

Instructions for Packing up The Front Porch

All items should be returned to the trailer in the same condition as you found them. All games, equipment, and supplies have designated storage locations in the trailer. All items are to be returned to their designated areas, which are labeled. Refer to provided photos for additional guidance for packing up the trailer.

Cleaning Supplies Provided

- Full-sized broom
- Small broom & dustpan set
- All-purpose cleaner in a spray bottle
- 2 rolls paper towels

Tables & chairs: Wipe down with provided multi-purpose cleaner and paper towels. Legs should be free of any grass, dirt, or mud.

Water cooler (1) and chest coolers (2): Wipe down and/or wash out as needed.
Insides must be completely air dried before being closed.

Trash & Recycling: Remove and properly dispose of all trash and recycling items. Break down bag buddies. Leave us a note if we need to replenish the supply of blue trash bags.

Games: Legs should be free of any grass, dirt, or mud.

- Ladder ball - break down frame and return all pieces to designated storage bag.
- Slammo (spikeball) - leave frame intact and return to designated storage location. Return balls to storage bag.
- Cornhole - place boards and bean bags in storage bag.

Locking Up: After all items are properly stored, close and lock the trailer door, securing with the two combination locks provided. Check that wheel chock locks, and hitch lock are properly secured (these will have been placed and locked by City staff at drop-off.)

Thank you for keeping the trailer clean, in good condition, and ready for the next user. We hope you enjoyed hanging out on The Front Porch!

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