection.
- Implement a structured onboarding program for months 7 to 9.
- Collect feedback and evaluate data to assess the effectiveness and equity of these practices
- **October - December**
 - Launch a campaign to highlight the City's strengths and boost its reputation as an employer of choice.
 - Coordinate a structured onboarding program for months 10-12
 - Collect feedback and evaluate data to assess the effectiveness, efficiency, and equity of practices.

Goal 2: Optimize Compensation and Pay Practices

Implement a salary study, update pay practices, and establish an equitable and transparent classification system to ensure competitive compensation. Additionally, enhance education and awareness of insurance benefits and other incentives to increase utilization, promote employee health and wellbeing, and reinforce the City’s reputation as an employer of choice.

The Need

Current pay practices need to align with industry standards to effectively attract and retain top talent. Uncertainty about advancement opportunities impacts retention. Unclear classification practices and ineffective communication about compensation affect consistency, trust, and the City’s reputation as an employer of choice. Additionally, limited understanding of benefits results in lower utilization, impacting employee health and well-being, and diminishing their recognition of the total rewards value.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$26,500
Expenses include HR benefits materials, HR orientation materials, and promotions for benefits such as Everside, mental health, and wellbeing programs.
- **Other Services:** \$315,540
Expenses cover costs for FSA COBRA administration, salary and pay action studies, and employee recognition and appreciation events.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
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Implement salary study and update pay practices to align with industry standards.	Competitive compensation improves the City's ability to attract and retain top talent.
Implement an equitable and transparent classification system.	Consistent and equitable compensation practices build trust and morale within the organization, resulting in a more engaged and motivated workforce.
Increase education and awareness of insurance benefits and incentives.	Increased employee understanding and use of available benefits leads to higher overall satisfaction and better health outcomes.
Promote and manage benefits to enhance physical and mental health.	Improved employee wellbeing through effective wellness programs and benefits fosters a healthier, more productive workforce.
Improve communications on compensation practices and benefits.	Enhanced reputation as an employer of choice will attract high-quality candidates and reinforce the City's position as a desirable place to work.

Timeline

- **January - March**

- Review and adjust pay practices to ensure fairness and competitiveness, updating pay scales based on salary study findings.
- Develop clear guidelines and communication strategies to improve transparency.
- Analyze benefits utilization, identify gaps, and create strategies to boost employee engagement.
- Assess compensation and benefits effectiveness through employee feedback and data, using surveys and focus groups to make informed improvements and enhance the City's reputation as an employer.
- Ensure RFPs/RFQs are filed in preparation for the next salary study.
- Explore technology to enhance the effectiveness and efficiency of classification and compensation practices.

- **April - June**

- Implement salary study.
- Use feedback on compensation and benefits effectiveness to make informed improvements and reinforce the City's reputation as a desirable employer.

- Develop and distribute clear, comprehensive materials about insurance benefits and other incentives, including brochures, FAQs, and online resources.
- Regularly highlight the City’s benefits, incentives, and overall value proposition through internal communications and recruitment materials.
- Implement a benefits promotion strategy with workshops, informational materials, and one-on-one consultations.
- Organize workshops and informational sessions to help employees maximize their benefits.
- Assess the effectiveness of compensation and benefits practices using employee feedback and data.
- **July - October**
 - Review existing wellness programs and identify opportunities for enhancement or new initiatives.
 - Recommend improvements or new wellness programs based on the evaluation.
 - Provide personalized benefits support through one-on-one consultations with specialists to help employees effectively use their benefits.
 - Assess the effectiveness of compensation and benefits practices using employee feedback and data.
- **November - December**
 - Evaluate the success of the campaign through metrics such as applicant quality, employee satisfaction, and external recognition.

Goal 3: Enrich Workforce Culture

Enhance workforce culture through targeted training and development programs that support employee success, improve supervisor skills, and promote equity and inclusion.

The Need

The lack of targeted training and development programs restricts employees' skill-building, professional growth, and job satisfaction. Inadequate investment in supervisor training hampers leadership, management practices, retention, and overall team productivity. Additionally, limited equity and inclusion programs, along with insufficient support for continuous learning, can negatively impact morale, collaboration, and alignment with organizational goals.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$1,500
The budget allocates funds for HR operations materials related to employee relations, FMLA, ADA, and supervisor training, as well as general HR operations materials.

- **Other Services:** \$102,000
The budget includes costs for facilitated DEIB training for all employees, supervisor training, a Learning Management System, an Employer of Choice survey, and employee recognition and appreciation events.
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Conduct needs assessments on employee concerns and training requirements.	Enhanced job satisfaction and retention through targeted improvements and tailored training initiatives
Develop and execute training programs.	Improved employee and leadership skills through structured training on skills development, leadership, and cultural competence
Launch supervisor development programs.	Enhanced supervisory skills and better team management through targeted training on management techniques, communication, and conflict resolution
Implement a structured recognition and rewards program.	Boosted employee morale and engagement through consistent acknowledgment and celebration of achievements
Conduct diversity, equity, and inclusion training and team-building activities	Increased awareness and integration of inclusive practices, improved team cohesion, and a more collaborative workplace culture

Timeline

- **January - March**
 - Develop and implement a strategy for conducting stay and exit interviews to gather insights into employee concerns and identify specific training needs.
 - Enhance supervisor training to build key competencies.
 - Organize and facilitate initial employee recognition and appreciation events.
 - Research strategies for effective Employee Resource Groups (ERGs).
- **April - June**

- Continue with the implementation of training programs, including rolling out leadership and cultural competence modules.
- Organize and facilitate initial employee recognition and appreciation events.
- Lead cross-departmental discussions to identify ERGs.
- **July - October**
 - Conduct diversity, equity, and inclusion training for all employees and initiate team-building activities.
 - Collect feedback from training participants to assess effectiveness and identify areas for improvement.
 - Refine and expand the recognition and rewards program based on feedback and observed outcomes.
 - Implement ERGs.
- **November - December**
 - Evaluate the impact of training programs on employee success and supervisor skills, and adjust as necessary.
 - Continue with team-building events and cross-departmental projects to enhance collaboration and workplace culture.
 - Review and optimize the structured recognition program and gather comprehensive feedback for future enhancements.

Total Departmental Budget by Fund

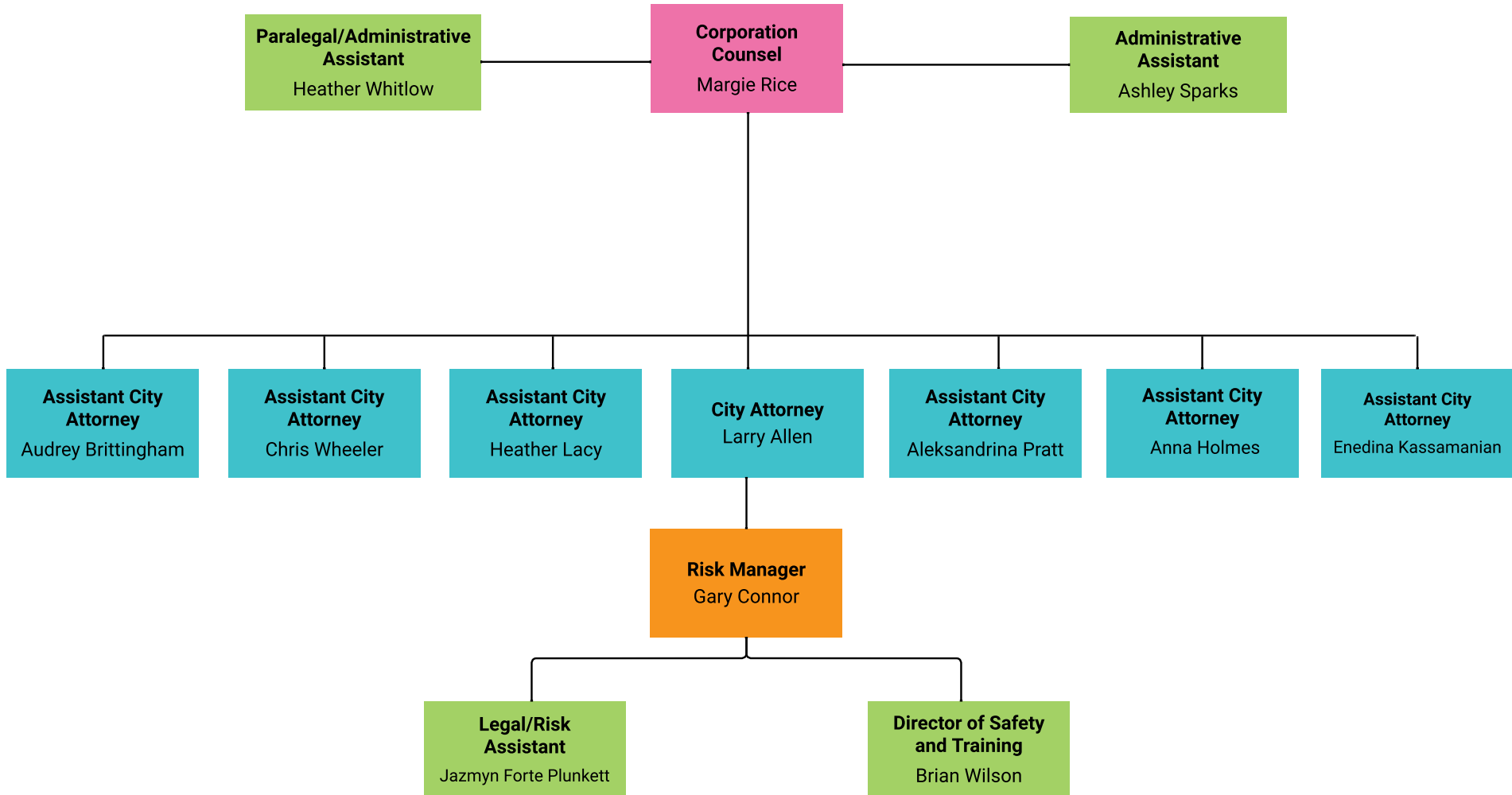
Category	General Fund	ED-LIT	Total
1	6,035,000	987,972	7,022,972
2	32,150		32,150
3	951,062	58,540	1,009,602
4			0
Total	7,018,212	1,046,512	8,064,724

Conclusion

The 2025 budget request from Human Resources allows us to enhance talent management by refining onboarding processes, ensuring fully staffed departments, optimizing compensation and pay practices through a comprehensive salary study and transparent classification system, and enriching workforce culture with targeted training programs that support employee success and promote equity and inclusion. Thank you for your consideration of the Human Resources Department’s 2025 budget request.

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 12 - Human Resources								
Personnel Services								
	51110	Salaries and Wages - Regular	366,064	-	41,608	-	(41,608)	-100.00%
	51120	Salaries and Wages - Temporary	16,189	-	-	-	-	N/A
	51130	Salaries and Wages- Overtime	24	-	-	-	-	N/A
	51210	FICA	28,892	3,945	3,183	-	(3,183)	-100.00%
	51220	PERF	51,981	4,372	5,908	-	(5,908)	-100.00%
	51230	Health and Life Insurance	99,918	-	-	-	-	N/A
	51310	Other Personal Services	24,176	116,359	600,013	6,035,000	5,434,987	905.81%
	51320	Other Personal Services -DC Match	-	-	-	-	-	N/A
Total: Personnel Services			587,245	124,677	650,712	6,035,000	5,384,288	8.274457
Supplies								
	52110	Office Supplies	807	1,239	1,100	1,250	150	13.64%
	52420	Other Supplies	-	40	2,850	30,900	28,050	984.21%
Total: Supplies			807	1,279	3,950	32,150	28,200	7.139241
Other Services and Charges								
	53160	Instruction	-	2,862	93,670	58,600	(35,070)	-37.44%
	53210	Telephone	71	-	801	1,200	399	49.81%
	53220	Postage	-	-	50	100	50	100.00%
	53230	Travel	-	1,681	91,557	50,000	(41,557)	-45.39%
	53310	Printing	-	1,346	2,925	3,000	75	2.56%
	53320	Advertising	6,371	5,349	17,800	65,000	47,200	265.17%
	53640	Hardware and Software Maintenance	-	12,000	12,000	57,800	45,800	381.67%
	53910	Dues and Subscriptions	-	5,166	1,908	4,737	2,829	148.27%
	53940	Temporary Contractual Employee	-	-	1,625	1,625	-	0.00%
	53990	Other Services and Charges	204,744	107,357	95,829	709,000	613,171	639.86%
Total: Other Services and Charges			211,186	135,761	318,165	951,062	632,897	1.98921
Expenditures Grand Total:			\$ 799,237	\$ 261,717	\$ 972,827	\$ 7,018,212	\$ 6,045,385	621.42%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 12 - Human Resources								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	-	441,062	643,698	678,430	34,732	5.40%
	51120	Salaries and Wages - Temporary	-	32,284	10,000	10,000	-	0.00%
	51210	FICA	-	34,940	62,405	52,665	(9,740)	-15.61%
	51220	PERF	-	60,927	115,545	96,337	(19,208)	-16.62%
	51230	Health and Life Insurance	-	121,446	134,940	142,740	7,800	5.78%
	51310	Other Personal Services	-	-	169,998	-	(169,998)	-100.00%
	51320	Other Personal Services -DC Match	-	4,730	7,800	7,800	-	0.00%
Total: Personnel Services			-	695,388	1,144,387	987,972	(156,415)	-0.13668
<i>Supplies</i>								
	52420	Other Supplies	-	11,597	-	-	-	N/A
Total: Supplies			-	11,597	-	-	-	0
<i>Other Services and Charges</i>								
	53990	Other Services and Charges	-	31,163	58,772	58,540	(232)	-0.39%
Total: Other Services and Charges			-	31,163	58,772	58,540	(232)	-0.003947
Expenditures Grand Total:			\$ -	\$ 738,148	\$ 1,203,159	\$ 1,046,512	\$ (156,647)	-13.02%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Margie Rice, Corporation Counsel

Date: August 19, 2024

The Legal Department manages the legal affairs of the City of Bloomington. City attorneys provide legal advice; prepare and review legal documents pertinent to City interests and operations; assert the City's position within the legal system; enforce the City's Municipal Code; maintain legal records and papers; and commence all proceedings necessary or advisable for the protection of the rights of the City. Within the Legal Department, the Risk Management Division works to minimize the City's potential liabilities that would significantly affect personnel, property, the budget or the ability of the City to continue to fulfill its responsibilities to taxpayers and the public.

2025 Goals

1. Improve Organization and Management of Workflow

Define and refine departmental processes, workflow, and expectations to ensure legal assistance is delivered in a timely fashion, documentation is complete and compliant, and contracts are executed, stored and monitored appropriately. This goal aligns with the administration's Citywide 1-year goal for Internal Processes Modernization.

2. Improve Access to City Information and Data

Collaborate with other departments to refine the public information request (FOIA) process in a way that best serves the City itself, as well as the public, and protects the City's legal interests. This goal aligns with the administration's Citywide 1-year goals for 1) Transparency and Engagement and 2) Internal Processes Modernization.

3. Maintain Full Staffing

Boost education and training opportunities in the Legal Department and Risk Divisions, with an eye towards reducing turnover and building expertise. This goal aligns with the administration’s Citywide 1-year goal for HR Strategy Overhaul and aligns with Common Council goals for improved retention.

4. Support HR Policies and Practices Overhaul

Provide timely legal expertise to Human Resources. Support the development and regular maintenance of Personnel Policies. Update union contracts as needed and on schedule. This goal aligns with the administration’s Citywide 1-year goal for HR Strategy Overhaul and aligns with Common Council goals for improved retention.

5. Create a Citywide Culture of Safety

Partner with the Risk Manager and City departments to build trust and morale around safety procedures, increase compliance, and reduce costs and liabilities. This goal aligns with the administration’s Citywide 1-year goals for 1) HR Strategy Overhaul and 2) Internal Processes Modernization. It aligns with Common Council goals for improved retention.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,248,026	1,337,023	1,472,521	1,505,989	33,468	2%
200 - Supplies	52,780	54,165	56,818	92,199	35,381	62%
300 - Other Services	588,925	664,307	1,131,098	1,666,583	535,485	47%
400 - Capital Outlays	-	-	-	-	-	0%
Total	1,889,731	2,055,494	2,660,437	3,264,771	604,334	23%

Budget Notes

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025.

Supplies

While we have reduced costs in many areas, supplies overall show an increase due to 1) funding for a case management system, recommended by ITS, and 2) purchasing shoes, winter clothing, and materials for cleaning up encampments. Costs have increased; however, the Risk budget has not kept pace in the past. We are asking for increases to cover the actual needs of our employees.

Other Services

Special Legal Services increased due to the consolidation of Legal and Controller’s funds used to pay outside counsel fees. Rather than have funds allocated in both departments, Legal will

manage the outside counsel expenses, which have increased in recent years. We intend to use outside counsel judiciously where unique expertise is required, such as in annexation and bonding.

Goals Detail

Goal 1: Improve Organization and Management of Workflow

The Need

- The Legal Department needs to centralize and organize documents to improve efficiency.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$104,749 for implementation of new case management software
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
New case management software	More timely completion of legal work Improved satisfaction of and communication with internal stakeholders Centralized storage of documents

Timeline

- We intend to purchase licenses for a case management system in January 2025, which will give us a solid six months to evaluate our progress before preparing our 2026 budget.

Plans, Partners, Public Input

- ITS and vendor

Goal 2: Improve Access to City Information and Data

The Need

- The Legal Department needs to better collaborate with policy and technical staff within the City of Bloomington to manage public records requests more quickly.

Budget Impact

- None

Outputs and Outcomes

OUTPUTS	OUTCOMES
Streamlined, policy-focused approach to access to records and data management, with Legal focusing solely on compliance with the law	More timely response Improved satisfaction of stakeholders Decreased staff stress

Timeline

- On an ongoing basis, we will monitor public records requests with the OOTM and ITS, as appropriate to ensure prompt turnaround time.

Plans, Partners, Public Input

- OOTM and ITS

Goal 3: Maintain Full Staffing

The Need

- The Legal Department needs to invest in its staff and professional development to ensure retention.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
- **Other Services:** \$10,262.13 for continuing education
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Continuing education, cross-training, and succession planning for staff	Reduced turnover A culture of growth and professional development Over the long term, less reliance on outside counsel, except where absolutely necessary and in unique circumstances Reduced costs

Timeline

- Ongoing

Goal 4: Support HR Policies and Practices Overhaul

The Need

- Past contentious union negotiations, murky contract language, and wage and benefit inconsistencies have contributed to staff retention problems in public safety and grievances with AFSCME. This year’s fire union negotiations are nearly complete, and all parties agree the discussion was much more positive and solutions-oriented than in the past. We will reopen other contracts as needed to resolve serious issues.
- We will adopt the same attitude towards updating personnel policies. Requiring strict adherence to scheduled updates and ignoring employee concerns in the interim only increases the risk of engaging in adversarial relations with and losing qualified personnel to other agencies.

Budget Impact

- None

Outputs and Outcomes

OUTPUTS	OUTCOMES
Just-in-time, as-needed union contract negotiations	Increased retention of union staff Reduced grievances Improved union relationships Improved equity in pay and benefits
Ongoing support for Personnel Manual and HR policy revisions	Continuous improvement to HR policies Increased transparency and staff satisfaction Clearer policies with fewer grievances and disputes

Timeline

- Ongoing. We will meet monthly with HR and department leaders to address employee concerns and consider necessary policy updates.

Goal 5: Create a Citywide Culture of Safety

The Need

- The Legal Department and Risk Division need to lead toward the development of a proactive partnership and to define more practical safety practices, rather than rigid, reactive approaches that feel punitive.

Budget Impact

- **Personnel:** n/a
- **Supplies:** \$43,550.00
- **Other Services:** n/a
- **Capital Outlays:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Clear, practical policies and practices regarding safety	Improved compliance and safety
Standardized, regular training	Staff are fully trained and prepared in advance of incidents
Regular assessment of insurance and training needs	Elimination of areas of vulnerability Cost reduction Reduced risk and liability

Timeline

- We will launch a training calendar for 2025 in late 2024 and will enlist the help of departmental leaders to evaluate its success.

Total Departmental Budget by Fund

Category	General Fund	Risk Management	Total
1	1,222,620	283,369	1,505,989
2	5,359	86,840	92,199
3	1,081,980	584,603	1,666,583
4	0	0	0
Total	2,309,959	954,812	3,264,771

Conclusion

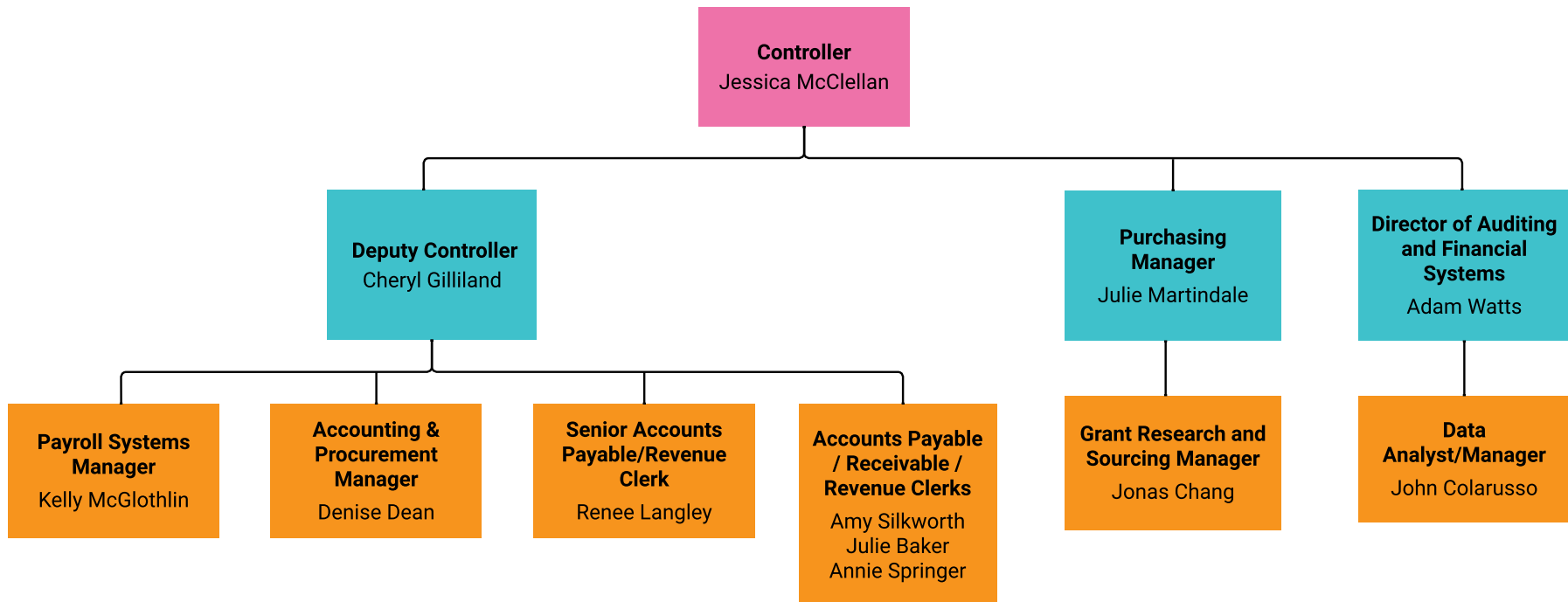
The 2025 budget request from the Legal and Risk Department allows us to track our cases and our workflow more efficiently; to shift policy, communication, and data management to appropriate departments; to provide better support to HR and Risk practices; and to improve efficiency. Thank you for your consideration of the Legal Department's 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 800 - Risk Management(S0203)								
<u>Expenditures</u>								
Department: 10 - Legal								
Personnel Services								
	51110	Salaries and Wages - Regular	169,617	184,452	197,246	201,618	4,372	2.22%
	51210	FICA	12,347	13,682	15,089	15,424	334	2.22%
	51220	PERF	24,086	26,192	28,009	21,165	(6,844)	-24.44%
	51230	Health and Life Insurance	42,822	40,482	40,482	42,822	2,340	5.78%
	51320	Other Personal Services -DC Match	-	1,560	2,340	2,340	-	0.00%
Total: Personnel Services			248,872	266,368	283,166	283,369	202	0.07%
Supplies								
	52110	Office Supplies	119	126	650	650	-	0.00%
	52240	Fuel and Oil	1,231	1,146	2,373	1,340	(1,033)	-43.53%
	52420	Other Supplies	-	490	-	-	-	N/A
	52430	Uniforms and Tools	34,280	34,418	41,300	84,850	43,550	105.45%
Total: Supplies			35,629	36,181	44,323	86,840	42,517	95.93%
Other Services and Charges								
	53130	Medical	4,250	5,486	6,500	6,500	-	0.00%
	53160	Instruction	140	4,975	5,800	10,800	5,000	86.21%
	53210	Telephone	52	-	-	-	-	N/A
	53220	Postage	-	-	100	100	-	0.00%
	53230	Travel	-	-	650	650	-	0.00%
	53310	Printing	-	-	850	850	-	0.00%
	53410	Liability / Casualty Premiums	2,308	2,429	59,225	68,109	8,884	15.00%
	53420	Worker's Comp & Risk	278,646	287,856	495,000	495,000	-	0.00%
	53620	Motor Repairs	695	548	361	344	(17)	-4.71%
	53990	Other Services and Charges	903	4,074	9,200	2,250	(6,950)	-75.54%
Total: Other Services and Charges			286,994	305,369	577,686	584,603	6,917	1.20%
Expenditures Grand Total:			\$ 571,496	\$ 607,918	\$ 905,175	\$ 954,812	\$ 49,636	5.48%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>Expenditures</u>								
Department: 10 - Legal								
Personnel Services								
	51110	Salaries and Wages - Regular	711,301	774,189	858,937	879,837	20,900	2.43%
	51210	FICA	52,978	56,636	65,710	67,308	1,598	2.43%
	51220	PERF	99,272	106,858	121,969	124,936	2,967	2.43%
	51230	Health and Life Insurance	135,603	128,193	134,940	142,740	142,740	5.78%
	51320	Other Personal Services -DC Match	-	4,778	7,800	7,800	-	0.00%
Total: Personnel Services			999,154	1,070,654	1,189,355	1,222,620	168,206	2.80%
Supplies								
	52110	Office Supplies	1,256	933	2,000	2,359	359	17.95%
	52410	Books	14,471	13,160	5,495	1,000	(4,495)	-81.80%
	52420	Other Supplies	1,424	3,891	5,000	2,000	(3,000)	-60.00%
Total: Supplies			17,151	17,984	12,495	5,359	(7,136)	-57.11%
Other Services and Charges								
	53120	Special Legal Services	273,250	328,093	384,500	917,800	533,300	138.70%
	53160	Instruction	6,994	8,801	9,500	10,800	1,300	13.68%
	53170	Mgt. Fee, Consultants, and Workshops	-	-	-	400	400	N/A
	53210	Telephone	-	-	600	-	(600)	-100.00%
	53220	Postage	-	13	300	445	145	48.33%
	53230	Travel	-	172	9,180	9,260	80	0.87%
	53310	Printing	100	42	200	760	560	280.00%
	53320	Advertising	2,117	399	1,375	1,375	-	0.00%
	53910	Dues and Subscriptions	19,001	19,289	29,257	138,140	108,883	372.16%
	53990	Other Services and Charges	468	2,130	118,500	3,000	(115,500)	-97.47%
Total: Other Services and Charges			301,931	358,938	553,412	1,081,980	528,568	95.51%
Expenditures Grand Total:			\$ 1,318,236	\$ 1,447,577	\$ 1,755,262	\$ 2,309,959	\$ 689,638	31.60%



Memorandum

TO: Members of the City of Bloomington Common Council

FROM: Jessica McClellan, Controller

Date: August 19, 2024

The Controller's Office is responsible for the financial integrity and accountability of the City of Bloomington. The office operates financial systems, issues financial procedures and maintains internal controls. The office processes payroll, manages bonds and debt, and processes and monitors the budget.

The Controller's Office works with the Mayor, Redevelopment Commission, Board of Public Works and others to describe, analyze, and provide policy options for the city's financial and general management affairs.

2025 Goals

1. **Streamline the Budgeting Process**

Streamlining the budgeting process for a city can help improve efficiency and effectiveness, and allows teams to focus on strategic decision-making. This goal aligns with the administration's Citywide 1-year goal for Internal Processes Modernization and with Common Council interests in improving the budgeting process.

2. **Improve Cash Flow Management**

This is the art of successfully estimating the timing of our expected local government inflows and required disbursements during a given period. Cash forecasting helps the city recognize structural issues that might have a negative impact on their cash positions. It is an essential tool for management decision-making. In addition to understanding how to strategically use cash, the City must create long-term financial

plans and budgets. This goal aligns with the administration’s Citywide 1-year goals for 1) Internal Processes Modernization and 2) Long-Term Budgeting and Financial Strategies.

3. Drive Cost Reduction Initiatives

The City’s goal is to combine cost cutting with improvement goals, such as boosting outcomes and improving pace and quality of service delivery. This goal aligns with the administration’s Citywide 1-year goal for Internal Processes Modernization and with Common Council interests in focusing on budget outcomes.

2025 Budget Overview

Summary Budget Allocation	2022 Actual	2023 Actual	2024 Budget	2025 Budget	Change (\$)	Change (%)
100 - Personnel Services	1,005,602	1,130,213	1,236,975	1,262,302	25,327	2%
200 - Supplies	8,355	4,309	10,550	10,550	0	0%
300 - Other Services	1,434,170	1,292,829	2,244,925	3,127,996	883,071	39%
400 - Capital Outlay	-	-	-	-	0	0%
Total	2,448,128	2,427,351	3,492,450	4,400,848	908,398	26%

Budget Notes

The Controller’s budget includes the operational costs of running a Citywide financial office, as well as the debt service (bond) payments in the City’s financial portfolio. Costs associated with office and financial management increase based on the cost of supplies, continuing education, audits, and financial professional partnerships and consultants that advise the city on numerous projects and policies.

Personnel

Aside from changes effected by the Classification and Compensation Study and annual cost of living adjustments, departmental personnel costs will not change substantially in 2025.

Supplies

Supplies budget is the same as the 2024 budget.

Other Services

Other Services budget increased by \$7,700 for increases in postage, training and associated travel. Parks General Fund Interfund transfer was removed from the 2025 budget, for a total decrease of \$289,652. We are putting forward a budget that funds the Park & Recreation with adequate property tax.

Goals Detail

Goal 1: Streamline the Budgeting Process

The Need

Local government has long relied on incremental budgeting, in which last year's budget becomes next year's budget. One disadvantage of this approach is that it causes local government to be slow to change. Budget excellence is recognized as a pillar of local government success in meeting desired outcomes.

Budget Impact

- **Personnel:** n/a
- **Supplies:** n/a
Where appropriate, use new technology to create internal improvements and data analysis. This may be an area of future budget impact for financial software as we evaluate the adequacy of our current system in providing data analysis and budgeting insights.
- **Other Services:** n/a
- **Capital Costs:** n/a

Outputs and Outcomes

OUTPUTS	OUTCOMES
Commit time and resources to education.	Deeper understanding of the process A culture of commitment to budget excellence Effective communication to the public and internal departments
Define and standardize the workflow.	Efficient, less stressful budgeting that includes stakeholders at appropriate stages
Build a budget policy, including communication and time management elements.	Citywide, goal setting and accountability become a part of the budgeting process.
Create version control. Use a single platform and a centralized storage base for budget documents.	Departments use new resources to efficiently create and monitor their budget.

Create documents that share easily across platforms to internal and external consumers.	
Identify participants inside and outside the City to make budget goals meet outcome goals.	Stakeholders co-create the City's goals and understand its functions and commitment level.
Establish schedules to review and improve the process regularly. Identify personnel who professionalize the budget cycle, from planning, and development to implementation, monitoring and auditing.	Continuous improvement in efficiency and outcomes

Timeline

- Ongoing project that will last throughout the year, and continue to inform each consecutive budget year.

Plans, Partners, Public Input

- Listen to the public. What are common questions and concerns? How can the budget clearly tell the story of the city and answer common questions?
- Listen to the City. Understand the goals of the City and how each department's commitment to the goal is stated in the budget.
- Listen to Common Council. Understand their priorities and goals for the budget.

Goal 2: Improve Cash Flow Management

The Need

Cash liquidity is more than a calculation to manage expenses. It is a tool to plan multi-year projects based on complex cash flows and multiple funding sources. Cash flow management includes long-term financial planning, capital planning and strategic planning. The City does not have an up-to-date long-term financial plan. We will have this important tool complete by the end of 2024. With this information, we will be able to see the pace of revenue growth versus the cost of city services. We will be able to forecast the cash needed to make improvements in large on-going costs like salaries. We will be able to predict budget shortfalls before they occur and make necessary changes to funding strategies, like issuing debt.

Budget Impact

- **None.** Identify employees and sources of training fundable within the current budget. Consider, for the future, professional investment services for idle City cash.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Annual Investment Report	Improved transparency and deeper understanding of City financial assets
Monthly Cash Forecast Report	Improved decision-making ability
Liquidity analysis	Improved decision-making ability
Strategic Plan	Improved decision-making ability on long term goals and projects
Long Term Financial Plan	Improved decision-making ability

Timeline

- Ongoing, with the following steps to complete by end of year:
 - Partner with experienced city managers and consultants to learn best practices.
 - Determine if the city can complete a forecast using simple spreadsheet software, or if a more complex modeling or analytic intelligence system is needed.
 - Identify funding sources that are volatile or decreasing, and plan for an alternative future funding source.

Plans, Partners, Public Input

- Partner with cities, stakeholders and municipal finance professionals
- Partner with analytics and business intelligence communities.
- Publicize plans, investment decisions and receive input.

Goal 3: Drive Cost Reduction Initiatives

The Need

Across-the-board cuts are not fair or equitable. It is necessary to reduce budgets to an affordable amount, while minimizing the harm to vulnerable members of the community. The city needs a more nuanced approach to cutting budgets. The Controller is a starting place for ideas for cutting budgets without impacting core services, thus helping the City focus spending on shared priorities and outcomes such as increasing public safety, reducing homelessness, and maintaining sidewalks, roads, and other key infrastructure.

Budget Impact

- **None.** Controller and departments must work together on solutions. Financial software may be needed in the future. The City will need robust data that ties expenditures to goals and outcomes.

Outputs and Outcomes

OUTPUTS	OUTCOMES
Review city assets and determine opportunities to cut carrying costs of surplus assets such as land, vehicles and equipment.	Lower costs Short-term revenue gains Improved long-term financial health of the City
Create an employee rewards program to incentivize staff to come forward with ideas to reduce costs or create revenue.	A Citywide culture in which employees proactively engage in cutting costs and increasing revenue Improved long-term financial health of the City
Explore opportunities to use new technology to reduce costs.	Lower costs Increased efficiency Improved long-term financial health of the City
Schedule regular job duty evaluations and salary studies to align to market.	Reduced turnover costs Improved long-term financial health of the City

Timeline

- Ongoing

Plans, Partners, Public Input

- Partner with cities, stakeholders and municipal finance professionals
- Partner with analytics and business intelligence communities.
- Publicize plans and receive input.

Total Departmental Budget by Fund

Category	General Fund	CARES	ED LIT	Non- Reverting Improve	Total
1	0	0	1,262,302	0	1,262,302
2	10,550	0		0	10,550
3	213,690	288,000	2,626,306	0	3,127,996
4	0	0		0	0
Total	224,240	288,000	3,888,608	0	4,400,848

Conclusion

The 2025 budget of the Controller's Office is relatively flat, but there will still be significant change in priorities and goals. One goal of the City, and this office, is to lead by example. From committing to excellence to curbing unnecessary spending, the budget of the City as a whole is the Controller's budget. The office takes the lead in managing priorities, improving processes and monitoring the future successes of all City departments. We strive to serve all with the highest level of efficiency. We are committed to improvement, customer service and going the extra mile. Thank you for your consideration of the Controller's Office 2025 budget request.

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 101 - General Fund (S0101)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Personnel Services								
	51110	Salaries and Wages - Regular	685,895	-	-	-	-	N/A
	51120	Salaries and Wages - Temporary	15,956	-	-	-	-	N/A
	51210	FICA	49,340	-	-	-	-	N/A
	51220	PERF	97,397	-	-	-	-	N/A
	51230	Health and Life Insurance	157,014	-	-	-	-	N/A
	51320	Other Personal Services -DC Match	-	-	-	-	-	N/A
Total: Personnel Services			1,005,602	-	-	-	-	0
Supplies								
	52110	Office Supplies	212	544	600	600	-	0.00%
	52410	Books	-	78	-	-	-	N/A
	52420	Other Supplies	8,144	3,687	9,950	9,950	-	0.00%
Total: Supplies			8,355	4,309	10,550	10,550	-	0
Other Services and Charges								
	53160	Instruction	1,630	1,225	5,300	5,600	300	5.66%
	53170	Mgt. Fee, Consultants, and Workshops	11,310	-	289,889	120,000	(169,889)	-58.60%
	53210	Telephone	-	-	100	100	-	0.00%
	53220	Postage	34,123	8,876	33,600	35,250	1,650	4.91%
	53230	Travel	2,684	655	4,500	10,300	5,800	128.89%
	53310	Printing	-	262	-	-	-	N/A
	53320	Advertising	469	428	2,250	2,200	(50)	-2.22%
	53630	Machinery and Equipment Repairs	-	-	1,000	1,000	-	0.00%
	53640	Hardware and Software Maintenance	900	368	975	975	-	0.00%
	53730	Machinery and Equipment Rental	1,610	1,980	2,100	2,100	-	0.00%
	53830	Bank Charges	4,934	187	14,350	14,350	-	0.00%
	539010	Inter-Fund Transfers	-	-	478,000	-	(478,000)	-100.00%
	53910	Dues and Subscriptions	19,563	4,495	20,190	20,190	-	0.00%
	53940	Temporary Contractual Employee	3,000	-	1,560	1,625	65	4.17%
	53990	Other Services and Charges	347,197	301,685	-	-	-	N/A
Total: Other Services and Charges			427,420	320,161	853,814	213,690	(640,124)	-0.749723
Expenditures Grand Total:			\$ 1,441,378	\$ 324,470	\$ 864,364	\$ 224,240	\$ (640,124)	-74.06%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 160 - IFA CoronaVirus Relief Fnd21.019								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	539010	Inter-Fund Transfers	1,000,000	-	288,000	288,000	-	0.00%
	53990	Other Services and Charges	-	159,561	-	-	-	N/A
Total: Other Services and Charges			1,000,000	159,561	288,000	288,000	-	0
Expenditures Grand Total:			\$ 1,000,000	\$ 159,561	\$ 288,000	\$ 288,000	\$ -	0.00%

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 153 - LIT – Economic Development								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
<i>Personnel Services</i>								
	51110	Salaries and Wages - Regular	0.00	786,843.67	848,255.98	858,842.66	10,586.68	1.25%
	51120	Salaries and Wages - Temporary	0.00	5,151.50	32,656.00	32,656.00	0.00	0.00%
	51210	FICA	0.00	56,747.66	67,389.80	68,199.68	809.88	1.20%
	51220	PERF	0.00	111,731.89	117,385.58	121,956.12	4,570.54	3.89%
	51230	Health and Life Insurance	0.00	161,928.00	161,928.00	171,288.00	9,360.00	5.78%
	51320	Other Personal Services -DC Match	0.00	7,810.00	9,360.00	9,360.00	0.00	0.00%
Total: Personnel Services			-	1,130,213	1,236,975	1,262,302	25,327	0.020475
<i>Other Services and Charges</i>								
	53170	Mgt. Fee, Consultants, and Workshops	0.00	0.00	350,111.00	120,000.00	(230,111.00)	-65.73%
	53810	Principal	0.00	0.00	0.00	885,000.00	885,000.00	N/A
	53820	Interest	0.00	0.00	0.00	1,121,306.00	1,121,306.00	N/A
	53990	Other Services and Charges	0.00	68,623.16	750,000.00	500,000.00	(250,000.00)	-33.33%
Total: Other Services and Charges			-	68,623	1,100,111	2,626,306	1,526,195	1.38731
Expenditures Grand Total:			\$ -	\$ 1,198,836	\$ 2,337,086	\$ 3,888,608	\$ 1,551,522	66.39%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 405 - Non-Reverting Improve I(S0113)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53120	Special Legal Services	-	138,341	3,000	-	(3,000)	-100.00%
	53910	Dues and Subscriptions	6,750	-	-	-	-	N/A
Total: Other Services and Charges			6,750	138,341	3,000	-	(3,000)	-1
Expenditures Grand Total:			\$ 6,750	\$ 138,341	\$ 3,000	\$ -	\$ (3,000)	-100.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 522 - 2018 Parks Bicentennial (S1380)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53810	Principal	380,000	395,000	395,000	430,000	35,000	8.86%
	53820	Interest	350,231	336,131	336,131	306,107	(30,024)	-8.93%
	53830	Bank Charges	1,500	1,500	3,000	3,000	-	0.00%
Total: Other Services and Charges			731,731	732,631	734,131	739,107	4,976	0.006778
Expenditures Grand Total:			\$ 731,731	\$ 732,631	\$ 734,131	\$ 739,107	\$ 4,976	0.68%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 519 - 2016 GO Bonds Bond #2 (S0182)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53810	Principal	470,000	490,000	490,000	530,000	40,000	8.16%
	53820	Interest	318,000	303,750	303,750	272,163	(31,587)	-10.40%
	53830	Bank Charges	1,101	4,000	4,000	4,000	-	0.00%
Total: Other Services and Charges			789,101	797,750	797,750	806,163	8,413	0.010546
Expenditures Grand Total:			\$ 789,101	\$ 797,750	\$ 797,750	\$ 806,163	\$ 8,413	1.05%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 526 - 2022 Parks GO Bond(Park Bond #2)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53810	Principal	-	395,000	395,000	1,025,000	630,000	159.49%
	53820	Interest	-	164,937	164,937	92,594	(72,343)	-43.86%
	53830	Bank Charges	-	-	1,000	1,000	-	0.00%
Total: Other Services and Charges			-	559,937	560,937	1,118,594	557,657	0.994153
Program Total: 060000 - Main			-	559,937	560,937	1,118,594	557,657	99.42%
Department Total: 06 - Controller's Office			-	559,937	560,937	1,118,594	557,657	99.42%
EXPENSES Total			-	559,937	560,937	1,118,594	557,657	99.42%
Fund EXPENSE	Total: 526 - 2022 Parks GO Bond(Park Bond #2)		-	559,937	560,937	1,118,594	557,657	99.42%
Expenditures Grand Total:			\$ -	\$ 559,937	\$ 560,937	\$ 1,118,594	\$ 557,657	99.42%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 520 - 2016 Parks GO Bond #3 (S0183)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53810	Principal	310,000	330,000	330,000	340,000	10,000	3.03%
	53820	Interest	192,569	184,269	184,268	164,168	(20,100)	-10.91%
	53830	Bank Charges	562	2,500	3,000	3,000	-	0.00%
Total: Other Services and Charges			503,131	516,769	517,268	507,168	(10,100)	-0.019526
Expenditures Grand Total:			\$ 503,131	\$ 516,769	\$ 517,268	\$ 507,168	\$ (10,100)	-1.95%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 527 - 2022 GO Bonds (Bond #4)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53810	Principal	-	395,000	395,000	1,025,000	630,000	159.49%
	53820	Interest	-	164,937	164,937	92,594	(72,343)	-43.86%
	53830	Bank Charges	-	-	1,000	1,000	-	0.00%
Total: Other Services and Charges			-	559,937	560,937	1,118,594	557,657	0.994153
Expenditures Grand Total:			\$ -	\$ 559,937	\$ 560,937	\$ 1,118,594	\$ 557,657	99.42%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 176 - ARPA Local Fiscal Recvry (S9512)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53960	Grants	-	606,142	-	-	-	N/A
Total: Other Services and Charges			-	606,142	-	-	-	0
Expenditures Grand Total:			\$ -	\$ 606,142	\$ -	\$ -	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 901 - Fire Pension(S0341)								
<u>EXPENDITURES</u>								
Department: 08 - Fire								
Personnel Services								
	51110	Salaries and Wages - Regular	4,000	4,000	4,000	4,000	-	0.00%
	51210	FICA	54	55	58	58	-	0.00%
Total: Personnel Services			4,054	4,055	4,058	4,058	-	0
Supplies								
	52110	Office Supplies	319	-	350	350	-	0.00%
Total: Supplies			319	-	350	350	-	0
Other Services and Charges								
	53220	Postage	-	-	960	960	-	0.00%
	53990	Other Services and Charges	1,840,274	1,719,786	2,145,369	2,145,369	-	0.00%
Total: Other Services and Charges			1,840,274	1,719,786	2,146,329	2,146,329	-	0
Expenditures Grand Total:			\$ 1,844,647	\$ 1,723,842	\$ 2,150,737	\$ 2,150,737	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 900 - Police Pension(S0342)								
<u>EXPENDITURES</u>								
Department: 14 - Police								
Personnel Services								
	51110	Salaries and Wages - Regular	3,990	4,000	4,000	4,000	-	0.00%
	51210	FICA	314	306	306	306	-	0.00%
Total: Personnel Services			4,303	4,306	4,306	4,306	-	0
Supplies								
	52110	Office Supplies	-	-	100	100	-	0.00%
	52420	Other Supplies	-	-	500	500	-	0.00%
Total: Supplies			-	-	600	600	-	0
Other Services and Charges								
	53130	Medical	12,743	15,130	35,420	35,420	-	0.00%
	53220	Postage	185	198	200	200	-	0.00%
	53230	Travel	-	63	-	-	-	N/A
	53990	Other Services and Charges	1,069,005	1,162,636	1,412,000	1,412,000	-	0.00%
Total: Other Services and Charges			1,081,934	1,178,027	1,447,620	1,447,620	-	0
Expenditures Grand Total:			\$ 1,086,237	\$ 1,182,333	\$ 1,452,526	\$ 1,452,526	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 610 - Vehicle Replacement Fund(S0012)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Capital Outlays								
	54410	Lease Purchase	35,255	278,839	-	-	-	N/A
	54440	Motor Equipment	-	14,162	-	-	-	N/A
	54450	Equipment	-	196,009	436,000	436,000	-	0.00%
Total: Capital Outlays			35,255	489,011	436,000	436,000	-	0
Expenditures Grand Total:			\$ 35,255	\$ 489,011	\$ 436,000	\$ 436,000	\$ -	0.00%

CITY OF BLOOMINGTON

	Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Adopted Budget	2025 Council	\$ +/-	% +/-
Fund: 152 - Food & Beverage Tax(S9509)								
<u>EXPENDITURES</u>								
Department: 06 - Controller's Office								
Other Services and Charges								
	53990	Other Services and Charges	-	-	250,000	899,400	649,400	259.76%
Total: Other Services and Charges			-	-	250,000	899,400	649,400	2.5976
Expenditures Grand Total:			\$ -	\$ -	\$ 250,000	\$ 899,400	\$ 649,400	259.76%